



**ROBBINSVILLE BOARD OF EDUCATION
MONTHLY MEETING**

**TUESDAY, APRIL 26, 2011
RHS STUDENT ACTIVITIES CENTER**

PUBLIC SESSION MINUTES

BOARD OF EDUCATION

Mr. Michael Reca, President

Mr. Matthew O'Grady, Vice President

Mrs. Carol Boyne

Dr. Vincent J. Costanza

Mrs. Sharon DeVito

Mrs. Florence Gange

Mr. Thomas Halm, Jr.

Mr. Richard Kasper

Mrs. Faith Silvestrov

SUPERINTENDENT OF SCHOOLS

Mr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Mr. Robert DeVita

STUDENT COUNCIL PRESIDENT

Gabrielle Leach

ROBBINSVILLE BOARD OF EDUCATION
PUBLIC SESSION AGENDA

April 26, 2011

I. CALL TO ORDER PUBLIC MEETING

President Mike Reca called the April 26, 2011 meeting of the Robbinsville Board of Education to order at 6:05 PM.

II. STATEMENT OF PUBLIC MEETINGS

The New Jersey Open Public Meeting Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Robbinsville Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Trenton Times and the Township of Robbinsville Bulletin Board. In addition, this notice was faxed to the Messenger Press and posted at Windsor School, Sharon School, Pond Road Middle School and Robbinsville High School.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Board members Mrs. Boyne, Dr. Costanza, Mrs. DeVito, Mrs. Gange, Mr. Kasper, Mrs. Silvestrov, Mr. O'Grady and Mr. Reca were present. Mr. Halm arrived at 6:09.

Also present: Superintendent Steven J. Mayer, School Business Administrator / Board Secretary Robert M. DeVita

Assistant Superintendent Kathleen A. Foster arrived at 6:12 PM.

V. MOTION TO CONVENE IN EXECUTIVE SESSION

On motion of Mr. O'Grady and seconded by Mrs. Boyne, the Robbinsville Board of Education voted to move to Executive Session at 6:06 PM.

VI. MOTION TO RESUME PUBLIC SESSION

On motion of Mr. Kasper and seconded by Mr. O'Grady and carried by a vote of 8-0 the Robbinsville Board of Education voted to reconvene in Public Session at 7:17 PM. Mrs. DeVito was absent at the time of this vote.
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VII. BOARD PRESIDENT'S REPORT – Mr. Mike Reca

- Congratulations to PRMS Science Olympiad team for their third place victory in the State of New Jersey at the State Science Olympiad Competition held on March 15, 2011 at Middlesex County College in Edison, NJ. Mr. Reca introduced Science Olympiad Advisor Julie Caiola. Mrs. Caiola introduced the team and spoke about the spectacular performance and commitment of all of the students.
- Project Lead the Way – Best Design Solution Award – PLTW Advisor Scott Brettell introduced three team members and informed the Board about the team's March 17th win at Rowan University. Job well done!

- Kudos to RHS Ravens Chorus on their recent performance with Princeton University's Pro Musica Chamber Chorus. Chorus Director David Westawski provided a video clip of the performance at the Princeton University Chapel. The performance played to rave reviews.

VIII. SUPERINTENDENT'S REPORT – Mr. Steven J. Mayer

Mr. Mayer reminded the public that Election Day is Tuesday, April 27th. He updated the Board on the latest strategies – including four e-blasts – to support passage of the 2011-2012 budget. He noted a recent error in a Trenton Times article which listed the tax levy at 4.7%. In reality, the tax levy will be 3.1%.

IX. SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Robert DeVita

Mr. DeVita applauded Facilities Manager Kim Keener on a successful application for FEMA sponsored funds. The district received \$9,800.00 in compensation for costs associated with last winter's snow removal efforts. Mr. DeVita also noted that Mrs. Keener's ongoing commitment to district facility use by the community and local organizations has had an immense financial benefit and that revenues will exceed the amount projected for 2010-2011. Thank you Mrs. Keener!

X. MINUTES (Attachments)

On motion of Mr. Halm and seconded by Mr. O'Grady and carried by a vote of 9 – 0, the Robbinsville Board of Education upon recommendation of the Superintendent approved the minutes of the following meetings:

March 22, 2011 – Executive Session
 March 22, 2011 – Public Session

XI. COMMITTEE REPORTS

A. COMMUNITY RELATIONS – Mrs. Sharon DeVito

Mrs. DeVito reported on the Get Out to Vote campaign. She indicated that personal phone calls will be made to voters between the hours of 6:00 and 8:30 PM on Election Day as a reminder to vote. Mrs. DeVito also drew attention to the disparity in the amount of state income tax paid by the Robbinsville community (\$16.5Million) vs. the amount of education aid received by Robbinsville Public Schools (\$1.5 Million).

B. EDUCATION, DEVELOPMENT & POLICY – Mrs. Faith Silvestrov

Mrs. Silvestrov reported that the Committee met on April 11, 2011. She discussed the following Education, Development and Policy matters:

- Policies scheduled for first and second readings & adoption
- Fulbright Teacher Exchange
- Jump Start Summer Program
- 2011-2012 Professional Development Plan
- TEEN PEP Program
- Curriculum / Handwriting Update
- AP Course Enrollment
- Next Meeting: May 10, 2011

Discussion:

- Mr. Kasper asked for additional detail on the TEEN PEP program. Dr. Foster indicated that the district is currently in the application phase. If accepted into the program, there will be no cost to the district.
- Dr. Costanza commended Baninder Mahabir and Nicole Bootier on the K-3 teacher survey conducted to assess needs related to cursive handwriting.

C. PERSONNEL – Mrs. Florence Gange

Mrs. Gange reported on the matters discussed during the April 11, 2011 Committee meeting:

- Non-tenure renewals/ Tenure recommendations
- Due Process
- Regular Personnel Agenda
- Retirees – Congratulations and best of luck to Beth Erikson and Darlene Jones!

D. FINANCE, FACILITIES, & TRANSPORTATION – Mrs. Carol Boyne

Mrs. Boyne reported on the following FFT matters discussed during the April 12, 2011 Committee meeting:

- Transportation Manual – To be adopted on May 3, 2011 (BOE Reorganization)
- PPA Update – Planned summer work schedule with contractor with target date of January 2012 for full solar operation
- ESIP Update – Bid specs nearly complete with potential to complete projects involving lighting, control systems, boilers and others with the exception of Sharon unit ventilators
- Technology – Replacement of Communication Server and switches / Status of wireless / Classroom technology & replacement of 320 desktop computers / Smart Boards for RHS Math / Possible lease purchase of equipment
- Auditor & Bond Counsel RFPs for 2011-2012 / Custodial Services RFP in progress
- Educational Data Co-op – Major savings to district
- Energy Education – Board presentation planned for May 31 BOE meeting / \$90 K in cost avoidance to date / RHS light switch installation
- RHS Chillers - \$8000 for preventative maintenance
- Special Education Attorney – Awaiting NJSBAIG input
- MD Classroom – New classroom with 4-5 students / Specs in process
- Facilities use recommendations for volume discount for field use during non-peak hours and signs to be posted alerting individuals of the need for Facilities Use Forms
- Chartwells scholarship donation - \$2,500
- Recommendation to require 40 hours / week RED employees to be eligible for health benefits
- Swim Team Co-op with Allentown High School

Discussion:

- Mr. O’Grady suggested adding signs indicating that dog walking is not permitted to field signs
- Mrs. DeVito supports consistency with the Facilities Use Policy and is not in favor with granting favors or exceptions.

E. NEGOTIATIONS – Mr. Thomas Halm

Mr. Halm reported that the Negotiations Team met with WTEA on April 13, 2011. He stated that the sides are far apart on the issues of salary, benefit contributions and merit pay. The next meeting is scheduled to take place on May 2, 2011.

XII. HEARING OF THE PUBLIC

None

XIII. RESOLUTIONS BEING PRESENTED FOR APPROVAL

A. PERSONNEL (A.1 –3)

On motion of Mrs. Gange and seconded by Mrs. DeVito and carried by a vote of 9-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve resolutions A.1 – 3 on the Personnel Agenda (pages 16 -18).

Discussion:

- Board members offered congratulations and best wishes in retirement to Mrs. Erikson and Mrs. Jones. They expressed appreciation for their years of teaching and dedication to the students of Robbinsville.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 9)

On motion of Mrs. Silvestrov and seconded by Mr. Halm and carried by a vote of 9-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Education, Development & Policy resolutions B.1 – 9 as indicated.

Discussion:

- Dr. Costanza requested clarification on the Jump Start Program. Dr. Foster indicated that the Jump Start resolution (B.3) does not commit the district to offering the program rather it is requesting approval for submission of the application. If the application is approved and the district elects to move ahead with the program Jump Start will be run through R.E.D.
- A discussion regarding field trips ensued. One Board member questioned the need for trips to places such as amusement parks while others pointed toward the need to trust that the teaching staff understands the importance of making field trips part of the learning experience. It was determined that the Education, Development & Policy Committee will review the Field Trip policy.

1. POLICIES & REGULATIONS – FIRST READING

That the Robbinsville Board of Education upon recommendation of the Superintendent review the following policies and regulations at the level of first reading.

- P2430 Co-Curricular Activities (M)
- P5850 Social Events and Class Trips

2. POLICIES & REGULATIONS – SECOND READING & ADOPTION

That the Robbinsville Board of Education upon recommendation of the Superintendent review and adopt the following policies and regulations.

- P1230 Superintendent’s Duties (M)
- P1522 School Level Planning (M)
- P2440 Summer School Session
- R2440 Summer School Session
- P2461 Special Education / Receiving Schools
- R2461.01 Special Education /Receiving Schools – IEP Implementation (M)
- R2461.02 Special Education / Receiving Schools – Suspension (M)
- R2461.03 Special Education / Receiving Schools – Pupil Records (M)

R2461.04	Special Education / Receiving Schools – Special Education and Related Services (M)
R2461.05	Special Education / Receiving Schools – IEP Compliance (M)
R2461.06	Special Education / Receiving Schools – Highly qualified and Appropriately Certified Staff (M)
R2461.07	Special Education / Receiving Schools – Termination of Placement (M)
R2461.08	Special Education / Receiving Schools – In-Service Training (M)
R2461.09	Special Education / Receiving Schools – Statewide and District – Wide Assessment Programs (M)
R2461.10	Special Education / Receiving Schools Full Educational Opportunity (M)
R2461.11	Special Education / Receiving Schools – Staff Consultation (M)
R2461.12	Special Education / Receiving Schools –Length of School Day (M)
R3144	Certification of Tenure Charges
P5561	Use of Physical Restraint (New)
R5561	Use of Physical Restraint (New)
P6150	Tuition Income (M)
P6220	Budget Preparation (M)
P6311	Contracts for Goods or Services Funded by Federal Grants (New)
P6820	Financial Reports (M)

3. JUMPSTART SUMMER READING PROGRAM

That the Robbinsville Board of Education upon recommendation of the Superintendent approve submission of an application for the Jump Start Program to the Mercer County Executive Superintendent pending the financial commitment of the Robbinsville Board of Education (See attachment).

4. TEEN PREVENTION EDUCATION PROGRAM (TEEN PEP) GRANT APPLICATION

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a grant application for participation in Teen PEP, a school-based program designed to increase knowledge, skills, and behaviors that promote awareness and decision making skills about adolescent issues. The program is sponsored by Princeton Center for Leadership Training and Princeton’s Teen Health and Education Center (See attachment).

5. PROFESSIONAL DEVELOPMENT PLAN 2011-2012

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the 2011-2012 Professional Development Plan (See attachment).

6. LIBRARY BOOK DISPOSAL - SHARON ELEMENTARY SCHOOL

That the Robbinsville Board of Education upon recommendation of the Superintendent approve disposal of Sharon Elementary School library books due to poor condition / age as indicated.

Author	Title	Copyright	Condition	# of copies
Shreve, Susan	The Flunking of Joshua T. Bates	1984	torn	6
Rockwell, Thomas	How to Eat Fried Worms	1973	torn	17
Wilder, Laura Ingalls	Little House in the Big Woods	1971	torn	8
Catling, Patrick	The Chocolate Touch	1952	torn	17
Keats, Ezra Jack	The Snowy Day	1962	torn	1
Dalton, Kippy	Pizza! Pizza!	2001	moldy	1
Park, Barbara	Junie B. Jones/Mushy Gushy Valentine	1999	torn	1
Hurwitz, Johanna	Class Clown	1978	torn	1
Smith, Robert K.	Chocolate Fever	1972	torn	1
Atwater, Richard	Mr. Popper's Penguins	1966	torn	1
White, E. B.	Stuart Little	1978	poor	1
White, E. B.	Charlotte's Web	1980	torn	17

Author	Title	Copyright	Condition	# of copies
Park, Barbara	Junie B. Jones/Little Monkey Business	1993	torn	2
McGovern, Ann	Shark Lady	1978	torn	10
Estes, Eleanor	The Hundred Dresses	1971	torn	2
DePaola, Tomie	26 Fairmount Avenue	1999	torn	3
Davidson, Margaret	Louis Braille	1971	torn	40
Brown, Jeff	Flat Stanley	1964	torn	6
Davidson, Margaret	I Have A Dream	1986	torn	10
MacLachlan, P.	Sarah Plain and Tall	1984	torn	35
Buck, Pearl S.	The Big Wave	1976	torn	10
Gardiner, John R.	Stone Fox	1979	torn	6
Moskin, Marietta	Day of the Blizzard	1978	torn	9
Davidson, Margaret	Helen Keller	1969	torn	2

7. SPECIAL SERVICES

a. Tuition Contract – Mercer County Special Services School District

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract with Mercer County Special Services School District in the amount of \$14,148.00 for student #10-19RE for the period of April 1, 2011 – June 30, 2011.

b. Contract Rescission – Mercer County Special Services School District

That the Robbinsville Board of Education, upon recommendation of the Superintendent to rescind a contract with Mercer County Special Services School District, originally approved on December 21, 2010, to provide four hours per week of home component services to student #10-12RE at \$88.00 per hour plus travel for the remainder of the 2010-2011 school year.

c. Contracted Services – Beautiful Minds of Princeton

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract with Beautiful Minds of Princeton in the amount of \$2,200.00 to provide four hours per week of home component services to student #10-12RE at \$50.00 per hour for the remainder of the 2010 – 2011 school year.

d. Contracted Services – Bayada Nurses

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract with Bayada Nurses in the amount of \$ 16,324.00 to provide full time one-on-one nursing services to student #10-19RE at Mercer County Special Services School District for the period of April 1, 2011 – June 30, 2011.

e. Contracted Services – Douglass Outreach

i. That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract with Douglass Outreach in the amount of \$7,150.00 to provide Home Based Applied Behavior Analysis to student #10-10RE for the period of April 24, 2011 – June 23, 2011.

ii. That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract with Douglass Outreach in the amount of \$4,000.00 to provide extended year Home Based Applied Behavior Analysis to student #11-10RE for the period of July 11, 2011 – August 12, 2011.

iii. That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract with Douglass Outreach in the amount of \$26,000.00 to provide Home Based Applied Behavior Analysis to student #11-10RE for the period of September 7, 2011 – April 14, 2011.

f. Payment of Tuition Undercharge – Newgrange School

That the Robbinsville Board of Education upon recommendation of the Superintendent authorize payment of a tuition undercharge in the amount of \$376.00 to the Newgrange School of Princeton for school year 2009-2010 in accordance with N.J.A.C. 23-4.2(m) and 23-4.9(c), and (d) for student # 09-41RE.

g. School Psychology Internship – Rider University

That the Robbinsville Board of Education upon recommendation of the Superintendent approve Claire Halligan Corliss to complete a 600 hour internship as a requirement of Rider’s School Psychology program. Ms. Corliss will be serving under the supervision of Jennifer Miller, School Psychologist.

8. FIELD TRIPS

a. Field Trips – Robbinsville High School

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the following field trip(s) for Robbinsville High School during the 2010-2011 school year as indicated. The district will incur no admission or transportation costs.

Steinert High School-Hamilton, NJ

Date:	April 10, 2011
Number of Pupils Participating:	30
Teacher/Other Chaperones:	2 / 6
Approximate Cost per Pupil:	\$0.00
Time Scheduled to Leave/Return:	8:00 am / 1:00 pm
Bus Service:	N/A-participants meeting @ event
Class/Group:	First Robotics
Purpose:	First Robotics will walk in the MS Walk & demo the robot at Steinert HS in the morning.

Rider University-Lawrenceville, NJ

Date:	April 26, 2011
Number of Pupils Participating:	19
Teacher/Other Chaperones:	1 / 0
Approximate Cost per Pupil:	\$0.00
Time Scheduled to Leave/Return:	9:00 am / 3:00 pm
Bus Service:	George Dapper Inc.
Class/Group:	Performing Arts Students
Purpose:	Students will attend the “Rider Presents” workshop for students interested in the performing arts. Thanks to Robbinsville Education Foundation for sponsoring the transportation for this trip!

Hershey Park-Hershey, PA

Date: May 6, 2011
Number of Pupils Participating: 80
Teacher/Other Chaperones: 6 / 0
Approximate Cost per Pupil: \$85.00
Time Scheduled to Leave/Return: 7:45 am / 9:00 pm
Bus Service: Triple D Travel
Class/Group: Geometry Class
Purpose: This is Math Day at Hershey Park; students will be able to calculate a variety of real-life equations using Geometry & problem solving.

RWJ Conference Center-Mercerville, NJ

Date: May 6, 2011
Number of Pupils Participating: 15
Teacher/Other Chaperones: 1 / 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: 8:30 am / 2:00 pm
Bus Service: BOE
Class/Group: PLE
Purpose: Participation in Law Day 2011

Princeton University-Princeton, NJ

Date: May 6, 2011
Number of Pupils Participating: 17
Teacher/Other Chaperones: 1 / 0
Approximate Cost per Pupil: \$10.00
Time Scheduled to Leave/Return: 8:30 am / 2:30 pm
Bus Service: George Dapper Inc.
Class/Group: Political/Legal Education
Purpose: Students will attend to listen to speakers discuss domestic & foreign policy. Thanks to Robbinsville Education Foundation for sponsoring the transportation for this trip!

Eataly-New York, NY

Date: May 12, 2011
Number of Pupils Participating: 50
Teacher/Other Chaperones: 2 / 1
Approximate Cost per Pupil: \$10.00 + lunch
Time Scheduled to Leave/Return: 8:45 am / 1:30 pm
Bus Service: George Dapper Inc.
Class/Group: Italian I-IV
Purpose: Visit to Italian market with Italian products and foods. All classes have researched authentic Italian foods and recipes.

M.C.C.C.-W. Windsor, NJ

Date: May 13, 2011
Number of Pupils Participating: 25
Teacher/Other Chaperones: 2 / 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: 7:45 am / 2:30 pm
Bus Service: BOE
Class/Group: Theatre 2, Band, Literary Magazine
Purpose: Students will perform/submit artwork for feedback and attend arts workshops throughout the day.

Franklin Institute/DiBruno Bros. Italian Market-Philadelphia, PA

Date: May 17, 2011
Number of Pupils Participating: 45
Teacher/Other Chaperones: 4 / 1
Approximate Cost per Pupil: \$26.00 + lunch
Time Scheduled to Leave/Return: 8:00 am / 1:30 pm
Bus Service: George Dapper Inc.
Class/Group: Italian I-IV
Purpose: To see Leonardo DaVinci's workshop exhibit as related to projects on Italian inventions, people, and Renaissance. Lunch at Italian gourmet eatery.

b. Field Trips – Pond Road Middle School

That the Robbinsville Board of Education upon recommendation of the Superintendent approves the following field trip(s) Pond Road Middle School for the 2010-2011 school year as indicated. The district will incur no admission or transportation costs.

Medieval Times-Lyndhurst, NJ

Date: May 12, 2011
Number of Pupils Participating: 200
Teacher/Other Chaperones: 12 / 0
Approximate Cost per Pupil: \$29.00
Time Scheduled to Leave/Return: 9:00 am / 2:30 pm
Bus Service: George Dapper Inc.
Class/Group: 7th Grade Classes
Purpose: Social Studies-Renaissance

Kidsbridge Tolerance Museum-Ewing, NJ

Date: May 20, 2011
Number of Pupils Participating: 21
Teacher/Other Chaperones: 2 / 3
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: 9:30 am / 1:00 pm
Bus Service: BOE
Class/Group: Biondi/4th Grade
Purpose: Students will attend Kidsbridge, a tolerance museum, a character education program; they will learn conflict skills and historical background of the civil rights era.

8th Grade Class Trip -New York, NY

Date: June 1, 2011 & June 8, 2011
Number of Pupils Participating: 110 / 110
Teacher/Other Chaperones: 7 / 23 (each trip)
Approximate Cost per Pupil: \$210.00
Time Scheduled to Leave/Return: 8:00 am / 7:00 pm
Bus Service: Starr Tours
Class/Group: 8th Grade Classes
Purpose: Students will learn how wax figures are created in Madame Tussauds' and will see *Wicked* after reading *The Wizard of Oz* in LA classes.

Paws Farm Nature Center-Mt. Laurel, NJ

Date: June 3, 9 & 10, 2011
Number of Pupils Participating: 257
Teacher/Other Chaperones: 15 / 49
Approximate Cost per Pupil: \$13.00
Time Scheduled to Leave/Return: 8:45 am / 2:00 pm

Bus Service: George Dapper Inc.
 Class/Group: 4th Grade
 Purpose: Reinforce concepts covered in our Ecosystem Unit/Science.

c. Field Trips – Sharon School

That the Robbinsville Board of Education upon recommendation of the Superintendent approves the following field trip(s) Sharon School for the 2010-2011 school year as indicated. The district will incur no admission or transportation costs.

Villa Victoria Academy-Ewing, NJ

Date: May 25, 2011
 Number of Pupils Participating: 185
 Teacher/Other Chaperones: 14 / 20
 Approximate Cost per Pupil: \$8.25
 Time Scheduled to Leave/Return: 9:15 am / 1:00 pm
 Bus Service: George Dapper Inc.
 Class/Group: Kindergarten
 Purpose: Students will see the play performance of Wizard of Oz which is an activity that fosters our balanced literacy curriculum.

9. WORKSHOPS

That the Robbinsville Board of Education upon recommendation of the Superintendent approve or ratify the list of upcoming professional development workshops scheduled to take place during the 2010-2011 school year.

Participant's Name	Vendor	Event	Event Date(s)	Registration Amount	Travel Reimbursement Amount
Lindsay Richard	Rowan University	Counselors Open House	4/28/2011	N/C	N/A
Kristin Aquilino	Kristin Aquilino	School Library Journal	5/23/2011	\$ 29.95	N/A
Betty Jane Oliva	Betty Jane Oliva	School Library Journal	5/23/2011	\$ 29.95	N/A
Bob DeVita	NJASBO	NJASBO Annual Conference	06/01-02/2011	\$ 150.00	\$ 197.61
Kathie Foster	NJASCD	Curriculum Showcase	6/2/2011	\$ 99.00	N/A
Nicole Rossi	NJASCD	Curriculum Showcase	6/2/2011	\$ 99.00	N/A
Anne DiGiuseppe	Anne DiGiuseppe	Nat'l History Day Competition	6/12-16/2011	N/C	\$ 991.80
Tiffany Brennan	Montgomery County Community College	AP Probability & Statistics Workshop	6/27-30/2011	\$ 800.00	N/A
Nicole Falso	Teachers College, Columbia University	Teachers Reading & Writing Institute	8/8-12 8/15-19/11	\$ 1,350.00	\$ 863.40
Amanda Lundberg	NASP Summer Conference	NASP Summer Conference	07/26-27/2011	\$ 379.00	\$ 379.00
TOTAL				\$ 2,936.90	\$ 2,431.81

C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 2)

On motion of Mrs. Boyne and seconded by Mrs. DeVito and carried by a vote of 9-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Finance, Facilities & Transportation resolutions C.1 – 2 and resolution D to accept the NJQSAC Results.

Discussion:

- Mr. Reca asked for more specific information on the Robbinsville / Allentown Swim Team Co-op. Mr. Mayer indicated that adding the extra participants from Allentown will provide our team with an opportunity to field a girls team. Currently, because there are so few girls on Robbinsville’s team, the girls have to swim with / against boys. He noted that the players from Allentown will be required to sign and abide by Robbinsville’s Code of Conduct for Student Athletes. Additionally, as a shared service, the co-op will generate income for the district.
- Board members applauded Robbinsville’s NJQSAC designation as a high performing district.

1. FINANCE

a. Bills and Claims List

That the Robbinsville Board of Education upon recommendation of the Superintendent approve payment of the Bills & Claims List for the period ending April 26, 2011 as indicated.

Accounts Payable	
Fund	
11 - General Fund	\$ 882,767.05
12 - Capital Outlay	\$ 7,789.00
20 - Special Revenue	\$ 53,399.72
40 - Debt Service	\$ -
60 - Food Service Fund	\$ 124,629.28
Total Accounts Payable	\$ 1,068,585.05
Payroll	
March 30, 2011	\$ 985,648.51
April 15, 2011	\$ 973,310.35
Total Payroll	\$ 1,958,958.86
Total Bill List	\$ 3,027,543.91

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Robert M. DeVita, Board Secretary/School Business Administrator, certify that as of March 31, 2011 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Report of the Board Secretary

That the Robbinsville Board of Education upon recommendation of the Superintendent accept the Report of the Board Secretary for the period ending March 31, 2011.

d. Report of the Treasurer

That the Robbinsville Board of Education upon recommendation of the Superintendent accept the Treasurer's Reports for the period ending March 31, 2011.

e. Transfer Report – April 26, 2011

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the transfers totaling \$126,025.22 for the period ending April 26, 2011 as indicated.

Amount	Account From	Account To	Description
\$ 10,000.00	11-000-266-100-05-01 Salary, Security	11-000-266-420-05-00 Contracted Services, Security	Contracted security at RHS through All Clean
\$ 1,000.00	11-215-100-106-04-01 Salary, PSD Aides	11-215-100-101-04-01 Salary, PSD Subs	PSD substitute teacher salary
\$ 7,500.00	11-110-100-101-02-01 Salary, Kindergarten	11-120-100-101-02-02 Salary, Grades 1 - 3 subs	Grades 1 - 3 substitute teacher salary
\$ 15,000.00	11-000-221-104-09-03 Professional Development Salaries	11-120-100-101-02-02 Subs Grades 1 - 5	Substitute teacher costs
\$ 3,049.00	11-000-262-621-05-03 PRMS Natural Gas	11-000-100-565-04-01 Tuition to MCSSD	Correction from previous transfer
\$ 5,000.00	11-000-261-610-05-01 Maintenance Supplies	11-000-261-420-05-01 Maintenance Repair Services	RHS repairs for the remainder of 10-11
\$ 2,300.00	11-000-291-280-07-03 Tuition Reimbursement	11-000-291-241-07-01 Pension	Group life and LT disability employer costs for DCRP employees
\$ 227.40	11-000-216-320-04-01 Contracted Services	11-000-270-161-07-04 Salary, Field Trips	Special education field trips for autism class
\$ 500.00	11-000-262-610-05-01 Custodial Supplies	11-000-262-624-05-00 Heating Oil	Heating oil for Windsor School
\$ 4,000.00	11-000-263-610-05-01 Grounds Supplies	11-000-263-420-05-00 Grounds Contracted Services	Field maintenance
\$ 3,000.00	11-000-261-610-05-02 Maintenance Supplies	11-000-261-420-05-00 Maintenance Repair Services	District repairs for remainder of 10-11
\$ 8,154.00	11-000-261-610-05-00 Maintenance Supplies	11-000-262-420-05-01 Contracted Services	Preventative maintenance on RHS chillers
\$ 794.82	11-000-219-500-04-01 CST PD	11-000-219-105-04-02 CST Subs	Overtime approved on 2/22/11
\$ 750.00	11-000-270-503-07-01 Aid In Lieu	11-000-270-161-07-05 Subs Bus Drivers	Substitute bus drivers
\$ 750.00	11-000-270-503-07-01 Aid In Lieu	11-000-270-161-07-07 Extra Work Bus Drivers	Extra work for bus drivers
\$ 1,500.00	11-000-216-320-04-01 Speech/OT/PT Contracted Services	11-000-217-100-04-01 Extraordinary Services	Special education extra work for teachers and TAs
\$ 2,500.00	11-000-216-320-04-01 Speech/OT/PT Contracted Services	11-150-100-101-04-01 Home Instructing	Home instruction
\$ 60,000.00	11-000-216-320-04-01 Speech/OT/PT Contracted Services	12-000-252-730-08-00 Technology Equipment	Estimated cost to replace and install communication server
\$ 126,025.22			

f. Scholarship Acceptance – Chartwells

That the Robbinsville Board of Education upon recommendation of the Superintendent accept a scholarship in the amount of \$2,500.00 from Chartwells to be granted to a qualifying member of the Class of 2011. The Board is appreciative of Chartwells support of Robbinsville Public Schools.

g. Donation Acceptance – Robbinsville Township

That the Robbinsville Board of Education upon recommendation of the Superintendent accept a donation from Robbinsville Township of a set of 3 row bleachers valued at \$1,700.00 for use at Windsor Elementary School. The Board appreciates the Township’s generosity.

h. Shared Service Agreement – 2011-2012 Swim Teams of Robbinsville & Allentown High School

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a shared service agreement between Robbinsville Public Schools and Allentown Regional School District authorizing the merger of the RHS and Allentown High School swim teams for the 2011-2012 school year. To participate in this shared service, Allentown Regional School District will pay Robbinsville \$7,640.00 (\$5000.00 merger fee & \$2,640.00 for transportation).

i. RHS Classroom Conversion Plan Submission to NJDOE

The Robbinsville Board of Education upon recommendation of the Superintendent approves the submission of the Multiply Disabled / Life Skills Room conversion at Robbinsville HS (DOE Project # 21-5510-030-11-1000) to the New Jersey Department of Education for review and Department approval as an other capital project with no state funding and Amendment of the 2005-10 Long Range Facilities Plan to be consistent with this Project. Further The Board authorizes Spiezle Architectural Group Inc, to make this submission to the Department of Education on behalf of the district.

j. RHS Classroom Conversion – Approval of Education Specifications

The Robbinsville Board of Education upon recommendation of the Superintendent approves the educational specification for the Multiply Disabled / Life Skills Room conversion at Robbinsville HS (DOE Project # 21-5510-030-11-1000) to the New Jersey Department of Education for review and Department approval. Further The Board authorizes Spiezle Architectural Group Inc, to make this submission to the Department of Education on behalf of the district.

2. FACILITIES

a. Building Use

That the Robbinsville Board of Education upon recommendation of the Superintendent approve and ratify the Buildings and Grounds Use of Facilities Schedule for the months of May 2011 and June 2011.

D. NJ QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC) RESULTS

That the Robbinsville Board of Education upon recommendation of the Superintendent and in accordance with N.J.A.C. 6A :30 accept the Robbinsville Public Schools NJQSAC placement scores which have resulted in a designation of “high performing” by the New Jersey Department of Education as indicated.

<u>DPR Areas</u>	<u>Initial Placement</u>
Instruction and Program	92%
Fiscal Management	96%

<u>DPR Areas</u>	<u>Initial Placement</u>
Operations Management	93%
Personnel	90%
Governance	100%

XIV. HEARING OF THE PUBLIC

None

XV. OLD BUSINESS

Mr. Mayer reported that the May meeting of the Board of Education will take place on May 31, 2011.

XVI. NEW BUSINESS

Robbinsville Education Foundation's Annual Golf Outing will take place on May 24, 2011 at Mercer Oaks Golf Course.

Mrs. Boyne expressed her appreciation to the Board and Administrators on the district's outstanding progress of the last three years as a shining example of the total commitment to Robbinsville students. Mr. O'Grady and Mrs. DeVito echoed her sentiments.

XVII. ADJOURNMENT

On motion of Mr. Kasper and seconded by Mrs. Boyne the Robbinsville Board of Education voted to adjourn the April 26, 2011 meeting at 8:30 PM.

Respectfully submitted,

Robert M. DeVita
School Business Administrator / Board Secretary

Personnel items for Board Approval (as of 4/21/11):

Agenda Date	Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion	
1. Employment of Staff:										
a. Administrators/Supervisors: None										
b. Certificated Staff:										
4/26/2011	Mary Elizabeth	Errickson	Teacher	SES	Accept Retirement	6/30/2011				
4/26/2011	Darlene	Jones	Teacher	SES	Accept Retirement	6/30/2011				
4/26/2011	MaryBeth	Kowalski	Special Ed Teacher	RHS	Approve New hire	7/1/2011	6/30/2012	MA/1	\$ 50,859	Salary per WTEA Agreement.
3/22/2011	Cathy	Delhagen	Teacher	SES	Adjust leave	3/26/2011	on or about 5/9/2011	n/a	n/a	Leave utilizing paid sick time extended.
4/26/2011	Mary	Tamayo	Art Teacher	SES	Approve Leave	On or about 5/31/2011	10/21/2011	n/a	n/a	Leave will utilize 16 paid sick days (remainder of school year). Family Leave will begin on 9/1 and end on 10/21 (unpaid time with benefits).
4/26/2011	Carolyn	Bonifazi	Teacher	RHS	Adjust Leave	4/26/2011	5/24/2011	n/a	n/a	Extending FMLA
4/26/2011	Ivan	Rushfield	Leave Replacement	RHS	Adjust Leave Replacement	4/26/2011	5/24/2011	n/a	n/a	Replacement for Carolyn Bonifazi.
4/26/2011	CJ	Nami	Leave Replacement	SES	Approve Leave Replacement	4/26/2011	6/30/2011	BA/1	\$ 47,617	Salary prorated based on Salary Guide. Replacing C. Keegan.
4/26/2011	Nancy	Ziedonis	Leave Replacement	SES	Approve Leave Replacement	5/3/2011	6/30/2011	BA/1	\$ 47,617	Salary prorated based on Salary Guide. Replacing C. Delhagen.
4/26/2011	Katie	Gildea	Teacher	PRMS	Approve Unpaid Leave	5/12/2011	5/12/2011	n/a	n/a	Paid time exhausted. Paycheck docked for unpaid day.
4/26/2011	Dana	Pontani	Teacher	PRMS	Ratify/Approve Unpaid Leave	3/24/2011	3/25/2011	n/a	n/a	Paid time exhausted. Paycheck docked for unpaid days.

Agenda Date	Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion	
c. Non-Certificated Staff:										
4/26/2011	Patrick	Anderson	Instructional Asst.	PRMS	Approve transfer	4/26/2011	6/30/2011	n/a	\$ 22,341	Prorated Salary. Mr. Anderson was previously .5 Asst. at RHS
4/26/2011	Tammy	Morales	Lunch Aide	SES	Ratify/Approve Unpaid Leave	3/25/2011	3/25/2011	n/a	n/a	Paid time exhausted. Paycheck docked for unpaid day.
d. Substitutes:										
4/26/2011	Ivan	Rushfield	Substitute Teacher	District	Appoint Substitute Teacher	5/1/2011	6/30/2011	n/a	\$ 80	Per diem rate. Formerly a leave replacement teacher.
4/26/2011	Morgan	Sawin	Substitute Teacher	RHS	Appoint New Hire	4/4/2011	6/30/2011	n/a	\$ 80	Per diem rate.
2. Placement on the Salary Guide: None										
3. Extra Work/Extra Pay:										
a. Athletics:										
4/26/2011	Steve	Liccketto	Boys Spring Track	RHS	Rescind Asst. Coach hire	3/3/2011	4/7/2011	1	\$ (4,847)	Approved 2/22/11. Stipend position (per WTEA Agreement)
4/26/2011	Steve	Liccketto	Boys Spring Track	RHS	Adjust Asst. Coach stipend	3/3/2011	4/7/2011	1	\$ 847	Prorated Stipend (per WTEA Agreement)
4/26/2011	Patrick	Anderson	Boys Spring Track	RHS	Appoint Asst. Coach	4/8/2011	6/30/2011	1	\$ 4,000	Prorated Stipend (per WTEA Agreement)
b. Co-Curricular:										
4/26/2011	Carolyn	Bonifazi	Newspaper/Congress	RHS	Rescind Partial Stipend	2/15/2011	4/30/2011	n/a	\$ (556)	No activity while on leave. Half received December 15; remaining half of original stipend (\$1,391) will be adjusted for June payout.
4/26/2011	Yasemin	Kinak	Chess Club	RHS	Approve Advisor	4/1/2011	6/30/2011	n/a	\$ -	This is a volunteer position.
4/26/2011	Suzanne	Wiedman	Badminton Club	RHS	Approve Advisor	4/1/2011	6/30/2011	n/a	\$ -	This is a volunteer position.
4/26/2011	Amy	Wirth	Future Medical Leaders of America	RHS	Approve Advisor	4/1/2011	6/30/2011	n/a	\$ -	This is a volunteer position.

Agenda Date	Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion	
c. Other:										
4/26/2011	Anne	DiGiuseppe	Destination Imagination	PRMS	Approve Overnight Stipend	5/24/2011	5/28/2011	n/a	\$ 1,325	Advisor during Knoxville, TN event. Rate is \$265 per night as per WTEA Agreement.
4/26/2011	Jennifer	Hellman	Homebound Instruction	Special Svcs	Approve Facilitator	4/1/2011	6/30/2011	n/a	\$ 34	Hourly Rate.
4/26/2011	Christine	Kish	Homebound Instruction	Special Svcs	Approve Facilitator	4/1/2011	6/30/2011	n/a	\$ 34	Hourly Rate; pending fingerprint clearance.
4/26/2011	Chad	Looney	Homebound Instruction	Special Svcs	Approve Facilitator	4/1/2011	6/30/2011	n/a	\$ 34	Hourly Rate.
4/26/2011	Ivan	Rushfield	Homebound Instruction	Special Svcs	Approve Facilitator	4/1/2011	6/30/2011	n/a	\$ 34	Hourly Rate.
4/26/2011	Morgan	Sawin	Homebound Instruction	Special Svcs	Approve Facilitator	4/1/2011	6/30/2011	n/a	\$ 34	Hourly Rate.
4/26/2011	Linda	Thomas	Homebound Instruction	Special Svcs	Approve Facilitator	4/1/2011	6/30/2011	n/a	\$ 34	Hourly Rate.
4/26/2011	Katie	Gildea	Curriculum Writing for Grades 4-5 LAL	District	Rescind Curriculum Writing			n/a	\$ (340)	Originally approved 6/29/10.
4/26/2011	Sean	Flynn	Health/ Physical Education	District	Approve Curriculum Writer	7/1/2011	8/31/2011	n/a	\$ 510	Rate is \$34 per hour-not to exceed 15 hours.
4/26/2011	Naoma	Green	Health/ Physical Education	District	Approve Curriculum Writer	7/1/2011	8/31/2011	n/a	\$ 510	Rate is \$34 per hour-not to exceed 15 hours.
4/26/2011	Teri	Censoplano	Biology	District	Approve Curriculum Writer	7/1/2011	8/31/2011	n/a	\$ 510	Rate is \$34 per hour-not to exceed 15 hours.
4/26/2011	Jessica	Toth	Biology	District	Approve Curriculum Writer	7/1/2011	8/31/2011	n/a	\$ 510	Rate is \$34 per hour-not to exceed 15 hours.
4/26/2011	Rachel	Wassum	Curriculum Writing Grades 4-8 Science	District	Approve Curriculum Writer	4/1/2011	6/30/2011	n/a	\$ 272	Rate is \$34 per hour-not to exceed 8 hours.
4/26/2011	Jody	Nestel	Special Olympics	Special Svcs	Approve Facilitator	5/4/2011	6/8/2011	n/a	\$ 255	1.25 hours for 6 days, to be funded by ARRA/IDEA grant. (charge to account: 20-254-100-100-04-10).
4/26/2011	Jodie	Ricciardi	Special Olympics	Special Svcs	Approve Facilitator	5/4/2011	6/8/2011	n/a	\$ 255	1.25 hours for 6 days, to be funded by ARRA/IDEA grant. (charge to account: 20-254-100-100-04-10).