

# ROBBINSVILLE BOARD OF EDUCATION

August 26, 2008

7:30 p.m. PUBLIC MEETING

Robbinsville High School Student Activities Center

## MINUTES

### I. CALL TO ORDER - PUBLIC MEETING

Mr. Michael Reca, President, called the meeting to order at 7:35 p.m.

### II. STATEMENT OF OPEN PUBLIC MEETINGS

The New Jersey Open Public Meeting Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Robbinsville Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Trenton Times and the Township of Robbinsville Bulletin Board. In addition, this notice was faxed to the Trenton Times and posted at Windsor School, Sharon School, Pond Road Middle School and Robbinsville High School.

### III. PLEDGE OF ALLEGIANCE

### IV. ROLL CALL

#### Members Present

Michael Reca, President  
Maxine Fox, Vice President  
Joseph Armenti  
Carol Boyne  
Sharon DeVito  
Thomas Halm, Jr.  
Matthew O'Grady  
Lainie Potter  
Faith Silvestrov

#### Others Present

Dr. John J. Szabo, Superintendent of Schools  
Dr. Kathie Foster, Assistant Superintendent  
Mr. Domenick LaGaipa, Interim School Business Administrator/Board Secretary  
Ms. Louise Davis, (Anticipated) Business Administrator/Board Secretary

## V. MINUTES

*On motion by Mrs. Fox, seconded by Mr. Halm, Jr., and carried by an 8-0 vote with Mrs. Silvestrov abstaining, the following minutes were adopted:*

- July 22, 2008 Public Session Meeting
- July 22, 2008 Executive Session Meeting

*Mrs. Fox stated that the following was not correct due to Section VI, and should rescind July 30, 2008. All voted yes to rescind. The Board reviewed the July 30, 2008 Meeting:*

*On motion of Mr. O'Grady, seconded by Mr. Halm, Jr., and carried by a 9-0 vote the following minutes were adopted:*

- July 30, 2008 Special Meeting

## VI. STUDENT COUNCIL REPORT – Kevin Stawicki

❖ Not available

## VII. BUSINESS ADMINISTRATOR REPORT

❖ Not available

## VIII. SUPERINTENDENT'S REPORT

*On motion of Mr. Halm, Jr., and seconded by Mrs. DeVito and carried by 9-0 vote the following resolution was adopted:*

### 1. Resolution Thanking Local Business and Administrative Staff

WHEREAS the State of New Jersey now prohibits the expenditure of public funds for the provision of refreshments at events such as New Teacher Orientation, teacher in service programs, and other similar types of activities, and

WHEREAS Bagels and Cream, Dunkin' Donuts of Robbinsville, and the administrative staff recognize the value and goodwill that is promoted through the serving of light refreshments, and

WHEREAS the provision of such refreshments serves as a means of welcoming and recognizing those about to enter careers of service to the children of the Robbinsville community, therefore

BE IT RESOLVED that the Board of Education expresses its gratitude to Bagels and Cream, Dunkin Donuts of Robbinsville, and the administrative staff for their generosity and community spirit in welcoming our new educators into the Robbinsville community.

❖ Dr. Szabo thanked vendors for contribution

*On motion of Mr. Halm, Jr., and seconded by Mrs. DeVito and carried by 9-0 vote the following resolution was adopted:*

## 2. Nutrition Policy Update

- ❖ Dr. Szabo read report – tracking of nutritional policy – extra dollars
- ❖ Mr. Halm, Jr. spoke on regarding profit, possibly re-negotiation of contract
- ❖ Mr. Armenti had concerns over fresh fruit – naming specific foods – in regards to diabetes – need to be tweaked
- ❖ Mrs. Fox spoke on following Department of Agriculture guidelines
- ❖ Mr. Armenti suggested that parents should provide lunch for their own child
- ❖ Mrs. DeVito said the Nutrition Policy was a fair compromise
- ❖ Mrs. Boyne felt that we were “back-tracking”
- ❖ Mrs. Fox suggested increase in physical education time
- ❖ Dr. Szabo – procedures for nutrition:
  1. Allergies
  2. Diabetes
  3. Meet government standards
  4. Prevent obesity
- ❖ “Maxine Fox opposed the change to the policy’s implementation of bringing food back into the classrooms (even if the source is the vendor, Sodexo) for birthday celebrations after last year’s policy included the removing of food from the celebrations. There was no food related medical emergencies as a result in the ‘07-’08 school year. Dr. Szabo indicated that the Board attorney advised that this new change will result in an increased liability for the district.”
- ❖ Dr. Szabo did discuss this with the Board attorney and will seek additional clarification on this matter. Dr. Szabo will use food service and will ensure that the standards will be met
- ❖ Dr. Szabo expressed his appreciation for the Spirit of Volunteerism

## IX. BOARD PRESIDENT’S REPORT

***On motion of Mr. Michael Reca, and seconded by Mrs .Fox and carried by 9-0 vote the following commendation to Robbinsville 11-12 All Stars Girls Softball Team was adopted:***

### 1. APPROVAL – COMMENDATION TO ROBBINSVILLE 11-12 ALL STARS GIRLS SOFTBALL TEAM FOR OUTSTANDING PERFORMANCE AND WORLD SERIES PLAY

*WHEREAS the Robbinsville Board of Education strives diligently to engender the outstanding values of integrity, fair play, and sportsmanship throughout the educational community that it serves and,*

*WHEREAS during the past recreational softball season, the Robbinsville 11-12 All Stars Girls Softball Team has distinguished itself with such qualities and,*

*WHEREAS the Robbinsville 11-12 All Stars Girls Softball Team has demonstrated outstanding athletic performance by reaching finalist status in World Series Competition, therefore*

*BE IT RESOLVED that the Board of Education gratefully acknowledges the accomplishments and honors that the Robbinsville 11-12 All Stars Girls Softball Team has brought to the entire educational community and,*

*BE IT FURTHER RESOLVED, that the Board of Education extends its best wishes for continued future success to the coaches and members of the team as the new academic year commences.*

- ❖ **Mr. Reca presented the plaque to the coaches Mr. Freeman, Manager and Mr. Fischer, Assistant Manager and acknowledged the following Robbinsville All Stars Girls Softball Team:**

<b>Lauren Fischer</b>	<b>Pitcher/Shortstop</b>
<b>Rebecca Freeman</b>	<b>Pitcher/Shortstop</b>
<b>Leanna Gearhart</b>	<b>Catcher</b>
<b>Julia Borowski</b>	<b>First Base</b>
<b>Erin Wojton</b>	<b>Second Base</b>
<b>Jessica Samel</b>	<b>Third Base</b>
<b>Claire Speranza</b>	<b>Left Field</b>
<b>Taylor Ponti</b>	<b>Left Field</b>
<b>Paige Motusesky</b>	<b>Center Field</b>
<b>Ali Valentin</b>	<b>Center Field</b>
<b>Christine Levering</b>	<b>Right Field</b>

2. **Recognition of Ms. Julie Caiola and Ms. Sharon Moffat on attending RxeSearch by Bristol Myers Squibb**

- ❖ **Mrs. Fox commented on partnering with Squibb for research and bringing in teachers to go over drug development from inception**
- ❖ **Ms. Caiola spoke that it was an interesting program, with real life work experiences and it could be weave into curriculum**
- ❖ **Mr. Reca thanked Mrs. Fox for spearheading that initiative**

## COMMITTEE REPORTS

### **X. COMMUNITY RELATIONS – Sharon DeVito**

- ❖ Back-to-School Nights
- ❖ Mr. Reca, Dr. Szabo and attorney – comments made at board meetings should address issues, not attack personnel
- ❖ Mrs. Fox check website for change of meeting times
- ❖ Separate e-mail set-up

### **XI. EDUCATION, DEVELOPMENT & POLICY – Lainie Potter**

- ❖ 150 minutes per week for Physical Education
- ❖ Health being taught by classroom teacher
- ❖ Italian parts paid through grant
- ❖ Kevin Stawicki – Student Council President will sit at table
- ❖ Recording of Meeting Minutes
- ❖ Comprehensive – only minutes
- ❖ Mrs. Fox asked that they continue taping of minutes
- ❖ Mr. Halm, Jr., inquired about dual tracking make it accessible to public; note taking is a concern
- ❖ Check with Derek regarding space for recorded minutes

#### **Math Committee – Carol Boyne**

- ❖ Three (3) surrounding districts – reviewed use of various math programs
- ❖ Recommendations on approval or removal
- ❖ Next meeting scheduled for Tuesday, September 2, 2008
- ❖ Mrs. Fox – possible third party to be utilized – professional survey
- ❖ Dr. Kathie Foster – TCNJ, Rider, Princeton – higher education perspectives

### **XII. PERSONNEL – Faith Silvestrov**

- ❖ Followed up on open positions in district
- ❖ Applications screened by committee members
- ❖ Three Final candidates – final candidate on agenda Mrs. Sharon Moffat
- ❖ Guidelines for clubs
- ❖ Business Administrators introduced: Ms. Louise Davis, Business Administrator & Mr. Domenick LaGaipa, Interim Business Administrator

### **XIII. NEGOTIATIONS – Thomas Halm, Jr.**

- ❖ Next meeting with negotiator is scheduled for Tuesday, September 9, 2008 @4:00 pm

### **XIV. FINANCE, FACILITIES & TRANSPORTATION – Matthew O’Grady**

- ❖ Inter-local agreement
- ❖ Black box has been repaired
- ❖ Original contractor completed repairs – savings \$30,000.00+
- ❖ Sidewalk repairs done before school opened
- ❖ Wednesday, August 27<sup>th</sup> 8:30 am tour of schools
- ❖ Useful life of apparatus
- ❖ Air conditioning of all-purpose room for Mrs. DeVito
- ❖ Open position – Maintenance Dept.
- ❖ Mrs. DeVito questioned is there a clearly defined job description? Have FFT review – who is responsible for what

- ❖ Dr. Szabo responded maintenance position is All Clean – clearly identify responsibilities – review of contract; Inter-local – township savings – outside maintenance
- ❖ Supplement week-end coverage
- ❖ Mr. Reca –rework coverage
- ❖ Mr. Armenti have our people check on maintenance items
- ❖ All stewards of the building – currently in good position
- ❖ Mrs. Boyne evaluation of bus drivers – all passed
- ❖ Security FFT – limit door use – will review in committee
- ❖ Next FFT Meeting is scheduled for Tuesday, September 16 2008

#### **XV. HEARING OF PUBLIC**

- ❖ Ms. Woodson spoke on Nutrition Policy
  - Not for birthday treats
  - Numerous allergies
  - Can't ensure positive results
  - Time is of the essence
  - Doesn't want food brought in from outside source
- ❖ Mrs. Boyne wanted to know if she had concerns
- ❖ Mr. Dombrowski spoke on the Math Program on the number of students receiving the tutoring program
- ❖ Dr. Foster responded on the Everyday Math - received only 7 responses
- ❖ Kumon survey – trying for correlation – talked to other administrators – teacher meets the need of students
- ❖ Mrs. Boyne – timeframe – November area
- ❖ Cheri Dorwart – Back-to-School Night scheduled for September 10<sup>th</sup> & 11<sup>th</sup> is the website correct? Early dismissal – which days? – broadcast it
- ❖ Mrs. Fox – send Kumon Survey on back of another message- also enrichment as well as Kumon
- ❖ Agi Seniang – surveying teachers – Everyday Math – are they comfortable with reviewed training?
- ❖ Mr. Armenti – Everyday Math has many components
- ❖ Luis Davis – Department of Agriculture – Federal & State Regulation – mandatory – must go out to bid
- ❖ Mr. Jack West & Mayor Fried
  - Mr. O'Grady sentiments will not support another school
  - Review options – new and innovative
  - Let FFT start – bring action plan:
    1. Referendum – still in review
    2. Bring municipal official
    3. Lease purchase through town
- ❖ Mr. Halm, Jr. will check on availability of Garfield & municipal officials

#### **XVI. RESOLUTIONS BEING PRESENTED FOR APPROVAL:**

- A. PERSONNEL – Faith Silvestrov  
*On motion of Mrs. Silvestrov, and seconded by Mrs. Boyne and carried by a 9-0 vote the Board adopted the following (A1.a,b,c;&A2.a-o)*

**BE IT RESOLVED** by the Robbinsville Board of Education that the following PERSONNEL resolutions, as recommended by the Superintendent, be approved as indicated:

1. JOB DESCRIPTION

a. **Transportation Supervisor (Revised)**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the job description of Transportation Supervisor for the Robbinsville Public Schools for the 2008-2009 school year.

b. **Bus Driver**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the job description of Bus Driver for the Robbinsville Public Schools for the 2008-2009 school year.

c. **Bus Attendant**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the job description of Bus Attendant for the Robbinsville Public Schools for the 2008-2009 school year.

2. **EMPLOYMENT OF STAFF**

a. **Interim Business Administrator/Board Secretary – Robbinsville Public Schools 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the employment of Mr. Dominick LaGaipa as an Interim Business Administrator/Board Secretary for the Robbinsville Public Schools for the 2008-2009 school year, in accordance with Board Agreement effective September 1, 2008, at a per diem amount of \$600.00 per day until the start of the permanent Business Administrator.

b. **Math/Science Supervisor – Robbinsville Public Schools 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the employment of Ms. Sharon Moffat as a Math/Science Supervisor at Robbinsville Public Schools for the 2008-2009 school year at Step 1 Administrative level of the salary guide and at the annual salary of \$79,507.00 (pro-rated) effective January 1, 2009 upon receipt of certification. **(New Position)**

c. **Special Education Teacher – Robbinsville High School 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the employment of Mr. Gerard Stefanick as a full time Special Education Teacher at Robbinsville High School for the 2008-2009 school year, at Step 2 BA+15 level of the salary guide and at the annual salary \$45,535.00 effective September 1, 2008. **(Replacing Ms. Katie Shearer)**

**Pending settlement of negotiated contractual agreement  
2008-2009**

d. **English Teacher – Robbinsville High School 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the employment of Mr. Matthew Mayo as an English Teacher at Robbinsville High School for the 2008-2009 school year, at Step 1 BA level of the salary guide and at the annual salary \$44,070.00 effective September 1, 2008.

**Pending settlement of negotiated contractual agreement  
2008-2009**

**e. Biology Teacher (Maternity Leave Replacement) – Robbinsville High School 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the employment of Dr. Mark Bossie as a maternity replacement Biology Teacher at Robbinsville High School for the 2008-2009 school year, at Step 5 Doctorate level of the salary guide and at the annual **prorated** salary \$53,196.00 effective September 2, 2008 to October 31, 2008. **(Replacing Ms. J. Toth who is on maternity leave)**

**Pending settlement of negotiated contractual agreement  
2008-2009**

**f. Volunteer Varsity Field Hockey Coach – Robbinsville High School 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the hiring of Ms. Lindsay Nami as a Volunteer Varsity Field Hockey Coach at Robbinsville High School for the 2008-2009 school year, at no cost to the district. **(Ms. Nami is the new Health/PE coach at Robbinsville High School).**

**g. Special Education Teacher (Maternity Leave Replacement) – Pond Road Middle School 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the employment of Ms. Heather Ochsner as a maternity replacement Special Education Teacher at Pond Road Middle School for the 2008-2009 school year, at Step 1 BA level of the salary guide and at the annual salary \$44,070.00 effective September 1, 2008. **(Replacing Ms. A. Fuchs a maternity substitute for S. Merlino)**

**Pending settlement of negotiated contractual agreement  
2008-2009**

**h. Fourth Grade Teacher – Pond Road Middle School 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the employment of Ms. Donna Mayer as a Fourth Grade Teacher at Pond Road Middle School for the 2008-2009 school year, at Step 5 BA level of the salary guide and at the annual salary \$46,896.00 effective September 1, 2008. **(Replacing Ms. Rebecca Fink)**

**Pending settlement of negotiated contractual agreement  
2008-2009**

**i. Special Education Teacher – Pond Road Middle School 2008-2009**



That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the employment of Ms. Dana Pontani as a Special Education Teacher at Pond Road Middle School for the 2008-2009 school year, at Step 1 MA level of the salary guide and at the annual salary \$47,070.00 effective September 1, 2008. **(New Position)**  
**Pending settlement of negotiated contractual agreement**  
**2008-2009**

**j. Italian Teacher – Pond Road Middle School 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the employment of Ms. Mari-Celeste Massaro as an Italian Teacher at Pond Road Middle School for the 2008-2009 school year, at Step 10 MA level of the salary guide and at the annual salary \$56,746.00 effective September 1, 2008.  
**Pending settlement of negotiated contractual agreement**  
**2008-2009**

**k. Fourth Grade Teacher – Pond Road Middle School 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the employment of Ms. Jenna Mennella as a Fourth Grade Teacher at Pond Road Middle School for the 2008-2009 school year, at Step 2 BA level of the salary guide and at the annual salary of \$44,735.00 effective September 1, 2008. **(Replacing Ms. T. Cullen)**  
**Pending settlement of negotiated contractual agreement**  
**2008-2009**

**l. Technology Teacher – Pond Road Middle School 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the employment of Mr. Thomas Staab as a Technology Teacher at Pond Road Middle School for the 2008-2009 school year, at Step 4 BA level of the salary guide and at the annual salary of \$46,138.00 effective September 1, 2008.  
**Pending settlement of negotiated contractual agreement**  
**2008-2009**

**m. Part Time Music Teacher – Sharon School 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the employment of Ms. Andrea Reynolds as a part time **(.50)** Music Teacher at Sharon School for the 2008-2009 school year, at Step 5 MA level of the salary guide and at the prorated annual salary of \$49,986.00 **(\$24,993.00)** effective September 1, 2008.  
**Pending settlement of negotiated contractual agreement**  
**2008-2009**

**n. Substitute Renewals – Robbinsville Public Schools 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the employment of the following substitutes for the 2008-2009 school year as indicated:

**\$80.00/day – Certified**

**\$75.00/day Non Certified**

Dawn Bradley  
Susan Brady  
Cynthia Bumber  
Ann Crilly  
Cheri Dorwart  
Amy Dudeck  
Margo Emmons  
Stacy Ferrier  
Robin Filut  
Phyllis Haggerty  
Beth Hopkins  
HeeSook Inn  
Sherrie Johnson  
Xiufeng Kanagawa  
Christine McCahery  
Andrea Moore  
Maureen Reilly  
Divya Swami  
Mary Van Pelt  
Kathryn Wolden  
Janett Young  
Greg Zak

Kimberly Benson  
David Berge  
Elizabeth Cardillo  
Colleen Cox

Christine Delaney  
Christine Einstein  
Emily Ellerbroek  
Tina Erdos  
Heather Green  
Dana Herr  
Deborah Hoare  
Mark Hoffman  
Oruj Islam  
Adrena Jiggetts

Tracy Kale  
Jacqueline Kardos  
David Lorenzo

Lisa Ann Maleson  
Rita Marcocci  
Kimberly Maslak  
Anne Matias  
Colleen McDonald  
Kimberly McKeown  
Katie McSorley  
Daniel Mesday  
Ronald Morris  
Celeste Mott  
Fariha Mukhtar  
Allison Niemczyk  
Adam Sacco  
Olga Schmid  
Christine Stewart  
Brandon Taylor  
Lillies Thompson  
Kimberly Thorton-Britschge  
Elaine Wills  
Debra Ann Winn

**Aide(s)**

Linda Applegate  
Ann Marie Cvrlje  
Lisa Focarelli  
Kim Keener  
Kevin Keener  
Fariha Mukhtar  
Ginny Olinsky  
Diane Orlak  
Judy Petroni  
Olga Schmid  
Marie Stechmann

**Nurses**

Daneen Joseph  
Joan Koba  
Jacqueline Stephens

**Secretaries**

Linda Applegate  
Christie Bralynski  
Ann Marie Cvrlje  
Lisa Focarelli  
Patricia Heller  
Karen Juniak  
Kimberly Keener  
Christine McCahery  
Danuta Nodine  
Deborah O'Connor  
Diane Orlak  
Judy Petroni  
Olga Schmid  
Marie Shanko  
Marie Stechmann

**o. Substitute Teacher**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the following substitutes for the 2008-2009 school year as indicated:

**\$75.00/day Non-Certified**

Lisa DeMarsico  
(pending fingerprinting & sub certification)  
Diane Orlak  
(pending sub certification)

**\$80.00/day Certified**

Amy Gaynor  
(pending fingerprinting)  
Mark Bossie

***On motion of Mrs. Silvestrov, and seconded by Mrs. Boyne and carried by an 8-0 vote, with Mrs. Fox being absent and with item #A3.e being TABLED, the Board adopted the following (A3.a,b,c,d,f)***

**3. APPOINTMENT OF STAFF 2008-2009**

**a. Increased in Chinese Teacher Status & Salary – Robbinsville High School 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the increased status and salary for Ms. Sue Kanagawa as a Chinese Teacher at Robbinsville High School, from **(.33)** status to **(.67)** at the annual salary of \$44,070.00 **(prorated to \$29,972.45)** for the 2008-09 school year September 1, 2008 – June 30, 2009:

**Pending settlement of negotiated contractual agreement  
2008-2009**

**b. 12 Month Secretary – Robbinsville High School 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the employment of Ms. Deborah Chiodo as a full time 12 month Secretary at Robbinsville High School for the 2008-2009 school year, at Step 11 level of the salary guide and at the annual prorated salary of \$37,316.00, effective October 15, 2008 or sooner. **(Replacing Ms. Denise Migliaccio)**

**Pending settlement of negotiated contractual agreement  
2008-2009**

**c. Increased in Basic Skills Teacher Status & Salary – Pond Road Middle School 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the increased status and salary for Ms. Gail Koday as a Basic Skills Teacher at Pond Road Middle School, from part time status to full time status at the annual salary of \$53,746.00 for the 2008-09 school year September 1, 2008 – June 30, 2009 **(Budgeted position)**

**Pending settlement of negotiated contractual agreement  
2008-2009**

**d. Correction in School location, Step & Salary for Special Education Teacher – Pond Road Middle School 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the employment of Ms. Tracey Taylor as a full time Special Education Teacher at the corrected school location of Pond Road Middle School for the 2008-2009 school year, at the corrected Step 3 BA+15 level of the salary guide and at the corrected annual salary \$46,198.00, effective September 1, 2008. **(Replacing Ms. E. Barrett)**

**Pending settlement of negotiated contractual agreement  
2008-2009**

**e. Increased in Aide Position Status & Salary – Dept of Special Services 2008-2009 **(TABLED)****

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the increased status and salary for Ms. Olga Schmid currently a part-time aide **(.50)** to full time aide at the Robbinsville High School, for the 2008-2009 school year, at the annual salary of \$19,861.00.

**Pending settlement of negotiated contractual agreement  
2008-2009**

**f. Increased in Aide Position Status & Salary – Dept of Special Services 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the movement and increased status and salary for Ms. Lillies Thompson, currently a regular education Kindergarten Aide **(.50)** to full time Special Education Aide at the Sharon School, for the 2008-2009 school year, at the annual salary of \$19,861.00.

**Pending settlement of negotiated contractual agreement  
2008-2009**

***On motion of Mrs. Silvestrov, and seconded by Mr. O'Grady and carried by an 8-0 vote with Mrs. Fox being absent, the Board adopted the following (A4.a,b,c.& A5.a,b,c):***

**4. EXTRA WORK/EXTRA PAY**

**a. Mentor & Protégé List 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the following teacher mentors for 2008/2009 school year as indicated.

<b>Protégé</b>	<b>Mentor</b>	<b>Protégé Grade Level/Content Area</b>
Tawry Mason	Jennifer Smith	PT – Business Teacher (RHS)
Angel Dolina	Debra Bella	FT – Social Studies Teacher (RHS)
Gerard Stafanick	Tracy Rodriguez	FT – Spec Ed Science Teacher (RHS)
Matthew Mayo	Jason Armstrong	FT – English Teacher (RHS)
Mark Bossie	Sandy Overton	Biology Teacher (RHS Maternity)
Heather Ochsner	Kathy St. John	FT - Spec Ed Teacher (PRMS)
Deborah Binder	Danielle Gladysz	K-1 Spec Ed Teacher (maternity Leave)
Kristin Aquilino	Betty Jane Oliva	Media Center Specialist (Sharon)
Melissa Young	Ilene Addonizio	Sharon School Nurse
Stacey Rinaldi	Joan Oszvar	6 <sup>th</sup> Grade Math Teacher (maternity leave)
Stephanie Venanzi	<b>To Be Determined</b>	

**b. Extra-Curricular Enrichment Position(s) – Robbinsville High School 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, appoints the following individual(s) for the extra curricular enrichment position(s) at the Robbinsville High School for the 2008-2009 school year as indicated:

Equipment Manager Step 2	Tiffany Strauss	\$4,915.00
Asst. Football Coach	Brian Wexler	
	<b>(Rescind position due to personal matters)</b>	
Asst. Football Coach Step 1	D.L. Daniel	\$5,019.00
	(pending substitute certification)	
	<b>Pending settlement of negotiated contractual agreement</b>	
	<b>2008-2009</b>	

**c. Extra-Curricular Enrichment Position(s) – Pond Road Middle School 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, appoints the following individual(s) for the extra curricular enrichment position(s) at the Robbinsville High School for the 2008-2009 school year as indicated:

<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Step</u></b>	<b><u>Salary</u></b>
Head Field Hockey	Joan Oszvar	3	\$3700.00
Assistant Field Hockey	Tracey Taylor	1	\$2310.00
Head Girls Soccer	Joe Golding	3	\$3700.00
Assistant Girls Soccer	Lauri Foster	3	\$2590.00
Head Cross Country	Chris Purdum	3	\$3700.00
Assistant Cross Country	Dan Carrigan	3	\$2590.00
Head Boys Soccer	Rich Wharton	3	\$3700.00
Assistant Boys Soccer	Mike Johnson	3	\$2590.00
Head Girls Basketball	Penny Vaccarino	3	\$4600.00
Assistant Girls Basketball	Karen DeRossett	3	\$3220.00
Head Boys Basketball	Rich Wharton	3	\$4600.00

Assistant Boys Basketball	Dan Carrigan	3	\$3220.00
Head Girls Track & Field	Karen DeRossett	3	\$3700.00
Assist. Boys Track & Field	Chris Purdum	3	\$2590.00
Head Baseball	Mike Johnson	3	\$3700.00
Assist. Baseball	Dan Carrigan	3	\$2590.00
Head Softball	Dave Revay	3	\$3700.00
Assist. Softball	Lauri Foster	3	\$2590.00
Athletic Director	Rich Wharton	3	\$3700.00
Head Wrestling	Sean Greig	2	\$4300.00
4 <sup>th</sup> grade team leader:	Barbara Soares	0-3	\$ 620.00
4 <sup>th</sup> grade team leader	Renee Mering	0-3	\$ 620.00
5 <sup>th</sup> grade team leader:	Carol Hotchkiss	4+	\$ 720.00
5 <sup>th</sup> grade team leader	Rose McGlew	0-3	\$ 620.00
6 <sup>th</sup> grade team leader:	Tom Snyder	4+	\$ 720.00
6 <sup>th</sup> grade team leader	Joan Oszvar	4+	\$ 720.00
7 <sup>th</sup> grade team leader	Fran Mazzone	0-3	\$ 620.00
7 <sup>th</sup> grade team leader	Chris Purdum	0-3	\$ 620.00
8 <sup>th</sup> grade team leader:	Laurie Foster	0-3	\$ 620.00
8 <sup>th</sup> grade team leader	Ed Holub	4+	\$ 720.00
Encore team leader:	Debbie Donoher	4+	\$ 720.00
World L team leader	Liz Gray	4+	\$ 720.00
Spec. Ed. Team leader	Jen Haas	4+	\$ 720.00
Yearbook:	Chris Purdum		\$3700.00
Student Council:	Robyn Thomas		\$1460.00
Student Council	Shayna Berliner		\$1460.00
Drama Club:	Linda Hahn		\$ 460.00
Homework Club:	Renee Mering		\$ 460.00
Math League:	Robyn Thomas		\$1140.00
Math League	Karen Bukowski		\$1140.00
8 <sup>th</sup> grade advisor:	Anne DiGiuseppe		\$1470.00
Destination Imagination:	Anne DiGiuseppe		\$1140.00
Study Skills:	Fran Mazzone		\$ 400.00
Morning Detention:	Lauri Grier		\$ 25.00 per hour
Early Act:	Mary Bender		\$1140.00
Early Act	Linda Biondi		\$1140.00
Supplemental Band:	Joe Golding		\$ 460.00
Band Enrichment:	Joe Golding		\$ 830.00
Supplemental Band:	Cathy Naughton		\$ 460.00
Science Club:	Rachel Capolupo		\$ 460.00
Musical director:	Grant Mech		\$4300.00
Assist. Drama director .5:	Kim Keener		\$2300.00
Set Design:	Jennie Falkow		\$2300.00
Homework club 5th:	Mary Carpenter		\$ 460.00
Science Olympiad:	Karen Karpovich		\$1140.00
Science Olympiad:	Julie Caiola		\$1140.00

**Pending settlement of negotiated contractual agreement  
2008-2009**

**5. STAFF RESIGNATION**

**a. Social Studies Teacher – Robbinsville High School 2008**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accepts the resignation of Mr. C. Ross Flatt, Social Studies

Teacher at Robbinsville High School, effective August 21, 2008. We wish him the best of luck with his future endeavors.

**b. Fifth Grade Teacher – Pond Road Middle School 2008**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accepts the resignation of Ms. Theresa Cullen, Fifth Grade Teacher at Pond Road Middle School, effective July 28, 2008. We wish her the best of luck with her future endeavors.

**c. Special Education Maternity Leave Teacher– Sharon School 2008**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accepts the resignation of Ms. Alecia Fuchs, Special Education Maternity Leave Teacher at Sharon School, effective July 21, 2008. We wish her the best of luck with her future endeavors.

***On motion of Mrs. Silvestrov, and seconded by Mrs. Boyne and carried by an 8-0 vote with Mrs. Fox being absent, the Board adopted the following (A6.a; A7.a; A8a;A9a):***

**6. PROFESSIONAL IMPROVEMENT**

**a. Movement on Guide**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the following movement on the guide as indicated:

Heidi Berkey	Step 2 BA	to	Step 2 BA+15 Effective 7/24/2008
James Hunter	Step 3 BA+30	to	Step 3 MA Effective 6/24/2008
Melissa Thomas	Step 2 BA +15	to	Step 2 BA+30 Effective 6/20/2008

**7. STUDENT TEACHER PROGRAM**

**a. The College of New Jersey**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the following student teacher from The College of New Jersey for the 2008 Fall Semester as indicated:

<b><u>Student Teacher</u></b> Colleen McDonald	<b><u>Teacher</u></b> Joseph Golding - PRMS (cooperating teacher)
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**8. INTERNSHIP IN GUIDANCE – ROBBINSVILLE HIGH SCHOOL 2008-2009**

**a. Internship (Guidance) – Robbinsville High School**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves an internship for Ms. Lisa DeMarsico in the Guidance Department at Robbinsville High School with Ms. Erica Morgan for the 2008-2009 school year.

**9. MEDICAL LEAVES REQUEST – DEPARTMENT OF SPECIAL SERVICES 2008-2009**

**a. School Psychologist**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the medical leave request of Ms. Toni Steffe, School Psychologist, for a minimum of eight (8) weeks utilizing her sick day effective September 2, 2008.

**B. EDUCATION, DEVELOPMENT, & POLICY – Lainie Potter**

*On motion of Mrs. Potter, and seconded by Mrs. Silvestrov and carried by an 8-0 vote with Mrs. Fox being absent, the Board adopted the following (B1.a; B2.a, b, d,e,f,g):*

**BE IT RESOLVED** by the Robbinsville Board of Education that the following **EDUCATION, DEVELOPMENT, & POLICY** resolutions as recommended by the Superintendent, be approved as indicated:

**1. CURRICULUM/PROGRAM & POLICY**

**a. Policy Second Reading**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, adopts the following as indicated:

P3125	Employment of Teaching Staff Members	Revised
P3126	Induction Program for Provisional Teachers	Revised
P3211	Code of Ethics	Revised
P3216	Dress and Grooming	Revised
P4215	Code of Ethics (Support Staff)	Revised
P4230	Outside Activities	Revised

**2. PROFESSIONAL DEVELOPMENT**

**a. Curriculum Approval**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the following:  
 Robbinsville High School American History I Academic Grade 9  
 Robbinsville High School Chinese II Grades 9-12  
 Robbinsville High School Drawing I

**b. Workshops – Robbinsville Public Schools 2008-2009**



That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the following teachers for the professional development workshops for the 2008-2009 school year (see attachment).

***On motion of Mrs. Potter, and seconded by Mrs. DeVito and carried by an 8-0 vote with Mrs. Fox being absent, the Board adopted the following (B2.c):***

**c. 2008 New Jersey School Boards Convention & Workshop Hotel Reservation(s) – Robbinsville Public Schools 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the following administrator(s) and board member(s) for the 2008 New Jersey School Boards Convention and Workshop(s)/Hotel Reservation(s) scheduled for October 28-30, 2008 for the 2008-2009 school year as indicated:  
(see attachment).

<u>District Registrant</u>	<u>Registration Fee</u>	<u>Bally's Hotel</u>
Dr. J. Szabo	\$175.00	\$137.00 per room
Ms. L. Davis	\$175.00	\$137.00 per room
Mr. M. Reca	\$175.00	\$137.00 per room
Ms. M. Fox	\$175.00	\$137.00 per room
Mr. J. Armenti	\$175.00	\$137.00 per room
Ms. C. Boyne	\$175.00	\$137.00 per room
Ms. S. DeVito	\$175.00	\$137.00 per room
Mr. T. Halm, Jr.	\$175.00	\$137.00 per room
Mr. M. O'Grady	\$175.00	\$137.00 per room
Ms. L. Potter	\$175.00	\$137.00 per room
Ms. F. Silvestrov	\$175.00	\$137.00 per room

**d. Teacher Observation and Appraisal Forms 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the following teacher observation and appraisal forms for the 2008-2009 school year (see attachments).

**e. Grant from the Italian American Committee on Education 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accepts the \$25,000.00 grant from the Italian American Committee on Education. This grant will fund a portion of a teacher's salary (\$20,000.00) and supplies (\$5,000.00) for the 2008-2009 school year (see attachments).

**f. Retiring of Computer Equipment –Sharon School & Windsor School 2007-2008**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the retiring of computer equipment from Sharon School for the 2007-2008 school year (see attached lists).

**g. Annual Textbook Adoptions – Robbinsville Public Schools 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the annual textbook adoptions for the Robbinsville Public Schools for the 2008-2009 school year (see attachments)

***On motion of Mrs. Potter, and seconded by Mr. Halm, Jr. and carried by an 8-0 vote with Mrs. Fox being absent, the Board adopted the following (B3.a,b,c,d,e,f):***

**3. Department of Special Services – Robbinsville Public Schools**

**a. Attendance at the Summer Evaluation Meetings 2008**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves Ms. Linda Biondi to attend Summer Evaluation Meetings on as needed basis per negotiated agreement.

**b. Personal Aide Contracts with Mercer County Special Services for the 2008 ESY Program**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the following personal aide contracts with Mercer County Special Services for the 2008 ESY program as indicated:

<u>Student #</u>	<u>Amount</u>
07-13R	\$5,040.00

**c. Personal Aide Contracts with Mercer County Special Services for the 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the following personal aide contracts with Mercer County Special Services for the 2008-2009 school year as indicated:

<u>Student #</u>	<u>Amount</u>
08-25RE	\$16,537.50
08-19R	\$33,075.00
08-15R	\$33,075.00

**d. Physical Therapy Services 2008 ESY Program**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves Physical Therapy Services for 2008 ESY program for Student #07-33RE at the Academy Learning Center in the amount of \$3,654.00.

**e. Tuition Contracts for the 2008-2009 School Year**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the following tuition contracts for the 2008-2009 school year as indicated:

<u>Student #</u>	<u>School</u>	<u>Amount</u>
08-1RE	New Road	\$38,879.40
08-2RE	New Road	\$42,651.00
08-3RE	Eden	\$59,775.60
08-4RE	PCDI	\$84,362.72

08-5RE	PCDI	\$84,362.72
08-6R	New Hope Academy	\$38,500.00
08-7R	Collier High School	\$44,328.00
08-8R	Collier High School	\$44,328.00
08-9R	Titusville Academy	\$18,135.00 (1/2 day)
08-10R	WW Plainsboro	\$28,096.00
08-12RE	Bridge Academy	\$35,000.00
08-13RE	Bridge Academy	\$35,000.00
08-1CR	Court-ordered	\$14,500.00
08-11R	East Mountain	\$50,859.00

**f. Special Education Professional Contracts 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the following Special Education professional contracts for the 2008-2009 school year as indicated:

1. Therapy Source at the rate of \$95.00 per hour for a speech therapist.
2. Ms. Joy Harrington, School Social Worker, to work on a per diem basis at the rate of \$325.00 per day to complete preschool evaluations.
3. The Arc of New Jersey of East Mountain School in the amount of \$51.00 per hour, not to exceed 30 hours for Student #08-11R.
4. Mercer County Special Services School District (MCSSSD) full day Integrated pre-school services for Student #08-24R in the amount of \$38,912.00.
5. Ms. Jerrilyn Roszner, LDTC to work on a per diem basis at the rate of \$325.00 per day not to exceed \$7,800.00 for the sick leave of Ms. Toni Steffee at Pond Road Middle School.

**C. FINANCE, FACILITIES, TRANSPORTATION – Matthew O’Grady**

*On motion of Mr. O’Grady, and seconded by Mrs. Boyne and carried by an 8-0 vote with Mrs. Fox being absent, the Board adopted the following (C1.a):*

**BE IT RESOLVED** by the ROBBINSVILLE BOARD OF EDUCATION approve the following **FACILITIES, FINANCE, TRANSPORTATION** resolutions, upon recommendation of the Superintendent, be approved as indicated:

**1. FINANCE**

**a. Bills & Claims List**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves payment of the Bills & Claims Lists for:

August Bill List:	\$787,318.39
<b>Total:</b>	<b>\$787,318.39</b>

*On motion of Mr. O’Grady, and seconded by Mrs. Potter and carried by an 8-0 vote with Mrs. Fox being absent, the Board adopted the following (C1.b):*

**b. Certification of Board Secretary**

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Arlene Biesiada, Interim Board Secretary/School Business Administrator, certify that as of July 2008, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

***On motion of Mr. O’Grady, and seconded by Mr. Armenti and carried by an 8-0 vote with Mrs. Fox being absent, the Board adopted the following (C1.c):***

***On motion of Mr. Reca, and seconded by Mr. Halm, Jr. and carried by an 8-0 vote with Mrs. Fox being absent, the Board agreed for a five (5) minutes recess at 9:55 p.m., resuming the meeting at 10:00 p.m.***

**c. Transfer Report**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accepts the July 2008 Transfer’s Report.

***On motion of Mr. O’Grady, and seconded by Mrs. Potter and carried by an 8-0 vote with Mrs. Fox being absent, the Board adopted the following (C1.d,e):***

**d. 2007-2008 Extraordinary Aid to the 2008-2009 Budget**

That the Robbinsville Board of Education, upon recommendation of the Superintendent approves the motion to appropriate the 2007-2008 Extraordinary Aid to the 2008-2009 Budget as indicated:

11-000-219-104-04-02 CST Summer 1EP Salary	\$ 45,000.00
11-000-219-104-04-02 CST Substitute Secretary	\$ 1,500.00
11-000-100-566-040-01 Tuition to Private School	\$ 23,129.00
<b>Total</b>	<b>\$ 69,629.00</b>

**e. Canceling Outstanding Checks in the Operating Account from Previous Budget Years**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the motion to cancel the following outstanding checks in the Operating Account as indicated:

17286	\$ 48.00
17341	\$ 47.00
17388	\$ 102.33
17547	\$ 300.00
17728	\$ 68.17
17954	\$ 20.00

17957	\$ 12.75
18324	\$ 95.00
18648	\$ 773.50
19169	\$ 78.09
19173	\$ 300.00
19234	\$ 507.87
19268	\$ 70.00
19875	\$ 16.20
20132	\$ 230.00
20222	\$ 312.00
20664	\$ 375.38
20848	\$1,623.40
20871	\$ 210.00
20999	\$ 406.45
21015	\$ 385.50
21051	\$ 90.00
22455	\$ 100.00
22468	<u>\$ 555.00</u>
<b>Total</b>	<b>\$6,726.64</b>

***On motion of Mr. O’Grady, and seconded by Mr. Halm, Jr. and carried by an 8-0 vote with Mrs. Fox being absent, the Board adopted the following (C1.f):***

**f. Resolution  
Waiver of Requirements  
Special Education Medicaid Initiative (SEMI) Program**

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2008-2009, and

Whereas, the Robbinsville Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students.

Now Therefore Be It Resolved that the Robbinsville Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Mercer an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2008-09 school year.

Date: August 26, 2008

Adopted: August 26, 2008

***On motion of Mr. O’Grady, and seconded by Mr. Halm, Jr. and carried by an 8-0 vote with Mrs. Fox being absent, the Board adopted the following (C2 a; & C3.a,b,c,d,e,f):***

**2. FACILITIES  
a. Building Use**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve and ratify the Buildings and Grounds Use of Facilities Schedule for the months August and September 2008.

**3. TRANSPORTATION**

**a. Transportation Quote**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accepts Irvin Raphael, Inc. as the apparent low quote for route EDBR in the amount of \$8,700.00 for the transportation of one Robbinsville student to the Extended School Year program held at the Eden Institute beginning July 7, 2008 and ending on August 15, 2008.

**b. Transportation Jointure – East Mountain School 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accepts Joint Transportation Agreements with West Windsor-Plainsboro Board of Education Transportation for route EM in the amount of \$11,676.00 for the transportation of one Robbinsville student to the East Mountain School beginning September 1, 2008 and ending on June 30, 2009.

**c. Transportation Jointure – New Hope Academy 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accepts Joint Transportation Agreements with West Windsor-Plainsboro Board of Education Transportation for route NH in the amount of \$8,244.00 for the transportation of one Robbinsville student to the New Hope Academy beginning September 1, 2008 and ending on June 30, 2009.

**d. Transportation Jointure – Bridge Academy 2008-2009**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accepts Joint Transportation Agreements with West Windsor-Plainsboro Board of Education Transportation for route BA in the amount of \$14,075.28 for the transportation of two Robbinsville students to the Bridge Academy beginning September 1, 2008 and ending on June 30, 2009.

**e. Transportation Jointure (covers Collier High School)**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accepts Joint Transportation Agreement with E. Windsor Board of Education, for Route COL in the amount of \$21,000 for the Transportation of 3 students to Collier High School for the term 9/1/08-6/30/09.

**f. Interlocal Services Agreement**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accepts Interlocal Services Agreement with

the Board of Education of the East Windsor Regional School District for the 2008-2009 school year. (see attached)

**XVII. OLD BUSINESS**

- ❖ Mrs. Boyne – Pay-to-Play –agreed to have policy in place by January
- ❖ Re-introduce in November so can take place for January vote
- ❖ Only open position – Ann Marie Potts – will fill daily
- ❖ Mr. Halm, Jr. – CMS Sports Marketing – how they may be of assistance to district by working with principal and administration

**XVII. NEW BUSINESS**

- ❖ Mrs. Boyne – Lawrence off website – okayed
- ❖ RHS Instrumental Sale – Saturday , August 31, 2008 8:00 a.m. to 12:00 p.m. (noon)

**XX. EXECUTIVE SESSION**

*Motion by Mr. Reca, seconded by Mr. O’Grady to adjourn the Public Board Meeting to Executive Session at 10:45 p.m.*

**XXI. ADJOURNMENT**

*Motion by Mr. Reca, seconded by Mr. O’Grady to adjourn the Public Board Meeting at 10:56 p.m.*

Respectfully submitted:

John J. Szabo, Ed.D.  
Superintendent of Schools