

**WASHINGTON TOWNSHIP BOARD OF EDUCATION**

**November 21, 2006**

**7:30 p.m. - PUBLIC MEETING**

**ROBBINSVILLE HIGH SCHOOL MEDIA CENTER**

**MINUTES**

**I. CALL TO ORDER - PUBLIC MEETING**

**Mr. Dave Pethybridge, President, called the meeting to order at 7:30p.m.**

**II. STATEMENT OF OPEN PUBLIC MEETINGS**

The New Jersey Open Public Meeting Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Trenton Times and the Washington Township Bulletin Board. In addition, this notice was faxed to the Trenton Times and posted at Sharon School, Pond Road Middle School, Robbinsville High School and Windsor School.

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

Members Present:

David Pethybridge  
Patrick Foti  
Maxine Fox  
Raymond Hart  
Nagesh Kuppuraju  
Doreen Pierson  
Mark Setaro  
Michele Siekerka  
Faith Silvestrov

Others Present:

Dr. John J. Szabo, Superintendent  
Mr. Paul M. Todd, Business Administrator  
Dr. Kathie Foster, Assistant Superintendent for Curriculum & Instruction

**V. MINUTES**

On motion of Mr. Foti, seconded by Mrs. Fox and carried by a 5-0 vote with Mr.Kuppuraju ,Mrs. Pierson, Mrs. Siekerka, and Mrs. Silvestrov abstaining, the following minutes were adopted:

Work Session August 15, 2006

On motion of Mr. Setaro, seconded by Mr. Foti and carried by a 9-0 vote, the following minutes were adopted.

Action Session August 22, 2006

On motion of Mrs. Siekerka seconded by Mr. Hart and carried by a 9-0 vote the following minutes were adopted:

Work Session September 19, 2006

On motion of Mr. Foti seconded by Mr. Setaro and carried by a 7-0 vote with Mr. Hart and Mrs. Siekerka abstaining, the following minutes were adopted:

Action Session October 24, 2006

**VI. PRESENTATIONS**

**VII. STUDENT COUNCIL REPORT – SHANNON BOYNE**

**VIII. BUSINESS ADMINISTRATOR REPORT**

- Facility Feasibility Study
- Bid Opening for Trailers – December 8, 2006
- RHS Close Out Change Orders

**IX. SUPERINTENDENT'S REPORT**

**X. BOARD PRESIDENT'S REPORT**

**COMMITTEE REPORTS**

**XI. LAWRENCE TOWNSHIP HIGH SCHOOL REPORT – Mark Setaro**

**XII. COMMUNITY RELATIONS – Maxine Fox**

**XIII. P.I.E. COMMITTEE – Michele Siekerka**

**XIV. RESOLUTIONS BEING PRESENTED FOR APPROVAL:**

**A. PERSONNEL – Faith Silvestrov**

**BE IT RESOLVED** by the Washington Township Board of Education that the following **PERSONNEL** resolutions, as recommended by the Superintendent, be approved as indicated:

On Mrs. Silvestrov's motion to approve A1, seconded by Mrs. Fox and carried by a 9-0 roll call vote, the following were adopted:

**1. APPOINTMENT OF STAFF – 2006-2007**

**a. Interim Principal – Robbinsville High School– 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of Mr. Richard Stotler as an interim high school principal at Robbinsville High School, at a rate of \$575.00 per diem as needed, effective December 4, 2006 to June 30, 2007.

**b. Lunch Aide – Sharon School– 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Ms. Catherine Burgess as a lunch aide at Sharon School for the 2006-07 school year, at a rate of \$12.27/hour, effective November 22, 2006.

**c. Custodian – Robbinsville High School– 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Mr. Walter Heath as a full time custodian at Robbinsville High School for the 2006-07 school year, at Step 5 level of the salary guide at the annual salary of \$27,516.00 (prorated), effective December 1, 2006.

**d. Custodian – Pond Road Middle School– 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Ms. Mary Cardona as a full time custodian at Pond Road Middle School for the 2006-07 school year, at Step 1 level of the salary guide at the annual salary of \$25,183.00 (prorated), effective December 1, 2006.

**e. Maintenance Position– 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Mr. Ron Sadley as a full time maintenance person at the Washington Township School District for the 2006-07 school year, at the annual salary of \$42,900.00 (prorated), effective December 1, 2006.

**f. Custodian – Robbinsville High School– 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, employ Mr. Sando Smith as a full time custodian at Robbinsville High School for the 2006-07 school year, at Step 2 level of the salary guide at the annual salary of \$25,663.00 (prorated), effective December 1, 2006.

**g. Substitute Teachers – 2006 -2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the employment of the following as substitutes for the 2006-2007 school year as indicated:

**Teachers**

**\$80.00/day –Certified**

Barbara A. Hall  
Michael Novick

**\$75.00/day – Non-Certified**

Lilies Thompson  
Justin Cocliff  
Suzanne Clark

**On Mrs. Silvestro’s motion to approve A2-5, seconded by Mrs. Fox and carried by a 9-0 roll call vote, the following were adopted:**

**2. PROFESSIONAL IMPROVEMENT**

**a. Movement on Guide**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following movements on guide, as indicated:

**Name**

Grant Mech

**From**

Step 2 BA

**To**

Step 2 BA+15  
effective 7/21/2006

**3. STUDENT TEACHER PROGRAM**

**a. The College of New Jersey**

That the Washington Township Board of Education, upon recommendation of the Superintendent, to approve the following student teachers from The College of New Jersey for the Spring semester beginning January 22, 2007 through May 4, 2007, as indicated:

**Student Teacher**

Kate Sakowski  
Danielle Stow  
Nick Steffner

**Teacher**

Cindy Chmielewski (PRMS)  
Renee Mering (PRMS)  
Rich Wharton (PRMS Jan. – March)

**4. EXTRA WORK/EXTRA PAY**

**a. Homebound Instructors –2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, appoint the following staff members as homebound instructors for 2006-2007 school year as indicated:

**Teacher**

**Rate**

Michele Maietta	\$31.50 per hour (as needed basis)
Lisa Carlucci	\$31.50 per hour (as needed basis)
Mark Delmonte	\$31.50 per hour (as needed basis)
Tim Sheehan	\$31.50 per hour (as needed basis)

**5. LEAVES OF ABSENCE**

**a. Special Education Resource Teacher – Sharon School**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve a Maternity/Child Care Leave for Amy Kelvy as follows:

**1/16/2007 – 2/16/2007 - 24 sick days**

**2/20/2007 – 6/30/2007 Family Leave without pay. with benefits**  
**(Returning to her position September 1, 2007)**

**b. First Grade Teacher – Sharon School**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve a Maternity/Child Care Leave for Carolyn Mahon as follows:

**9/18/2006 – 12/6/2006 - 53 sick days**

**12/7/2006 – 3/02/2007 Family Leave without pay. with benefits**  
**(Returning to her position March 5, 2007)**

**c. Preschool Disabled Teacher – Robbinsville High School**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve a Maternity/Child Care Leave for Kimberly Robinson Heath as follows:

**1/16/2007 – 2/26/2007 - 29 sick days**

**2/27/2007 – 3/30/2007 Family Leave without pay. with benefits**  
**(Returning to her position April 10, 2007)**

**d. English Teacher – Robbinsville High School**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve a Maternity/Child Care Leave for Barbara Wojtowicz as follows:

**3/16/2007 – 4/27/2007 - 13 sick days & 3 personal days**  
**(Only work 3 days a week Tuesday, Thursday, Friday)**

4/30/2007 – 5/11/2007

Family Leave without pay. with benefits

(Returning to her position May 15, 2007)

On Mrs. Silvestrov's motion to approve 6a-7, seconded by Mrs. Pierson and carried by a 9-0 roll call vote, the following were adopted:

**6. EXTRA WORK/EXTRA PAY/STIPENDS**

**a. Extra –Curricular Enrichment Position – Pond Road Middle School 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, appoint the following staff members for 2006-2007 school year as indicated:

Student Counsel Advisor	Michael Pirollo	\$1,360.00
Drama Director	Michael Pirollo	\$4,350.00
Drama Club (3 Sessions)	Michael Pirollo	\$1,290.00
Team Leader	Jennifer Haas	\$ 680.00
Assistant Girls Soccer Coach	Lauri Grier	\$3,200.00
Student Counsel Advisor	Shayna Berliner	\$1,360.00
Supplemental Band (per sessions)	Joseph Golding	\$ 430.00
Head Wrestling Coach (PRMS)	Matt Barber	\$4,050.00
Math League	Robyn Thomas	\$1,060.00
Homework Club (Additional)	Francine Mazzone	\$ 430.00

**b. Shift Lead Recommendation – Robbinsville High School 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve Mr. Dave Gallagher to receive the stipend of Shift Lead in the amount of \$1,150.00 (prorated) effective December 1, 2006.

**7. STAFF RETIREMENT**

**a. Assistant Principal/Athletic Director Robbinsville High School**

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the retirement, with regret, of Mr. George Joo, Assistant Principal/Athletic Director at Robbinsville High School, effective January 1, 2007. Mr. Joo has served 1 ½ years in the Washington Township School District. We wish him the Best of Luck with his retirement.

**B. EDUCATION, DEVELOPMENT, & POLICY – Raymond Hart**

**BE IT RESOLVED** by the Washington Township Board of Education that the following **EDUCATION, DEVELOPMENT, & POLICY** resolutions as recommended by the Superintendent, be approved as indicated:

On Mr. Hart's motion to approve B1, seconded by Mrs. Silvestrov, and carried by a 8-0 roll call vote, with Mrs. Siekerka abstaining on 1A the following were adopted:

1. **CURRICULUM/PROGRAM**

a. **Curriculum Approval**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following:  
US History 2 Honors

b. **Field Trips – Sharon School 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following field trips for Sharon School for 2006-2007 school year as indicated:

- i. The Franklin Institute  
222 N. 20<sup>th</sup> Street  
Philadelphia, PA 19103

Date: December 7, 2006  
 Number of Pupils Participating: 201 (2<sup>nd</sup> Grade)  
 Teacher Chaperones 10  
 Number of Other Chaperones: 50  
 Approximate cost per pupil: TBD  
 Time scheduled to leave: 9:10 a.m. return: 3:15 p.m.  
 (No Cost to the District)

- ii. Philadelphia Zoo  
3400 W. Girard Avenue  
Philadelphia, PA

Date: April 18, 2007  
 Number of Pupils Participating: 255 (Kindergarten)  
 Teacher Chaperones 13  
 Number of Other Chaperones: (8 per class)  
 Approximate cost per pupil: \$10.00 (pupil)/\$17.00 (adult)  
 Time scheduled to leave: 9:00 a.m. return: 4:30 p.m.  
 (No Cost to the District)

c. **Field Trip – Robbinsville High School 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following field trip for Robbinsville High School for 2006-2007 school year as indicated:

Williamsburg, VA  
 Date: March 22 -24, 2007  
 Number of Pupils Participating: 75 (RHS Chorus/Band)  
 Teacher Chaperones 3  
 Number of Other Chaperones: 3  
 Approximate cost per pupil: \$280.00  
 Time scheduled to leave: 3/22/07 4:00 p.m.  
 Return: 3/24/07 11:30 p.m.

(No Cost to the District)

**d. Field Trip – Pond Road Middle School 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following field trip for Pond Road Middle School for 2006-2007 school year as indicated:

New Jersey State Capital Complex  
 Dates: 11/27, 28, 29, 30/2006 & 12/1/2006  
 Number of Pupils Participating: 210 (5<sup>th</sup> Grade)  
 Teacher Chaperones 25  
 Number of Other Chaperones: 3  
 Approximate cost per pupil: \$0.00 (No Cost to District)  
 Scheduled to leave: 11/27, 29, 30/2006` 10:30 am Return: 1:00 pm  
 11/28 & 12/1/2006 11:00 am Return 1:30 pm  
 (No Cost to the District)

**2. GRANTS AND APPLICATIONS**

**On Mr. Hart’s motion to approve B2-3, seconded by Mr. Foti, and carried by a 9-0 roll call vote, the following were adopted:**

**a. No Child Left Behind – 2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the No Child Left Behind application for the year 2007, as indicated.

**b. Student Participation Activity Fee Application 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the Student Participation Activity Fee application for the year 2006-2007, as indicated:

**Fee Structure**

- \$100.00 for the first child
- \$150.00 for two children
- \$175.00 for three or more

**Note: The fee is paid only once and not per season.**

**3. POLICY FIRST READINGS**

That the Washington Township Board of Education, upon recommendation of the Superintendent adopt the following as indicated:

P7510	Facility Use Policy	Revised
P5615	Suspected Gang Activity	New



**C. FACILITIES, FINANCE, TRANSPORTATION – Mark Setaro**

**BE IT RESOLVED** by the WASHINGTON TOWNSHIP BOARD OF EDUCATION approve the following FACILITIES, FINANCE, TRANSPORTATION resolutions, upon recommendation of the Superintendent, be approved as indicated:

On Mr. Setaro’s motion to approve C1a, seconded by Mr. Foti, and carried by a 8-0 roll call vote with Mrs. Silvestrov abstaining, the following were adopted:

**1. FINANCE**

**a. Bills & Claims List**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve payment of the following bills and claims:

November 2006 Bill List <b>(attachment pages )</b>	\$969,017.02
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**b. Secretary Report Tabled**

**c. Treasurer Report Tabled**

**d. Budget Transfers Tabled**

On Mr. Setaro’s motion to approve C1e-3, seconded by Mrs. Siekerka, and carried by a 9-0 roll call vote, the following were adopted:

**e. Tuition Contracts**

**i. Special Services School District Contracts 2006-2007**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the following special education professional contracts for the 2006-2007 school year as indicated.

- To approve the 2006-2007 tuition contract with BCSSSD (Burlington County Special Services School District) for Student #06-31R in the amount of \$27,000.00.
- To approve the 2006-2007 tuition contract with Collier High School for Student #06-32R in the amount of \$34,216.12.

**2. FACILITIES**

**a. Building Use**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve and ratify the

Buildings and Grounds Use of Facilities Schedule for the months of November and December 2006.

**b. Spiezle Group**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve the Spiezle Group to conduct a feasibility study associated with providing temporary classroom space for Sharon School and Pond Road Middle School. The scope of work is to be conducted for a lump sum fee of \$12,500.00.

**c. American Athletics**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve a close out change order with American Athletics in the amount of \$23,938.24.

Stabilize Subgrade at track	\$10,408.96
Fingegrade new swale around field events	\$ 5,905.92
Re-grade washout from irrigation system	\$ 1,476.48
Excavation for additional sidewalk	\$ 4,346.88
Additional fence gate at track perimeter	\$ 1,800.00
<b><u>Total Closeout change order</u></b>	<b><u>\$23,938.24</u></b>

Original Contract:	\$1,675,000.00
Cumulative Change Orders	<u>\$1,140,029.73</u>
<b>TOTAL:</b>	<b><u>\$2,815,029.73</u></b>

**d. Brite-Way**

That the Washington Township Board of Education, upon recommendation of the Superintendent, approve a close out change order with Brite-Way Electric in the amount of \$87,812.00.

<b>BWE COR</b>	<b>BLL PCO</b>	<b>Description</b>	<b>Amount</b>
104 BOV	240	Y-Delta wiring for fire pump	2,200.20
105 BOV	109	Raise boxes in cafeteria	2,194.31
107 BOV	109	Additional boxes as per sketch	2,657.91
108 BOV	109	Additional boxes set design lab	840.14
109 BOV	273	Site light bases	16,046.68
112 SPI	272	Replace damaged pull station @ entry	885.35
114 BOV	242	Elevator shunt trip breaker	3,448.59
120 BOV	109	Temp. phone lines for Bovis	1,764.42
121 SPI	275	Four post teledata racks	2,025.00

122 BOV	293	Teledata cable pulls in B wing	406.00
123 BOV	322	Install duplex receptacle in ceiling in control room	258.43
125 BOV	292	Install 3-30 amp receptacles in MDF	2,137.33
126 BOV	320	Bollard lights on photocell/EM power	704.72
127 BOV	321	Move feeder for field house on breaker	649.60
128 BOV	294	Remove 6 light fixtures in F-125	487.20
131 BOV	296	Fiber optic cable @ Pond School	3,587.00
133 BOV	280	Additional fire alarm devices in aux. gym	2,570.13
135 BOV	328	Recept. In 2D Art room for cond. pump	281.57
136 BOV	293	Data lines & jacks in B130 & B131	1,299.20
138 BOV	292	Relocate recept. to MDF rack	1,321.04
139 BOV	293	Install tele-data to boiler	697.00
140 BOV	324	240 volt copier recept. C-2 & media center	2,434.72
143 BOV	329	Install two additional door contacts	655.69
144 BOV	109	Wiring for duplex pumps	1,385.43
COR 28 BOV	347	Furnish & install VFD	5,300.00
COR 29 A SPI	253	Installation of grid iron TV production	21,295.16
POO31 SPI		H1 fixture adder	1,522.87
POO32 SPI		H1 & H2 lighting fixture deduct	16,572.06
POO33 SPI		Replacement H2 fixtures Main St.	
POO34 SPI		Delete H3 fixtures cafeteria	
POO35 SPI		Additional C4 fixtures in Media Center	7,922.28
	185	Clean up by the GC.	(4,480.00)
		Additional drywall framing	(3,256.55)
	331	17 concealed plates replaced throughout the school	(173.00)
	338	Stone Clean up	(269.01)
115 BOV G	77	DR-3 dimmer panel wiring	1,700.00
COR 24	168	Control wiring for the Broad chillers	1,485.00
	226	Cabinets/drawer slides	(2,285.00)
	244	Elevator machine room ceiling	(3,309.38)
	252	Elevator machine room ductwork	(3,389.78)
	284	Elevator machine room head	(463.08)
	336	Additional floor patch	(735.27)
		Credit for sound system components	(562.00)

**87,812**

Original Contract: \$3,703,000.00

Cumulative Change Orders \$ 656,050.73

TOTAL: \$4,359,050.73

### **3, TRANSPORTATION**

#### **a. Transportation Quote RHS-8**

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the Transportation

Quote RHS-8 and recognize Rick Bus Company as the apparent low quote at \$253.00 per day. The quote will be in effect as of October 23, 2006 until December 22, 2006. The total cost being \$10,120.00. A summary of the quotes by bidder are as follows:

Rick Bus Company	\$253.00 per day
Delaware Valley	No quote
Dapper	No response
First Student	No response
Laidlaw	No response
Stouts	No response

**b. Transportation Quote WDSK**

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the Transportation Quote WDSK and recognize Rick Bus Company as the apparent low quote at \$209.00 per day. The quote will be in effect as of October 25, 2006 until December 22, 2006. The total cost being \$7,942.00. A summary of the quotes by bidder are as follows:

Rick Bus Company	\$209.00 per day
Delaware Valley	No response
Dapper	No response
First Student	No response
Laidlaw	No response
Stouts	No response

**c. Transportation Quote MCVT**

That the Washington Township Board of Education, upon recommendation of the Superintendent, accept the transportation quote to transport one student to Middlesex County Vocational quote # MCVT and recognize Rick Bus Company as the apparent low quote at \$163.00 per day. The quote will be in effect as of September 12, 2006 until October 19, 2006.

Rick Bus Company	\$163.00 per day
Delaware Valley	No quote
Dapper	No quote
C & R (First Student)	No quote

**XIV. HEARING OF PUBLIC**

**XV. OLD BUSINESS**

- **AC at Sharon School – The Board asked Administration to seek alternative quote options for Sharon School regarding the Feasibility Study.**
- **HVAC throughout the district – Mr. Todd indicated that our Facility Dept. has been pre-occupied with problems occurring at Sharon School for the past couple of weeks. Detailed information will be available for the next board meeting.**

- **Guidance – Dr. Szabo indicated there will be a presentation on RHS Guidance at a future board meeting.**
- **State Funding**
- **Enrollment Survey**
- **Close Out of RHS Referendum**
- **The Board indicated two new additions to be included for the next board meeting. They are the Sidewalk and PLTW Academy issues.**

#### **XVI. NEW BUSINESS**

- **Mr. Foti handed in his letter of resignation on Tuesday, November 21, 2006, due to personal and professional reasons.**
- **On Mr. Kuppuraju motion to nominate Mrs. Fox, seconded by Mrs. Silvestrov, and carried by an 8-0 roll call vote, Mrs. Maxine Fox was voted as the new Vice President.**
- **That the Washington Township Board of Education, upon recommendation of the Superintendent, rescind the bid award of #07-02 Recycling and Waste Removal Services to Carnevale Disposal Company of Hamilton, NJ. Motion by Mr. Setaro, seconded by Mr. Foti and carried by a 9-0 roll call vote.**

#### **XVII. EXECUTIVE SESSION**

#### **XVIII. ADJOURNMENT**

***Motion* by Mrs. Siekerka, seconded by Mr. Hart, the Board Meeting was adjourned at 9:38 p.m.**

**Respectfully submitted:**

**Paul M. Todd  
School Business Administrator/  
Board Secretary**