



**ROBBINSVILLE BOARD OF EDUCATION
MONTHLY MEETING**

**TUESDAY, SEPTEMBER 29, 2009 (7:00 PM)
ROBBINSVILLE HIGH SCHOOL AUDITORIUM**

PUBLIC SESSION MINUTES

BOARD OF EDUCATION

Mr. Michael Reca, President
Mrs. Lainie Potter, Vice President
Mrs. Carol Boyne
Mrs. Sharon DeVito
Mrs. Melissa Foy
Mrs. Florence Gange
Mr. Thomas Halm, Jr.
Mr. Matthew O'Grady
Mrs. Faith Silvestrov

SUPERINTENDENT OF SCHOOLS

Mr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Ms. Louise B. Davis

OTHERS PRESENT

Scott Spiezle, Spiezle Group, Inc.
Scott Downie, Spiezle Group, Inc.

ROBBINSVILLE BOARD OF EDUCATION
PUBLIC SESSION MINUTES

September 29, 2009

I. CALL TO ORDER PUBLIC MEETING

II. STATEMENT OF PUBLIC MEETINGS

The New Jersey Open Public Meeting Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Robbinsville Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Trenton Times and the Township of Robbinsville Bulletin Board. In addition, this notice was faxed to the Trenton Times and posted at Windsor School, Sharon School, Pond Road Middle School and Robbinsville High School.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

All Board Members were present.

V. BOARD PRESIDENT'S REPORT – Mr. Michael Reca

Board President Mike Reca commended the Robbinsville High School Varsity Cheerleading Squad for their outstanding Cheer Camp performance leading to a bid in the NCA National Championships in Dallas, Texas in December 2009. Mr. Reca noted that the squad won a Herkie Award for spirit, leadership, and teamwork. He read the following resolution:

WHEREAS the Robbinsville Board of Education strives diligently to engender the outstanding values of integrity, fair play, and sportsmanship throughout the educational community that it serves and,

WHEREAS during this past summer's Cheer Camp, the Robbinsville High School Girls Varsity Cheerleading Squad distinguished itself with such qualities and,

WHEREAS the Robbinsville High School Girls Varsity Cheerleading Squad demonstrated outstanding athletic performance by winning Herkie Award for spirit, leadership, and team work as well as a bid in the NCA National Championship Competition, therefore,

BE IT RESOLVED that the Board of Education gratefully acknowledges the accomplishments and honors that the Robbinsville High School Girls Varsity Cheerleading Squad has brought to the entire educational community and,

BE IT FURTHER RESOLVED, that the Board of Education extends its thanks to friends and family members for their show of support, as well as best wishes for continued future success to the coaches and members of the squad.

Members of the Varsity Cheerleading Squad include the following individuals:

Nicole Celano	Jaclyn Francis	Lindsay Nicol	Brooke Sparella
Melissa Consiglio	Taylor Harmon	Morgan Owens	Lindsay Stewart
Kristina Coscio	Brielle Harris	Natalie Rangel	Jacqueline Testa
Alison Esposito	Asia Johnson	Caitlyn Reyes	Kelly Vogel
Alyssa Esteban	Gabrielle Leach	Erin Schwab	

VI. SUPERINTENDENT'S REPORT – Mr. Steven J. Mayer

Superintendent Steven J. Mayer extended his appreciation to the community as well as to Robbinsville Town Council members Christine Ciaccio, Dave Boyne, and Rich Levesque for their attendance at the meeting. Mr. Mayer also thanked Take 5 and Bagels and Cream for their support of District programs.

Before introducing the presenters representing the District's Architect of Record, The Spiezle Group, Inc., Mr. Mayer provided attendees with information about the Demographic Study commissioned by the Board in June 2009. He detailed the timeline of Board conversations leading to the decision to pursue construction of a new K-5 school on the site of Pond Road Middle School.

Architects Scott Spiezle and Scott Downie provided a presentation of Educational Specifications for the potential new school building.

VII. DISCUSSION

A discussion among Board members ensued and included the following related topics:

- Sharon Elementary and the new K-5 school will contain approximately 6 sections of each grade.
- To date there has been no discussion of how to utilize Windsor Elementary. A Board member suggested that the District may want to consider having appraisal done to determine its inherent value to the Board. An additional suggestion included exploration of possible township use of the facility.
- Although some originally favored adding an intermediate level building to house grades 3-5, Board members recognize the educational and financial benefits of having two K-5 buildings.
- Construction of the new building may mean the loss of up to two playing fields. The District will explore potential use of township fields (by the four-way stop at the crossroads of Pond and Hutchinson Roads) as well as utilization of Robbinsville High School fields.
- The proposed plan at 118 square feet per student is more efficient than the standard set by the New Jersey Department of Education at 125 square feet per student. By having identical classrooms, as our plan does, the price comes down.
- Soil testing at the site has been ordered to determine the type of foundation that will be necessary.
- As a way to minimize impact on taxpayers, decisions will include consideration of "green methods" when making decisions about construction.
- Part of the overall plan involves adding a new roof to Sharon Elementary School. The Board considered the possibility of solar panel installation but discounted it due to the high upfront costs. A short-term alternative involves creating a solar panel friendly roof structure for future conversion.
- If the March 2010 referendum is successful, the District will be ready to go out to bid by April 2011. According to this timeline, the building will be ready to open in September 2012.
- Resources currently allocated for lease of the Sharon modulars (\$371,433.00 for 2009-2010) can be used for other things.

- The Superintendent and Board reiterated their committed to transparency and provision of accurate information to provide the public a means for informed decision making.

VIII. HEARING OF THE PUBLIC

A. Jody Stevens

Mrs. Stevens applauded the Board's efforts regarding the building project.

B. Robert Brown

Mr. Brown asked for clarification on the number of students that would be housed on the second floor of the new building as well the number of stairways to safely accommodate students in the event an evacuation becomes necessary. Spiezle representatives indicated that there will be a stairway on each wing and one in the center of the building for a total three stairways. They also noted that a civil engineering traffic study to determine appropriate road evacuation space would be completed.

Mr. Brown asked about the timeline for renovations to Sharon Elementary School. He inquired about a plan to deal with asbestos in the event that it is discovered. Spiezle representatives informed the group that an environmental engineering firm would be involved during the Sharon renovation and all work would be completed according to code in will likely be a phased progression.

Mr. Brown asked whether there would be an open process concerning redistricting. Mr. Mayer indicated that the redistricting process would be open and include representatives from all stakeholder groups to determine the best and fairest approach.

C. Andrew Karlin

Mr. Karlin expressed concern about the roadway configuration and the potential for cars to cross the bus lane. Spiezle representatives again pointed to an anticipated evaluation by traffic engineers to determine the best ways to address such concerns.

D. Walter Dabrowski

Mr. Dabrowski asked how many new teachers the District anticipated hiring once the project is complete. Dr. Foster pointed out that although there will be new building administrators many of the teachers will transfer from within the District. She also indicated that some, such as teachers of special area subjects, may travel from building to building.

Mr. Dabrowski recommended that the District provide information to the public about other costs associated with opening a new building such as the cost of transportation and supplies. He suggested that greater public awareness would lead to greater acceptance.

E. Annette Deck

Mrs. Deck indicated that she is in favor of a K-5 configuration for both Sharon Elementary and the new school. She noted that current traffic morning patterns are a challenge and asked if the District could expect help from the County in this regard. A Board member stressed the importance of encouraging parents to have their children utilize the buses rather than to drop them off by car.

F. Cynthia Bryant / Lauren Roberts / Nels Paulsen – PRMS Band Issue

Several parents expressed dissatisfaction with the current band schedule at Pond Road Middle School. Their concern focused upon students being pulled from regular classroom instruction periods for band practice.

Mr. Mayer pointed out that in addition to not having a placeholder in the schedule for band, administrators are wrestling with the idea that band, as an after school program, will be considered an extra-curricular activity and place parents in the position of paying a Student Activity Fee for a program that, from a philosophical perspective, the District considers core to the academic program. To date, the issue has been handled at the school level and administrators are working on solutions that will best meet the needs of the students. Mr. Mayer indicated that a meeting to provide an update to band parents will take place by the end of the week.

G. Mike Caputo

Mr. Caputo asked for the cost differential of a K-5 school as compared to a grades 3-5 configuration with an addition to Sharon Elementary. Spiegle representatives indicated that with either scenario levels of state funding will be exactly the same. Mr. Caputo suggested that the District not consider any surplus from the modular units as “found money”.

H. Ben Huynh

Senior Ben Huynh detailed his middle school band experience and explained that, in his view, the current schedule might take more work but that it is possible. He indicated that he favored the rotating band schedule because it taught him valuable time management skills which are essential to success at the high school level and beyond.

I. Sherry Dorwart

Mrs. Dorwart commented on the driving / parking problems at PRMS.

J. Brenda John Goodstein

Mrs. Goodstein asked if the construction at Sharon Elementary will include cafeteria renovations. Spiegle representatives indicated that the mechanical systems in the cafeteria would be overhauled.

K. John Ruch

Mr. Ruch complimented the Board and Administration for working collaboratively. He indicated that a K-5 configuration will build a sense of community among staff and students and suggested that a decision regarding Windsor be made up front. In addition, Mr. Ruch noted that 600 COAH housing units through 2018 that were not built into the Demographic Study.

A Board member noted that if Windsor is taken out of service, it must be brought up to code.

L. Birch Wilson

Mr. Wilson applauded his colleagues for providing the best environment for the educational needs of Robbinsville students.

IX. BREAK – 5 Minutes

X. STUDENT GOVERNMENT REPORT – Dan Orlak, Student Council President

Dan Orlak reported on the following matters:

- RHS student parking spots have been numbered (98 to date)
- Freshman Orientation helped to make the first day of school less hectic
- Spirit Week was a success
- Homecoming – Robbinsville won the football game!
- Showcases throughout RHS have been created by the students

XI. SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Ms. Louise B. Davis

Ms. Davis reported that the Exit Conference for the June 30, 2009 Audit will take place on October 12, 2009. The final report will be presented to the Board of Education in November.

XII. MINUTES

On motion of Mr. O’Grady, and seconded by Mrs. Potter, and carried by a vote of 8-0, with Mrs. Gange abstaining, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to approve the minutes of the following meetings:

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the minutes of the following meetings:

- August 25, 2009 – Public Session
- August 25, 2009 – Executive Session
- September 9, 2009 – Special Mtg. Public Session
- September 9, 2009 – Special Mtg. Executive Session

XIII. COMMITTEE REPORTS

A. COMMUNITY RELATIONS – Mrs. Sharon DeVito

Mrs. DeVito reported on the following matters discussed at the September 1, 2009 meeting of the Community Relations committee:

- The committee reviewed and affirmed with committee members the 2009-2010 Goals developed by the BOE members of the committee;
- A Mission Statement was developed;
- *Spotlight On Our Schools* – purpose and schedule;
- Website update;
- Communication survey;
- Future activities;
- *Get Out to Vote* campaign;
- Next committee meeting: October 6, 2009 – PRMS

B. EDUCATION, DEVELOPMENT & POLICY – Mrs. Lainie Potter

Committee member, Florence Gange reported on the following matters:

- Revision of the following policies are in process: P0163 (Quorum), P0144 (BOE Member Orientation), P0155 (Board Committees), P8600 (Pupil Transportation); P0143.2 (Pupil Representatives to the BOE);
- World Language coaching;
- Tiered support for 1st, 2nd, and 3rd year teachers;
- Overhaul of PRMS Technology Curriculum:
- ERB Pre-test in September;
- Other curriculum updates (Italian IV & V)
- School Resource Officer
- Superintendent Goals
- Special Education Contracts
- Next committee meeting: October 13, 2009

C. PERSONNEL – Mrs. Faith Silvestrov

Mrs. Silvestrov reported on the following Personnel Committee matters:

- Personnel agenda items;
- School Resource Officer – Review of job description and MOA;
- Quorum Policy / Telephone attendance at BOE meetings;
- School Business Administrator search process;
- Special Education staffing and caseloads

D. FINANCE, FACILITIES, & TRANSPORTATION – Mr. Matthew O’Grady

Mr. O’Grady reported on the following FFT matters:

- Cell Tower Proposal;
- Paetec – Telephone service provider;
- Kauffeeport / Polar Spring bottled water;
- FFT Agenda Process;
- Update on Chartwells – Grand Opening on October 9, 2009;
- Three bids for borings – soil testing at PRMS site;
- Field light donations;
- Letter writing campaign – Insufficient state aid;
- Bill list;
- Next committee meeting: October 21, 2009 (May be rescheduled)

Mr. O’Grady noted that the Mercer County Executive Superintendent congratulated the District for running the second most efficient transportation department in Mercer County.

XIV. RESOLUTIONS BEING PRESENTED FOR APPROVAL

A. PERSONNEL (A.1 – C.3)

On motion of Mrs. Silvestrov, and seconded by Mrs. DeVito, and carried by a vote of 9-0, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to approve the following resolutions related to Personnel: A.1-C.3. This motion also includes an amendment to C.1.

Discussion

Mrs. Boyne expressed her appreciation of PRMS teacher, Cynthia Chimielewski, for her years of service and devotion to the student of Robbinsville. The Board wishes Mrs. Chimielewski well in the future.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 - 10)

On motion of Mrs. Gange, and seconded by Mrs. Potter, and carried by a vote of 9-0, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to approve the following resolutions related to Education, Development & Policy: B.1-10.

1. AUTHORIZATION AND APPROVAL OF A SHARED SERVICES AGREEMENT FOR SCHOOL RESOURCE OFFICER SERVICES BETWEEN ROBBINSVILLE PUBLIC SCHOOLS AND THE TOWNSHIP OF ROBBINSVILLE

WHEREAS, the Robbinsville Public School District desires to contract with the Township of Robbinsville for the provision of school resource officer services to the Robbinsville Public School District for the period of July 1, 2009 to June 30, 2010; and

WHEREAS, the Township of Robbinsville has agreed to provide these services to the Robbinsville Public School District at an annual rate of \$42,000.00 (half of the officer's salary); and

WHEREAS, such agreements are authorized pursuant to the *Uniform Shared Services Consolidation Act*, N.J.S.A.40A:65-1 et.seq.; and

WHEREAS, this agreement is in the best interest of the Robbinsville Public School District.

NOW, THEREFORE, BE IT RESOLVED, by the Robbinsville Board of Education, that the Shared Services Agreement between the Township of Robbinsville and the Robbinsville Board of Education for the provision of services is authorized and accepted and the proper officials of the Board are authorized to execute said agreement.

BE IT FURTHER RESOLVED that the agreement shall take effect upon the execution of agreement by the parties in accordance with N.J.S.A.40A:65-5(c), et seq.

2. SUPERINTENDENT'S ANNUAL GOALS AND OBJECTIVES

That the Robbinsville Board of Education approve the Superintendent's Goals and Objectives for the 2009-2010 school year. (See Attachment)

3. CURRICULUM / PROGRAM & POLICY

a. Curriculum Review & Approval

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following curriculum for implementation beginning in 2009-2010 (See Attachments):

Italian IV
Italian V

b. Policies and Regulations – First Reading

That the Robbinsville Board of Education, upon recommendation of the Superintendent, review the following policies and regulations at the level of First Reading: (See Attachments)

P0143.2 – Student Government Representatives to the Board of Education
P0144 – Board Member Orientation
P0155 – Board Committees
P8600 – Pupil Transportation

c. Policies and Regulations – Second Reading & Adoption

That the Robbinsville Board of Education, upon recommendation of the Superintendent, review and adopt the following policies and regulations (See Attachments):

P0110 – Identification
P0131 – Bylaws and Policies
P0142 – Board Member Qualification
P0153 – Annual Appointments
P0162 – Notice of Board Meetings
P0164 – Conduct of Board Meetings
P0167 – Public Participation in Board Meetings
P5300 – Use of Defibrillators
P5320 – Immunization
R5320 – Immunization
P5330 – Administration of Medication (M)
R5330 – Administration of Medication (M)
P5331 – Anaphylaxis
P5335 – Treatment of Asthma

d. Policies and Regulations - Abolition

That the Robbinsville Board of Education, upon recommendation of the Superintendent, abolish the following policies and regulations: (See Attachments):

P0141.1 – Board Member and Term – Sending District
P9110 – Quality Assurance Annual Report (M)

4. CJ PRIDE: DIVERSITY RECRUITMENT

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the joint purchasing and service agreement with Central Jersey Program for the Recruitment of Diverse Educators (CJPRIDE), comprised of East Windsor Regional, Ewing, Franklin, Hamilton, Hopewell Valley Regional, Jackson, Lawrence, Montgomery, Princeton Regional, Robbinsville, South Brunswick, and West Windsor-Plainsboro Regional School Districts related to diversity recruitment through June 30, 2010, at a discounted cost of \$450.00 as West Windsor-Plainsboro Regional School District serves as the facilitating school district.

5. **DEPARTMENT OF SPECIAL SERVICES – 2009-2010**

a. **Tuition Contracts with Middlesex Regional Educational Services Commission**

- i. That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a contract with Middlesex Regional Educational Services Commission Partnership for Children with Hearing Loss Program to provide services for student #02-20000 for the 2009-2010 school year for 2 hours per week at the rate of \$138.00 per hour.
- ii. That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a contract with Middlesex Regional Educational Services for an additional 30 minutes per week of Occupational Therapy for student #09-21RE for the regular 2009-2010 school year for the amount of \$1,665.00.
- iii. That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the regular 2009-2010 school year tuition contract with Middlesex Regional Educational Services for student #09-21RE for the amount of \$36,720.00.
- iv. That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a Summer 2009 tuition contract with Middlesex Regional Educational Services Commission for student #09-21RE (Correction – August 25, 2009 agenda).
- v. That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a contract with Middlesex Regional Educational Services Commission for student #09-21RE for 30 minutes per week of Occupational Training during summer 2009 extended school year (Correction – August 25, 2009 agenda).

b. **Tuition Contracts with Mercer County Special Services School District**

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the contract with Mercer County Special Services School District for the Regular 2009-2010 school year for the following students in the amounts indicated:

Student ID #	School of Attendance	Tuition
#09-13MRE	Mercer Jr/Sr	\$ 50,225.00
#09-14MRE	Mercer Jr/Sr	\$ 40,468.00
#09-12MRE	Mercer Jr/Sr	\$ 50,225.00
#09-09MRE	Mercer Elementary	\$ 50,225.00
#09-15MRE	Mercer Elementary	\$ 50,225.00
#09-10MRE	Mercer Elementary	\$ 40,468.00
#09-22MRE	Mercer Elementary	\$ 40,468.00
#09-08MRE	Mercer Elementary	\$ 50,225.00
#09-11MRE	Mercer Elementary	\$ 50,225.00
#09-05MRE	Cappello	\$ 50,225.00
#09-01MRE	Cappello	\$ 50,225.00
#09-03MRE	Cappello	\$ 47,684.00
#09-07MRE	Cappello	\$ 50,225.00
#09-04MRE	Cappello	\$ 47,684.00
#09-06MRE	Cappello	\$ 40,468.00
TOTAL		\$ 709,265.00

c. Tuition / Transportation Contract – Community Options

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a contract with Community Options in the amount of \$10,000.00 to provide tuition/transportation for student #09-23R for the regular 2009-2010 school year.

d. Tuition Contract – Newgrange School of Princeton, Inc.

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the contract with The Newgrange School of Princeton, Inc. in the amount of \$51,293.66 for the regular 2009-2010 school year beginning September 23, 2009 and ending June 23, 2010 for student #09-41R.

e. Contracted Support Services

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following consultants to provide required services for students at the rates indicated and not to exceed two days per week:

<u>Name</u>	<u>Service</u>	<u>Rate</u>
Carol Moscarello	Speech Therapist	\$85.00 / hour for therapy
Carol Moscarello	Speech Therapist	\$375.00 / evaluation
Andrea Houtras	Occupational Therapist	\$85.00 / hour for therapy
Andrea Houtras	Occupational Therapist	\$375.00 / evaluation
Christine Besko-Maughan	Assistive Technology Consultant	\$125.00 / hr – In class activities / IEP Planning *
Christine Besko-Maughan	Assistive Technology Consultant	\$399.00 per student & classroom assessment *

* To be paid using IDEIA & ARRA Funds

f. Physicians for CST Evaluations As Needed

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following Physicians for CST evaluations on an as needed basis:

- i. Alexander Road Associates – Child Psychiatrist at the rate of \$450.00 per evaluation and written report
- ii. Dr. Elliott Gursky – Child Psychiatrist at the rate of \$450.00 per evaluation and written report
- iii. Dr. Chester Minarcik – Child Neurologist at the rate of \$400.00 per evaluation and written report
- iv. Dr. Dorothy Pietrucha – Child Neurologist at the rate of \$175.00 per evaluation and written report.

6. FOREIGN EXCHANGE STUDENTS

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve / ratify the attendance of following foreign exchange students as indicated during the 2009-2010 school year:

Name	Grade	Host Family	Exchange Program
Chataporn Pakdee	12	Judy & Paul Goldstein	AFS
Bianca Roll	11	Christel Todd	AFS
ZiZhong Luo	9	Cindy & Tim Linch	ASSE

7. CLASSROOM OBSERVATIONS – RIDER UNIVERSITY PRACTICUM STUDENTS

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following Rider University students to observe classroom lessons in Pond Road Middle School or Robbinsville High School during the fall 2009 semester:

Paul Cardaciotto	James Lavery
Lauren Fike	Karen Marcoon
Kelly Gaskill	Liz McCormick
Jeanne Hamilton	Ken Smith
Elias Hantsoulis	Nick Wright

8. FIELD TRIPS

a. Robbinsville High School

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve / ratify the following field trips for Robbinsville High School for the 2009-2010 school year as indicated:

Swug Harbor-Staten Island, NY

Date:	September 25, 2009
Number of Pupils Participating:	5
Teacher Chaperones:	2
Number of other Chaperones:	1
Approximate Cost per Pupil:	\$0.00
Time Scheduled to Leave:	6:45 pm
Time Scheduled to Return:	9:30 pm
Bus Service:	George Dapper Inc.

Admission / Transportation Cost not Incurred by District

Patriots Theatre, War Memorial-Trenton

Date:	October 3, 2009
Number of Pupils Participating:	40
Teacher Chaperones:	2
Number of other Chaperones:	3
Approximate Cost per Pupil:	\$5.00
Time Scheduled to Leave:	7:00 pm
Time Scheduled to Return:	11:00 pm
Bus Service:	George Dapper Inc.

Admission / Transportation Cost not Incurred by District

Verizon Hall/Kimmel Center-Philadelphia, PA

Date:	October 11, 2009
Number of Pupils Participating:	40

Teacher Chaperones: 2
Number of other Chaperones: 3
Approximate Cost per Pupil: \$40.00
Time Scheduled to Leave: 2:00 pm
Time Scheduled to Return: 6:00 pm
Bus Service: George Dapper Inc.
Admission / Transportation Cost not Incurred by District

Broadhurst Theatre-NYC

Date: October 14, 2009
Number of Pupils Participating: 26
Teacher Chaperones: 3
Number of other Chaperones: 1
Approximate Cost per Pupil: \$55.00
Time Scheduled to Leave: 9:30 am
Time Scheduled to Return: approx. 8:00 pm
Bus Service: Robbinsville BOE
Admission / Transportation Cost not Incurred by District

Brown University-Greenwich, RI

Date: October 16-17, 2009
Number of Pupils Participating: 14
Teacher Chaperones: 2
Number of other Chaperones: 3
Approximate Cost per Pupil: \$120.00
Time Scheduled to Leave: 8:00 am (10/16)
Time Scheduled to Return: 8:00 pm (10/17)
Bus Service: A-1 Limousine
Admission / Transportation Cost not Incurred by District

b. Pond Road Middle School

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following field trip for Pond Road Middle School for the 2009-2010 school year as indicated:

Patriots Theatre-Trenton

Date: December 8, 2009
Number of Pupils Participating: 220
Teacher Chaperones: 15
Number of other Chaperones: 0
Approximate Cost per Pupil: \$26.00
Time Scheduled to Leave: 9:00 am
Time Scheduled to Return: 2:00 pm
Bus Service: George Dapper Inc.
Admission / Transportation Cost not Incurred by District

c. Sharon Elementary School

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the following field trips for Sharon Elementary School for the 2009-2010 school year as indicated:

Russo's Farm-Allentown

Date: October 1, 2009

Number of Pupils Participating: 19
 Teacher Chaperones: 6
 Number of other Chaperones: 2
 Approximate Cost per Pupil: \$0.00
 Time Scheduled to Leave: 12:10 pm
 Time Scheduled to Return: 2:00 pm
 Bus Service: Robbinsville BOE
Admission / Transportation Cost not Incurred by District

West Haven Pumpkin Farm-Allentown

Date: October 5, 2009
 Number of Pupils Participating: 14
 Teacher Chaperones: 6
 Number of other Chaperones: 2
 Approximate Cost per Pupil: \$0.00
 Time Scheduled to Leave: 9:15 am
 Time Scheduled to Return: 10:45 am
 Bus Service: Robbinsville BOE
Admission / Transportation Cost not Incurred by District

West Haven Pumpkin Farm-Allentown

Date: October 22, 2009
 Number of Pupils Participating: 19
 Teacher Chaperones: 6
 Number of other Chaperones: 2
 Approximate Cost per Pupil: \$0.00
 Time Scheduled to Leave: 12:10 pm
 Time Scheduled to Return: 2:00 pm
 Bus Service: Robbinsville BOE
Admission / Transportation Cost not Incurred by District

9. WORKSHOPS, CONFERENCES & PROFESSIONAL DEVELOPMENT

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the teachers, administrators and Board members listed for upcoming professional development workshops scheduled to take place during the 2009-2010 school year. (See Attachments)

Discussion

Mrs. Boyne requested that in the future the Board keep age appropriateness in mind when reviewing the Transportation policy (P8600).

C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)

On motion of Mrs. Foy, and seconded by Mrs. Boyne, and carried by a vote of 9-0, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to approve the following resolutions related to Finance, Facilities, & Transportation: C.1- 3.

1. FINANCE

a. Bills and Claims List

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve payment of the Bills & Claims Lists for September 2009. (See Attachment)

September 2009:	\$822,040.14
Total:	\$822,040.14

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Louise B. Davis, Board Secretary/School Business Administrator, certify that as of August 2009, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Board Secretary's Reports

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept the Board Secretary's Reports for the periods ending July 31, 2009 and August 31, 2009. (See Attachments)

d. Treasurer's Reports

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept the Treasurer's Reports for the periods ending July 31, 2009 and August 31, 2009. (See Attachments)

e. Transfer Report – August 31, 2009

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the indicated transfers totaling \$12,200.00 for the period ending August 31, 2009.

Account	Description	From	To
11-000-230-105-07-02	Sub Salary	\$ 5,000.00	
11-000-219-320-04-01	CST Related Services	\$ 7,000.00	
11-000-230-610-07-01	Superintendent Supplies	\$ 200.00	
11-000-219-204-04-02	Facilities Use Salaries		\$ 5,000.00
11-000-213-101-02-02	CST Summer / IEP Salary		\$ 6,600.00
11-000-213-202-02-02	Sharon Summer Nurse Salary		\$ 400.00
11-000-230-895-07-01	Board Member Training		\$ 200.00
TOTAL		\$12,220.00	\$12,220.00

2. FACILITIES

a. Building Use

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve and ratify the Buildings and Grounds Use of Facilities Schedule for the months of September and October 2009. (See Attachments)

b. Disposal of Automatic Folder - PRMS

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the disposal of one obsolete Martin Yale Auto Folder (Model 1701110) at Pond Road Middle School.

3. TRANSPORTATION

a. Transportation Jointures

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept Joint Transportation Agreement with Hamilton Township Board of Education Transportation for route HRU9, George Dapper Inc., in the amount of \$4,316.50 for the transportation of two Robbinsville students to the New Roads Upper Academy for the Extended School Year program beginning July 1, 2009 and ending August 12, 2009.

b. Athletic Jointure Agreement

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept Athletic Jointure Agreement with the Board of Education of the East Windsor Regional School District for the 2009-2010 school year at the rate of \$55.00 per hour, on an as needed basis, not to exceed \$5,000.00.

c. Transportation Parent Contract

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approves the following transportation Parental contract for one Robbinsville student attending Lawrence Middle School, beginning September 1, 2009 through June 30, 2010.

Parent Contractor	Amount	Route #
09-24RPT	\$12,400.00	JADE

Discussion - None

XV. HEARING OF PUBLIC

A. Birch Wilson

Mr. Wilson asked for clarification on faculty support. Dr. Foster indicated that faculty support referred to mentoring.

B. Walter Dabrowski

Mr. Dabrowski inquired about the advertising initiative and the Graduation Survey.

Mr. Mayer noted that although there has been no follow up from CMA, the District is working with various vendors. Dr. Foster indicated that it is a bit early to gather information from the Class of 2009 however informal interviews have been conducted.

C. Mike Caputo

Mr. Caputo complimented the Board and Administrators for the amount of thought they have put into the building plan. He applauded that all of the options are being weighed.

XVI. OLD BUSINESS - None

XVII. NEW BUSINESS

A. EDUCATIONAL SPECIFICATIONS

Mr. Mayer requested that Board members set a date for a Special Meeting allowing the Board to take formal action on submitting the Educational Specifications to the New Jersey Department of Education for the new building plan. A date was set for October 7, 2009 at 7:00 PM. The advertisement for this meeting will also include an Executive Session.

B. WINDSOR ELEMENTARY SCHOOL

Mrs. Gange asked when the best time for continued conversation about the future plans for Windsor would be.

Mr. Mayer suggested that a delay in taking Windsor off line as long as possible will benefit the District, as once it is out of service it must be brought up to code. He noted that Windsor plans can always be added to the specifications, but once included cannot be taken out. A suggestion to continue discussing at committee level was offered.

XVIII. ADJOURNMENT

On motion of Mrs. DeVito, and seconded by Mrs. Foy, and carried by a vote of 9-0, the Robbinsville Board of Education voted to adjourn the September 29, 2009 regular meeting at 9:59 PM.

Respectfully submitted:

Louise B. Davis
School Business Administrator / Board Secretary

Personnel items for Board Approval:

Agenda Date	Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion	
A. Employment of Staff:										
1. Administrators/Supervisors:										
2. Teaching Staff:										
9/29/2009	RHS	All Faculty	Homebound Instructor	Special Svcs	Renew/approve Instructor	9/1/2009	6/30/2010	n/a	\$ 34.00	Current Staff Members to also be available as homebound instructors (hourly rate per WTEA Agreement)
9/29/2009	PRMS	All Faculty	Homebound Instructor	Special Svcs	Renew/approve Instructor	9/1/2009	6/30/2010	n/a	\$ 34.00	Current Staff Members to also be available as homebound instructors (hourly rate per WTEA Agreement)
9/29/2009	Sharon/Windsor	All Faculty	Homebound Instructor	Special Svcs	Renew/approve Instructor	9/1/2009	6/30/2010	n/a	\$ 34.00	Current Staff Members to also be available as homebound instructors (hourly rate per WTEA Agreement)
9/29/2009	Gail	Bruno	Guidance Counselor	RHS	Approve leave replacement	9/1/2009	11/4/2009	MA+30/17	\$ 16,183.74	prorated-replacing L Rotondo original return 11/17; revised return 11/4/09
9/29/2009	Cynthia	Chmielewski	Middle School Teacher	PRMS	Approve retirement	10/31/2009	n/a	n/a	n/a	Disability retirement
9/29/2009	Lauri	Rotondo	Guidance Counselor	RHS	Approve leave	9/1/2009	11/4/2009	n/a	n/a	Amended: original return 11/17; revised return 11/4/09
9/29/2009	Ian	Conklin	Leave Replacement	PRMS	Approve leave replacement	10/15/2009	1/31/2010	BA/1	\$13,596.92	prorated-replacing K. Gildea Grade 5
3. Support Staff:										
9/29/2009	Karen	Vida	Homebound Speech Therapist	Windsor/Sharon	Renew stipend	9/1/2009	6/30/2010	n/a	per diem	Hourly rate based on Individual's contracted salary
9/29/2009	Rachel	Green	Homebound Speech Therapist	Windsor/Sharon	Renew stipend	9/1/2009	6/30/2010	n/a	per diem	Hourly rate based on Individual's contracted salary
9/29/2009	Sangeetha	Subramanian	Homebound Speech Therapist	Windsor/Sharon	Renew stipend	9/1/2009	6/30/2010	n/a	per diem	Hourly rate based on Individual's contracted salary
9/29/2009	Ann Marie	Potts	Homebound Speech Therapist	Windsor/Sharon	Renew stipend	9/1/2009	6/30/2010	n/a	per diem	Hourly rate based on Individual's contracted salary
9/29/2009	Marianne	Aquaro	Homebound Occupational Therapist	PRMS	Renew stipend	9/1/2009	6/30/2010	n/a	per diem	Hourly rate based on Individual's contracted salary
9/29/2009	Mary	O'Connor	Instructional Aide-Medical Leave	Sharon	Approve leave	10/9/2009	11/23/2009	n/a	n/a	Surgery on Oct. 9 with 6 weeks recovery. Ms. O'Connor will utilize 49 paid sick days. Substitutes will cover the leave.

9/29/2009	Mary	Burum	Bus Aide	Transportation	Approve hire	9/1/2009	6/30/2010	n/a	\$ 14.03	In addition to current position (Lunch Aide), Ms. Burum will work 2 hours per day as Bus Aide. Salary is contracted hourly rate.
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4. Substitutes:

9/29/2009	Andrea	Bass	Sub Teacher-Non-Certified	District	Approve new hire	9/1/2009	6/30/2010	n/a	\$ 75.00	rate per day
9/29/2009	Erin	Bauer	Sub Teacher-Non-Certified	District	Approve new hire	9/1/2009	6/30/2010	n/a	\$ 75.00	rate per day
9/29/2009	Terri	Diesing	Sub Teacher-Non-Certified	District	Approve new hire	9/1/2009	6/30/2010	n/a	\$ 75.00	rate per day
9/29/2009	Darlene	Keller	Sub Teacher-Certified	District	Approve new hire	9/1/2009	6/30/2010	n/a	\$ 80.00	rate per day
9/29/2009	Chad	Looney	Sub Teacher-Non-Certified	District	Approve new hire	9/1/2009	6/30/2010	n/a	\$ 75.00	rate per day
8/25/2009	Lisa	Maleson	Sub Secretary	District	Approve renewal	9/1/2009	6/30/2010	n/a	\$ 9.25	rate per hour (per WTEA Agreement)
9/29/2009	Katie	McSorley	Sub Teacher-Non-Certified	District	Approve renewal	9/1/2009	6/30/2010	n/a	\$ 75.00	rate per day
9/29/2009	David	Nemeth	Sub Teacher-Non-Certified	District	Approve renewal	9/1/2009	6/30/2010	n/a	\$ 75.00	rate per day
9/29/2009	Rae Lynne	Price	Sub Teacher-Non-Certified	District	Approve new hire	9/1/2009	6/30/2010	n/a	\$ 75.00	rate per day
9/29/2009	Marsha	Regan	Sub Teacher-Certified	District	Approve new hire	9/1/2009	6/30/2010	n/a	\$ 80.00	rate per day
9/29/2009	Steven	Rodriguez	Sub Teacher-Non-Certified	District	Approve new hire	9/1/2009	6/30/2010	n/a	\$ 75.00	rate per day
9/29/2009	Ronald	Romano	Sub Teacher-Non-Certified	District	Approve new hire	9/1/2009	6/30/2010	n/a	\$ 75.00	rate per day
9/29/2009	Jayne	Thomas	Sub Teacher-Non-Certified	District	Approve new hire	9/1/2009	6/30/2010	n/a	\$ 75.00	rate per day
9/29/2009	Kimberly	Thornton-Britschge	Sub Teacher-Non-Certified	District	Approve renewal	9/1/2009	6/30/2010	n/a	\$ 75.00	rate per day
9/29/2009	Jennifer	Vistoso	Sub Teacher-Certified	District	Approve new hire	9/1/2009	6/30/2010	n/a	\$ 80.00	rate per day
9/29/2009	Debra	Winn	Sub Teacher-Certified	District	Approve renewal	11/1/2009	6/30/2010	n/a	\$ 80.00	rate per day

5. Aides:

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B. Placement on the Salary Guide:

9/29/2009	Sue	Kanagawa	Chinese Teacher	RHS	Approve advancement	9/1/2009	6/30/2010	MA/3	\$ 51,196.00	Currently BA/3
9/29/2009	Erica	Morgan	Guidance counselor	RHS	Approve advancement	9/1/2009	6/30/2010	MA+15/8	\$ 57,742.00	Currently MA/8
9/29/2009	Robyn	Thomas	Math Teacher	PRMS	Approve advancement	9/1/2009	6/30/2010	BA+30/4	\$ 50,815.00	Currently BA+15/4

9/29/2009	Erica	Morgan	Guidance counselor	RHS	Approve advancement	9/1/2009	6/30/2010	MA+15/8	\$ 57,742.00	Currently MA/8
9/29/2009	Robyn	Thomas	Math Teacher	PRMS	Approve advancement	9/1/2009	6/30/2010	BA+30/4	\$ 50,815.00	Currently BA+15/4

C. Extra Work/Extra Pay:

1. Athletics:

9/29/2009	Sharon/ Windsor/ PRMS/ RHS	All Faculty	Sports Event Worker	RHS/ PRMS	Approve Sports Event worker	9/1/2009	6/30/2010	n/a	\$ 40.00	rate per game per individual (per WTEA Agreement)
9/29/2009	Georgiana	Foti	Sports Event Worker	RHS/ PRMS	Approve Sports Event worker	9/1/2009	6/30/2010	n/a	\$ 40.00	rate per game (per WTEA Agreement)
9/29/2009	Eileen	Katzman	Sports Event Worker	RHS/ PRMS	Approve Sports Event worker	9/1/2009	6/30/2010	n/a	\$ 40.00	rate per game (per WTEA Agreement)
9/29/2009	Dan	Bergan	Fall Weight Room Supervisor	RHS	Approve Volunteer	9/1/2009	6/30/2010	n/a	\$ -	Volunteer assignment
9/29/2009	Byron	Conover	Sports Event Worker	RHS/ PRMS	Approve Sports Event worker	9/1/2009	6/30/2010	n/a	\$ 40.00	rate per game (per WTEA Agreement)
9/29/2009	Diane	Dwyer	Sports Event Worker	RHS/ PRMS	Approve Sports Event worker	9/1/2009	6/30/2010	n/a	\$ 40.00	rate per game (per WTEA Agreement)
9/29/2009	Carolyn	Flocco	Sports Event Worker	RHS/ PRMS	Approve Sports Event worker	9/1/2009	6/30/2010	n/a	\$ 40.00	rate per game (per WTEA Agreement)
9/29/2009	Maryann	Forno	Sports Event Worker	RHS/ PRMS	Approve Sports Event worker	9/1/2009	6/30/2010	n/a	\$ 40.00	rate per game (per WTEA Agreement)
9/29/2009	Jane	Hutchison	Field Hockey	PRMS	Approve Asst. Coach	9/1/2009	6/30/2010	3	\$ 2,590.00	Stipend (per WTEA Agreement)

2. Co-Curricular:

9/29/2009	Jason	Gray	Weight Room Supervisor	RHS	Approve stipend correction	9/1/2009	6/30/2010	n/a	\$ 5,100.00	Stipend Correction-3 Seasons @ \$1,700 per. Reported last month as \$5,400
9/29/2009	Barbara	Soares	Curriculum Writing- Middle School Language Arts	PRMS	Approve stipend	9/1/2009	6/30/2010	n/a	\$ 34.00	rate per hour (per WTEA Agreement) not to exceed 40 hours
9/29/2009	Natalie	DiSantis	Curriculum Writing- Revision of Drawing I	PRMS	Approve stipend	9/1/2009	6/30/2010	n/a	\$ 34.00	rate per hour (per WTEA Agreement) not to exceed 20 hours

3. Other

9/29/2009	Georgiana	Foti	Summer overtime pay	RHS	Approve overtime pay	7/1/2009	8/31/2009	n/a	\$ 526.32	3 days worked (24 total hours at a contracted rate of \$21.93/hour)
9/29/2009	Debra	Bella	Mentor for S Fry	RHS	Approve advisor	9/1/2009	6/30/2010	n/a	\$ 550.00	Stipend (paid by mentee)
9/29/2009	Carolyn	Bonafazi	Mentor for M Rubano	RHS	Approve advisor	9/1/2009	6/30/2010	n/a	\$ 550.00	Stipend (paid by mentee)
9/29/2009	Lynn	Bowen	Mentor for H Snell	PRMS	Approve advisor	9/1/2009	6/30/2010	n/a	\$ 550.00	Stipend (paid by mentee)