



**ROBBINSVILLE BOARD OF EDUCATION
MONTHLY MEETING**

**TUESDAY, NOVEMBER 17, 2009 (7:00 PM)
RHS STUDENT ACTIVITIES CENTER**

PUBLIC SESSION MINUTES

BOARD OF EDUCATION

Mr. Michael Reca, President

Mrs. Lainie Potter, Vice President

Mrs. Carol Boyne

Mrs. Sharon DeVito

Mrs. Melissa Foy

Mrs. Florence Gange

Mr. Thomas Halm, Jr.

Mr. Matthew O'Grady

Mrs. Faith Silvestrov

SUPERINTENDENT OF SCHOOLS

Mr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Ms. Louise B. Davis

STUDENT COUNCIL PRESIDENT

Dan Orlak

ROBBINSVILLE BOARD OF EDUCATION
PUBLIC SESSION MINUTES

November 17, 2009

I. CALL TO ORDER PUBLIC MEETING

Board President Mike Reca called the November 17, 2009 meeting of the Robbinsville Board of Education to order at 7:13 PM.

II. STATEMENT OF PUBLIC MEETINGS

The New Jersey Open Public Meeting Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Robbinsville Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Trenton Times and the Township of Robbinsville Bulletin Board. In addition, this notice was faxed to the Trenton Times and posted at Windsor School, Sharon School, Pond Road Middle School and Robbinsville High School.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

All Board members were present.

V. BOARD PRESIDENT'S REPORT – Mr. Michael Reca

Mr. Reca introduced Eric Lasky, President, and Debbie Baer, Vice President, of the Robbinsville Education Foundation (REF). Mr. Lasky and Mrs. Baer explained that the mission of the Education Foundation focuses on enhancing the educational experiences of Robbinsville students. They noted that over the past few years the Foundation has donated approximately \$75,000 - \$85,000 toward that end. They introduced and congratulated the following Robbinsville Education Foundation 2009-2010 Mini-Grant Winners:

▶ **Robbinsville High School**

Sue Kanagawa – Exploration of Chinese Culture through cooking and field trips

Lauren Plummer – Contributed funds to the RHS Literary Magazine

Linda Lackay – Established program to bring teens and tots together for learning and fun

▶ **Pond Road Middle School**

Linda Biondi & Mary Bender – Established a Family Historical Fiction Book Club

Mari-Celeste Massaro – Purchased a laptop with microphone & camera to create an exchange experience with students in Italy

▶ **Sharon Elementary School**

Liz Hill – Purchased Elmo Projector for instant projection of student work

Anne Marie DelleGrotti – Planted a Garden Courtyard at Sharon

Marya Rodosti (Not present) – Purchased audio books in Spanish enabling students to read along while listening to books in Spanish

Assistant Superintendent Dr. Kathie Foster introduced 6th Grade Teacher Joe Conroy and congratulated him on an invitation to address colleagues and peers at the National Council of Teachers of English Convention. Mr. Conroy's presentation will be based upon how technology impacts student learning; particularly its impact on traditional literacy skills.

Dr. Foster described the *Teachers as Writers* program as a community of professionals coming together for the purpose of becoming published. She introduced Program participants Linda Biondi and Tom Snyder, both of whom have been recently published. Mrs. Biondi's article entitled *Dimes for Charity* was published on www.education-world.com. Mr. Snyder's article about the PRMS Unity Mural was published in the October 2009 edition of NJEA Review. The Board congratulates Mrs. Biondi and Mr. Snyder!

VI. SUPERINTENDENT'S REPORT – Mr. Steven J. Mayer

Mr. Mayer announced that the Girls Soccer Team had – an hour earlier – won a slot in the State Championships to be held on November 21, 2009 at TCNJ. He introduced N.J. School Boards Association Field Representative Diane Morris for Annual Ethics Training.

VII. NEW JERSEY SCHOOL BOARD'S ANNUAL ETHICS TRAINING – Diane Morris, Field Representative, New Jersey School Boards Association

The New Jersey School Board's Annual Ethics Training commenced at 7:37 PM. After review of a publication entitled *Do's & Don'ts for Board Members Based on the Code of Ethics*, Mrs. Morris discussed topics such as conflicts of interest and mandated training for Board members. The Training concluded at 7:53 PM.

VIII. SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Ms. Louise B. Davis

Ms. Davis introduced CPA Rodney R. Haines, Auditors of Holman & Frenia, for a Presentation of the June 30, 2009 Comprehensive Annual Financial Report (CAFR). Mr. Haines noted that the Audit received an opinion of "Unqualified" which he cited as the most favorable opinion an Audit is eligible to receive. Additionally, this year's Audit had only three Recommendations as compared to the nine exceptions noted in the June 30, 2008 Audit.

Ms. Davis expressed appreciation to the Holman & Frenia Audit Team, as well as to the Central Office staff and to Ralph Piccone, Accountant. She also thanked the Board for allowing the District to hire Mr. Piccone to assist on a periodic basis in the Business Office. Finally, she noted that two of the three recommendations have been corrected and the third is ongoing.

IX. RESOLUTION TO ACCEPT THE JUNE 30, 2009 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

On motion of Mrs. Boyne, and seconded by Mr. O'Grady, and carried by a vote of 9-0, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to accept the June 30, 2009 Comprehensive Annual Financial Report (CAFR).

X. RESOLUTION TO ACCEPT THE CORRECTIVE ACTION PLAN FOR THE JUNE 30, 2009 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

On motion of Mr. Halm, and seconded by Mrs. Foy, and carried by a vote of 9-0, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to accept the Corrective Action Plan for June 30, 2009 Comprehensive Annual Financial Report (CAFR).

XI. STUDENT COUNCIL PRESIDENT'S REPORT – Dan Orlak

Dan Orlak informed the Board about the following matters:

- November 23, 2009 meeting with clubs, Student Council and the student body to discuss fund raising opportunities;
- Girls Cross Country Team – First Place in Sectionals / Second Place in State Championships;
- Boys Cross Country Team – First Place in Sectionals / First Place in State Championships;
- 198 parking spaces have been issued to date by the Executive Council;
- Many students have applied for early acceptance into colleges / universities

XII. MINUTES (See Attachments)

On motion of Mr. O'Grady, and seconded by Mrs. DeVito, and carried by a vote of 8-0, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to approve the Minutes of the October 27, 2009 Public Session. Mrs. Boyne abstained.

On motion of Mr. O'Grady, and seconded by Mrs. DeVito, and carried by a vote of 7-0, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to approve the Minutes (as amended) of the October 27, 2009 Executive Session. Mrs. Boyne and Mr. Halm abstained.

XIII. COMMITTEE REPORTS

A. COMMUNITY RELATIONS – Mrs. Sharon DeVito

Mrs. DeVito reported on the November 3, 2009 meeting of the Community Relations Committee. Discussions related to *Who We Are and How We Are Doing* as well as where the District will house 750 students in the event that the Referendum does not pass took place.

Next Meeting – December 1, 2009

B. EDUCATION, DEVELOPMENT & POLICY – Mrs. Lainie Potter

Mrs. Potter reported on the following matters discussed at Committee level on November 10, 2009:

- Policy review – P0142.1, P0174, P1620, P5460, P5465, P6471, P6510
- Advanced Placement programs at RHS
- Grade 6 Math textbooks
- Testing presentation
- Special Education resolutions

C. PERSONNEL – Mrs. Carol Boyne

Mrs. Boyne reported on the following Personnel matters discussed at the November 9, 2009 meeting of the Personnel Committee:

- Regular Personnel agenda items
- Donation of services – Ashley Wargo will be giving ice skating lessons to RHS Hockey players
- Secretarial staffing due to resignation

D. FINANCE, FACILITIES, & TRANSPORTATION – Mr. Tom Halm

Mr. Halm reported on the following discussion items from the November 11, 2009 Committee meeting:

Finance

- County approval of 2009-2011 ARRA / IDEA Grant in the amount of \$548,148 (includes fiber optic connection to Sharon)
- Estimated tax impact for building Referendum
- 2010-2011 Preliminary Budget
- Progress Report – SDA Grants Final Applications
- 2009-2010 ASSA Audited and corrections submitted to NJDOE

Facilities

- RHS field reseeding project
- Craig Test Boring report

Transportation

- Review of action items on November 17, 2009 agenda
- Bus cameras have been ordered
- Annual DRTRS report has been completed and forwarded to NJDOE

Old Business

- State Aid – Below Adequacy Funding – Action plan includes re-filing of Federal Lawsuit
- Student Activities Fee update

New Business

- Grant approval from Bristol Myers Squibb in the amount of \$5,000 for FIRST Robotics Team 2590 Nemesis to be BOE approved upon receipt

XIV. HEARING OF PUBLIC

A. MIKE CAPUTO

Mr. Caputo stressed the importance of a creating and sharing a back-up plan with the public related to the referendum. He asked how the Field Light Project can be considered budget neutral. Mr. Mayer explained that the District has commitments covering the costs for year one and additional commitments from the community for year two.

Mr. Caputo expressed concern about school attendance Policies allowing for flu-related absences.

In response to a request for an update on Student Activity Fees, Mr. Mayer indicated that letters have recently been forwarded to the parents of students whose payments are in arrears. He noted that, to date, only a small percentage of students have not paid the required fee.

B. JOHN RUCH

Mr. Ruch noted that there is currently a \$60 Million tax appeal affecting Robbinsville Township. A Board member indicated that as the Township is required to make the scheduled tax payments to the District, the District will not be affected.

Mr. Ruch congratulated the Board for securing the funding for the Field Lighting Project but noted that the funds listed in the agenda, including the First Choice lease of \$67,500 and the donations totaling \$93,227, exceed the bid amount by more than \$12,000. Mr. Mayer explained

that First Choice Bank has agreed to donate funds back to the District. In addition, the District will continue to accept donations to offset the cost of the lease.

C. RANDI QUIROGA

An advocate for a RHS swim team for the past six years, Mrs. Quiroga extended her thanks and appreciation to Athletic Director Curtis Wyers for making progress in the crusade to bring competitive swimming to Robbinsville.

D. DEBBIE BAER

Mrs. Baer noted the importance of conveying to the public that the costs associated with the annual lease of the modular units are supported by the District's operating budget. She stressed that this should be a primary motivator for township residents to support the referendum.

XV. RESOLUTIONS BEING PRESENTED FOR APPROVAL

A. PERSONNEL (A.2 – C.3)

On motion of Mrs. Boyne, and seconded by Mrs. Silvestrov, and carried by a vote of 9-0, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to approve the resolutions related to Personnel: A.1-C.3. (See Pages 15 & 16)

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 - 5)

On motion of Mrs. Potter, and seconded by Mr. O'Grady, and carried by a vote of 9-0, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to approve the resolutions related to Education, Development & Policy: B.1-5.

1. CURRICULUM / PROGRAM & POLICY

a. Policies and Regulations – First Reading

That the Robbinsville Board of Education, upon recommendation of the Superintendent, review the following policies and regulations at the level of First Reading: (See Attachments)

- P0142.1 – Nepotism (M)
- P0174 – Legal Services (M)
- P1620 – Administrative Employment Contracts (M)
- P5460 – High School Graduation (M)
- P5465 – Early Graduation (M)
- P6471 – School District Travel (M)
- P6510 – Payroll Authorization (M)

b. Policies and Regulations – Second Reading & Adoption

That the Robbinsville Board of Education, upon recommendation of the Superintendent, review and adopt the following policies and regulations: (See Attachments)

- P1220 – Employment of Chief School Administrator (M)
- P2412 – Home Instruction
- P3159 – Teaching Staff and District Reporting Responsibilities

P5200 – Attendance (M)
P5308 – Pupil Health Records (M)
R5308 – Pupil Health Records (M)
P5514 – Pupil Use of Vehicles
P5530 – Substance Abuse (M)
R5530 – Substance Abuse
P8330 – Pupil Records (M)
R8330 – Pupil Records (M)
P8335 – Family Educational Rights and Privacy Act
P8506 – School Lunch Program Biosecurity Program (M)
P8760 – Pupil Accident Insurance

2. DEPARTMENT OF SPECIAL SERVICES

a. Tuition Contract – Marie H. Katzenbach School for the Deaf

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following tuition contract with the Marie H. Katzenbach School for the Deaf for in the amount of \$43,452.00 for the 2009-2010 regular school year for student # 090-22RE.

b. Tuition Contract – New Road School

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following anticipated contract with the New Road School of Parlin for the prorated amount of \$35,866.80 for student # 09-43R beginning November 04, 2009 through June 30, 2010.

c. Tuition Contract – Thomas Rubino Academy (Mercer County Vo-Tech.)

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following contract with Mercer County Vocational-Technical Schools Board of Education to reserve one slot for the Thomas J. Rubino Academy Interim Alternate Education Setting Program for the regular 2009-2010 school year in the amount of \$16,750.00.

3. PRACTICUM TEAM PLACEMENT – Westminster Choir College, Rider University

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a practicum team placement for Westminster Choir College, Rider University during the Spring term of 2009. Grant Mech will serve as the Cooperating Teacher. Student names will be forwarded before the start of placement.

4. FIELD TRIPS

a. Robbinsville High School

That the Robbinsville BOE, upon recommendation of the Superintendent, approves the following field trip(s) Robbinsville High School for the 2009-2010 school year as indicated:

i. Robbinsville Airport-Robbinsville, NJ

Date: November 22, 2009
Number of Pupils Participating: 17
Teacher Chaperones: 1
Number of other Chaperones: 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave: 10:00 AM
Time Scheduled to Return: 3:00 PM
Bus Service: N/A-students responsible for own transportation
Purpose: Introduce Cadets to general aviation through hands on familiarization in single engine aircraft.
Admission/Transportation Cost not Incurred by District

ii. Metropolitan Museum of Art-NYC (Revised - Add'l. class added to this trip)

Date: December 8, 2009
Number of Pupils Participating: **18
Teacher Chaperones: **2
Number of other Chaperones: **1
Approximate Cost per Pupil: \$33.00
Time Scheduled to Leave: 7:30 am
Time Scheduled to Return: 5:00 pm
Bus Service: BOE
Purpose: Opportunity for students to see some of the works of art being studied, & make a connection to them that a text book & slides cannot provide.
Admission/Transportation Cost not Incurred by District

iii. US Holocaust Museum-Washington, D.C.

Date: February 6, 2010
Number of Pupils Participating: 36
Teacher Chaperones: 3
Number of other Chaperones: 0
Approximate Cost per Pupil: \$55.00
Time Scheduled to Leave: 6:00 am
Time Scheduled to Return: 9:00 pm
Bus Service: Starr Tours
Purpose: Students will learn about the history of the Holocaust and reflect upon the moral and ethical questions raised by that history.
Admission/Transportation Cost not Incurred by District

iv. Island Beach State Park-Seaside Park, NJ

Date: April 24, 2010
Number of Pupils Participating: Approximately 30
Teacher Chaperones: 2
Number of other Chaperones: 3
Approximate Cost per Pupil: \$13.00
Time Scheduled to Leave: 7:45 am
Time Scheduled to Return: 2:00 pm
Bus Service: George Dapper Inc.
Purpose: Environmental Club
Admission/Transportation Cost not Incurred by District

v. **Cattus Island-Toms River, NJ**

Date: April 30, 2010
Number of Pupils Participating: Approximately 39
Teacher Chaperones: 2
Number of other Chaperones: 0
Approximate Cost per Pupil: \$13.00
Time Scheduled to Leave: 7:30 am
Time Scheduled to Return: 1:30 pm
Bus Service: George Dapper Inc.
Purpose: Students will study shore ecosystem & examine habitats in bay area.

Admission/Transportation Cost not Incurred by District

vi. **Bridgeton High School-Bridgeton, NJ**

Date: May 1, 2010
Number of Pupils Participating: 17
Teacher Chaperones: 1
Number of other Chaperones: 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave: 5:45 am
Time Scheduled to Return: 4:30 pm
Bus Service: George Dapper Inc.
Purpose: Curriculum in action, teamwork, drill, and ceremony

Admission/Transportation Cost not Incurred by District

5. **WORKSHOPS**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the teachers, administrators and Board members listed for upcoming professional development workshops scheduled to take place during the 2009-2010 school year. (See Attachment)

C. **FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)**

On motion of Mrs. Boyne, and seconded by Mrs. Potter, and carried by a vote of 9-0, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to approve the following resolutions related to Finance, Facilities, and Transportation: C.1-3. The motion includes the Transfer Report as amended.

1. **FINANCE**

a. **Bills and Claims List**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve payment of the Bills & Claims Lists for November 2009. (See Attachment)

November 2009: \$ 1,017,130.45
Total: \$ 1,017,130.45

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Louise B. Davis, Board Secretary/School Business Administrator, certify that as of October 2009, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Board Secretary's Report

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept the Board Secretary's Report for the period ending October 31, 2009. (See Attachment)

d. Transfer Report – October 31, 2009

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the indicated transfers totaling \$ 235,051.29 for the period ending October 31, 2009.

<u>Account</u>	<u>Description</u>	<u>From</u>	<u>To</u>
20-211-100-101-01-01	CONNECT ED SALARIES	\$ 1,200.00	
20-211-100-320-01-01	CONNECT ED PROF. DEVELOPMENT		1,200.00
11-000-100-566-04-01	TUITION TO PRIVATE SCHOOLS	225,000.00	
12-000-400-780-00-00	INFRASTRUCTURE		225,000.00
11-000-219-320-04-01	CST RELATED SERVICES	851.29	
11-000-219-104-04-02	CST SUMMER/IEP SALARY		851.29
11-000-240-610-03-01	PRMS PRINCIPAL SUPPLY	3,000.00	
11-190-100-640-03-01	PRMS TEXTBOOKS		3,000.00
11-190-100-610-03-02	PRMS HANDBOOKS	5,000.00	
11-190-100-640-03-01	PRMS TEXTBOOKS		5,000.00
		<u>\$ 235,051.29</u>	<u>\$ 235,051.29</u>

e. Robbinsville High School Field Lights

i. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROBBINSVILLE IN THE COUNTY OF MERCER, NEW JERSEY PROVIDING FOR THE ACQUISITION AND FINANCING OF ATHLETIC FIELD LIGHTING AT THE ROBBINSVILLE HIGH SCHOOL AND AUTHORIZING THE EXECUTION OF A LEASE PURCHASE AGREEMENT AND OTHER RELATED AGREEMENTS AND ACTIONS NECESSARY TO ACCOMPLISH THE TRANSACTION

WHEREAS, the Board of Education of the Township of Robbinsville in the County of Mercer, New Jersey (the "Board") has determined to finance the acquisition of athletic field lighting at the Robbinsville High School athletic complex (the "Equipment") through a lease purchase transaction; and

WHEREAS, the Board has followed the procedures required by N.J.S.A. 18A:18A-1 *et seq.*, and the related regulations; and

WHEREAS, the Board now wants to execute a lease purchase agreement with First Choice Bank for a principal amount not to exceed \$67,500.00 at an annual interest rate of 3%; and

WHEREAS, the proceeds of the lease purchase agreement will supplement other funds of the Board available for the to acquire and finance the Equipment; and

WHEREAS, the Board now intends to enter into an equipment lease purchase agreement (the "Lease"), on or about December 15, 2009, or such other date as agreed to by the School Business Administrator/Board Secretary and First Choice Bank;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF TOWNSHIP OF ROBBINSVILLE IN THE COUNTY OF MERCER, NEW JERSEY, AS FOLLOWS:

Section 1. The Board hereby accepts the proposal submitted by First Choice Bank (referred to hereinafter as the "Purchaser" or sometimes the "Lessor") to enter into the Lease at an annual interest rate of 3.00%, for a term not to exceed five years, in the principal amount not to exceed \$67,500.00, representing the principal portion of the rent payments under the Lease. The Purchaser's interest rate will be held fixed for a period of 60 days from the date hereof. If the closing does not occur within 60 days of the date of the bid, the interest rate may be recalculated by the Purchaser at a rate acceptable to the Board.

Section 2. The Board hereby authorizes the execution and the delivery of and the performance by the Board of its obligations under the Lease and other related financing agreements and documents, which shall be in the form approved by McManimon & Scotland, L.L.C., acting as Special Counsel. The Board hereby authorizes and directs the Board President and the School Business Administrator/Board Secretary to execute such documents on behalf of the Board, and the signature of such official shall be conclusive proof of such approval.

Section 3. The payments of rent or other monies due under the Lease shall be made only from the General Fund of the Board. Neither the Board, any agency, department, or political subdivision thereof shall be obligated to pay any sum to the Lessor under the Lease from any taxing source for the payment of any sums due under the Lease. The obligations of the Board under the Lease shall not constitute indebtedness of the Board or of the constituent municipalities or of any department, agency or political subdivision thereof. The Lease sets forth the term of the lease purchase acquisition by the Board for the acquisition of the Equipment, the rental payments to be paid by the Board in respect thereof, and the dates on which rents shall be due and payable.

Section 4. The proceeds of the sale of the Lease shall be applied to (i) pay costs to acquire the Equipment, and (ii) pay the costs of entering into the Lease.

Section 5. To the extent necessary, the School Business Administrator/Board Secretary is authorized to direct the investment of funds under an escrow deposit agreement (the "Escrow Agreement") between the Board and First Choice Bank, as escrow agent, consistent with the provisions of New Jersey law and the Escrow Agreement and is authorized to enter into such agreements and to execute such documents on behalf of the Board as may be necessary therefore.

Section 6. The Board hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of the interest portion of the rental payments under the Lease, including, if applicable, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the

Lease. The Board hereby represents that it does not expect to issue more than \$30,000,000 of tax exempt obligations in calendar year 2009 and designates the Lease as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3)(ii) of the Internal Revenue Code of 1986, as amended. The Board hereby declares its intent to issue the lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or reimburse expenditures for the costs of the purpose for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.

Section 7. The Superintendent of Schools or School Business Administrator / Board Secretary and other appropriate representatives of the Board are authorized to take any and all actions necessary to implement the transaction and the agreements authorized herein, and any such actions taken prior to adoption of this resolution, including the publication of the notice of the Request for Bids is hereby ratified and approved.

Section 8. This resolution shall take effect immediately.

ii. Acceptance of Donations

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept donations from the following community members and local entities totaling \$93,227.00 to be used toward the purchase of field lighting at Robbinsville High School:

BAPS, Mercer LLC
First Choice Bank
Musco Lighting
Robbinsville Community Members
Robbinsville Education Foundation / Partners Investing in Education (PIE)
Robbinsville High School PTSA / Sharbell Development Corp.
Robbinsville High School Athletic Booster Club
Robbinsville High School Class of 2008
Robbinsville Township

The Board accepts these donations with gratitude and appreciation.

iii. Award of Bid

That the Robbinsville Board of Education, upon recommendation of the Superintendent, award a bid in the amount of \$148,077.00 to Musco Field Lighting, LLC for the purchase of field lights at Robbinsville High School pursuant to N.J.S.A. 40A:11-16.6.

COMMENT: Mr. Mayer commented that the light installation will be donated and that the estimated additional electrical service costs will not exceed \$2,800.00 per year. He noted that these costs will be off-set by fees collected for use of the facility.

2. **FACILITIES**

a. **Building Use**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve and ratify the Buildings and Grounds Use of Facilities Schedule for the months of November and December 2009.

3. **TRANSPORTATION**

a. **Transportation Jointure – New Road School (HRU9)**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept a Joint Transportation Agreement with Hamilton Township Board of Education Transportation for route HRU9, George Dapper Inc., in the amount of \$12,960.00 for the transportation of one Robbinsville student to the New Road School beginning September 1, 2009 and ending June 30, 2010.

b. **Transportation Jointure – Center School (CS)**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept Joint Transportation Agreement with West Windsor-Plainsboro Transportation for route CS, Irvin Raphael inc., in the amount of \$14,201.40 for the transportation of one Robbinsville student to the Center School beginning September 1, 2009 and ending June 30, 2010.

c. **Transportation Quote Revision – New Grange School (NGAT)**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept **George Dapper, Inc.* as the apparent low quote for route NGAT in the amount of \$163.00 per diem for the transportation of one Robbinsville student to and from the New Grange School beginning October 1, 2009 and ending on January 29, 2010.

*Revision from October 29, 2009 agenda which listed Rick Bus Co. as the apparent low quote

d. **School Bus Emergency Evacuation Drills**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the School Bus Emergency Evacuation Drill for Windsor Elementary School as follows:

Date:	October 13, 2009
Time:	Upon a.m. arrival (8:45-9:00am)
School:	Windsor Elementary
Location:	Front of 16 School Drive
Route number(s):	WDSK & WNDK
Principal/Person overseeing:	Elizabeth Borsuk

XVI. HEARING OF PUBLIC

None

XVII. OLD BUSINESS

None

XVIII. NEW BUSINESS

- Mr. Mayer initiated a discussion on the setting of a retreat date for a Preliminary 2010-2011 Budget Workshop. The Board established November 30, 2009 at 7:00 PM for this Special Meeting.
- Mr. Mayer indicated that early conversations with the District's Bond Counselor - using conservative estimates - have determined that costs associated with building a new school on the Pond Road site will equal approximately \$90 per \$100,000 of assessed value. For a home assessed at \$400,000 (the average cost of a home in Robbinsville), this translates to \$360.00 per year (with state funding). If, based upon the recent gubernatorial election, the state funding formula changes, the amount could increase to \$430.00 for a home assessed at \$400,000.00.
- Holiday Bazaar - Volunteer coverage by BOE members
- Mr. Reca indicated that the Board will move ahead to reactivate the lawsuit related to State Aid funding not meeting Adequacy levels set by the State.
- Mr. Halm has been asked about the food offerings at PRMS and Sharon; particularly what appears to some as the lack of vegetarian options. Mr. Mayer indicated that every day there are a variety of choices available for students including fruit and vegetable options.

XIX. ADJOURNMENT

On motion of Mrs. DeVito, and seconded by Mrs. Boyne, and carried by a vote of 9-0, the Robbinsville Board of Education voted to adjourn the November 17, 2009 regular meeting at 9:06 PM.

Respectfully submitted,

Louise B. Davis
School Business Administrator / Board Secretary

Personnel items for Board Approval (as of 11/13/09):

Agenda Date	Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion	
A. Employment of Staff:										
2. Teaching Staff:										
11/17/2009	Christy	Howe	Special Education Teacher	Sharon	Accept resignation	11/17/2009			Ms. Howe, currently on leave, had a return date of 1/4/10	
3. Support Staff:										
11/17/2009	Joanne	Simone	12 month Secretary	RHS	Accept resignation	11/27/2009				
4. Substitutes:										
11/17/2009	Deborah	O'Connor	Non-Certified Substitute Teacher	District	Approve/Ratify Substitute	9/1/2009	6/30/2010	n/a	\$ 75.00	Ms. O'Connor is already an approved Aide and Secretary
11/17/2009	Diane	Orlak	Substitute Secretary	District	Renew/Ratify substitute	9/1/2009	6/30/2009	n/a	\$ 9.25	rate per hour
11/17/2009	Christie	Bralynski	Substitute Bus Aide	District	Renew/Ratify substitute	9/1/2009	6/30/2009	n/a	\$ * 10.34	rate per hour (*effective 12/1/09)
11/17/2009	Karen	Juniak	Bus Aide	District	Renew/Ratify	9/1/2009	6/30/2009	n/a	\$ 14.03	rate per hour
11/17/2009	Judy	Petroni	Substitute Bus Aide	District	Renew/Ratify substitute	9/1/2009	6/30/2009	n/a	\$ * 10.34	rate per hour (*effective 12/1/09)
11/17/2009	Marie	Shanko	Substitute Bus Aide	District	Renew/Ratify substitute	9/1/2009	6/30/2009	n/a	\$ * 10.34	rate per hour (*effective 12/1/09)
C. Extra Work/Extra Pay:										
1. Athletics:										
11/17/2009	Ashley	Wargo	Ice Skating Instructor	RHS	Approve instructor	11/17/2009	6/30/2010	n/a	\$ -	Ms. Wargo is the Skating School Director at IceLand Skating Rink; Hockey Power Skating and Figure Skating Instructor. She holds her own Certificate of Insurance and is a Registered/Certified U.S. Figure skating Coach
11/17/2009	Sean	Greig	Wrestling Head Coach	PRMS	Approve Coach	11/17/2009	6/30/2010	3	\$ 4,600.00	Stipend (per WTEA Agreement)
11/17/2009	Mike	DeLaurentis	Sports Event Worker	RHS	Approve Sports Event Worker	11/17/2009	6/30/2010	n/a	\$ 40.00	rate per game per individual (per WTEA Agreement). Mr De Laurentis is a Sub Teacher and Lacrosse coach
11/17/2009	Carmen	Magnotta	Football Asst Coach	RHS	Approve Step Correction			3	\$ 5,542.00	Originally approved June 23, 2009 at Step 2 (\$5,228)
11/17/2009	Brandon	Taylor	Football Asst Coach	RHS	Approve Step Correction			3	\$ 5,542.00	Originally approved June 23, 2009 at Step 2 (\$5,228)
11/17/2009	Katharine	Odachowski	Winter Cheerleading Coach	RHS	Approve Coach	11/17/2009	6/30/2009	1	\$ 4,287.00	Stipend (per WTEA Agreement)

11/17/2009	Brandon	Taylor	Wrestling Asst Coach	RHS	Approve Asst Coach	11/17/2009	6/30/2009	1	\$ 4,915.00	Stipend (per WTEA Agreement)
------------	---------	--------	----------------------	-----	--------------------	------------	-----------	---	-------------	------------------------------

2. Co-Curricular:

11/17/2009	Kathleen	Johannessen	Science Olympiad Advisor	PRMS	Approve Advisor	11/17/2009	6/30/2010	n/a	\$ 1,140.00	Stipend (per WTEA Agreement)
11/17/2009	Suzanne	Wiedman	Science Olympiad Advisor	RHS	Approve Advisor	11/17/2009	6/30/2010	n/a	\$ 2,000.00	Stipend (per WTEA Agreement)

3. Other

11/17/2009	Megan	Steigerwald	K-3 Math Curriculum Ldr	Sharon	Approve Curriculum Leader	11/17/2009	6/30/2010	n/a	\$ 34.00	rate per hour (funded by NCLB grant)
11/17/2009	Renee	Mering	4-5 Math Curriculum Ldr	PRMS	Approve Curriculum Leader	11/17/2009	6/30/2010	n/a	\$ 34.00	rate per hour (funded by NCLB grant)
11/17/2009	Lauri	Foster	6-8 Math Curriculum Ldr	PRMS	Approve Curriculum Leader	11/17/2009	6/30/2010	n/a	\$ 34.00	rate per hour (funded by NCLB grant)
11/17/2009	Nicole	McGrath	K-3 Lang Arts Literacy Curriculum Ldr	Sharon	Approve Curriculum Leader	11/17/2009	6/30/2010	n/a	\$ 34.00	rate per hour (funded by NCLB grant)
11/17/2009	Barbara	Soares	4-5 Lang Arts Literacy Curriculum Ldr	PRMS	Approve Curriculum Leader	11/17/2009	6/30/2010	n/a	\$ 34.00	rate per hour (funded by NCLB grant)
11/17/2009	Christina	Williams	6-8 Lang Arts Literacy Curriculum Ldr	PRMS	Approve Curriculum Leader	11/17/2009	6/30/2010	n/a	\$ 34.00	rate per hour (funded by NCLB grant)
11/17/2009	Kimberly	Keener	Facilities Coordinator	RHS	Approve/Ratify Coordinator	12/1/2009	6/30/2010	n/a	\$ 10,800.00	Prorated Stipend