



PUBLIC SESSION MINUTES

BOARD OF EDUCATION

Mr. Matthew O’Grady, President

Mr. Thomas Halm, Jr., Vice President

Mrs. Shaina Ciaccio

Ms. Leslie Dee

Mrs. Sharon DeVito

Mr. Craig Heilman

Mrs. Jane Luciano

Mrs. Faith Silvestrov

Mr. Richard Young

ACTING SUPERINTENDENT

Dr. Kathleen A. Foster

ACTING ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION

Ms. Kim Tew

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Ms. Beth Brooks

STUDENT GOVERNMENT PRESIDENT

Kai Byron

ROBBINSVILLE BOARD OF EDUCATION
PUBLIC SESSION MINUTES

January 31, 2017

I. CALL TO ORDER PUBLIC MEETING

President Matthew O’Grady called the January 31, 2017 meeting of the Robbinsville Board of Education to order at 6:01 PM. He read the *Statement of Public Meetings* and led the flag salute.

II. ROLL CALL

| | | | | | |
|--------------|---------|--------------|---------|-----------------|--------------|
| Mrs. Ciaccio | Present | Mr. Heilman | Absent | Mr. O’Grady | Present |
| Ms. Dee | Present | Mr. Halm | Present | Mrs. Silvestrov | Absent |
| Mrs. DeVito | Present | Mrs. Luciano | Present | Mr. Young | Arrived 6:12 |

III. MOTION TO CONVENE IN EXECUTIVE SESSION

On motion of Mrs. Ciaccio and seconded by Mr. Halm, the Robbinsville Board of Education held a unanimous voice vote and convened in Executive Session at 6:03 PM to discuss the following topics.

- A. Monthly Harassment, Intimidation and Bullying Report
- B. Personnel
- C. Litigation

IV. RESUME PUBLIC SESSION

On motion of Mrs. DeVito and seconded by Mr. Halm, the Robbinsville Board of Education held a unanimous voice vote and resumed public session at 7:00 PM.

V. ACTING SUPERINTENDENT’S REPORT – Dr. Kathie Foster

A. Board Member Recognition Month

In honor of New Jersey School Board Member Recognition Month, Dr. Foster acknowledged each member of the Board, sharing information and fun facts about each individual. On behalf of the administrative team she expressed appreciation for their commitment to excellence and dedication to students and the entire Robbinsville Schools community.

B. Annual Testing Presentation

Acting Supervisor of K-8 Curriculum Amanda Matticks provided the annual testing presentation detailing the results of the 2016 administration of PARCC, ACT & SAT. At the conclusion, Board members indicated that they were pleased with the areas of strength and growth. The analysis indicated that Robbinsville’s averages generally exceed state averages but the Board had specific questions about the eighth grade math scores which fell below the state average. Acting Assistant Superintendent Kim Tew indicated that the district is taking a close look at, among other things, how Grade 8 Math and Algebra I currently align in order to determine how best to improve scores in this area.

C. HIB Self-Assessment for Period 1 (September – December 2016) (Attachment #1)

As required, Dr. Foster reported on the results of the district’s HIB self-assessment for the months of September – December. She noted that each school embeds experiences directly into learning and curriculum that provide students with strategies to deal with incidents of bullying and enhance self-empowerment.

| | |
|----------------------|----------------------------|
| <u>School</u> | <u>Total Points</u> |
| RHS | 71 of 78 Possible |
| PRMS | 67 of 78 Possible |
| SES | 67 of 78 Possible |

D. Enrollment Report: January 27, 2017

| School | 3H | 3F | 4H | 4F | KF | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | Total |
|-----------------|-----------|----------|-----------|----------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| RHS | | | | | | | | | | | | | | 242 | 267 | 241 | 226 | 976 |
| PRMS | | | | | | | | | | 253 | 228 | 308 | 229 | | | | | 1018 |
| SES | 10 | | 9 | 3 | 198 | 201 | 188 | 239 | 227 | | | | | | | | | 1075 |
| SPROWTS | 6 | | 8 | | | | | | | | | | | | | | | 14 |
| SUBTOTAL | 16 | 0 | 17 | 3 | 198 | 201 | 188 | 239 | 227 | 253 | 228 | 308 | 229 | 242 | 267 | 241 | 226 | 3083 |
| OOD | | 1 | | 1 | | | | | 1 | | 2 | 4 | 2 | 4 | 6 | 6 | 8 | 35 |
| TOTAL | 16 | 1 | 17 | 4 | 198 | 201 | 188 | 239 | 228 | 253 | 230 | 312 | 231 | 246 | 273 | 247 | 234 | 3118 |

| | July | Aug. | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | Apr. | May | June |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|------|------|------|-----|------|
| RHS | 983 | 999 | 983 | 981 | 981 | 980 | 976 | | | | | |
| PRMS | 979 | 1011 | 1014 | 1013 | 1016 | 1014 | 1018 | | | | | |
| SES | 1017 | 1067 | 1059 | 1062 | 1065 | 1066 | 1075 | | | | | |
| SPROWT | 8 | 15 | 12 | 13 | 13 | 14 | 14 | | | | | |
| SUBTOTAL | 2987 | 3092 | 3068 | 3069 | 3075 | 3074 | 3083 | | | | | |
| OOD | 25 | 25 | 33 | 33 | 34 | 35 | 35 | | | | | |
| TOTAL | 3012 | 3117 | 3101 | 3102 | 3109 | 3109 | 3118 | | | | | |

VI. SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Ms. Beth Brooks

Mr. O’Grady welcomed Beth Brooks to Robbinsville. Ms. Brooks began her service in the position of School Business Administrator on January 31, 2017.

VII. STUDENT GOVERNMENT REPORT – Kai Byron

Student Government President Kai Byron reported on the following matters.

- Students of the Month – Bonvie Fosam (December) and Chandler Stachowski (January)
- Semi-Formal Dance – February 26, 2017
- National Honor Society – Upcoming dodgeball tournament to raise funds for Trenton Animal Rescue
- Sports Update
- Mercer County Track Championships – Bonvie Fosam – First in Mercer County for long jump / Kai Byron – First in Mercer County for shotput
- Wrestling – Logan Fox 100th career win / MCTs – 5 finalists / 3 champions / 2 6th place winners / 4th place as a team / Most Outstanding Wrestler award
- Drama Club – NJ Thespian Festival January 14th & 15th
- Model UN – Night of Nations
- Tri-M Music Honor Society, Jazz Band, Acapella Club and RHS Choir – Java Jam Fundraiser
- Dance Team – Battle of the Northeast Dance Championship – 1st Place in Large Varsity Jazz Division
- Mr. RHS – February 9th

VIII. COMMITTEE REPORTS

A. Education, Development & Policy – Ms. Leslie Dee

Ms. Dee reported on the following matters discussed during the January 10, 2017 meeting of the Education, Development and Policy Committee.

- **First Reading Policies:** P5756 Transgender and Gender Nonconforming Students; P3282- Use of Social Networking Sites-Teachers (M), P4282-Use of Social Networking Sites-Support Staff (M); P5116 & R5116-Education of Homeless Children; P8330 & R8330-Student Records (M); P7470 Sustainability

- **Second Reading Policies:** P8465-Hate Crimes and Bias-Related Acts (M)
- **Curriculum:** Theater – Updated essential questions and incorporated additional standards
- **PARCC SGP Letter from the REA:** The REA asked the administrative team to share a letter penned by the association at Hopewell about PARCC with the Board. Of particular concern is that some teachers' (grades 4-8 ELA and 4-7 Math) evaluations include student test scores and others do not. Like Hopewell, the REA wants to write a formal letter from the union and the Board to express concerns about this model. Dr. Foster will share the Hopewell letter with each committee to get feedback from the board.
- **Testing Presentation Preview:** Amanda Matticks provided a preview of the 2016 Testing Presentation
- **Program of Studies Clarification:** Due to budget constraints, the new AP Human Geography course may have to be put on hold due to the cost of textbooks (\$8,000-\$10,000). If necessary, a humanities elective will replace the AP course.
- **Next Meeting:** February 15, 2017

B. Personnel – Mrs. Sharon DeVito

Mrs. DeVito reported on the following matters discussed during the January 17, 2017 meeting of the Personnel Committee.

- **Review Regular Personnel Agenda**
- **Transgender Policy:** The committee reviewed the Transgender Policy that will be on the board agenda for a first reading. The needs of each student will be determined on a case-by-case basis as explained in the first paragraph.
- **PARCC/SGP Letter from Hopewell:** The committee reviewed the PARCC letter that was jointly written and signed by the Hopewell Valley Superintendent, Board President, Collective Bargaining Unit President, and Administrators Association President. Deb Bella, the REA president hoped that Robbinsville would consider drafting a similar statement regarding PARCC scores and Teacher Evaluation scores.
- **Internship for School Administrator, Kim Keener:** The board agenda includes a recommendation to approve an Internship for Kim Keener in order to fulfill the requirements to receive her School Administrator certificate from TCNJ.
- **Next meeting:** February 21, 2017

C. Finance, Facilities, & Transportation – Mr. Tom Halm

Mr. Halm reported on the following matters discussed during the January 18, 2017 meeting of the Finance, Facilities and Transportation Committee.

- **Solar:** FFT will meet with the attorney in February to make recommendations about proceeding including all possibilities.
- **Billboard Update:** Mercer County contacted the district about accessing the site to remove the billboard. The Board attorney reviewed the title search and could not locate a recorded easement and was going to reach out to the County to explore options. FFT discussed that the billboard needs to be removed due to its deteriorated condition and the fact that it is not visually accessible from the NJ Turnpike. Questions remain as to whether the purported easement is still in effect and how we need to proceed.
- **Proposal for Building Capacity:** FFT recommends that we proceed with the building capacity study to determine whether all facilities/space are being maximized. Spiegle is beginning work on this at this time.
- **Grass Cutting Bid Renewal:** The district renewed the bid with the current vendor with a slight increase in pricing. This is the first increase in a couple of years.

- **RHS Gas issue/Insurance Claim:** There is a gas leak in the pipes in the RHS science wing. The insurance company has found no connection between the leak and a flood which took place. The district may end up having to pay to fix the issue. The gas in the science wing is not in use at this time.
- **Concession Trailer:** There were no bids for the purchase of the concession trailer. There was limited interest but no offers to date.
- **RHS Parking Lot Lighting:** The eight lights that are out in the back parking lot were replaced in connection with the ESIP project several years ago while still under warranty. The vendor was contacted and although initially unresponsive has agreed to work with the district to correct the problem.
- **Transportation:** The committee reviewed the monthly transportation report. Due to illnesses, there has been a shortage of substitute drivers, but the district has been working with the vendor and has been able to cover all routes – sometimes with a double run. There have been no missed games due to the situation with the athletic runs although charter buses have been used in limited fashion. The associated costs have been similar to those charged by a traditional bus company
- **Food Service Update**
- **Finance:** 2017-18 budget (Revenues / Expenditures / State Software) - FFT reviewed preliminary numbers with Mr. Ritter. There were some concerns about the 2018-2019 projections, but the committee will work with Ms. Brooks on all issues. FFT requested that Ms. Brooks review our Student Activities Fund to see that it is in accord with best practices.
- **Old Business:** Windsor School update – FFT discussed the price for the sale of the Windsor School property to the town. Originally, the sale was approved in April 2016 for the sum of \$231,000 (which was the purchase price offered by the bidder (\$210K) plus a \$21K commission which was owed to the auctioneer). Since the property was not sold through the auction, the commission was not due. Instead a breakup fee of \$3,500.00 was owed to the auctioneer. As such, FFT recommends that the district sell the property to the municipality for \$213,500.00.
- **Next Meeting:** February 22, 2017

D. Community Relations – Mr. Richard Young

Mr. Young reported on the following matters of discussion during the January 3, 2017 meeting of the Community Relations Committee.

- **Partnership Programs with Municipal Alliance for RHS and Pond:** The committee discussed possible collaborative programs and events to help educate students, staff, and parents around the issue of drug access and abuse. The committee discussed partnering with the county prosecutor, the Municipal Alliance, and other community organizations such as City of Angels. Dr. Foster shared the link to the organization, TOPAC and felt that this organization might be a good start to promoting awareness and prevention. All speakers and resources are free!! She will look for a date in February for scheduling a possible parent night. Additionally, this organization can be invited to a staff development day and also an assembly for students. (TOPAC – www.overdosepreventionagency.org)
- **Community Values Survey revisited:** With the discussion of growing enrollment, the committee agreed that a revised community survey should be sent to community members which include questions regarding expectations around class size and classroom space. Dr. Foster will revise the survey to include a new section related to this issue.
- **FYI:** The RHS PTSA and REA is hosting a “Save Your Teen Driver” night on February 2nd at 7 pm. It is open to the entire community.
- **Next Meeting:** February 7, 2017

E. Security – Mr. Richard Young

Mr. Young reported on the following discussion items from the January 19, 2017 meeting of the ad hoc Security Committee.

- **Recommendations from the 2013 Security Audit:** The committee agreed that many security measures have been put in place based upon the recommendations of the 2013 audit. They discussed hiring Class 3 retired police officers to help with both RED and after-school activities in all three buildings. One officer would also take charge of scheduling the security personnel. Guidelines from the state will be utilized to determine expectations, uniform requirements, and an hourly rate. A potential schedule might look like:
M-F, 2-10 pm @ RHS
M-F, 3-10 pm @ Pond
M-F, 4-10 pm @ SES
- **Annual Budget:** The committee discussed including a designated security line in the budget for improvements and enhancements. Possible additions that were discussed were: installing cameras in Sharon School's parking lot and adding bollards at the front of the RHS building.
- **Security In-Service:** In August, the district will plan an in-service with the Robbinsville Township Police department to familiarize the police with buildings and the administrative team.

F. Negotiations – Mrs. Shaina Ciaccio

Mrs. Ciaccio reported that the first meeting to formulate the ground rules for the negotiations process took place on January 30, 2017. At that time, two meetings were scheduled. She noted that the members of the committee look forward to working with the teachers association.

Mr. O'Grady asked all members of the Board to advise their committee chairs if they are unable to attend a committee meeting. In the event that they are unable to attend, he will attend in their absence.

IX. FIRST HEARING OF THE PUBLIC

A. NOUSHIN KANANI

Mrs. Kanani welcomed Ms. Brooks. She went on to share her dislike of PARCC, indicating that students transitioning from grade 8 to grade 9 have a particularly difficult time due to things beyond their control such as teaching inconsistency due to leaves of absence. She requested that the new graduation requirements be sent out to parents and expressed disappointment that RHS Business Teacher Shae Fahey has opted to leave teaching. Additionally, she thanked Mr. Halm for attending the most recent town council meeting.

B. AARON HOBART

Mr. Hobart thanked the administration for the testing presentation and asked what the general consensus is around the accuracy of PARCC. Ms. Tew noted that since the last administration was quite different from prior years, it is difficult to compare data however she indicated that the 2016 results will serve as a new base line and, going forward, the district will have a basis for comparison. Ms. Tew also noted that fewer and fewer states are participating in PARCC. Originally 31 participated and currently only 9 are participating.

C. KEVIN GRETZEK

Mr. Gretzek asked if PARCC could be eliminated with the election of a new governor. A Board member noted that if Phil Murphy is elected he has indicated that he will eliminate it.

D. AARON HOBART

Mr. Hobart asked if parents would be permitted to audit the test or to provide feedback. Ms. Tew stated that PARCC is confidential. The vendor is supposed to release the questions after the administration of the test but, to date, they have not.

X. MINUTES

On motion of Mr. Halm and seconded by Ms. Dee, the Robbinsville Board of Education voted to approve the minutes of the following meetings as indicated. Mrs. Silvestrov was absent

- December 20, 2016 Executive Session (Attachment #2) Vote: 7-0-1 (Mrs. Luciano abstained)
- December 20, 2016 Public Session (Attachment #3) Vote: 7-0-1 (Mrs. Luciano abstained)
- January 3, 2016 Public Session (Attachment #4) Vote: 8-0

XI. APPROVE RESOLUTIONS

A. PERSONNEL (A.1 – 3)

On motion of Mrs. DeVito and seconded by Ms. Dee, the Robbinsville Board of Education upon recommendation of the Acting Superintendent, voted 8-0 to approve Personnel resolutions A.1-3 on pages 15-17 as indicated. Mrs. Silvestrov was absent.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 9)

On motion of Mr. Young and seconded by Mr. Halm, the Robbinsville Board of Education upon recommendation of the Acting Superintendent, voted 8-0 to approve Education, Development and Policy resolutions B.1-9 as indicated. Mrs. Silvestrov was absent.

1. HARASSMENT, INTIMIDATION & BULLYING MONTHLY REPORT (Attachment #5)

Motion to accept without modification the Superintendent's Report on Harassment, Intimidation and Bullying for the period ending January 31, 2017.

2. REVIEW POLICIES: FIRST READING

Motion to review the following policies at the level of first reading.

P3282: Use of Social Networking Sites (Teaching Staff) (M) (Attachment #6)
P4282: Use of Social Networking Sites (Support Staff) (M) (Attachment #7)
P5116: Education of Homeless Children (Attachment #8)
R5116: Education of Homeless Children (Attachment #9)
P5756: Transgender and Gender Nonconforming Students (Attachment #10)
P7470: Sustainability (Attachment #11)
P8330: Student Records (M) (Attachment #12)
R8330: Student Records (M) (Attachment #13)

3. REVIEW POLICIES: ADOPTION

Motion to adopt the following policies.

P8465 Hate Crimes and Bias-Related Acts (M) (Attachment #14)

4. APPROVE CURRICULUM (Attachment #15)

Motion to approve the following curriculum for immediate implementation.

Theater I

5. APPROVE ADMINISTRATIVE INTERNSHIP

Motion to approve Kimberly Keener to serve as an administrative intern with Acting Superintendent Kathie Foster to fulfill the requirements necessary to obtain a School Administrator certificate. Mrs. Keener is enrolled in TCNJ’s Educational Leadership program.

6. APPROVE JUNIOR PRACTICUM REQUESTS: TCNJ, SPRING 2017

Motion to approve the following TCNJ students to complete their Junior Practicum requirements during the Spring semester as indicated.

| <u>Cooperating Teacher</u> | <u>TCNJ Student</u> | <u>School</u> |
|----------------------------|---------------------|---------------|
| Natalie DiSantis | Ashley Swiderski | SES |
| Natalie DiSantis | Deanna Arzola | SES |
| Jennie Leichner | Samantha Pincus | PRMS |
| Jennie Leichner | Rachel Bendik | PRMS |
| Jaela Johnson | Deanna Arzola | RHS |
| Jaela Johnson | Jamie Carswell | RHS |

7. SPECIAL SERVICES

a. Waiver of Requirements - Special Education Medicaid Initiative (SEMI) 2017-2018

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-2018 school year, and;

Whereas, the Robbinsville Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved that the Robbinsville Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Mercer an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2017-2018 school year.

b. Approve Tuition Contract: Hampton Academy

Motion to approve a tuition contract with Hampton Academy in the amount of \$41,448.00 for student #190764 for the period dating September 8, 2016 through June 21, 2017.

c. Approve Contract: Mercer County Special Services School District

Motion to approve a contract with Mercer County Special Services School District not to exceed \$9,000.00 to provide occupational and physical therapy for student #290436 for the period dating January 9, 2017 through June 30, 2017.

8. APPROVE FIELD TRIPS

a. Field Trips -Robbinsville High School

Motion to approve the following field trip(s) for Robbinsville High School to take place during the 2016-2017 school year as indicated.

| <u>Month/Year</u> | <u>Class</u> | <u>Destination</u> | <u>Cost / Pupil</u> | <u>Purpose</u> |
|-------------------|----------------|--------------------|---------------------|------------------|
| 1/17 | Teen Pep | Robbins House | N/A | Midyear Retreat |
| 1/17 | Project Unify | Lawrenceville | N/A | Special Olympics |
| 3/17 | First Robotics | Montreal | N/A | Competition |

| <u>Month/Year</u> | <u>Class</u> | <u>Destination</u> | <u>Cost / Pupil</u> | <u>Purpose</u> |
|-------------------|------------------|-------------------------|---------------------|----------------|
| 5/17 | RHS Senior Class | Cinnaminson | N/A | Prom |
| 5/17 | Marketing | Lincoln Financial Field | N/A | Tour/Game |

b. Field Trips –Pond Road Middle School

Motion to approve the following field trip(s) for Pond Road Middle School to take place during the 2016-2017 school year as indicated. The district will incur no admission/transportation costs.

| <u>Month/Year</u> | <u>Class</u> | <u>Destination</u> | <u>Cost / Pupil</u> | <u>Purpose</u> |
|-------------------|------------------|--------------------------|---------------------|------------------------|
| 1/17 | Science Olympiad | Union County College | N/A | Competition |
| 1/17 | Drama Club | Sharon Elementary | N/A | Promote Musical |
| 3/17 | Science Olympiad | Middlesex County College | N/A | Competition |
| 3/17 | Math League | Goetz Middle School | N/A | Competition |
| 5/17 | Sixth Grade | Six Flags | N/A | Math & Science Project |
| 5/17 | Fifth Grade | NJ State Museum | N/A | Explore Cultures |

c. Field Trips – Sharon Elementary School

Motion to approve the following field trip(s) for Sharon Elementary School to take place during the 2016-2017 school year as indicated.

| <u>Month/Year</u> | <u>Class</u> | <u>Destination</u> | <u>Cost /Pupil</u> | <u>Purpose</u> |
|-------------------|---------------------|--------------------------|--------------------|-------------------------|
| 3/17 | Community-based Ed. | Walmart/Jersey Girl Cafe | N/A | Community Life Skills |
| 4/17 | Community-based Ed. | AMC Hamilton | N/A | Community Life Skills |
| 5/17 | Community-based Ed. | Hamilton Marketfair | N/A | Community Life Skills |
| 6/17 | Community-based Ed. | Philadelphia Zoo | N/A | Community Life Skills |
| 6/17 | Fourth Grade | Liberty Lake | N/A | End of Year Celebration |

9. APPROVE WORKSHOPS

Motion to approve a list of upcoming professional development workshops as indicated.

| <u>Name</u> | <u>Workshop</u> | <u>Date(s)</u> | <u>Registration</u> | <u>Travel Reimbursement</u> |
|---|--|---------------------------------|---------------------|-----------------------------|
| Estuardo DeLeon | Heart Saver CPR/AED | 1/10/2017 | \$75.00 | \$0.00 |
| Lisa Rich | Be The Best Baseball Conference | 1/25-28/2017 | \$0.00 | \$597.08 |
| Tawrye Mason Michael Passafaro Linda Biondi | Mindfulness and Education Symposium | 2/3/2017 | \$0.00 | \$0.00 |
| Anna Hernandez | ASAP-NJ Annual Conference | 2/9/2017 | \$195.00 | \$28.71 |
| Jennifer Freeman | School Transportation Supervisors Program: Routing and Scheduling | 2/25/-3/4-3/11- 3/18-3/25/17 | \$556.00 | \$87.11 |
| Tiffany Strauss | ATSNJ Annual Conference | 2/26 & 2/27/2017 | \$140.00 | \$0.00 |
| Mary Jane Seiler | 2017 NJAHPERD Annual Convention | 2/27 & 28/2017 | \$100.00 | \$28.70 |
| Caitlyn Curran | 2017 NJAHPERD Annual Convention | 2/27 & 28/2017 | \$100.00 | \$0.00 |
| Sean Flynn | 2017 NJAHPERD Annual Convention | 2/27 & 28/2017 | \$100.00 | \$0.00 |
| Karen DeRossett | 2017 NJAHPERD Annual Convention | 2/27 & 28/2017 | \$100.00 | \$56.79 |
| Carolyn Dilts | 2017 NJAHPERD Annual Convention | 2/27 & 28/2017 | \$100.00 | \$56.79 |
| Kristina Fisher | 2017 NJAHPERD Annual Convention | 2/27/2017 | \$60.00 | \$0.00 |
| David Revay | 2017 NJAHPERD Annual Convention | 2/27 & 28/2017 | \$130.00 | \$54.18 |
| Kristina Gildner | Animal Assisted Intervention | 3/7/2017 | \$199.99 | \$21.70 |
| Kathie Foster Amanda Matticks | Spring 2017 Education Career Fair Rider University | 3/9/2017 | \$50.00 | \$0.00 |
| Jennifer Freeman & Transport. Staff | Transportation Seminar 14 Staff Members @ \$40 per person | 3/11/17 | \$560.00 | \$0.00 |
| Nicole Bootier | Rethink K-6 Grading with Standards – Based Report Cards | 3/20/2017 | \$0.00 | \$0.00 |

| Name | Workshop | Date(s) | Registration | Travel Reimbursement |
|------------------------------------|---|------------------|-------------------|----------------------|
| Kim Robinson | PreK Continuing Education Session Beyond the Core | 3/22/2017 | \$450.00 | \$17.89 |
| Deborah Binder | PreK Continuing Education Session Beyond the Core | 3/22/2017 | \$450.00 | \$17.89 |
| Gail Cipolloni | NJSSNA Spring Conference | 3/25/2017 | \$199.00 | \$30.12 |
| Nancy Hoch | Successfully “Flip” Your Social Studies/History Instruction | 3/28/2017 | \$245.00 | \$23.81 |
| Jennifer Freeman | Annual NJ Pupil Transportation Conference | 3/29 – 3/31/2017 | \$325.00 | \$353.88 |
| Amanda Matticks | RTI at Work Institute | 5/2-4/2017 | \$689.00 | \$1,116.00 |
| Nicole Bootier | RTI at Work Institute | 5/2/-4/2017 | \$689.00 | \$1,249.00 |
| Rajneet Bajnath | RTI at Work Institute | 5/2-4/2017 | \$689.00 | \$1,379.00 |
| Margrette Alagar Alison Sussman | BookExpo America | 6/1&2/2017 | \$300.00 | \$0.00 |
| Total | | | \$6,501.00 | \$5,118.65 |

C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)

On motion of Mrs. DeVito and seconded by Ms. Dee, the Robbinsville Board of Education upon recommendation of the Acting Superintendent, voted 8-0 to approve Finance, Facilities and Transportation resolutions C.1-3 as indicated.

1. FINANCE

a. Bills and Claims (Attachment #16)

Motion to approve payment of the Bills & Claims List in the amount of \$4,906,683.56 for the period ending January 31, 2017 as indicated.

| Accounts Payable | |
|-------------------------|-----------------------|
| Fund | |
| 11 - General Fund | \$1,191,586.02 |
| 12 - Capital Outlay | \$6,473.00 |
| 20 - Special Revenue | \$46,062.35 |
| 30 - Capital Projects | \$0.00 |
| 40 - Debt Service | \$0.00 |
| 60 - Food Service Fund | \$79,074.96 |
| 61 - R.E.D. | \$7,532.22 |
| Unemployment | \$0.00 |
| Hand Checks | \$202,947.95 |
| Subtotal | \$1,533,676.50 |
| Payroll | |
| 12.30.16 | \$1,121,708.37 |
| 1.15.17 | \$1,121,904.54 |
| 1.30.17 | \$1,129,394.15 |
| Total | \$4,906,683.56 |

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12I3 I, Beth Brooks, Board Secretary/School Business Administrator, certify that as of December 31, 2016 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Report of the Board Secretary (Attachment #17)

Motion to accept the Report of the Board Secretary for the period ending December 31, 2016.

d. Report of the Treasurer (Attachment #18)

Motion to accept the Report of the Treasurer for the period ending December 31, 2016.

e. Transfer Report: January 31, 2017

Motion to approve transfers totaling \$322,301.46 for the period ending January 31, 2017 as indicated.

| Account From | Account To | Description | Amount |
|--|--|---------------------------------------|---------------|
| 11-000-100-565-04-01 MCSSD | 11-000-100-569-07-00 Gen Ed tuition | Rubino extention | \$ 7,280.00 |
| 11-000-100-565-04-01 MCSSD | 11-000-100-569-07-00 Gen Ed tuition | Rubino IAES slot | \$ 18,500.00 |
| 11-000-218-610-01-01 Testing Supplies | 11-000-270-161-07-22 Field trip | ASVAB Testing trip | \$ 184.32 |
| 11-000-270-610-07-01 Supplies and Materials | 11-000-270-503-07-01 Aid in Lieu | Additional Aid in Lieu | \$ 2,062.00 |
| 11-000-291-270-07-01 Hospitalization | 11-000-291-241-07-01 PERS | PERS appropriation | \$ 32,304.20 |
| 11-000-221-600-09-01 Curriculum Supplies | 11-190-100-640-09-00 Textbooks | AP World textbooks | \$ 6,000.00 |
| 11-000-221-600-09-01 Curriculum Supplies | 11-000-221-320-09-01 District Workshops | Foundations level 3 training | \$ 2,000.00 |
| 11-000-221-800-09-01 Memberships | 11-000-221-320-09-01 District Workshops | Foundations level 3 training | \$ 4,000.00 |
| 11-000-100-563-07-00 Tuition | 11-000-100-564-04-01 Vo-tech tuition | Increase in Vo-tech costs | \$ 1,250.00 |
| 11-000-100-565-04-01 MCSSD | 11-000-100-564-04-01 Vo-tech tuition | Increase in Vo-tech costs | \$ 4,250.00 |
| 11-000-100-565-04-01 MCSSD | 11-000-100-566-04-01 Private School | Private school placement (move in) | \$ 17,873.93 |
| 11-000-270-420-07-02 Vehicle Maintenance | 11-000-270-511-07-01 Contracted Routes | Additional SES route | \$ 4,027.00 |
| 11-000-262-622-05-01 RHS Electric | 11-000-230-331-07-01 Legal fees | Budget planning | \$ 37,000.00 |
| 11-000-262-622-05-01 RHS Electric | 11-000-240-103-07-01 Salaries | Budget planning | \$ 20,000.00 |
| 11-000-262-622-05-01 RHS Electric | 11-000-240-103-07-02 Salaries | Budget planning | \$ 20,000.00 |
| 11-000-262-622-05-02 Sharon Electric | 11-000-240-103-07-03 Salaries | Budget planning | \$ 20,000.00 |
| 11-000-262-622-05-02 Sharon Electric | 11-000-240-104-07-04 Salaries | Budget planning | \$ 20,000.00 |
| 11-000-262-622-05-02 Sharon Electric | 11-000-240-105-07-01 Salaries | Budget planning | \$ 10,000.00 |
| 11-000-262-622-05-02 Sharon Electric | 11-000-240-105-07-02 Salaries | Budget planning | \$ 10,000.00 |
| 11-000-291-270-07-03 Prescription | 11-000-240-105-07-03 Salaries | Budget planning | \$ 10,000.00 |
| 11-000-291-270-07-03 Prescription | 11-000-251-100-07-12 Salaries | Budget planning | \$ 30,000.00 |
| 11-000-291-270-07-03 Prescription | 11-000-251-100-07-00 Salaries | Budget planning | \$ 20,000.00 |

| Account From | Account To | Description | Amount |
|---|---|---------------------------|----------------------|
| 11-000-291-270-07-03 Prescription | 11-000-252-100-07-08 Salaries | Budget planning | \$ 15,000.00 |
| 11-401-100-800-01-01 RHS Co-curricular | 11-000-270-512-07-04 Transportation | Robotics trip to Montreal | \$ 5,948.13 |
| 12-000-252-730-07-00 Tech Equipment | 12-000-310-730-07-00 Cafeteria Equipment | Slicer purchase | \$ 4,395.22 |
| 11-000-262-622-05-01 Utilities | 11-000-262-100-05-07 Custodial O/T | Line shortage | \$ 226.66 |
| TOTAL January 2017 Transfers: | | | \$ 322,301.46 |

f. Shared Service Agreement: Robbinsville Township – Automotive Repair Services

Motion to approve a shared service agreement with Robbinsville Township for the provision of automotive repair services for the period of January 1, 2017 through December 31, 2017.

g. Accept Anonymous Donation

Motion to accept an anonymous donation in the amount of \$6,500.00 designated for general operating support. The Robbinsville Board of Education is appreciative of this generous donation.

2. FACILITIES

a. Permission to Practice

Motion to grant permission for the Robbinsville High School fall athletic teams to begin preseason practices on August 3, 2017.

b. Approve Completion of Fire and Security Drills: December 2016

Motion to approve Fire and Security Drills for the 2016-2017 school year as indicated. One fire and one security drill are required monthly.

| RHS | Fire Drill | Lockdown/ Active Shooter | Evacuation | Shelter in Place | Other / Tabletop |
|-----------|------------|--------------------------|------------|------------------|-------------------|
| September | 09/16/16 | - | 09/16/16 | - | - |
| October | 10/31/16 | 10/27/16 | - | - | - |
| November | 11/30/16 | 11/18/16 | - | - | - |
| December | 12.22.16 | - | - | - | 12.13.16 Tabletop |
| January | | | | | |
| February | | | | | |
| March | | | | | |
| April | | | | | |
| May | | | | | |
| June | | | | | |

| PRMS | Fire Drill | Lockdown / Active Shooter | Evacuation | Shelter in Place | Other / Tabletop |
|-----------|------------|---------------------------|------------|------------------|-------------------|
| September | 09/21/16 | - | - | 9/20/16 | - |
| October | 10/31/16 | - | - | - | 10/27/16 Tabletop |
| November | 11/18/16 | 11/18/16 | - | - | - |
| December | 12/22/16 | 12/16/16 | - | - | - |
| January | | | | | |
| February | | | | | |
| March | | | | | |
| April | | | | | |
| May | | | | | |
| June | | | | | |

| SES | Fire Drill | Lockdown/ Active Shooter | Evacuation | Shelter in Place | Other / Tabletop |
|-----------|------------|--------------------------|------------|------------------|--------------------------------------|
| September | 09/16/16 | - | - | 09/23/16 | - |
| October | 10/27/16 | 10/28/16 | - | - | - |
| November | 11/17/16 | 11/18/16 | - | - | - |
| December | 12/14/16 | - | - | - | 12/7/16 Tabletop with Walkie Talkies |
| January | | | | | |
| February | | | | | |
| March | | | | | |
| April | | | | | |
| May | | | | | |
| June | | | | | |

c. Building Use (Attachments #19-#24)

Motion to approve the Buildings and Grounds Use of Facilities Schedule for the months of February and March 2017.

3. TRANSPORTATION

a. Ratify Jointure: Bordentown Board of Education

Motion to ratify a jointure with the Bordentown Board of Education. Bordentown will serve as the host district for the following school related activities for the months of November and December 2016 for a cost of \$3,405.61.

| <u>Date</u> | <u>School</u> | <u>Activity Location</u> | <u>Hourly Wage/Mileage</u> |
|--------------|---------------|--------------------------|----------------------------|
| 11.3.16 | RHS | Hopewell | \$ 63.77 |
| 11.7.16 | RHS | Hamilton West | \$ 220.15 |
| 11.10.16 | RHS | Ocean Twp. | \$ 334.67 |
| 11.15.16 | RHS | St. Augustine | \$ 383.64 |
| 11.18.16 | RHS | Hamilton West | \$ 144.97 |
| 12.6.16 | PRMS | Northern Burlington | \$ 179.41 |
| 12.7.16 | RHS | Mercer Co. Park | \$ 138.36 |
| 12.7.16 | RHS | Hamilton West | \$ 151.52 |
| 12.13.16 | RHS | Montgomery | \$ 193.90 |
| 12.13.16 | RHS | Pennington | \$ 229.92 |
| 12.14.16 | RHS | Hamilton West | \$ 146.72 |
| 12.19.16 | RHS | Hamilton West | \$ 146.72 |
| 12.20.16 | PRMS | Stone Bridge | \$ 140.77 |
| 12.27.16 | RHS | Trenton | \$ 192.61 |
| 12.27.16 | RHS | Middletown | \$ 479.61 |
| 12.29.16 | RHS | Hamilton West | \$ 146.72 |
| 12.29.16 | RHS | Trenton | \$ 112.15 |
| Total | | | \$3,405.61 |

D. ROBBINSVILLE EXTENDED DAY PROGRAM (D.1 – 3)

On motion of Ms. Dee and seconded by Mr. Young, the Robbinsville Board of Education upon recommendation of the Acting Superintendent, voted 8-0 to approve Robbinsville Extended Day resolutions D.1-3 as indicated.

1. APPROVE NEW HIRES

Motion to approve the following individuals to serve as RED Instructors at Sharon Elementary School as indicated.

| <u>Name</u> | <u>Hours per Week</u> | <u>Hourly Rate</u> | <u>Effective</u> |
|------------------|-----------------------|--------------------|---|
| Debra Lorenzetti | 12 | \$18.00 | 2/6/17 (Pending Criminal History Transfer) |
| Sandra Palazzolo | 12 | \$15.00 | 2/7/17 (Pending Criminal History Clearance) |

2. RESCIND APPOINTMENT

Motion to rescind the appointment of Nancy Nalbome (originally approved on December 20, 2016).

3. ACCEPT RESIGNATION

Motion to accept the resignation of Lea Bailey, a RED Aide at Pond Road Middle School, effective January 3, 2017.

XIV. HEARING OF THE PUBLIC

A. MIKE MCGOWAN

Mr. McGowan expressed concern about a number of absences by a member of the Board.

B. NOUSHIN KANANI

Mrs. Kanani asked about snow plowing. A Board member explained that the district contracts with a plowing company and, in the past, there have been occasions when the township has assisted with this effort. Mrs. Kanani indicated that she is concerned about student drivers and icy conditions. Dr. Foster noted that the district will send a letter to parents suggesting that inexperienced student drivers consider taking the bus when road conditions are treacherous.

XV. OLD BUSINESS

Ms. Dee asked if the Board could hold a mid-year review of goals in February. She asked for an update on the online AP Statistics class. Ms. Tew indicated that in addition to the three teachers that are assisting with the class, students have electronic access to a professor. The class appears to be going well.

Mrs. DeVito reported that the Silent Auction to raise funds for the fieldhouse was a great success. In all, \$5,500 was raised bringing the collective total to \$55,000. Mrs. DeVito also noted that Casino Night will take place on March 31, 2017.

XVI. NEW BUSINESS - None

XVII. ADJOURNMENT

| |
|---|
| On motion of Ms. Dee and seconded by Mrs. DeVito, the Robbinsville Board of Education voted to adjourn the January 31, 2017 monthly meeting at 9:23 PM. |
|---|

Respectfully submitted,

Beth Brooks, School Business Administrator / Board Secretary

| First Name | Last Name | Title | Location | Action | Effective Date | Ending Date | Return Date | Step | Salary | GAAP Code | Notes for Discussion |
|------------|-----------|-------|----------|--------|----------------|-------------|-------------|------|--------|-----------|----------------------|
|------------|-----------|-------|----------|--------|----------------|-------------|-------------|------|--------|-----------|----------------------|

1. Employment of Staff: January 2017

a. Administrators/Supervisors/Non Affiliates: (Principals, Assistant Principals)

b. Certificated Staff: (Teachers)

APPOINT

| | | | | | | | | | | | |
|------|-----------|---------------|-----|---------|-----|-----------|--|------|-------------|----------------------|--|
| Lisa | Caroselli | Social Worker | CST | Appoint | TBD | 6/30/2017 | | 5 MA | \$38,245.35 | 11-000-219-104-07-04 | Leave replacement at .65/salary prorated for time worked |
|------|-----------|---------------|-----|---------|-----|-----------|--|------|-------------|----------------------|--|

APPROVE

| | | | | | | | | | | | |
|-------|---------|---------|-----|---------|-----------|--|--|--|--|--|--------|
| Linda | Biondi | Teacher | SES | Approve | 6/30/2017 | | | | | | Retire |
| Shae | Fahey | Teacher | RHS | Approve | 3/3/2017 | | | | | | Resign |
| Debra | McClain | FT IA | SES | Approve | 6/30/2017 | | | | | | Retire |

LEAVE OF ABSENCE

| | | | | | | | | | | | |
|----------|---------|---------|------|---------|----------|-----------|------------|--|--|--|---|
| Courtney | Belets | Teacher | SES | Approve | 5/8/2017 | 6/30/2017 | 11/30/2017 | | | | Paid from 5/8/17 to 6/30/17. Dates subject to change |
| Tiffany | Brennan | Teacher | RHS | Approve | | | 2/27/2017 | | | | Approve return date |
| Laura | Moore | Teacher | PRMS | Approve | 4/3/2017 | 6/30/2017 | 9/1/2017 | | | | Paid from 4/3/17 to 5/31/17. Unpaid 5/31/17 to 6/30/17. Dates subject to change |
| David | Revay | Teacher | SES | Approve | | | 1/17/2017 | | | | Approve return date |

RATIFY

| | | | | | | | | | | | |
|-----------|----------|---------|-----|--------|-----------|-----|--|-------|------------------|----------------------|---|
| Christine | Gibeault | Teacher | SES | Ratify | 12/5/2016 | TBD | | 10 MA | \$65,066.00 | 11-120-100-101-07-02 | LR for Ayala |
| Jill | Henig | Teacher | SES | Ratify | | | | | \$310.19/per day | 11-120-100-101-07-02 | Paid 2 days at per diem rate by voucher to help complete report cards & progress report cards |

2. Placement on the Salary Guide:

APPROVE

| | | | | | | | | | | | |
|--------|--------|---------|-----|---------|----------|-----------|--|-----|-------------|----------------------|---------------------|
| Rachel | Werner | Teacher | RHS | Approve | 2/1/2017 | 6/30/2017 | | 7MA | \$60,627.00 | 11-213-100-101-07-07 | Current Step 7BA+30 |
|--------|--------|---------|-----|---------|----------|-----------|--|-----|-------------|----------------------|---------------------|

a. Non Certificated Staff: (Aides, Secretary, Maintenance, Technology, Custodians, Lunch and Bus)

APPOINT

| | | | | | | | | | | | |
|------|-------|-------|-----|---------|----------|-----------|--|--|-------------|----------------------|---------------------------------|
| Jill | Henig | PT IA | SES | Appoint | 2/1/2017 | 6/30/2017 | | | \$12,601.50 | 11-212-100-106-07-04 | Salary prorated for time worked |
|------|-------|-------|-----|---------|----------|-----------|--|--|-------------|----------------------|---------------------------------|

APPROVE

| | | | | | | | | | | | |
|--------|---------|-------|------|---------|-----------|--|--|--|----------|----------------------|--------------------------|
| Amy | Gilbert | PT IA | PRMS | Approve | 2/10/2017 | | | | -\$68.12 | 11-212-100-106-07-04 | To reflect .5 unpaid day |
| Doreen | Risoldi | PT IA | PRMS | Approve | 2/13/2017 | | | | -\$68.12 | 11-212-100-106-07-04 | To reflect .5 unpaid day |

b. Substitutes

APPOINT

| | | | | | | | | | | | |
|----------|------------|--------------|--|---------|-----------|-----------|--|--|-----------------|--|---------------------|
| Nicholas | Albani | Non Cert Sub | | Appoint | 1/25/2017 | 6/30/2017 | | | \$75.00/per day | | |
| Laura | Becker | Cert Sub | | Appoint | 1/25/2017 | 6/30/2017 | | | \$85.00/per day | | Pending prints |
| Caroline | Bianchetti | Cert Sub | | Appoint | 1/25/2017 | 6/30/2017 | | | \$85.00/per day | | |
| Samantha | Hagel | Non Cert Sub | | Appoint | 1/25/2017 | 6/30/2017 | | | \$75.00/per day | | Pending county cert |
| Jill | Henig | Cert Sub | | Appoint | 1/25/2017 | 6/30/2017 | | | \$85.00/per day | | |
| Patricia | Jannetti | Cert Sub | | Appoint | 1/25/2017 | 6/30/2017 | | | \$85.00/per day | | |
| Amalia | Kanaras | Non Cert Sub | | Appoint | 1/25/2017 | 6/30/2017 | | | \$75.00/per day | | Pending prints |
| Alison | Reimel | Cert Sub | | Appoint | 1/25/2017 | 6/30/2017 | | | \$85.00/per day | | Instructional Aide |
| Joseph | Rejent | Cert Sub | | Appoint | 1/25/2017 | 6/30/2017 | | | \$85.00/per day | | |

3. Extra Work/Extra Pay:

a. Athletics:

APPOINT

| | | | | | | | | | | | |
|-------|--------|-------------|-----|---------|-----------|-----------|--|---|------------|----------------------|--------------|
| David | Boehm | Asst. Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 1 | \$4,847.00 | 11-402-100-100-06-01 | Softball |
| Jared | Boykin | Asst. Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 2 | \$3,845.00 | 11-402-100-100-06-01 | Boy's Tennis |

| First Name | Last Name | Title | Location | Action | Effective Date | Ending Date | Return Date | Step | Salary | GAAP Code | Notes for Discussion |
|----------------|-------------|-----------------------------|----------|---------|----------------|-------------|-------------|------|----------------------|----------------------|--|
| Thomas | Brettell | Head Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 3 | \$7,431.00 | 11-402-100-100-06-01 | Baseball |
| Daniel | Carrigan | Head Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 3 | \$5,816.00 | 11-402-100-100-06-01 | Boy's Tennis |
| Jenna | Colicchia | Head Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 3 | \$7,431.00 | 11-402-100-100-06-01 | Girl's Lacrosse |
| Caitlin | Curran | Asst. Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 3 | \$5,385.00 | 11-402-100-100-06-01 | Softball |
| Christopher | Curto | Asst. Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 3 | \$5,385.00 | 11-402-100-100-06-01 | Track |
| David | Decker | Volunteer | RHS | Appoint | 3/15/2017 | 6/30/2017 | | | | | Boy's Lacrosse |
| John | Demkovitz | Asst. Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 1 | \$4,847.00 | 11-402-100-100-06-01 | Boy's Lacrosse |
| Brian | Dempsey | Head Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 3 | \$5,816.00 | 11-402-100-100-06-01 | Girl's Golf |
| Anthony | Dentino | Asst. Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 1 | \$4,847.00 | 11-402-100-100-06-01 | Boys and Girls Track |
| Frances | Erndl | Substitute Athletic Trainer | RHS | Appoint | 1/25/2017 | 6/30/17 | | | \$150.00/per event | 11-402-100-100-06-01 | Substitute Athletic Trainer |
| Shae | Fahey | Volunteer | RHS | Appoint | 2/1/2017 | 3/3/2017 | | | | | AM Weight room |
| Jeff | Fisher | Asst. Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 3 | \$5,385.00 | 11-402-100-100-06-01 | Baseball |
| Kristina | Fisher | Head Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 3 | \$7,431.00 | 11-402-100-100-06-01 | Girl's Track |
| Sean | Flynn | Asst. Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 3 | \$5,385.00 | 11-402-100-100-06-01 | Baseball |
| Sean | Greig | Head Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 3 | \$7,431.00 | 11-402-100-100-06-01 | Boy's Lacrosse |
| Brian | Harshman | Asst. Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 3 | \$5,385.00 | 11-402-100-100-06-01 | Track |
| Daniel | Hughes | Supervisor | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 3 | \$1795.00/per season | 11-402-100-100-06-01 | Weight room Supervisor |
| Lauren | Hunter | Volunteer | RHS | Appoint | 3/15/2017 | 6/30/2017 | | | | | Softball |
| Jonathan | Hutchinson | Head Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 3 | \$7,431.00 | 11-402-100-100-06-01 | Boy's Track |
| Rachel | Ippolite | Asst. Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 1 | \$4,847.00 | 11-402-100-100-06-01 | Girl's Lacrosse |
| Cory | Karajozi | Volunteer | RHS | Appoint | 3/15/2017 | 6/30/2017 | | | | | Baseball |
| Matthew | Mayo | Asst. Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 3 | \$5,385.00 | 11-402-100-100-06-01 | Baseball |
| Jerry | Middlemiss | Asst. Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 3 | \$5,385.00 | 11-402-100-100-06-01 | Boy's Lacrosse |
| Tyler | O'Neil | Volunteer | RHS | Appoint | 3/15/2017 | 6/30/2017 | | | | | Boy's Lacrosse |
| Andrew | Patterson | Asst. Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 3 | \$5,385.00 | 11-402-100-100-06-01 | Track |
| Andrew | Patterson | Volunteer | RHS | Appoint | 3/15/2017 | 6/30/2017 | | | | | AM Weight room |
| Drew | Reca | Asst. Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 1 | \$4,847.00 | 11-402-100-100-06-01 | Boy's Lacrosse |
| Lisa | Rich | Head Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 2 | \$7,431.00 | 11-402-100-100-06-01 | Softball |
| AJ | Sanguinetti | Volunteer | RHS | Appoint | 3/15/2017 | 6/30/2017 | | | | | Boy's Lacrosse |
| Mary Jane | Seiler | Asst. Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 2 | \$5,062.00 | 11-402-100-100-06-01 | Girl's Lacrosse |
| Joseph | Washington | Asst. Coach | RHS | Appoint | 3/15/2017 | 6/30/2017 | | 3 | \$5,385.00 | 11-402-100-100-06-01 | Track |
| District | Coach | Volunteer | RHS | Appoint | 3/15/2017 | 6/30/2017 | | | | | All board approved coaches to act as volunteers in the RHS weight room |
| RESCIND | | | | | | | | | | | |
| Michael | Shanklin | Asst. Coach | RHS | Rescind | 11/15/2016 | 3/15/2017 | | | | | Boys Basketball |

b. Co-Curricular:

| APPOINT | | | | | | | | | | | |
|----------------|----------------|--------|-----|---------|------------|-----------|--|--|----------|----------------------|--|
| Kimberly | Barca | SLS | SES | Appoint | 1/3/2017 | 6/30/2017 | | | \$330.00 | 11-000-221-104-09-92 | Paid by District for protégé Silvia DeLeon |
| Brenda | John-Goodstein | Mentor | SES | Approve | 12/16/2016 | 6/30/2017 | | | \$357.50 | | Paid via payroll by protégé Jonathan Rothman per provisional program |

| APPROVE | | | | | | | | | | | |
|----------------|----------|---------|------|-------------------|-----------|-----------|--|--|-------------|----------------------|---|
| Kristin | Aquilino | Teacher | PRMS | Approve Extra Pay | 2/17/2017 | | | | \$34.00/hr. | 11-000-221-104-09-91 | Professional development day. Not to exceed 2 hours |
| Davina | Aziz | Teacher | PRMS | Approve Extra Pay | 1/25/2017 | 6/30/2017 | | | \$34.00/hr. | 11-000-221-104-09-91 | PLC ELA 6-8. Not to exceed 5 hours |
| Thomas | Brettell | Teacher | RHS | Approve Extra Pay | 2/17/2017 | | | | \$34.00/hr. | 11-000-221-104-09-91 | Professional development day. Not to exceed 3 hours |

| First Name | Last Name | Title | Location | Action | Effective Date | Ending Date | Return Date | Step | Salary | GAAP Code | Notes for Discussion |
|------------|-------------|----------|----------|-------------------|----------------|-------------|-------------|------|----------------|----------------------|--|
| Joseph | Conroy | Teacher | PRMS | Approve Extra Pay | 2/17/2017 | | | | \$34.00/hr. | 11-000-221-104-09-91 | Professional development day. Not to exceed 3 hours |
| Claire | Corliss | Teacher | RHS | Approve Extra Pay | 2/17/2017 | | | | \$34.00/hr. | 11-000-221-104-09-91 | Professional development day. Not to exceed 2 hours |
| Marissa | Dilts | Teacher | RHS | Approve Extra Pay | 2/17/2017 | | | | \$34.00/hr. | 11-000-221-104-09-91 | Professional development day. Not to exceed 6 hours |
| Shae | Fahey | Teacher | RHS | Approve Extra Pay | 2/17/2017 | | | | \$34.00/hr. | 11-000-221-104-09-91 | Professional development day. Not to exceed 3 hours |
| Gabriela | Gill | Teacher | RHS | Approve Extra Pay | 2/17/2017 | | | | \$34.00/hr. | 11-000-221-104-09-91 | Professional development day. Not to exceed 3 hours |
| Jeimy | Herrera | Teacher | PRMS | Approve Extra Pay | 2/17/2017 | | | | \$34.00/hr. | 11-000-221-104-09-91 | Professional development day. Not to exceed 3 hours |
| Jane | Hutchinson | Teacher | PRMS | Approve Extra Pay | 2/17/2017 | | | | \$34.00/hr. | 11-000-221-104-09-91 | Professional development day. Not to exceed 2 hours |
| Claire | Johnson | Teacher | PRMS | Approve Extra Pay | 2/17/2017 | | | | \$34.00/hr. | 11-000-221-104-09-91 | Professional development day. Not to exceed 3 hours |
| Peter | Klapsogorge | Teacher | SES | Approve Extra Pay | 9/1/2016 | 6/30/2017 | | | \$34.00/hr. | 11-000-221-104-09-91 | K-5 Literacy Coach. Not to exceed 20 hours |
| Carl | Nami | Teacher | RHS | Approve Extra Pay | 2/17/2017 | | | | \$34.00/hr. | 11-000-221-104-09-91 | Professional development day. Not to exceed 6 hours |
| Haley | Poquette | Teacher | RHS | Approve Extra Pay | 2/17/2017 | | | | \$34.00/hr. | 11-000-221-104-09-91 | Professional development day. Not to exceed 3 hours |
| Lisa | Rich | Teacher | RHS | Approve Extra Pay | 2/17/2017 | | | | \$34.00/hr. | 11-000-221-104-09-91 | Professional development day. Not to exceed 4 hours |
| Shayna | Schwartz | Teacher | PRMS | Approve Extra Pay | 2/17/2017 | | | | \$34.00/hr. | 11-000-221-104-09-91 | Professional development day. Not to exceed 6 hours |
| Thomas | Snyder | Teacher | PRMS | Approve Extra Pay | 2/17/2017 | | | | \$34.00/hr. | 11-000-221-104-09-91 | Professional development day. Not to exceed 2 hours |
| Dagmar | Stepien | Teacher | PRMS | Approve Extra Pay | 2/17/2017 | | | | \$34.00/hr. | 11-000-221-104-09-91 | Professional development day. Not to exceed 2 hours |
| Stefanie | Ucles | Teacher | RHS | Approve Extra Pay | 2/17/2017 | | | | \$34.00/hr. | 11-000-221-104-09-91 | Professional development day. Not to exceed 3 hours |
| Birch | Wilson | Musician | PRMS | Approve Extra Pay | 11/15/2016 | 2/15/2017 | | | \$500.00 total | 11-401-100-100-03-01 | To earn \$50.00 per rehearsal and \$100.00 per performance. Not to exceed \$500.00 total |
| Michelle | Zaccaria | Teacher | SES | Approve Extra Pay | 1/25/2017 | 6/30/2017 | | | \$34.00/hr. | 11-000-217-100-04-04 | PLC K-4 Executive Functioning. Not to exceed 4 hours |

| RESCIND | | | | | | | | | | | |
|----------------|-------|---------|-----|---------|------------|-----------|--|--|----------|--|--|
| Jeanae | Ayala | Teacher | SES | Rescind | 9/1/2016 | 6/30/2017 | | | | | To rescind 20 of her original 60 hours as K-5 Literacy Coach. New total is 20 hours total. |
| Jeanae | Ayala | Mentor | SES | Rescind | 12/15/2016 | 6/30/2017 | | | \$357.50 | | Services for protégé Jonathan Rothman per Provisional program |

| REVISE | | | | | | | | | | | |
|---------------|---------|----------------|------|--------|------------|-----------|--|---|------------|----------------------|----------------------------|
| Peter | Heckman | Director | PRMS | Revise | 11/15/2016 | 2/15/2017 | | 2 | \$4,429.00 | 11-401-100-100-03-01 | Musical Director |
| Shelly | King | Asst. Director | PRMS | Revise | 11/15/2016 | 2/15/2017 | | 2 | \$3,100.00 | 11-401-100-100-03-01 | Asst. Musical Director |
| Kimberly | King | Advisor | PRMS | Revise | 11/15/2016 | 2/15/2017 | | 2 | \$3,100.00 | 11-401-100-100-03-01 | Musical Choreographer |
| Kristen | Levy | Designer | PRMS | Revise | 11/15/2016 | 2/15/2017 | | 2 | \$3,100.00 | 11-401-100-100-03-01 | Musical Lighting Designer |
| Nicholas | Reed | Tech Director | PRMS | Revise | 11/15/2016 | 2/15/2017 | | 2 | \$3,100.00 | 11-401-100-100-03-01 | Technical Musical Director |