



**ROBBINSVILLE BOARD OF EDUCATION
ANNUAL GOAL SETTING RETREAT**

**THURSDAY, AUGUST 10, 2017 – 6:00 PM
RHS STUDENT ACTIVITIES CENTER**

**GOAL SETTING RETREAT
MINUTES**

BOARD OF EDUCATION

Mr. Matthew O’Grady, President

Mr. Thomas Halm, Jr., Vice President

Mrs. Shaina Ciaccio

Ms. Leslie Dee

Mrs. Sharon DeVito

Mr. Craig Heilman

Mrs. Jane Luciano

Mr. Scott Veisz

Mr. Richard Young

SUPERINTENDENT OF SCHOOLS

Dr. Kathie Foster

ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION

Dr. Kim Tew

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Ms. Beth Brooks

**ROBBINSVILLE BOARD OF EDUCATION
GOAL SETTING RETREAT MINUTES**

August 10, 2017

I. CALL TO ORDER PUBLIC MEETING

In Mr. O’Grady’s and Mr. Halm’s absence, Dr. Foster opened the August 10, 2017 special meeting of the Robbinsville Board of Education at 6:06 PM. She read the *Statement of Public Meetings* and led the flag salute.

II. ROLL CALL

Mrs. Ciaccio	Present	Mr. Heilman	Present	Mr. O’Grady	Absent
Ms. Dee	Present	Mr. Halm	Arrived 6:40 PM	Mr. Veisz	Absent
Mrs. DeVito	Present	Mrs. Luciano	Absent	Mr. Young	Present

III. GOAL SETTING

A. SUPERINTENDENT GOAL SETTING

The Board discussed the goal areas which resulted in reestablishing priority order, additional objectives, and adding clarity and revising where needed. Next steps include developing metrics for each goal/objective so that progress can be monitored. Dr. Foster will develop a set of metrics to be presented to the Board at the August meeting for a first reading. The goals and objectives for 2017-2018 are as follows.

<p>Goal Area 1: Maintain a strong academic culture in Robbinsville. “Foster a strong academic culture in Robbinsville where clearly articulated curriculum, expectations, and attitudes motivate students to high levels of academic success.”</p>

Objectives for 2017-2018:

1. Align the district’s grades K through 5 Science program with standards set by the Next Generation Science Standards (NGSS). In addition, develop standards for teaching practice and performance assessments by examining expectations of NGSS evidence statements and performance outcomes.
2. Use identified Robbinsville Ready skills (core college and career readiness skills) to implement the professional development plan for the 2017-2018 school year so that all PreK-12 staff begin emphasizing these core skills in their instruction and assessment
3. Promote and support K-12 students’ academic success through strengthening the students’ executive function skills. These skills are: impulse control, emotional control, flexible thinking, working memory, self-monitoring, planning and prioritizing, and organization.
4. Audit the current 6-8 curriculum to directly address the NJ Student Learning Standards and improve foundational math, critical thinking, and problem solving skills. Resources leveraged to specifically address Algebra I and mathematical mindset.
5. Audit the current 6-12 Literacy curriculum to directly address the NJ Student Learning Standards and improve critical thinking, reading, and writing.

Goal Area 2: Effectively manage facilities and school security.

“Ensure that district facilities are well managed, secured according to best practices, and maintained so that the learning environment for every student is optimal.”

Objectives for 2017-2018:

1. Monitor and evaluate the future enrollment trends including examination of undeveloped farmland, potential township PILOT(s), and housing turnover.
2. Foster an active and comprehensive security drilling protocol so that an array of scenarios is routinely rehearsed with all district personnel, contractors, and students. Scenarios must include locking down students during high traffic times, recognizing and removing strangers from the buildings, and accounting for all students at all times.
3. Continue to strengthen security and safety measures on an ongoing basis.
4. Continue to research energy savings in order to plan for capital projects.
5. Continue to implement a plan for becoming a BRONZE status Sustainable Jersey for Schools program.

Goal Area 3: Maintain sound fiscal practices.

“Create an annual financial plan that advances important district goals, continues to stabilize the community tax rate, and maintains adequate capital reserves.”

Objectives for 2017-2018:

1. Leverage, support, and explain a multi-year approach to budgeting that considers the long term impact of the 2% cap on property tax increases yet maintains forward momentum.
2. Develop guiding principles for budget development that anchor in a review of district performance data so that financial allocations are tied to the areas of greatest need.
3. Make recommendations to evaluate alternate revenue source or reductions in appropriations and ways to reduce non-instructional costs.
4. Develop a plan to leverage capital reserve dollars to replace and/or repair items included in the Long Range Facilities Plan.

Goal Area 4: Foster community engagement.

“Promote community collaboration and information sharing so that all members of the Robbinsville community are valued as important contributors to the health of the school district.”

Objectives for 2017-2018:

1. Strengthen building level and department leadership communications to strengthen consistent practices so that parents feel included and aware of shifts, changes, and policies. Communication methods should be designed to match the need and not be limited to: phone calls, emails, newsletters, and Twitter feed.
2. Continue the State of the Schools event as an annual vehicle for sharing district vision and mission while engaging the voices of key communicators in the community.

3. Seek feedback from key communicators who may be leveraged as participatory voices on behalf of the school district.
4. Promote celebrations of accomplishment by maintaining a diverse set of activities from all schools that are recognized and celebrated at monthly Board of Education meetings.
5. Partner with the Robbinsville Education Foundation, district PTA and PTSA organizations, township officials and township organizations to maintain open lines of communication and advocacy for the school district.

Goal 5: Promote a healthy school culture.

“Create conditions where good citizenship and strength of character are an integral part of the school community’s culture.”

Objectives for 2017-2018:

1. Broaden student voice and participation by engaging students in peer leadership programs, advisory committees, and interview experiences for key district personal where appropriate.
2. Promote a safe and inclusive culture for all students both within the school day and extra-curricular activities as they build the capacity for good citizenship.
3. Design opportunities for RHS alumni to contribute to school culture.

B. BREAK 7:45 – 7:55

C. BOARD GOAL SETTING

The Board established the following goals for the 2017-2018 school year.

Goal Area 1: Build and sustain trusting and open relationships with one another.

Outcomes / Evidence

1. Include Board Member Code of Ethics at each board meeting
2. Provide ongoing training sessions for all Board members
3. Provide a calendar of events to encourage attendance at district events and activities

Goal Area 2: Transition and support new members of the Board into the life of the district.

Outcomes / Evidence

1. Assign one-year mentor to all new Board members
2. Meet with the Superintendent and Board officials for informal orientation
3. New Jersey School Boards Association mandated training requirements (Governance I)

Goal Area 3: Monitor and evaluate future enrollment trends including examination of undeveloped farmland, potential township PILOT(s) and housing turnover. (This goal is shared with the Superintendent.

Outcomes / Evidence

1. Community Relations Committee will conduct research relating to ongoing and new residential development.

IV. HEARING OF THE PUBLIC

A. NOUSHIN KAHANI

Mrs. Kahani had comments and questions regarding:

- Student enrollment
- BOE participation at township council meetings
- BOE relationship with public
- Drug use in Robbinsville
- Roles / responsibilities of Board members
- Consistent teaching / educational practices

V. ADJOURNMENT

On motion of Mrs. DeVito and seconded by Mr. Young, the Robbinsville Board of Education voted 7-0 to adjourn the August 10, 2017 special meeting at 10:02 PM.

Respectfully submitted,

Beth Brooks, School Business Administrator / Board Secretary