



**ROBBINSVILLE BOARD OF EDUCATION
MONTHLY MEETING**

**TUESDAY, MAY 23, 2017 – 7:00 PM
RHS STUDENT ACTIVITY CENTER**

PUBLIC SESSION MINUTES

BOARD OF EDUCATION

Mr. Matthew O’Grady, President

Mr. Thomas Halm, Jr., Vice President

Mrs. Shaina Ciaccio

Ms. Leslie Dee

Mrs. Sharon DeVito

Mr. Craig Heilman

Mrs. Jane Luciano

Mr. Scott Veisz

Mr. Richard Young

ACTING SUPERINTENDENT

Dr. Kathleen A. Foster

ACTING ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION

Dr. Kim Tew

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Ms. Beth Brooks

STUDENT GOVERNMENT PRESIDENT

Kai Byron

STUDENT COUNCIL REPRESENTATIVE

Colin Riley

ROBBINSVILLE BOARD OF EDUCATION
PUBLIC SESSION MINUTES

May 23, 2017

I. CALL TO ORDER PUBLIC MEETING

Board President Matthew O’Grady called the May 23, 2017 meeting of the Robbinsville Board of Education to order at 6:01 PM. He read the *Statement of Public Meetings* and led the flag salute.

II. ROLL CALL

Mrs. Ciaccio	Present	Mr. Heilman	Present	Mr. O’Grady	Present
Ms. Dee	Present	Mr. Halm	Present	Mr. Veisz	Present
Mrs. DeVito	Absent	Mrs. Luciano	Present	Mr. Young	Present

III. MOTION TO CONVENE IN EXECUTIVE SESSION

On motion of Mrs. DeVito and seconded by Mrs. Ciaccio, the Robbinsville Board of Education voted to convene in Executive Session at 6:03 PM to discuss the following topics.

- A. Monthly Harassment, Intimidation and Bullying Report
- B. Negotiations
- C. Personnel

IV. RESUME PUBLIC SESSION

Public Session resumed at 7:20 PM.

V. MOTION TO RETURN TO EXECUTIVE SESSION

On motion of Mr. Veisz and seconded by Mr. Halm, the Robbinsville Board of Education voted to convene in Executive Session at 6:22 PM.

VI. RESUME PUBLIC SESSION

Public Session resumed at 7:37 PM.

VII. BOARD PRESIDENT’S REPORT – Mr. Matthew O’Grady

Mr. O’Grady announced that the Board is appointing Dr. Foster as Superintendent and Dr. Tew to the position of Assistant Superintendent of Curriculum and Instruction. Before moving on to his report, he congratulated SES Teacher Linda Biondi on her upcoming retirement.

- A. **Educators of the Year** – The Principals of all three schools were on hand to introduce and provide information about the 2017 Educators of the Year. The Board expressed appreciation for each candidate.
 - RHS: Tom Brettell – Physics
 - PRMS: Lauren DiRenzo-Archer – Special Education
 - SES: Sharon Martin – Elementary Academic Support
- B. **Green Team Update** – Green Team representatives from each school provided an update to the Board and members of the public regarding goals and accomplishments at each building.
- C. **Kudos to RHS Winter Athletes** – RHS Athletic Director Curtis Wyers asked each athlete to introduce himself / herself and describe his / her athletic accomplishments during the winter season.

VIII. SUPERINTENDENT’S REPORT – Dr. Kathie Foster

A. 2016-2017 Merit Goals

Dr. Foster reported on reaching her 2016-2017 merit goals including Creating a Culture of Conservation, by expanding the goals of each Green Team and moving forward with aligning district science curriculum with the Next Generation Science Standards.

B. Enrollment Report: May 19, 2017

School	3H	3F	4H	4F	KF	01	02	03	04	05	06	07	08	09	10	11	12	Total
RHS														241	266	239	228	974
PRMS										254	231	310	228					1023
SES	12		11	3	199	204	193	243	227									1092
SPROWTS	6		8															14
Subtotal	18	0	19	3	199	204	193	243	227	254	231	310	228	241	266	239	228	3103
OOD		1		1						2	3	4	3	5	6	7	8	40
Total	18	1	19	4	199	204	193	243	227	256	234	314	231	246	272	246	236	3143

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
RHS	983	999	983	981	981	980	976	975	975	975	974	
PRMS	979	1011	1014	1013	1016	1014	1018	1023	1022	1024	1023	
SES	1017	1067	1059	1062	1065	1066	1075	1079	1088	1090	1092	
SPROWT	8	15	12	13	13	14	14	14	14	14	14	
SUBTOTAL	2987	3092	3068	3069	3075	3074	3083	3091	3099	3103	3103	
OOD	25	25	33	33	34	35	35	36	37	38	40	
TOTAL	3012	3117	3101	3102	3109	3109	3118	3127	3136	3141	3143	

IX. SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Ms. Beth Brooks

School Business Administrator Beth Brooks reported on the following matters.

- Preparation for the annual audit is taking place.
- 2016-2017 Extraordinary Aid reimbursement application is due to the state by May 31, 2017.
- NJDOE is in the process of performing an ASSA, DRTRS, and Extraordinary Aid audit – A three week timeline is anticipated.
- Based upon a request from REA, a new 403B provider (Aspire) has been added to the existing pool 403B vendors.
- Chrome Books – The financing application has been submitted - 275 chrome books will be ordered in June.
- BOE Training Opportunities include Strauss Esmay 32nd Annual Education and School Law Seminar, Friday June 2nd 8:30-2:00 at Brookdale Community College. Free for two representatives. Tomorrow is the last day for sign ups.

X. STUDENT GOVERNMENT REPORT – Kai Byron

XI. STUDENT COUNCIL REPORT – Colin Riley

XII. COMMITTEE REPORTS

A. Education, Development & Policy – Ms. Leslie Dee

Mrs. Dee reported on the following matters discussed during the May 9, 2017 meeting of the Education, Development and Policy Committee meeting.

- **Policies:** First Reading and Adoption
- **April Professional Development Day Update:** This wellness-themed day was a great success thanks to the efforts of Amanda Matticks and each presenter who helped make this day happen.
- **8th grade Science Curriculum:** Newly aligned to the NGSS (Next Generation Science Standards)
- **SATs/ACT Review:** Average scores over time will be shared at the June meeting.
- **EdTPA:** Dr. Foster shared an update about EdTPA, the new student teaching requirement. Districts throughout Mercer County are opting to refuse student teachers because of this new requirement and connection to Pearson. Currently, WW-P and East Windsor are the only districts still standing firm against it. Other districts are waffling because they don't want to end their applicant pipeline (even though they are very much against EdTPA). Dr. Foster asked the group to share their thoughts and will ask each committee about their views of having EdTPA student teachers next year.
- **SPED Monitoring Report:** Dr. Foster shared the report findings, which are largely positive, but help us focus in on areas such as data collection in our speech and related services department. These findings will be shared with all committees.
- **Next Meeting:** June 13, 2017

B. Personnel – Mrs. Sharon DeVito

Mrs. DeVito reported on the following matters discussed during the May 15, 2017 meeting of the personnel committee.

- **Recommendations for Tenure:** Seven teachers are due to receive tenure. Each has gone through a rigorous four year induction program and has demonstrated the qualities that Robbinsville embodies including a student-centered approach, knowledgeable at their craft, reflective professional learners, and a desire to contribute to the school community.
- **Review of regular personnel agenda and May re-appoint agenda:** The May Board meeting personnel agenda includes all the annual reappointments of returning staff for the 2017-2018 school year with the exception of Kim Tew and Kathie Foster. Additional appointments include the instructional coaches, fall athletic coaches, curriculum writers, chaperones, and summer work. You will notice a number of teacher resignations. Please note that Devin Dempsey, the Human Resources Manager is resigning to accept a job in the corporate world. She recently received her MBA from Rowan University.
- **Recommendation of 2017-2018 Non-affiliate Salaries**
- **Policy 7446: School Security Program:** The committee agreed with the Education Policy & Development committee's recommendation to approve the policy which would allow Class 3 Officers to carry a concealed weapon.
- **EdTPA Requirements and Student Teachers:** Education Policy & Development felt very strongly that Robbinsville should not accept student teachers for the 2017-2018 school year with the new licensing requirement. This new certification now requires teachers to video tape lessons and upload to a third party (Pearson) to be reviewed. Both Personnel and Ed Development committee members agree that this videotaping is a violation of FERPA. Additionally there has not been enough clarity around whether this video would be considered a student record. Finally, this new practice seems to reduce the authority and devalue the expertise of the college Supervisor and preservice programs.
- **Special Ed Monitoring Findings**
- **Merit Goal Completion:** Dr. Foster shared her evidence for her merit goal completion.
- **Next Meeting:** Wednesday, June 14, 2017

C. Finance, Facilities, & Transportation – Mr. Tom Halm

Mr. Halm reported on the following matters discussed during the May 17, 2017 meeting of the Finance, Facilities and Transportation Committee.

- **Transportation:** The 2017-2018 transportation bids and renewals were reviewed. Jen Freeman stated that we had a very successful bid opening on April 26, 2017. The individual/single routes from over

the years were repackaged together and bid together. By doing so the district saved over \$33,000. The district also received one bid for the district's athletic runs from George Dapper. This will save almost half of the cost from the current year.

In addition, the transportation efficiency ratings report was released by the State. Robbinsville had the highest efficiency rating in our county. This rating is a measurement of how efficient we are in utilizing our buses during the school year when transport our students to and from school.

Mr. Halm stated that he received a call from Mayor Fried that the bus driver on the Meadowbrook run was doing a great job. Mr. Halm stated it is nice to report the compliments as well as the complaints.

- **Residency Policy #5111 – Proposed Revisions:** At the April FFT meeting, the committee discussed holding a review of the residency policy as it relates to families moving into or out of the district and paying tuition to attend prior to becoming a resident or permitting students to remain in the district after the family moves out of the district for either free, a reduced rate, or the full rate. The Education and Policy committee drafted proposed revisions to the policy and they were presented to FFT. FFT had questions relating to the cost, if any, to charge. FFT recommended that the full board comment on the proposed changes.
- **Facilities:** Ms. Brooks shared two recently received proposals to perform a land survey at Sharon school to determine easement /ownership of the billboard and the property abutted against the turnpike expansion. Ms. Brooks will review the architect to determine if the proposals received will provide the necessary services required by the district. Ms. Keener provided an update to the prior ESIP project and the energy savings generated. A meeting was held with Honeywell and the discussed were the current ESIP and a brief discussion on the phases of a new ESIP and changes to the ESIP marketplace, including solar. Current energy rates and interest rates for an ESIP are low.
- **Green Team Update:** Dr. Foster provided an update on Sustainable NJ. Currently all three schools are participating and each school is preparing and implementing action research projects. Ms. Keener is working on submitting the application to the state for bronze status.
- **Food Service – New Feeding Policy:** At the April FFT meeting, Ms. Brooks presented the committee with procedures for the collection of food service balances in arrears and for the return of senior overpayments. Ms. Brooks stated that there is not a current board policy on unpaid/overpaid meals. Ms. Brooks shared with the committee a new feeding policy template created by Strauss Esmay. This was created to be compliant with NJSA:33-21 (L. 2015, c.15 effective February 5, 2015). FFT did not agree with the law, which states that after two ten day periods to collect the balance, the parent will be notified that beginning one week from the date of the second notice, a meal will not be served until the payment is made in full. FFT recommended that the development of a feeding policy should be presented to the Education and Policy committee in June.
- **RED Program and Age Restrictions:** Ms. Brooks stated that there is a parent requesting that her pre-school student to attend the after school program, RED for the 2017-2018 school year. Ms. Brooks stated some of the concerns of the program director since the program currently operates a school age program. To run the program as a preschool age program certain criteria would change. The district is not currently providing all the requirements that it would take to run a preschool before and after school program. The district will look into the logistics of changing the program in the future. At this time the district is not recommending any changes to the program for September 2017.
- **Stale Checks:** Ms. Brooks provided a list of outstanding stale checks totaling \$16,583.42 from the period August 2012 – May 2016 and requested board approval to write them off. FFT asked if the checks should be sent to the state and also asked if the district can determine if these checks may have been reissued due to being lost. Ms. Brooks will follow up to see if we can determine if there were reissuance of these old, stale checks at some time during this period. FFT recommended discussion with the full board.
- **Upper Freehold Regional Meeting – Ice Hockey and Swimming:** Ms. Brooks stated that on May 11th she and Dr. Foster met with the Superintendent and Business Administrator from Upper Freehold Regional School District. When Ms. Brooks provided the 2016-2017 actual per pupil cost for ice hockey and swimming Upper Freehold agreed to pay Robbinsville \$2,000 per pupil for ice hockey and \$650 per pupil for swimming. In future years, Robbinsville will provide Upper Freehold with the per pupil amount by April 1st of the preceding year as the basis for the subsequent year.

- **Chrome Book Initiative:** Mr. Halm expressed concern with the lifespan of the chrome books purchased to date. Ms. Brooks stated that for 2017-2018 they will be purchasing chrome books for the upcoming seventh grade. The Technology Director advised Ms. Brooks that the chrome books from the initial purchases of Acers and HP were not lasting the three years as projected. The district has had better success with the Dells. The new proposal for 2017-2018 is for Dells with a three year warranty. There was also discussion on the use of Google versus Microsoft. Mr. Linebarger will attend the July FFT meeting and will report on the lifespan of each chrome book and of the repairs needed.
- **Old Business:** Mr. Heilman asked for a status update on student activities, such as gate receipts and budget revenue for such events. Ms. Brooks stated she will be working on those processes over the summer.

D. Community Relations – Mr. Richard Young

Mr. Young reported on the following matters discussed during the May 2, 2017 Community Relations Committee meeting.

- **Opioid Crisis: Speaker Stephen Stirling:** NJ School Boards Association hosted a workshop on the Opioid Crisis on May 3rd. Since Mr. Young knows Stephen Stirling, one of the presenters, he will work with him to schedule an event for parents and students in the fall. Here is a brief description of the speaker and workshop session.
- **Campfire NJ at PRMS:** PRMS has been searching for a short program that addresses some of the more challenging issues, including drug and alcohol abuse for the 8th grade students as they transition to high school. The Camp Fire Program is a 6 week curriculum that enhances the Health topics but specifically addresses choices, cyber-bullying, coping with stress, and drug and alcohol abuse. Pond plans to implement this program next fall.
- **Community Values Survey Review (961 responses):** The committee has begun to review the feedback from the Community Values Survey. We will conduct an analysis and then plan to present the findings at the June board meeting. Additionally, we can discuss possible plans of action.
- Next Meeting Date: Tuesday, June 6, 2017

E. Negotiations – Mrs. Shaina Ciaccio

Mrs. Ciaccio reported that the Negotiations Committee met on May 15, 2017. The next session is scheduled to take place on June 22, 2017.

XIII. FIRST HEARING OF THE PUBLIC

A. Nushin Kanani

Mrs. Kanani commented on and asked about the following matters.

- 2017-2018 Salary Increases for Non-affiliates – How did the district decide upon 2.3% - Dr. Foster explained that this rate is equal to year three of the collective bargaining rate
- School Funding Meetings – Dr. Foster reported that neighborhood captains have been appointed and more are still needed / Community Day School Funding Table / Letters to Legislators / PTA eblast re: Legislative Day Forum
- RHS Teacher Retention

B. Mike McGowan

Mr. McGowan complimented Student Government President Kai Byron and Student Council representative Colin Riley on their professionalism. With respect to funding, taxes and other matters, he noted that it is dangerous to compare Robbinsville to other towns. In Robbinsville the taxpayers' ability to pay is a real issue.

XIV. RECESS

At 9:02 PM President O'Grady called for a five minute recess.

XV. RECONVENE

The meeting reconvened at 9:11 PM.

XVI. APPROVE ANNUAL RESOLUTIONS (XIV.A-BB)

On motion of Mr. Halm and seconded by Mrs. Ciaccio, the Robbinsville Board of Education upon recommendation of the Superintendent, voted 8-0 to approve annual resolutions XIV.A-BB as indicated. Mrs. Luciano was absent for the roll call.

A. Qualified Purchasing Agent – 2017-2018

WHEREAS, the Public School Contracts Law gives boards of education the ability to establish their bid threshold at \$40,000.00; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits a bid threshold of \$40,000.00 if a Qualified Purchasing Agent is appointed and also grants the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Beth Brooks possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Robbinsville Board of Education desires to establish the bid threshold at \$40,000.00 as provided in N.J.S.A. 18A:18A-3; now, therefore, be it

RESOLVED, that the governing body of the Robbinsville Board of Education in the County of Mercer, in the State of New Jersey, hereby establishes its bid threshold at \$40,000.00.

B. Financial Depositories – 2017-2018

Motion to approve the following financial institutions as official depositories for the School District's funds.

- Investors Bank
- NJARM (New Jersey Asset & Rebate Management Program)
- Bank of New York / Mellon

C. Authorization to Mandate Direct Deposit – 2017-2018

Motion to designate Investors Bank, the district's banking institution, to administer the direct deposit program for all district employees as per requirements of N.J.S.A.52:14-15h. All employees shall receive their net pay via direct deposit for the 2017-2018 school year. The Robbinsville Board of Education will make exception to this resolution for the following employee payments:

- Athletic and co-curricular stipends
- June 30th payments to staff members that have not checked out appropriately for the year

Note: The Principal or his / her designee shall notify the Business Office by the close of business on June 21, 2017 as to those employees that have not checked out appropriately.

D. Petty Cash Accounts– 2017-2018

Motion to approve petty cash amounts as indicated.

Administrative	\$200.00
Pond Road Middle School	\$200.00
Sharon Elementary School	\$200.00
Robbinsville Extended Day	\$200.00
Special Education	\$500.00

E. Name Stamps – 2017-2018

Motion to approve name stamps for the Board President, Treasurer of School Monies, School Business Administrator, and Superintendent on all checks to vendors as well as on all checks generated from the payroll and agency accounts.

F. Substitute Rates – 2017-2018

Motion to approve substitute rates for the 2017-2018 school year as indicated. Note: Hourly rates are based upon 7.25 hour days.

<u>Position</u>	<u>Rate Per Day</u>	<u>Rate Per Hour</u>
Certified Teacher	\$ 85.00	\$ 11.72
Non-certified Teacher	\$ 75.00	\$ 10.34
Instructional Aide	\$ 75.00	\$ 10.34
Nurse	\$150.00	\$ 20.69
Athletic Trainer	\$150.00	\$20.69
Bus Driver	N/A	\$ 22.35
Bus Aide	N/A	\$ 12.10
Secretary / Clerk	N/A	\$ 10.34

G. Board Agents – 2017-2018

Motion to appoint the following individuals as Board Agents for the 2017-2018 school year as indicated.

<u>Position</u>	<u>Name</u>
School Board Secretary	Beth Brooks
Public Agency Compliance Officer	Beth Brooks
Custodian of Public Records	Beth Brooks
504 Officer	Rajneet Bajnath
Right to Know Officer	Kimberly Keener, CEFM
Asbestos Program Manager	Kimberly Keener, CEFM
Integrated Pest Mgmt. Coordinator	Kimberly Keener, CEFM
Indoor Air Quality Coordinator	Kimberly Keener, CEFM
Designated Person	Kimberly Keener, CEFM
Affirmative Action Officer	Kristina Mannino
Homeless Liaison	Kristina Mannino
District Educational Stability Liaison	Stephanie Lewandowski
Title IX Coordinator	Curtis Wyers
Anti-Bullying District Coordinator	Kim Tew
Anti-Bullying School Specialist – SES	Kim White
Anti-Bullying School Specialist – PRMS	Marci Singer
Anti-Bullying School Specialist – RHS	Anna Hernandez

H. Auxiliary Personnel – 2017-2018

Appoint the following individuals / entities to serve in the capacities indicated for the 2017-2018 school year.

1. Architect of Record

Spiezle Group
120 Sanhican Drive
Trenton, NJ 08619
Contracted Fee: N/A

2. Attorney – General / Labor

Cleary, Jacobbe, Alfier, Jacobs, LLC
169 Ramapo Valley Road
Oakland, NJ 07436
Contracted Fee: Partner: \$160 per hour / Associate: \$150 per hour / Paralegal: \$75 per hour

3. Attorney – Bond Counsel

McManimon & Scotland, LLC
75 Livingston Avenue
Roseland, NJ 07068
Contracted Fee: Partner: \$215 per hour / Legal Assistant: \$135 per hour

4. Attorney – Special Services

Methfessel & Werbel
2025 Lincoln Highway, Suite 200
Edison, NJ 08818
Contracted Fee: Partner & Counsel: \$185 per hour / Associate: \$150 per hour / Paralegal: \$55 per hour

5. Auditor

Holman Frenia Allison, PC
618 Stokes Road
Medford, NJ 08055
Contracted Fee: \$32,200

6. Financial Advisor

Acacia Financial Group
13000 Lincoln Drive West
Marlton, NJ 08053
Contracted Fee:

- Lease Purchasing: \$ 2,000 - \$ 3,500
- Referendum Bond Issuance: \$10,000 - \$12,500
- Refunding of Debt: \$10,000 - \$11,500

7. Health Benefit Consultant

Gallagher Benefit Services
707 State Road
Princeton, NJ 08542

8. Insurance Broker

Gallagher, O’Gorman, & Young
707 State Road
Princeton, NJ 08542

9. School Physician

Dr. Mark Magariello
6 Haines Drive
Robbinsville, NJ 08691
Contracted Fee: \$12,000

10. Treasurer of School Monies

Pablo Canela
7015 Cottage Avenue
North Bergen, NJ 07047
Contracted Fee: \$5,400

I. District Policies & Bylaws – 2017-2018

Motion to adopt the district’s Policies and Bylaws for the 2017-2018 school year and the Board of Education approve Robert’s Rules of Order, revised, for its parliamentary procedures relating to board meetings.

J. Curriculum Adoption – 2017-2018

Motion to adopt all written curriculum specifically aligned with the most recent State Board of Education adopted version of the New Jersey Student Learning Standards for the 2017-2018 school year as indicated.

Comprehensive Health & Physical Education	Science
English	Social Studies
English as Second Language	Technology
Gifted and Talented	Visual & Performing Arts
Guidance	World Languages
Mathematics	21 st Century Life & Careers

K. Enrollment in NJSIAA – 2017-2018

Motion to approve the enrollment of Robbinsville School District as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA) to participate in approved interschool programs sponsored by the NJSIAA for the 2017-2018 school year.

L. Official Newspaper – 2017-2018

Motion to establish The Trenton Times as the official newspaper for district announcements for the 2017-2018 school year and direct the School Business Administrator / Board Secretary to advertise in other newspapers as appropriate. For the purpose of cooperative bidding through Educational Data, the official newspaper shall be The Newark Star Ledger.

M. Signature Authorization – 2017-2018

Designate the following authorized individuals to sign checks on behalf of the Board of Education for the 2017-2018 school year:

Account Name	Required # Signatures	SBA or Superintendent	Assistant Superintendent	BOE President or Vice President	Treasurer of School Monies	Principal or Vice Principal	Financial Analyst	R.E.D. Director	Director of SPED	SPED Supervisor	School Secretary
Current	4	X		X	X						
Payroll	1	X			X						
Agency	1	X			X						
Unemployment	1	X									
Robbinsville Extended Day	1	X					X				
Food Service	1	X									
Administrative Petty Cash	1	X									
RHS Scholarship	1	X									
School Petty Cash	2	X				X					
Special Education Petty Cash	2	X							X	X	
R.E.D. Petty Cash	2	X					X	X			
Student Activity	2	X	X			X					X

N. Transfer of Funds & Hand Checks – 2017-2018

Motion to authorize the School Business Administrator / Board Secretary to transfer budget funds and issue hand checks for ratification at Board of Education meetings for the 2017-2018 school year.

O. Chart of Accounts – 2017-2018

Motion to designate the *2008 Revised New Jersey Chart of Accounts* (COA) to provide dimensions and types of allowable budgetary transactions.

P. Mileage Reimbursement Rate – 2017-2018

Motion to approve the rate of \$.31 per mile for the 2017-2018 school year.

Q. Third Party Administrator of 403B Plan Provider – 2017-2018

Motion to approve OMNI as the third party administrator for the district's 403B Plan providers for the 2017-2018 school year as indicated.

- Aspire Financial Services
- AXA/Equitable
- The Legend Group
- Lincoln Investment
- VALIC
- Security Benefit & Life

R. 457 Plan Provider – 2017-2018

Motion to approve AXA/Equitable as the district's 457 Plan provider for the 2017-2018 school year.

S. State Contract Purchasing – 2017-2018

Motion to adopt a resolution authorizing The Procurement of Goods and Services through State Agency for the 2017-2018 school year.

WHEREAS, Title 18A:18A-10 provides that "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods

or services pursuant to contract or contracts for such goods or services entered into on behalf of the State by the Divisions of Purchase and Property”, and

WHEREAS, the Robbinsville Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Robbinsville Board of Education desires to authorize its purchasing agent for the 2017-2018 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE, BE IT RESOLVED that the Robbinsville Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board and Commodity / Service, Vendor and State Contract Number utilized.

T. Grant Application – 2017-2018

Motion to authorize the Superintendent of Schools, or designee, to sign and file all grant applications to the United States government and state government for educational program grants and to represent the District as required in reference to such grant applications for the 2017-2018 school year.

U. District-wide Manuals / Plans – 2017-2018

Motion to approve the following District-wide Manuals and Plans.

- Standard Operating Procedures Manual
- Transportation Manual
- Long Range Facilities Plan
- Professional Development Plan
- Mentor Plan
- Technology Plan

V. Educational Data Services, Inc. – 2017-2018

Motion to approve Educational Data Services, Inc. as a New Jersey Cooperative Bidding Program for school and custodial supplies and trades bid. The licensing and maintenance fee for the 2017-2018 school year is \$6,080.00.

W. Frontline Technologies – 2017-2018

Motion to approve a contract with Frontline Technologies Group, LLC, PO Box 780577, Philadelphia, PA in the amount of \$29,369.00 as indicated.

<u>Component</u>	<u>Cost</u>
Aesop	\$ 9,793.00
Applitrack	\$ 1,735.00
IEP Direct	\$ 16,841.00
504	<u>\$ 1,000.00</u>
Total	\$ 29,369.00

X. Genesis Student Data Base – 2017-2018

Motion to approve a contract with Genesis Educational Services, Inc., 300 Buckelew Avenue, Jamesburg, NJ in the amount of \$18,614.50 for the 2017-2018 school year as indicated.

Y. Systems 3000, Inc. – 2017-2018

Motion to approve a contract with Systems 3000, Inc. 615 Hope Road, Eatontown, NJ in the amount of \$20,676.00 for budgetary, payroll and human resource software for the 2017-2018 school year. Based upon the 2016-2017 numbers, Employee Portal Fees will be approximately \$5,522.00. The total contract will equal \$26,198.00.

Z. Strauss Esmay Associates, LLP – 2017-2018

Motion to approve a contract with Strauss Esmay Associates, LLP, 1886 Hinds Road, Suite 1, Toms River, NJ in the amount of \$5,155.00 for policy review services for the 2017-2018 school year.

AA. Claims Auditor Pre-Payment Authority

Approve that the Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor for the 2017-2018 school year with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

BB. Participation in Co-Op Purchasing

Approve the district's participation in the following Co-Op purchasing programs for 2017 –2018:

Hunterdon County Educational Services Commission
Middlesex Regional Educational Services Commission
Western States Contracting Alliance

XVII. MINUTES

On motion of Mr. Young and seconded by Ms. Dee, the Robbinsville Board of Education voted 7-0 to approve the minutes of the following meetings as indicated. Mrs. Luciano was absent for the roll call. Mrs. DeVito abstained from voting.

- April 25, 2017 Executive Session (Attachment #1)
- April 25, 2017 Public Session (Attachment #2)

XVIII. APPROVE RESOLUTIONS

A. PERSONNEL (A.1 – 18)

Discussion:

Mr. Young asked about the status of hiring for the teachers that have resigned. Dr. Foster indicated that to date three teachers of biology, two teachers of math and one tech teacher have been hired.

Mr. O'Grady reiterated an earlier conversation about how the increase for non-affiliate employees was determined.

On motion of Mrs. DeVito and seconded by Mrs. Ciaccio, the Robbinsville Board of Education upon recommendation of the Superintendent voted 7-0 to approve Personnel resolutions A.1-12 below and on pages 28-47 as indicated. Mr. Veisz and Mr. Young abstained from voting. Mr. O'Grady abstained on granting tenure.

On motion of Mrs. DeVito and seconded by Mrs. Ciaccio, the Robbinsville Board of Education upon recommendation of the Superintendent voted 9-0 to add items A.13-18 to the agenda

On motion of Mrs. Ciaccio and seconded by Ms. Dee, the Robbinsville Board of Education upon recommendation of the Superintendent voted 9-0 to approve Personnel resolutions A.13-18.

4. AUTHORIZE PAYMENT FOR ACTING SUPERINTENDENT'S MERIT GOALS

Motion to authorize payment to the Acting Superintendent in the amount of \$9,715.00 per employment agreement for completion of the 2016-2017 merit goals as indicated.

a. Qualitative Goal (2.5% of Annual Salary = \$4,187.50): Academic Culture

Foster a strong academic culture in Robbinsville where clearly articulated curriculum, expectations, and attitudes motivate students to high levels of academic success.

Evidence of Completion

1. Work with the Grades 6-12 Science Coach to design a Professional Learning Community (PLC) of teachers who will evaluate NGSS standards and adjust programs accordingly.
2. Leverage the 6-12 Science coach to strengthen student-centered instruction.
3. Articulate a strong science program from grade 6 through high school.

b. Quantitative Goal (3.3% of Annual Salary = \$5,527.50): Advance Sustainability at all Levels

Design and implement a plan for becoming a BRONZE status Sustainable Jersey for Schools program.

Evidence of Completion

1. Continue membership in the Sustainable Jersey for Schools
2. Leverage Green Teams in all schools
3. Complete applications for sustainability grants
4. Continue to promote Cenergestic program for energy savings

5. APPROVE EMPLOYMENT AGREEMENT: ROBBINSVILLE BOARD OF EDUCATION AND SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Motion to approve an employment agreement between the Robbinsville Board of Education and School Business Administrator / Board Secretary Beth Brooks in the amount of \$141,646.00 for the period dating July 1, 2017 – June 30, 2018.

6. AUTHORIZATION TO HIRE

Motion to grant authority to the Superintendent to hire district personnel in between monthly meetings of the Board of Education during the period dating from May 24, 2017 through September 26, 2017.

7. APPROVE 2017-2018 COACHING STAFF

Motion to permit all 2017-2018 Board approved coaching staff to work out with their teams on a voluntary basis per NJSIAA Guidelines during the summer 2017 off season.

8. APPROVE 2017-2018 EVENT STAFF

Motion to approve all faculty and staff members for event staff work during the 2017-2018 school year at the rate of \$41.25 per event.

9. APPROVE 2017-2018 SITE SUPERVISOR FOR EVENTS

Motion to approve all faculty for event supervision work during the 2017-2018 school year at the rate of \$128.75 per event.

10. APPROVE 2017-2018 INSTRUCTIONAL ASSISTANTS FOR ONE TO ONE AFTER SCHOOL ACTIVITIES

Motion to approve 2017-2018 Instructional Assistants to accompany students, as needed, to after school activities as denoted in student IEPs. Each individual will be compensated at the rate of \$18.79 per hour subject to negotiations.

11. AUTHORIZE INCREMENT WITHHOLDING

Motion to withhold an increment increase for employee #4518 for the 2017-2018 school year.

12. APPROVE JOB DESCRIPTIONS

Motion to approve the following job descriptions.

- Content Area Supervisor (Attachment #3)
- K-8 Supervisor of Curriculum and Professional Development (Attachment #4)

13. APPOINT SUPERINTENDENT

Motion to appoint Kathleen A Foster, Ed.D. to the position of Superintendent.

14. APPROVE EMPLOYMENT AGREEMENT: ROBBINSVILLE BOARD OF EDUCATION AND SUPERINTENDENT

Motion to approve an employment agreement between the Robbinsville Board of Education and Superintendent Kathleen A. Foster, Ed.D. for the period effective July 1, 2017 – June 30, 2019, terms of salary to be determined.

15. APPOINT ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION

Motion to appoint Kimberly Tew, Ed.D to the position of Assistant Superintendent.

16. APPROVE EMPLOYMENT AGREEMENT: ROBBINSVILLE BOARD OF EDUCATION AND ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION

Motion to approve an employment agreement between the Robbinsville Board of Education and Assistant Superintendent of Curriculum and Instruction Kimberly Tew, Ed.D., for the period effective July 1, 2017 – June 30, 2018, terms of salary to be determined.

17. APPOINT K-8 SUPERVISOR OF CURRICULUM AND PROFESSIONAL DEVELOPMENT

Motion to appoint Amanda Matticks to the position of K-8 Supervisor of Curriculum and Professional Development for the period effective July 1, 2017 – June 30, 2018.

18. APPROVE EMPLOYMENT AGREEMENT: ROBBINSVILLE BOARD OF EDUCATION AND K-8 SUPERVISOR OF CURRICULUM AND PROFESSIONAL DEVELOPMENT

Motion to approve an employment agreement between the Robbinsville Board of Education and K-8 Supervisor of Curriculum and Professional Development Amanda Matticks in the amount of \$102,942.00 for the period effective July 1, 2017 – June 30, 2018.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 9)

Discussion:

Board members discussed Policy 5111, specifically related the clause which permits seniors to attend for the full year in the event that their family moves out of Robbinsville after September 1 (of the senior year). After several minutes of discussion the Board ultimately decided to revisit the matter at committee level.

On motion of Mr. Halm and seconded by Mrs. Ciaccio, the Robbinsville Board of Education upon recommendation of the Superintendent voted 9-0 to approve Education, Development and Policy resolutions B.1-9. All members voted no on Policy 5111 (Eligibility of Resident and Non-Resident Students).

1. HARASSMENT, INTIMIDATION & BULLYING MONTHLY REPORT (Attachment #5)

Motion to accept without modification the Superintendent's Report on Harassment, Intimidation and Bullying for the period ending May 23, 2017.

2. REVIEW POLICIES: FIRST READING (Attachments #6 - #11)

Motion to review the following policies at the level of first reading.

P0143.2 Student Representatives to the Board of Education (Attachment #6)
P2622 Student Assessment (Attachment #7)
P5111 Eligibility of Resident and Non-Resident Students (Attachment #8)
P5460 High School Graduation (M) (Attachment #9)
P5511 Dress and Grooming (Attachment #10)
P7446 School Security Program (Attachment #11)

3. REVIEW POLICIES: ADOPTION (Attachments #12 - #17)

Motion to adopt the following policies.

P0000.02 Introduction (Attachment #12)
P0142.01 Nepotism (M) (Attachment #13)
P2415.06 Unsafe School Choice Option (M) (Attachment #14)

P5116 Education of Homeless Children (Attachment #15)
R5116 Education of Homeless Children (Attachment #16)
P8350 Records Retention (Attachment #17)

4. ABOLISH POLICY

Motion to abolish the following policy.

P5465 Early Graduation (M)

5. APPROVE TUITION CONTRACT: WEST WINDSOR / PLAINSBORO

Motion to approve a tuition contract in the amount of \$15,155.00 with West Windsor / Plainsboro School District for student #180261 for the 2017-2018 school year.

6. APPROVE GRANT APPLICATION: NJ CHILD ASSAULT PREVENTION PROJECT

Motion to approve a 2016-2017 grant application the New Jersey Child Assault Prevention Project for funding as indicated.

Elementary Program PreK – Grade 6	\$1,027.60
Teen CAP – Grades 7-12	<u>\$1,856.00</u>
TOTAL	\$2,883,60

7. REJECT ALL PROPOSALS: PROFESSIONAL DEVELOPMENT – LITERACY COACHING

WHEREAS, the Robbinsville Township Board of Education (“Board”) issued a Request for Proposals (“RFP”) for Professional Development Services on April 26, 2017; and

WHEREAS, the proposal specifications required the respondent to provide a professional development plan that included approximately six (6) to eight (8) literacy coaching days for both the 2017-2018 and 2018-2019 school year; and

WHEREAS, the District’s curriculum office seeks to revise the specifications to reduce the number of coaching days to no more than three (3) days in 2017-2018 and possibly eliminate coaching days in 2018-2019; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-22(d), a board of education may reject all proposals for the reason of substantially revising the specifications for the goods or services;

NOW, THEREFORE, BE IT RESOLVED, that the Board adopts the foregoing recitals and hereby rejects each and every one of the proposals received; and

BE IT FURTHER RESOLVED, that each respondent shall be notified in writing of the rejection of the proposals; and

BE IT FURTHER RESOLVED, that District staff and professionals are hereby directed to take any and all actions necessary in furtherance of the directions and authorizations contained herein.

8. SPECIAL SERVICES

a. Revise Professional Services Contract: Jeanne Quinn

Motion to revise a professional services contract with Jeanne Quinn not to exceed \$17,436.25 (\$65.00 per hour) for in-house speech/language services for the period dating May 1, 2017 through June 21, 2017.

b. Revise Professional Services Contract: Allison Ingram

Motion to revise a professional services contract with Allison Ingram not to exceed \$32,661.25 (\$85.00 per hour) for in-house speech/language services for the period dating May 1, 2017 through June 21, 2017.

c. Approve Tuition Contract: Legacy Treatment Center – The Mary Dobbins School

Motion to approve a tuition contract with Legacy Treatment Center, The Mary Dobbins School in the amount of \$11,301.26 for student # 200098 for the period dating April 24, 2017 through June 21, 2017. The State will reimburse the district the full cost of the contract.

d. Approve Contract: Sunbelt Staffing

Motion to approve a contract with Sunbelt Staffing not to exceed \$11,564.08 providing a teacher for seventh grade resource math for the period dating May 24, 2017 through June 21, 2017.

e. Approve Independent Evaluators: 2016-2017 and 2017-2018

Motion to approve the following independent evaluators to conduct evaluations for the remainder of the 2016-2017 school year and for the period dating July1, 2017 through June 30, 2018 as per parent request.

- Dr. Ken Shore – Psychological Evaluations – \$750 per evaluation
- Sandy Romano – Educational Evaluations – \$400 per evaluation
- Middlesex Regional Educational – Speech Evaluations – \$289 per evaluation
- Cross County Clinical – Speech Evaluations – \$850 per evaluation

f. Approve Bucks County Intermediate Unit

Motion to approve Bucks County Intermediate Unit # 22 to provide academic instruction as needed for students unable to attend school at the rate of \$30 per hour for the period dating May 16, 2017 through June 21, 2017.

g. Accept Special Education Monitoring Report (Attachment #18)

Motion to accept a Special Education Monitoring Report issued by the New Jersey Department of Education, Office of Special Education Policy and Procedure’s and address all related recommendations.

9. APPROVE FIELD TRIPS

a. Field Trips -Robbinsville High School

Motion to approve the following field trip(s) for Robbinsville High School to take place during the 2016-2017 school year as indicated.

<u>Month/Year</u>	<u>Class</u>	<u>Destination</u>	<u>Cost / Pupil</u>	<u>Purpose</u>
5/17	SOAR	Princeton Train Station	N/A	Life Skills
4/17	FIRST Robotics	St. Louis, MO	N/A	Competition
5/17	Yearbook	Point Pleasant	N/A	Prepare for next year’s yearbook

b. Field Trips – Sharon Elementary School

Motion to approve the following field trip(s) for Sharon Elementary School to take place during the 2016-2017 school year as indicated.

<u>Month/Year</u>	<u>Class</u>	<u>Destination</u>	<u>Cost / Pupil</u>	<u>Purpose</u>
6/17	Autism	Popcorn Park Zoo	N/A	Community Based Instruction

C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)

Discussion

Mr. Halm commended Transportation Coordinator Jen Freeman for facilitating the purchase of a new 24 passenger school bus (paid for using proceeds from the Robbinsville Extended Day Program). He noted that the bus will be delivered in the beginning of June.

On motion of Mrs. DeVito and seconded by Ms. Dee, the Robbinsville Board of Education upon recommendation of the Superintendent voted 9-0 to approve Finance, Facilities and Transportation resolutions C.1-3 as indicated.

1. FINANCE

a. Bills and Claims (Attachment #19)

Motion to approve payment of the Bills & Claims List in the amount of \$ 3,584,009.45 for the period ending May 23, 2017 as indicated.

Accounts Payable		
Fund		
11 - General Fund	\$	1,022,965.22
12 - Capital Outlay	\$	-
20 - Special Revenue	\$	31,409.20
30 - Capital Projects	\$	-
40 - Debt Service	\$	-
60 - Food Service Fund	\$	63,820.31
61 - R.E.D.	\$	8,628.40
Unemployment	\$	757.77
Hand Checks	\$	205,922.19
Subtotal	\$	1,333,503.09
Payroll 4.30.17	\$	1,117,572.58
Payroll 5.15.17	\$	1,132,933.78
Total	\$	3,584,009.45

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12I3 I, Beth Brooks, Board Secretary/School Business Administrator, certify that as of April 30, 2017 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Report of the Board Secretary (Attachment #20)

Motion to accept the Report of the Board Secretary for the period ending April 30, 2017.

d. Report of the Treasurer (Attachment #21)

Motion to accept the Report of the Treasurer for the period ending April 30, 2017.

e. Transfer Report: May 23, 2017

Motion to approve transfers totaling \$58,541.32 for the period ending May 23, 2017 as indicated.

Account From	Account To	Description	Amount
11-000-216-100-07-02 Speech Salary	11-000-216-320-04-01 Contracted Speech	Contracted Speech for 2 leave replacements	\$ 20,000.00
11-204-100-500-04-01 PD	11-000-216-320-04-01 Contracted Speech	Contracted Speech for 2 leave replacements	\$ 5,750.00
11-000-100-565-04-01 Tuition to MCSSD	11-000-100-566-04-01 Tuition to Private School	Private School Placement	\$ 18,219.96
11-213-100-500-04-01 Resource PD	11-000-217-320-04-01 Contracted Services	Leave replacement	\$ 9,100.00

Account From	Account To	Description	Amount
11-402-100-600-06-02 Reconditioning	11-402-100-800-06-01 Dues	Additional NJSIAA tournament fees	\$ 5,000.00
11-000-270-420-07-02 Vehicle repairs	11-000-270-503-07-01 Aid in Lieu	Additional Aid in Lieu	\$ 471.36
Total			\$ 58,541.32

f. Authorize Shared Service Agreement: Robbinsville Board of Education and Robbinsville Township – Nursing Services (Attachment #22)

Motion to enter into a shared service agreement with Robbinsville Township. During the period dating July 5, 2017 through August 18, 2017, the Board will provide nursing services to the township for summer rec camp as detailed in the agreement.

2. FACILITIES

a. Approve Completion of Fire and Security Drills: April 2017

Motion to approve Fire and Security Drills for the 2017-2018 school year as indicated. One fire and one security drill are required monthly.

RHS	Fire Drill	Lockdown/ Active Shooter	Evacuation	Shelter in Place	Other / Tabletop
September	09/16/16	-	09/16/16	-	-
October	10/31/16	10/27/16	-	-	-
November	11/30/16	11/18/16	-	-	-
December	12.22.16	-	-	-	12.13.16 Tabletop
January	01/31/17	-	-	01/31/17	-
February	02/24/17	-	-	-	02/27/17 – Chaos Lockdown between classes
March	03/30/17	-	-	03/31/17	-
April	04/28/17				04/21/17
May					
June					

PRMS	Fire Drill	Lockdown / Active Shooter	Evacuation	Shelter in Place	Other / Tabletop
September	09/21/16	-	-	9/20/16	-
October	10/31/16	-	-	-	10/27/16 Tabletop
November	11/18/16	11/18/16	-	-	-
December	12/22/16	12/16/16	-	-	-
January	01/12/17	-	-	-	01/26/17 Tabletop
February	02/08/17	02/28/17	-	-	-
March	03/30/17	-	-	-	03/31/17 Security Captain Drill
April	04/05/17	-	-	04/28/17	-
May					
June					

SES	Fire Drill	Lockdown/ Active Shooter	Evacuation	Shelter in Place	Other / Tabletop
September	09/16/16	-	-	09/23/16	-
October	10/27/16	10/28/16	-	-	-
November	11/17/16	11/18/16	-	-	-
December	12/14/16	-	-	-	12/7/16 Tabletop with Walkie Talkies
January	01/04/17	-	-	01/23/17	-
February	02/21/17	02/28/17	-	-	-
March	03/09/17	-	-	-	03/01/17 AED, Evac. Chairs & Emergency Response Team
April	04/03/17	-	-	04/05/17	-
May					
June					

b. Building Use (Attachments #23 - #27)

Motion to approve the Buildings and Grounds Use of Facilities Schedule for the months of June and July 2017.

3. TRANSPORTATION

a. Ratify March 2017 Jointure: Bordentown Public Schools

Motion to ratify a jointure with Bordentown School District in the amount of \$1,131.82. Bordentown served as the host district for school related activities during the month of March 2017 as indicated.

<u>Date</u>	<u>Team</u>	<u>Destination</u>	<u>Driver Wages / Mileage</u>
3/21/17	RHS Golf	Cream Ridge	\$ 154.11
3/23/17	RHS Boys LAX	Rumson HS	\$ 333.25
3/23/17	RHS Girls LAX	Freehold HS	\$ 234.43
3/30/17	RHS Golf	Cream Ridge	\$ 158.06
3/30/17	RHS Boys LAX	Rancocas Valley HS	\$ 251.97
Total			\$1,131.82

b. Ratify April 2017 Jointure: Bordentown Public Schools

Motion to ratify a jointure with Bordentown School District in the amount of \$3,967.68. Bordentown served as the host district for school related activities during the month of April 2017 as indicated.

<u>Date</u>	<u>Team</u>	<u>Destination</u>	<u>Driver Wages / Mileage</u>
4/1/17	RHS Track	Maple Shade	\$ 798.92
4/1/17	RHS Color Guard	Branchburg	\$ 379.89
4/8/17	RHS Boys LAX	Princeton Day School	\$ 247.17
4/8/17	RHS Softball	Immaculate HS	\$ 544.43
4/15/17	RHS Track	TCNJ	\$ 549.24
4/18/17	RHS Golf	Mountain View CC	\$ 215.49
4/19/17	RHS Tennis	Allentown	\$ 165.11
4/19/17	RHS Baseball	Smoyer Park	\$ 201.49
4/19/17	RHS Golf	Cream Ridge	\$ 187.49
4/21/17	RHS Golf	Concordia Club	\$ 90.37
4/21/17	RHS Golf	Cream Ridge	\$ 161.52
4/26/17	RHS Girls LAX	Peddie School	\$ 191.49
4/29/17	RHS Boys LAX	Freehold	\$ 63.98
4/29/17	RHS Softball	Tantum Park	\$ 171.09
Total			\$3,967.68

c. Approve 2017-2018 Extended School Year Renewal: T15-ESY – Garden State Transport

Motion to approve the following transportation renewals as indicated for the period dating July 1, 2017 through August 10, 2017.

Route	Original Per Diem Cost 2016-2017	Year 3 Renewal Increase 2017-2018	Year 3 Renewal Per Diem Cost 2017-2018	Per Annum Cost
ESY-1	\$150.83	0.30% - \$0.45	\$151.28	\$3479.44
ESY-2	\$152.88	0.30% - \$0.46	\$153.34	\$3526.82
ESY-3	\$156.95	0.30% - \$0.47	\$157.42	\$3620.66

d. Approve 2017-2018 Renewals

Motion to approve the following contract renewals for the period dating September 1, 2017 through June 30, 2018. (Includes: RHS, PRMS, SES, St. Gregory the Great, Notre Dame, Mercer County Vocational Schools, Out of District Special Needs Schools, Field Trips, School Related Activities/Athletics)

i. T14-01 - Garden State Transport

Tier #	Route	Original Per Diem Cost 2016-2017	Year 4 Renewal Increase 2017-2018	Year 4 Renewal Per Diem Cost 2017/2018	Per Annum Cost
Tier A	RHS-1	\$86.02	0.30% - \$0.26	\$86.28	\$15,530.40
	MID-1	\$86.02	0.30% - \$0.26	\$86.28	\$15,530.40
	ELM-1	\$86.02	0.30% - \$0.26	\$86.28	\$15,530.40
Tier A	RHS-5	\$81.88	0.30% - \$0.25	\$82.13	\$14,783.40
	MID-5	\$81.88	0.30% - \$0.25	\$82.13	\$14,783.40
	ELM-5	\$81.88	0.30% - \$0.25	\$82.13	\$14,783.40
Tier A	RHS-11	\$81.88	0.30% - \$0.25	\$82.13	\$14,783.40
	MID-11	\$81.88	0.30% - \$0.25	\$82.13	\$14,783.40
	ELM-11	\$81.88	0.30% - \$0.25	\$82.13	\$14,783.40

ii. T14-FT - Garden State Transport

Tier #	Route	Original Per Bus / Per Hour Cost 2016-2017	Year 4 Renewal Increase 2016-2017	Year 4 Renewal Per Bus /Per Hour Cost 2017-2018
N/A	CT-12	\$51.30	0.30% - \$0.15	\$51.45

iii. T15-01 - Garden State Transport

Tier #	Route	Original Per Diem Cost 2016-2017	Year 3 Renewal Increase 2017-2018	Year 3 Renewal Per Diem Cost 2017-2018	Per Annum Cost
Tier B	RHS-2	\$82.05	0.30% - \$0.25	\$82.30	\$14,814.00
	MID-2	\$82.05	0.30% - \$0.25	\$82.30	\$14,814.00
	ELM-2	\$82.05	0.30% - \$0.25	\$82.30	\$14,814.00
Tier C	RHS-3	\$82.05	0.30% - \$0.25	\$82.30	\$14,814.00
	MID-3	\$82.05	0.30% - \$0.25	\$82.30	\$14,814.00
	ELM-3	\$82.05	0.30% - \$0.25	\$82.30	\$14,814.00
Tier D	RHS-4	\$83.91	0.30% - \$0.25	\$84.16	\$15,148.80
	MID-4	\$83.91	0.30% - \$0.25	\$84.16	\$15,148.80
	ELM-4	\$83.91	0.30% - \$0.25	\$84.16	\$15,148.80
Tier F	RHS-6	\$87.64	0.30% - \$0.26	\$87.90	\$15,822.00
	MID-6	\$87.64	0.30% - \$0.26	\$87.90	\$15,822.00
	ELM-6	\$87.64	0.30% - \$0.26	\$87.90	\$15,822.00
Tier G	RHS-7	\$82.05	0.30% - \$0.25	\$82.30	\$14,814.00
	MID-7	\$82.05	0.30% - \$0.25	\$82.30	\$14,814.00
	ELM-7	\$82.05	0.30% - \$0.25	\$82.30	\$14,814.00
Tier	RHS-8	\$89.00	0.30% - \$0.27	\$89.27	\$16,068.60

Tier #	Route	Original Per Diem Cost 2016-2017	Year 3 Renewal Increase 2017-2018	Year 3 Renewal Per Diem Cost 2017-2018	Per Annum Cost
H	MID-8	\$89.00	0.30% - \$0.27	\$89.27	\$16,068.60
	ELM-8	\$89.00	0.30% - \$0.27	\$89.27	\$16,068.60
Tier I	RHS-9	\$89.00	0.30% - \$0.27	\$89.27	\$16,068.60
	MID-9	\$89.00	0.30% - \$0.27	\$89.27	\$16,068.60
	ELM-9	\$89.00	0.30% - \$0.27	\$89.27	\$16,068.60
Tier J	RHS-10	\$82.05	0.30% - \$0.25	\$82.30	\$14,814.00
	MID-10	\$82.05	0.30% - \$0.25	\$82.30	\$14,814.00
	ELM-10	\$82.05	0.30% - \$0.25	\$82.30	\$14,814.00
Tier L	MID-12	\$116.69	0.30% - \$0.35	\$117.04	\$21,067.20
	ELM-12	\$116.69	0.30% - \$0.35	\$117.04	\$21,067.20
Tier M	MID-13	\$117.72	0.30% - \$0.35	\$118.07	\$21,252.60
	ELM-13	\$117.72	0.30% - \$0.35	\$118.07	\$21,252.60
Tier O	MID-15	\$121.28	0.30% - \$0.36	\$121.64	\$21,895.20
	ELM-15	\$121.28	0.30% - \$0.36	\$121.64	\$21,895.20

iv. **T16-02 – Garden State Transport**

Tier #	Route	Original Per Bus /Per Hour Cost 2016-2017	Year 2 Renewal Increase 2017-2018	Year 2 Renewal Per Diem Cost 2017-2018	Per Annum Cost
N/A	ELM-20	\$84.48	0.30%-\$0.25	\$84.73	\$15,251.40
N/A	ELM-21	\$94.54	0.30%-\$0.28	\$94.82	\$17,067.60

v. **PCDI – George Dapper, Inc.**

Tier #	Route	Original Per Diem Cost 2016-2017	Year 3 Renewal Increase 2017-2018	Year 3 Renewal Per Diem Cost 2017-2018	Per Annum Cost
N/A	PCDI	\$289.84	0.30% - \$0.87	\$290.71	\$52,327.80

vi. **T16-FT George Dapper, Inc.**

Tier #	Route	Original Per Bus /Per Hour Cost 2016-2017	Year 2 Renewal Increase 2017-2018	Year 2 Renewal Per Bus /Per Hour Cost 2017-2018
N/A	CT-10	\$62.35	0.30% - \$0.19	\$62.54
N/A	CT-11	\$69.39	0.30% - \$0.21	\$69.60

vii. **T17-FT George Dapper, Inc.**

Tier #	Route	Original Per Bus /Per Hour Cost 2016-2017	Year 1 Renewal Increase 2017-2018	Year 1 Renewal Per Bus /Per Hour Cost 2017-2018
N/A	CT-4	\$42.29	0.30% - \$0.13	\$42.42
N/A	CT-5	\$47.31	0.30% - \$0.14	\$47.58
N/A	CT-6	\$50.29	0.30% - \$0.15	\$50.44

viii. **T17-01 - Garden State Transport**

Tier #	Route	Original Per Diem Cost 2016-2017	Year 1 Renewal Increase 2017-2018	Year 4 Renewal Per Diem Cost 2017/2018	Per Annum Cost
Tier S	NDRE	\$147.00	0.30% - \$0.44	\$147.44	\$26,539.20
	HSMC	\$78.50	0.30% - \$0.24	\$78.74	\$14,173.20
	ELM-19	\$94.00	0.30% - \$0.28	\$94.28	\$16,970.40

e. **Award Athletics Bids: T17/18 SRA**

Motion to award T17/18 SRA Athletics bid to George Dapper Transport as indicated. Dapper was the sole bidder.

i. **Fall Season 2017**

FA-1	
Per Bus/ Per Hour Cost	\$ 66.75
Adjustment Provision Cost (if applicable)	\$ 75.00
Per Aide Cost (if applicable)	
	+/-
TOTAL	\$ 66.75
FA-2	
Per Bus/ Per Hour Cost	\$ 76.75
Adjustment Provision Cost (if applicable)	\$ 75.00
Per Aide Cost (if applicable)	
	+/-
TOTAL	\$ 76.75
FA-3	
Per Bus/ Per Hour Cost	\$ 86.75
Adjustment Provision Cost (if applicable)	\$ 75.00
Per Aide Cost (if applicable)	
	+/-
TOTAL	\$ 86.75

ii. **Winter Season 2017-2018**

WA-1	
Per Bus/ Per Hour Cost	\$ 66.75
Adjustment Provision Cost (if applicable)	\$ 75.00
Per Aide Cost (if applicable)	
	+/-
TOTAL	\$ 66.75
WA-2	
Per Bus/ Per Hour Cost	\$ 76.75
Adjustment Provision Cost (if applicable)	\$ 75.00
Per Aide Cost (if applicable)	
WA-2 Continued	
	+/-
TOTAL	\$ 76.75
WA-3	
Per Bus/ Per Hour Cost	\$ 86.75
Adjustment Provision Cost (if applicable)	\$ 75.00
Per Aide Cost (if applicable)	
	+/-
TOTAL	\$ 86.75

iii. **Spring Season 2018**

SA-1	
Per Bus/ Per Hour Cost	\$ 66.75
Adjustment Provision Cost (if applicable)	\$ 75.00
Per Aide Cost (if applicable)	
+/-	
TOTAL	\$ 66.75
SA-2	
Per Bus/ Per Hour Cost	\$ 76.75
Adjustment Provision Cost (if applicable)	\$ 75.00
Per Aide Cost (if applicable)	
+/-	
TOTAL	\$ 76.75
SA-3	
Per Bus/ Per Hour Cost	\$ 86.75
Adjustment Provision Cost (if applicable)	\$ 75.00
Per Aide Cost (if applicable)	
+/-	
TOTAL	\$ 86.75

f. **Accept 2017-2018 Bid Results: T17/18-01**

Motion to accept transportation bid #T17/18-01 and recognize the contractors in **BOLD** as low bidder for the following to and from school transportation beginning September 1, 2017 through June 30, 2018.

T17/18-01	GST	George Dapper	Rick Bus	Raphael	Lowest Tier
STG-1	\$ 184.00	\$ 212.00	\$ 179.00	\$ 173.00	\$ 184.00
ELM-14	\$ 94.50	\$ 100.00	\$ 179.00	\$ 141.00	\$ 94.50
+/-	\$ 1.25	\$ 2.25	\$ 3.00	\$ 1.95	\$ 1.25
TOTAL	\$ 278.50	\$ 312.00	\$ 358.00	\$ 314.00	\$ 278.50
SYPEK	\$ 234.50	\$ 208.00	\$ 198.00	\$ 244.00	\$ 208.00
ELM-16	\$ 99.50	\$ 104.00	\$ 198.00	\$ 145.00	\$ 104.00
+/-	\$ 1.25	\$ 2.25	\$ 3.00	\$ 1.95	\$ 2.25
TOTAL	\$ 334.00	\$ 312.00	\$ 396.00	\$ 389.00	\$ 312.00
ASUN	\$ 239.00	\$ 208.00	\$ 186.00	\$ 209.00	\$ 208.00
ELM-22	\$ 99.50	\$ 104.00	\$ 186.00	\$ 145.00	\$ 104.00
+/-	\$ 1.25	\$ 2.25	\$ 3.00	\$ 1.95	\$ 2.25
TOTAL	\$ 338.50	\$ 312.00	\$ 372.00	\$ 354.00	\$ 312.00
RHS-23	\$ 93.00	\$ 101.67	\$ 119.00	\$ 119.00	\$ 93.00
MID-23	\$ 93.00	\$ 101.67	\$ 119.00	\$ 120.00	\$ 93.00
ELM-23	\$ 93.00	\$ 101.67	\$ 119.00	\$ 120.00	\$ 93.00
+/-	\$ 1.25	\$ 2.25	\$ 3.00	\$ 1.95	\$ 1.25
TOTAL	\$ 279.00	\$ 305.01	\$ 357.00	\$ 359.00	\$ 279.00
Totals	\$ 1,230.00	\$ 1,241.01	\$ 1,483.00	\$ 1,416.00	\$ 1,181.50
Bulk %	0	4%	0	0	0
Grand Totals	\$ 1,230.00	\$ 1,191.36	\$ 1,483.00	\$ 1,416.00	\$ 1,181.50

g. **Approve Transportation Agreement: Educational Services Commission of New Jersey**

Motion to approve a transportation agreement with the Educational Services Commission of New Jersey for the period July 1, 2017 to June 30, 2018.

h. **Approve Transportation Agreement: Monmouth Ocean Educational Services Commission**

Motion to approve a transportation agreement with Monmouth Ocean Educational Services Commission Transportation Services for the period July 1, 2017 to June 30, 2018.

i. **Approve Transportation Agreement: Mercer Coordinated Transportation Services Agreement**

Motion to approve a transportation agreement with Mercer Coordinated Transportation Services for the period July 1, 2017 to June 30, 2018.

XVI. HEARING OF THE PUBLIC

A. NUSHIN KANANI

Mrs. Kanani asked questions about or commented on the following matters.

- Residency Policy – State aid as it relates to students moving out of district.
- Student matter rumored to involve a BB gun and related policy. Mr. O’Grady indicated that student matters are not up for discussion and that it is not wise to consider rumors as fact. He clarified that nothing occurred on school property. It was also noted that the district has a policy in place and also has a Memorandum of Agreement with the Robbinsville Police Department.

XVII. OLD BUSINESS

Policy Coordination with curriculum regarding social media do’s and don’ts. Students need clearer guidelines about what to post, what not to post and the consequences. Mrs. Luciano indicated that the county offers a program. Dr. Foster indicated that the topic would be a good one for parent sessions and that Community Relations would look at it.

PRMS Schedule Change – Impact on gym time? Dr. Foster will check on the number of minutes physical education will be offered. A discussion involving the Presidential Phys Ed Challenge took place. The district no longer participates in this program as it does not promote lifelong fitness.

Green Team – Mr. Halm asked for more detail about the greenhouse slated for Sharon Elementary School. Dr. Tew indicated that SES teacher Pete Klapsogorge is a landscape artist and he is looking at the old courtyard as a possible location. Dr. Foster said she would follow up.

Board Goals – Ms. Dee asked if the Board plans to review its goals. Mr. O’Grady said that he would circulate the goals among the members.

Mix Up Day – Mr. Heilman inquired about Mix Up Day. It takes place at SES and PRMS and encourages students who don’t normally socialize to talk to and learn about each other.

Professional Development – Mrs. Luciano asked for a retrospective on staff members’ professional development participation and activities.

XVIII. NEW BUSINESS

New Development Pilots – Mr. O’Grady suggested that the Board consider looking into whether or not revenue from pilots can be shared with the district. The FFT Committee will look into what other towns

do and report back to the Board. A Board member indicated that the Board attorney might be able to research the matter and that the district's bond counsel has negotiated pilots for other towns.

RHS Temperature – Mr. Young requested that the Board look at infrastructure. One chiller in the high school is not functioning. A replacement will be part of an upcoming ESIP.

My Town Originals – Mr. Halm indicated that Robbinsville Schools memorabilia is being sold locally and wondered if the district is receiving any proceeds as stated on the merchandise.

Factory Farming Unit – A discussion took place about a recent movie shown as part of the curriculum at PRMS. The video depicted graphic scenes of a slaughterhouse and parents were not made aware ahead of time. Many students were adversely affected. Dr. Foster indicated that this matter has been addressed with staff.

Congratulations – Ms. Dee congratulated Taylor Johnson, a former Robbinsville graduate, on winning a Fulbright Scholarship after recently graduating from University of Virginia. She also congratulated Kim Tew on obtaining her doctorate.

XIX. ADJOURNMENT

On motion of Mrs. DeVito and seconded by Mr. Young, the Robbinsville Board of Education voted to adjourn the May 23, 2017 monthly meeting at 10:25PM.

Respectfully submitted,

Beth Brooks
School Business Administrator / Board Secretary