POLICY

Section: PROPERTY
Policy 7441.01:   Security Cameras
Date Edited: March 2019

The Robbinsville Board of Education and the Robbinsville Police Department are committed to protecting the safety and well-being of the students and faculty in the school district, and to preserving the Robbinsville Public Schools as havens for learning. In the event of a crisis or emergency at any of the district's schools, both the Robbinsville Board of Education and the Police Department recognize and acknowledge that time is a critical factor in responding to any crisis or emergency situation. Further, the parties recognize that it is imperative for law enforcement, fire and emergency service personnel to have accurate, real-time information concerning the crisis and/or emergency situation in order to timely and appropriately respond.

Both the Robbinsville Board of Education and the Robbinsville Police Department recognize and acknowledge that the schools in the district are equipped with security cameras/surveillance systems which can be a powerful tool to provide real-time information to law enforcement, fire and emergency service personnel as a crisis or emergency situation is occurring. The real-time information, through the use of live streaming video from the district's surveillance system, will allow law enforcement, fire and emergency medical service personnel to rapidly and appropriately deploy their resources to address the crisis and/or emergency situation.

Accordingly, the Robbinsville Board of Education and the Police Department agree that the Robbinsville Police Department will have immediate remote access to the district's security cameras/surveillance systems in the event of a crisis, emergency situation or any other incident driven cause. **In addition, the Security Resource Officer (SRO), at the direction of administration shall be granted permission to view the cameras live on the school campus to safeguard the student occupants from any possible danger.** The Robbinsville Police Department **including SRO,** will relinquish its access to the district's security cameras/surveillance systems as soon as the crisis or emergency situation is resolved. The Robbinsville Police Department will provide the superintendent of schools with a CAD report and a comprehensive supervisor's report detailing the date, time, duration and thorough explanation of the reason for said access.

The Robbinsville Police Department will also have access to the aforementioned systems in order to conduct daily, periodic checks, and/or for training purposes, upon the direction of the officer-in-charge, to verify that the systems are in proper working order. Access for testing purposes shall last no longer than necessary to verify that the systems are in proper working order. In the event the police department discovers that the systems or a component of the system is not in proper working order, they will immediately notify the school district. Similarly, the school district will notify the police department if the systems are inoperable for any reason as well as when the systems become operational. The police department will maintain a log/documentation of the tests which will be made available to the superintendent upon request.

In the event of a criminal investigation into an offense that occurs on school property, the police department will provide the school district with the appropriate subpoena or judicial document in order to obtain the video footage of the incident. However, in the event the school district is the victim of the crime, the school district may provide the video footage to the police department without the need for a subpoena.

In order to prevent unauthorized access to the district surveillance system, all security cameras are on a separate physical network and subnet (broadcast domain) from the data network. Accordingly, all cameras are configured to send a video stream **inside the camera network**. Because the cameras and server are on a separate network **from the user data network it is not possible to intercept camera video streams from on the devices on the data network.** A connection between the networks is necessary **for** use**rs to access** the system which requires a username/password combination to access either server or camera. Access to this system is limited and depending upon the access level granted a user, some users can see only live data. A more restricted group can search historical data. A very limited group can export data to removable media.

It is acknowledged that all video is the property of the Robbinsville Board of Education.

Adopted: 25 November 2014
Revised: 18 February 2018