



**ROBBINSVILLE BOARD OF EDUCATION
MONTHLY MEETING**

**TUESDAY, JANUARY 25, 2011 (6:00 PM)
RHS STUDENT ACTIVITIES CENTER**

PUBLIC SESSION MINUTES

BOARD OF EDUCATION

Mr. Michael Reca, President

Mr. Matthew O'Grady, Vice President

Mrs. Carol Boyne

Dr. Vincent J. Costanza

Mrs. Sharon DeVito

Mrs. Florence Gange

Mr. Thomas Halm, Jr.

Mr. Richard Kasper

Mrs. Faith Silvestrov

SUPERINTENDENT OF SCHOOLS

Mr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Mr. Robert DeVita

STUDENT COUNCIL PRESIDENT

Gabrielle Leach

ROBBINSVILLE BOARD OF EDUCATION
PUBLIC SESSION MINUTES

January 25, 2011

I. CALL TO ORDER PUBLIC MEETING

Board President Mike Reca called the January 25, 2011 meeting of the Robbinsville Board of Education to order at 6:10 PM.

II. STATEMENT OF PUBLIC MEETINGS – Mike Reca

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Board members Mrs. Boyne, Dr. Costanza, Mrs. DeVito, Mrs. Gange, Mr. O’Grady and Mr. Reca were present. Mr. Halm and Mrs. Silvestrov were absent. Mr. Kasper arrived late at 7:02 PM. Others present included Superintendent Steven J. Mayer, Assistant Superintendent Kathleen A. Foster, and School Business Administrator Robert M. DeVita.

V. MOVE TO EXECUTIVE SESSION

On motion of Mrs. DeVito and seconded by Mrs. Gange and carried by a vote of 6-0, the Robbinsville Board of Education voted to move to Executive Session at 6:11 PM.
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VI. RECONVENE PUBLIC SESSION

On motion of Mrs. Boyne and seconded by Mr. O’Grady and carried by a vote of 6-0, the Robbinsville Board of Education voted to reconvene in Public Session at 7:02 PM.
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VII. BOARD PRESIDENT’S REPORT – Mr. Mike Reca

Mr. Reca extended the Board’s congratulations and appreciation to the following:

- RHS Varsity Cheerleading Team – Congratulations for placing 2nd in the Medium Division in Dallas Texas!
- First Robotics – Acceptance of Bristol Myers Squibb Grant Award in the amount of \$6,000.00.
- RHS Chorus – Kudos on successful auditions into the Central Jersey Music Educators Association Region II Honors Choir!
- Thanks to RHS Marching Band and Ahmed Bahgat for providing inspiring musical selections to the Board and members of the public.

VIII. SUPERINTENDENT’S REPORT – Mr. Steven J. Mayer

Mr. Mayer introduced Anirudh Bandu to the Board. Anirudh provided a presentation detailing plans to create a community vegetable garden at Sharon Elementary School. Creation of the garden will help him complete the requirements necessary to achieve the rank of Eagle Scout.

Mr. Mayer reported on the 2011-2012 budget indicating that the State is expected to provide aid figures to districts by February 24th. He noted that the site managers at each school have done an exceptional job with the budget process and emphasized the importance of continued transparency.

IX. SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Robert DeVita

Mr. DeVita reported on the Board vacancies. This year Robbinsville has three 3-year seats and one 1-year seat available. All applications are due to the Board Office by March 8, 2011.

Mr. DeVita addressed the budget timeline. He indicated that the Governor's budget address is scheduled to take place on February 22 after which the State has 48 hours in which to provide districts with aid figures. The Board will then schedule a meeting to adopt a tentative budget. The process will culminate with the April 27 annual election.

X. STUDENT COUNCIL PRESIDENT'S REPORT - Ms. Gabrielle Leach

Gabrielle Leach reported on the following matters:

- Midterm Exams
- Cheer Team Success
- Winter Sports
- Spring Musical
- Business Plan Competition – RHS took 2nd place against 4 other schools and will go on to compete in New York City
- We the People Competition

XI. MINUTES – TABLED

The Board tabled approval of the following minutes until the February monthly meeting.

- December 21, 2010 – Executive Session
- December 21, 2010 – Public Session

XII. COMMITTEE REPORTS

A. COMMUNITY RELATIONS – Mrs. Sharon DeVito

The Community Relations Committee met on January 4, 2011. Mrs. DeVito reported on the following matters:

- Superintendent's video messages
- Community Values Survey – Postcard mailed to all residents (193 responses to date)
- Timeline for voters
- Get Out to Vote campaign
- 2011 Budget Theme: *Robbinsville: Where Efficiency in Education is a Reality*
- Independent Budget Review Committee – Wayne Holliday to chair
- Next meeting: March 1 (unless pre-empted by a special budget meeting)

B. EDUCATION, DEVELOPMENT & POLICY – Mrs. Florence Gange

The committee met on January 11, 2011. Mrs. Gange reported on the following matters related to Education, Development & Policy:

- Welcome Baninder Mahabir, Supervisor of K-8 Curriculum & Professional Development
- First Reading Policies
- Joint Purchasing & Service Agreement for the Global Compliance Network
- RHS Program of Studies
- Kindergarten Screening / Registration
- 2011-2012 Proposed Budget for Curriculum & Instruction
- Charter School Letter – Committee still in agreement about not sending

C. PERSONNEL – Mrs. Florence Gange

In addition to the personnel items on the agenda, Mrs. Gange reported that in an effort to enhance revenue, the committee is looking at programs that are currently outsourced and exploring the possibility of bringing them back into district.

D. FINANCE, FACILITIES, & TRANSPORTATION – Mrs. Carol Boyne

Mrs. Boyne reported on the following FFT matters:

Mandated policies regarding political contributions

- Qualified Purchasing Agent / Bid threshold increased to \$36,000.00
- SEMI Waiver
- NJSBAIG Grant
- RFP for Special Education Attorney
- Tuition Student Requests
- Finalization of Section 15 Grant for 2002 Referendum – District to contract with Jim Cardenao for additional support
- Budget Items
- PPA / ESIP (Solar Project) update – Target award of the PPA slated for March BOE meeting
- Old Business – Township approval of Gordon / Simpson tract – Committee expressed concern that the modified plan for new single family home differs from the original which called for age restricted housing.
- New Business – Committee exploring how technology may aid in reducing space issues

E. NEGOTIATIONS – Mr. Robert DeVita

The first meeting to set the ground rules for negotiations is scheduled to take place on February 3.

F. CORPORATE RELATIONS – Mr. Richard Kasper

Mr. Kasper informed the Board that work-related issues are keeping him from his responsibilities on the Corporate Relations Committee and that he has decided to relinquish the position of Chair. A conversation involving the future of the committee ensued. Mr. Mayer indicated that he will act as a conduit for revenue ideas and the Board decided to maintain Corporate Relations as an ad hoc committee for now. They will reassess and make a decision about the future of the committee by the annual reorganization meeting.

XIII. HEARING OF THE PUBLIC

None

XIV. RESOLUTIONS BEING PRESENTED FOR APPROVAL

A. PERSONNEL (A.1 – 3)

On motion of Mrs. Boyne and seconded by Mr. O’Grady and carried by a vote of 7-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve resolutions A.1 - 3 on the Personnel Agenda. Mr. Halm and Mrs. Silvestrov were absent.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 9)

On motion of Mrs. Gange and seconded by Mr. O’Grady and carried by a vote of 7-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Education, Development & Policy resolutions B.1 - 9 as indicated. Mr. Halm and Mrs. Silvestrov were absent.

DISCUSSION

- Mrs. Boyne suggested that the Board recognize alumni that return to Robbinsville as student teachers.
- Mr. Mayer announced that the Policy 6162 (Corporate Sponsorships) was removed from the agenda at the last minute for revision. It will be on the February 22 agenda.
- Mr. Kasper asked if there is sunshine help for students who can’t afford to pay for field trips. Mr. Mayer responded that this is handled in a variety of ways and that all students, regardless of financial hardship, participate in field trips.

1. POLICIES & REGULATIONS – FIRST READING

That the Robbinsville Board of Education upon recommendation of the Superintendent review the following policies and regulations at the level of first reading.

P2423 – Bilingual and ESL Education (M)
R2423 – Bilingual and ESL Education (M)
P6360 – Political Contributions (M)
P6362 – Contributions to Board Members and Contract Awards (M)
P8420 – Emergency and Crisis Situations (M)
R8420 – Emergency and Crisis Situations (M)

2. POLICIES & REGULATIONS – SECOND READING & ADOPTION

That the Robbinsville Board of Education upon recommendation of the Superintendent review and adopt the following policies and regulations.

P1140 – Affirmative Action Program (New) (M)
P1523 – Comprehensive Equity Plan (M)
P1530 – Equal Employment Opportunities (M)
R1530 – Equal Employment Opportunities (M)
P1550 – Affirmative Action Program for Employment & Contract Practices (M)
R1550 – Affirmative Action Program for Employment & Contract Practices (M)
P2260 – Affirmative Action Program for School & Classroom Practices (M)
P2415.01 – Academic Standards, Academic Assessments & Accountability (M)
R8420.02 – Bomb Threat
R8420.7 – Lockdown Procedures
R8420.10 – Active Shooter (New) (Revisions made after first reading highlighted in yellow.)
P8740 – Bonding
Addendum to Policies 3218 / 4218 Substance Abuse (M)

3. STUDENT TEACHER PLACEMENT

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the following individuals, currently attending Monmouth University, to complete their student teaching requirements during the Spring 2011 semester as indicated.

<u>Student Teacher</u>	<u>Cooperating Teacher(s)</u>	<u>Subject Area</u>
Sara Dunham	Jason Gray / Christine Cabarle	SPED / Social Studies
Danielle Goodarz	Haydee Donza	Spanish

4. TEACHING ASSISTANT PLACEMENT

That the Robbinsville Board of Education upon recommendation of the Superintendent approve Angelica Septien, a student at Mercer County Community College, to complete her teaching assisting requirement during the Spring 2011 semester. First grade teacher Kim Raymond will serve as the cooperating teacher.

5. GLOBAL COMPLIANCE NETWORK

That the Robbinsville Board of Education upon recommendation of the Superintendent authorize a joint purchasing and service agreement with Global Compliance Network for participation in training opportunities offered to member districts of the CJPRIDE consortium in the amount of \$1,000.00 for unlimited participation.

6. EAGLE SCOUT PROJECT – SES GARDEN

That the Robbinsville Board of Education upon recommendation of the Superintendent approve RHS Senior Anirudh Bandu to plant and maintain a community vegetable garden at Sharon Elementary School to meet his Eagle Scout requirements.

7. SPECIAL SERVICES

a. Autism Presentation – MCSSSD Community Resource Team

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the Mercer County Special Services School District Community Resource Team to provide a 2.5 hour Autism Overview Presentation for \$250 to prepare the substitute teachers for the Autism Class.

b. Non-resident Tuition Student

That the Robbinsville Board of Education upon recommendation of the Superintendent accept M.R. as a non-resident tuition student from January 24, 2011 – January 31, 2011 for \$110.20.

8. FIELD TRIPS

a. Field Trips – Robbinsville High School

That the Robbinsville BOE upon recommendation of the Superintendent approve the following field trip(s) for Robbinsville High School during the 2010-2011 school year as indicated:

Rutgers University-New Brunswick, NJ

Date:	January 7, 2011
Number of Pupils Participating:	5
Teacher/Other Chaperones:	0 / 1
Approximate Cost per Pupil:	\$0.00
Time Scheduled to Leave/Return:	8:00 am / 6:00 pm
Bus Service:	Parents will transport
Class/Group:	Region Chorus Members

Purpose: Mandatory rehearsal for CHMEA Region II Chorus students.
Admission/Transportation Cost not Incurred by District

Rutgers Athletic Center-Piscataway, NJ

Date: January 8, 2011
Number of Pupils Participating: 20-25
Teacher/Other Chaperones: 3 / 0
Approximate Cost per Pupil: \$20.00
Time Scheduled to Leave/Return: 11:15 am / 6:00 pm
Bus Service: BOE
Class/Group: Girls Basketball
Purpose: Girls Basketball game Rutgers vs. Villanova to allow girls to experience a college game.

Admission/Transportation Cost not Incurred by District

Montgomery High School-Skillman, NJ

Date: January 14, 2011
Number of Pupils Participating: 1
Teacher/Other Chaperones: 0 / 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: N/A
Bus Service: Parent will transport
Class/Group: Band
Purpose: Regional Band Rehearsal.

Admission/Transportation Cost not Incurred by District

Rutgers University-New Brunswick, NJ

Date: January 29, 2011
Number of Pupils Participating: 10
Teacher/Other Chaperones: 1 / 0
Approximate Cost per Pupil: \$10-50.00(\$10 per event)
Time Scheduled to Leave/Return: 7:00 am / 7:00 pm
Bus Service: N/A-Parents will transport to/from train station
Class/Group: Drama Club
Purpose: Theatre students will have an opportunity to perform for professional feedback and compete for awards.

Admission/Transportation Cost not Incurred by District

Chinatown-New York, NY

Date: February 9, 2011
Number of Pupils Participating: 40
Teacher/Other Chaperones: 2 / 0
Approximate Cost per Pupil: \$25.00
Time Scheduled to Leave/Return: 7:30 am / 1:50 pm
Bus Service: George Dapper Inc.
Class/Group: All Chinese Classes
Purpose: To experience Chinese culture during Chinese New Year.

Admission/Transportation Cost not Incurred by District

b. Field Trips-Pond Road Middle School

That the Robbinsville BOE, upon recommendation of the Superintendent, approves the following field trip(s) Pond Road Middle School for the 2010-2011 school year as indicated:

Robbinsville High School-Robbinsville, NJ

Date: January 11, 2011
Number of Pupils Participating: 30
Teacher/Other Chaperones: 1 / 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: 8:45 am / 10:15 am
Bus Service: BOE
Class/Group: G&T Students

Purpose: For students in gifted program to observe H.S. students' presentations on business as they begin unit where they are required to create & run a business.

Admission/Transportation Cost not Incurred by District

Robbinsville High School-Robbinsville, NJ

Date: January 13, 2011
Number of Pupils Participating: 30
Teacher/Other Chaperones: 1 / 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: 8:45 am / 10:15 am
Bus Service: BOE
Class/Group: G&T Students

Purpose: For students in gifted program to observe H.S. students' presentations on business as they begin unit where they are required to create & run a business.

Admission/Transportation Cost not Incurred by District

Six Flags-Jackson, NJ

Date: April 29, 2011
Number of Pupils Participating: 216
Teacher/Other Chaperones: 19 / 100
Approximate Cost per Pupil: \$10-30 / student based on whether student is season pass holder or not.
Time Scheduled to Leave/Return: 8:30 am / 6:15 pm
Bus Service: George Dapper Bus Inc.
Class/Group: 6th grade

Purpose: Students will apply force/motion principles in 6th grade curriculum to real life situations. Students will use formulas to solve problems.

Admission/Transportation Cost not Incurred by District

Kidsbridge-Ewing, NJ

Date: May 26, 2011
Number of Pupils Participating: 21
Teacher/Other Chaperones: 2 / 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: 9:30 am / 1:30 pm
Bus Service: BOE
Class/Group: Mrs. Biondi's 4th grade class

Purpose: Students will gain a historical perspective of prejudice and discrimination through studying historical signage and photographs.

Admission/Transportation Cost not Incurred by District

c. Field Trips – Sharon Elementary School

That the Robbinsville BOE upon recommendation of the Superintendent approve the following field trip(s) for Sharon Elementary School during the 2010-2011 school year as indicated:

Quakerbridge Mall-Lawrence, NJ

Date: December 14, 2010
Number of Pupils Participating: 3
Teacher/Other Chaperones: 3 / 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: 9:15 am / 11:00 am
Bus Service: BOE
Class/Group: Autism Class
Purpose: To develop students social skills and to increase their appropriate behavior when taken into the community.

Admission/Transportation Cost not Incurred by District

Pump It Up-Hamilton, NJ

Date: December 14, 2010
Number of Pupils Participating: 4
Teacher/Other Chaperones: 3 / 0
Approximate Cost per Pupil: \$8.95
Time Scheduled to Leave/Return: 9:15 am / 11:15 am
Bus Service: BOE
Class/Group: Autism Class
Purpose: To bring the students into the community to develop appropriate play skills and to interact socially with other peers the same age.

Admission/Transportation Cost not Incurred by District

Trenton War Memorial-Trenton, NJ

Date: March 16, 2011
Number of Pupils Participating: 179
Teacher/Other Chaperones: 12 / 9
Approximate Cost per Pupil: \$12.00
Time Scheduled to Leave/Return: 9:15 am / 12:00 pm
Bus Service: George Dapper Inc.
Class/Group: 2nd Grade
Purpose: To view live theater, "Charlotte's Web". Compare/contrast the book to the play.

Admission/Transportation Cost not Incurred by District

Great Adventure-Jackson, NJ

Date: May 13, 2011
Number of Pupils Participating: 36
Teacher/Other Chaperones: 3 / 5
Approximate Cost per Pupil: \$29.00
Time Scheduled to Leave/Return: 9:45 am / 5:00 pm
Bus Service: BOE
Class/Group: 3rd Grade Safety Patrol
Purpose: This is the annual AAA School Safety Patrol Day at Six Flags. This day is an opportunity for schools to show their appreciation for the Patrols' hard work and dedication.

Admission/Transportation Cost not Incurred by District

9. WORKSHOPS

That the Robbinsville Board of Education upon recommendation of the Superintendent approve or ratify the list of upcoming professional development workshops scheduled to take place during the 2010-2011 school year.

Participant's Name	Registration PO#	Vendor	Event	Event Date(s)	Registration Amount	Travel Reimbursement Amount
Jennie Leichner	11-01783	Jennie Leichner	AENJ workshop	1/29/2011	\$10.00	\$0.00
Jennifer Smith	N/A	NJ Chamber of Commerce	Engaging the Business Community	2/2/2011	\$0.00	\$0.00
Tara Cumberland	11-01794	Rutgers University	Puberty Workshop	2/9/2011	\$100.00	\$0.00
Robyn Thomas	N/A	Rider University	Connect Ed Training	02/9-02/23	\$0.00	\$0.00
Kim Keener	N/A	Kimberly Keener	Winter Training Conf.	02/13-15/2011	\$0.00	\$ 121.60
Courtney Belets	11-01821	The College of NJ	Differentiated Instruction workshop	2/16/2011	\$150.00	\$0.00
Cathy Solewin	N/A	NGLF	Field Trip FDR site	02/24-25/2011	N/C - Grant	\$0.00
Birch Wilson	N/A	Music Ed Conference	Music Workshop	02/24-26/2011	\$0.00	\$0.00
Cathy Zahn	N/A	NGLF	Field Trip West Point	02/24-26 & 5/25-28/2011	N/C - Grant	\$0.00
Dana Sergio	11-01616	SDE workshops	Kindergarten conf:	2/25/2011	\$219.00	\$0.00
Elisabeth Gray	11-01614	Bureau of Education	Foreign Lang:W/S	3/4/2011	\$199.00	\$0.00
Dana Pontani	11-01724	NJAGC	NJAGC annual conf:	3/11/2011	\$149.00	\$0.00
3 PRMS teachers	N/A	Science Olympiad	Science Tournament	3/15/2011	\$0.00	\$0.00
Jessica Toth	N/A	NJ Dept of Ed	HS Biology Curr. Dev.	3/16/2011	\$0.00	\$0.00
Sue Kanagawa	11-01723	FLENG	Foreign Language w/s	3/18/2011	\$150.00	\$0.00
Linda Biondi	N/A	MDV	Middle States visit	03/21-24/2011	\$0.00	\$0.00
Mike Deturo	11-01722	TCNJ	TCNJ seminars	3/31/2011	\$275.00	\$0.00
Jillian Potash	11-01722	TCNJ	TCNJ seminars	3/31/2011	\$150.00	\$0.00
Wyers, Warren, Nolan, & Toth	11-01818	Brett Dinovi & Associates, LLC	Preventing Bullying	2/4/2011	\$300.00	\$0.00
Edith Conroy	11-01670	LRC	Transitioning Stu/with disabilities	2/9/2011	\$7.25	\$ 7.38
S. Lewandowski	11-01670	LRC	Transitioning Stu/with disabilities	2/9/2011	\$7.25	\$0.00
Jennifer Miller	11-01670	LRC	Transitioning Stu/with disabilities	2/9/2011	\$7.25	\$0.00
Edith Conroy	N/A	Staff Develop W/S	Co-teaching workshop	3/30/2011	\$0.00	\$0.00

Participant's Name	Registration PO#	Vendor	Event	Event Date(s)	Registration Amount	Travel Reimbursement Amount
Heather Bhatt	11-01816	PIRI	The Brain & the Mind	4/7/2011	\$239.00	\$0.00
S. Lewandowski	11-01679	Stephanie Lewandowski	NASW-Annual Conference	5/2/2011	\$140.00	\$ 48.36
A. Hernandez	11-01680	Anna Hernandez	NASW-Annual Conference	5/2/2011	\$140.00	\$ 48.36
A.Hernandez	11-01733	Anna Hernandez	Obsessive-Compulsive course	5/3/2011	\$49.00	\$0.00
S. Lewandowski	11-01734	Stephanie Lewandowski	Obsessive-Compulsive course	5/3/2011	\$49.00	\$0.00
Total					\$2,340.75	\$225.70

C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 2)

On motion of Mr. O’Grady and seconded by Mrs. Boyne and carried by a vote of 7-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Finance, Facilities & Transportation resolutions C.1- 2 as indicated. Mr. Halm and Mrs. Silvestrov were absent.

1. FINANCE

a. Bills and Claims List

That the Robbinsville Board of Education upon recommendation of the Superintendent approve payment of the Bills & Claims List for the period ending January 25, 2011 as indicated.

Accounts Payable	
Fund	
11 - General Fund	\$1,364,601.53
12 - Capital Outlay	\$7,097.90
20 - Special Revenue	\$30,118.77
40 - Debt Service	\$3,497,777.51
60 - Enterprise Fund	\$422.00
Total Accounts Payable	\$4,900,017.71
Payroll	
December 30, 2010	\$953,980.97
January 15, 2011	\$966,822.35
Total Payroll	\$1,920,803.32
Total Bill List	\$6,820,821.03

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Robert M. DeVita, Board Secretary/School Business Administrator, certify that as of December 31, 2010 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Report of the Board Secretary

That the Robbinsville Board of Education upon recommendation of the Superintendent accept the Report of the Board Secretary for the period ending December 31, 2010.

d. Report of the Treasurer

That the Robbinsville Board of Education upon recommendation of the Superintendent accept the Treasurer's Reports for the period ending December 31, 2010.

e. Transfer Report – January 25, 2011

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the transfers totaling \$37,327.99 for the period ending January 25, 2011 as indicated.

Date	Amount	Account From	Account To	Description
01/25/11	\$6,400.00	11-000-213-300-07-02 Health Services	11-000-230-334-07-02 Architect	Architectural services for ESIP
01/25/11	\$9,448.00	11-000-262-300-07-00 Facility Services	11-000-230-334-07-02 Architect	Architectural services for ESIP
01/25/11	\$8,000.00	11-402-100-600-06-01 Athletic Supplies	11-190-100-610-01-01 Instructional Supplies	Graduation supplies and toner cartridges
01/25/11	\$1,500.00	11-000-213-600-01-00 Health Supplies	11-190-100-610-01-01 Instructional Supplies	Graduation supplies and toner cartridges
01/25/11	\$85.00	11-000-213-500-01-00 Other Purchased Health Services	11-000-230-530-01-00 Postage	UPS / postage
01/25/11	\$193.64	11-215-100-106-04-03 ESY Pre-school	11-215-100-320-04-00 Purchased Services	Mad Science program for the pre-school
01/25/11	\$125.13	11-204-100-610-04-01 LLD Supplies	11-215-100-320-04-00 Purchased Services	Mad Science program for the pre-school
01/25/11	\$155.62	11-000-219-104-04-02 CST Summer Work	11-215-100-320-04-00 Purchased Services	Mad Science program for the pre-school
01/25/11	\$5,500.00	11-204-100-101-04-03 LLD ESY Salaries	11-150-100-101-04-01 Home Instruction Salaries	Home instruction salaries
01/25/11	\$643.72	11-000-216-100-04-01 ESY Speech Salary	11-000-219-600-04-01 CST Supplies	Testing materials
01/25/11	\$800.00	11-000-216-04-01 Speech Contracted Services	11-000-219-600-04-01 CST Supplies	Testing materials
01/25/11	\$1,405.88	11-000-230-332-07-01 Auditor	11-000-230-530-07-00 Postage	Postage stamps for district survey
01/25/11	\$1,771.00	11-000-230-332-07-01 Auditor	11-000-251-330-07-03 Professional Services	Consultant to finalize Section 15 Grant
01/25/11	\$1,300.00	11-000-262-610-05-00 Custodial Supplies	11-000-262-800-05-00 Misc	Facility direct program and training
Total	\$37,327.99			

f. Submission of Solar Photovoltaic Project to NJDOE - RHS

BE IT RESOLVED that the Robbinsville Board of Education upon recommendation of the Superintendent approve the submission of the Solar Photovoltaic Project at Robbinsville HS (DOE Project # 21-5510-030-10-2000) to the New Jersey Department of Education for review and Department approval as another capital project with no state funding and Amendment of the 2005-10 Long Range Facilities Plan to be consistent with this Project. Further The Board authorizes Spiezele Architectural Group Inc, to make this submission to the Department of Education on behalf of the district.

g. Submission of Solar Photovoltaic Project to NJDOE - PRMS

BE IT RESOLVED that the Robbinsville Board of Education upon recommendation of the Superintendent approve the submission of the Solar Photovoltaic and roofing replacement Project at Pond Road Middle School (DOE Project # 21-5510-040-10-1000) to the New Jersey Department of Education for review and Department approval as another capital project with no state funding and Amendment of the 2005-10 Long Range Facilities Plan to be consistent with this Project. Further The Board authorizes Spiezle Architectural Group Inc, to make this submission to the Department of Education on behalf of the district.

h. Submission of Solar Photovoltaic Project to NJDOE - SES

BE IT RESOLVED that the Robbinsville Board of Education upon recommendation of the Superintendent approve the submission of the Solar Photovoltaic and roofing replacement Project at Sharon Elementary School (DOE Project # 21-5510-050-10-1000) to the New Jersey Department of Education for review and Department approval as another capital project with no state funding and Amendment of the 2005-10 Long Range Facilities Plan to be consistent with this Project. Further The Board authorizes Spiezle Architectural Group Inc, to make this submission to the Department of Education on behalf of the district.

i. Qualified Purchasing Agent

That the Robbinsville Board of Education, upon recommendation of the Superintendent approves an increase in the bid threshold and appoints a Qualified Purchasing Agent pursuant to N.J.S.A. 18A:18A-3a and N.J.A.C.5:34-5 et seq.

WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to \$36,000.00; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as Qualified Purchasing Agent; and

WHEREAS, Robert M. DeVita possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, Robbinsville Board of Education desires to increase the bid threshold as provided in N.J.S.A.18A:18A-3; now therefore, be it

RESOLVED, that the governing body of the Robbinsville Board of Education, in the County of Mercer, in the State of New Jersey hereby increases its bid threshold to \$36,000.00; and be it further

RESOLVED, that the governing body hereby appoints Robert DeVita as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education and be it further

RESOLVED, that in accordance with N.J.A.C.5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and copy

of Robert M. DeVita's certification to the Director of the Division of Local Government Services.

j. Waiver of Requirements - Special Education Medicaid Initiative (SEMI) 2011-2012

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2011-2012, and;

Whereas, the Robbinsville Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved that the Robbinsville Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Mercer an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2011-2012 school year.

k. New Jersey School Development Authority (NJSDA) Grant Consultant

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve James P. Cardaneo to assist the district with NJSDA Grant, final submission, at a rate of \$50.00 per hour and not to exceed 50 hours.

l. Sale of School Vehicle to Robbinsville Township

The Robbinsville Board of Education upon recommendation of the Superintendent approve the sale of a 1997 Chevy GMC 16 passenger school bus, vin number 1GDHG31R2V1061487, to Robbinsville Township for \$1.

m. Acceptance of Grant Award

That the Robbinsville Board of Education upon recommendation of the Superintendent accept a donation for the RHS FIRST Robotics Team from Bristol Myers Squibb in the amount of \$6,000.00 to fund costs associated with regional competition.

n. Acceptance of Donation

That the Robbinsville Board of Education upon recommendation of the Superintendent accept with appreciation a donation designated for general operating support in the amount of \$4,000.00 from a source requesting to remain anonymous.

2. FACILITIES

a. Building Use

That the Robbinsville Board of Education upon recommendation of the Superintendent approve and ratify the Buildings and Grounds Use of Facilities Schedule for the months of February 2011 and March 2011.

XV. HEARING OF THE PUBLIC - None

XVI. OLD BUSINESS

- Mr. O’Grady brought up the topic of expectations for stipend positions, however since this is a negotiations matter, the discussion could not take place in Public Session.
- A discussion about class size as it relates to the budget took place. Mr. Mayer said that an ideal budget scenario would provide for 3 FTE positions (1 RHS / 1 SES – Reading Recovery / 1 PRMS – Guidance).
- Dr. Costanza touched on a variety of topics, some of which included the private school meeting facilitated by Mr. Mayer and Dr. Foster, the Community Values Survey and the direction in which the district is heading. He is proud of the talent, values and phenomenal programs offered in Robbinsville.
- Mr. Kasper asked about the status of the E-Rate application. Mr. Mayer indicated that the application had been filed earlier in the day.

XVII. NEW BUSINESS

- The Board decided to approach the Solar PPA proposal review at committee level (FFT) rather than at the level of the full board.
- The meeting schedule for the budget was discussed. Dates include:
 March 1 – Special Meeting to adopt a tentative budget
 March 22 – Public Budget Hearing (as part of the monthly meeting)

XVIII. MOTION TO HOLD SPECIAL MEETING

On motion of Mr. O’Grady and seconded by Mr. Kasper and carried by a vote of 7-0, the Robbinsville Board of Education, voted to hold a special meeting on March 1, 2011 for the purpose of adopting a tentative budget. Mr. Halm and Mrs. Silvestrov were absent.

XIX. NEW BUSINESS – Continued

- Board members were asked to keep March 29 open in the event that an additional budget meeting needs to take place.
- Mr. Rea expressed appreciation for the anonymous donation.
- Election Discussion – March 8 deadline for Board applicants / Superintendent recommendation not to change voting hours
- Annual REF Recognition and Casino Night – Jim O’Donnell to be recognized

XX. ADJOURNMENT

On motion of Mr. Kasper and seconded by Mrs. DeVito and carried by a vote of 7-0, the Robbinsville Board of Education, voted to adjourn the January 25, 2011 meeting at 8:40 PM.

Respectfully submitted,

Robert M. DeVita
 School Business Administrator / Board Secretary

Personnel items for Board Approval (as of 1/20/11):

Agenda Date	Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion	
1. Employment of Staff:										
c. Non-Certificated Staff:										
1/25/2011	Karen	McCarthy	Bus Driver	Trans.	Revise schedule	1/1/2011	6/30/2011	n/a	\$ 27.07	Pay based on hourly rate. Due to a schedule change, revised route will be 6.25 hours per day
1/25/2011	Anne	Quinn	Bus Aide	Trans.	Revise schedule	1/1/2011	6/30/2011	n/a	\$ 14.66	Pay based on hourly rate. Due to a schedule change, revised route will be 6.25 hours per day
1/25/2011	Eileen	Katzman	Secretary	PRMS	Approve leave	2/8/2011	on or about 5/6/2011			FMLA will begin 2/8/11 and continue through 5/6/11 using paid sick leave, pending doctor's clearance.
d. Substitutes:										
1/25/2011	Christine	McCahery	Substitute Teacher	District	Appoint Substitute	11/16/2010	6/30/2011	n/a	\$ 75	Rate per day. Currently PT Instructional Asst.
2. Placement on the Salary Guide:										
1/25/2011	Scott	Brettell	Teacher	RHS	Approve Advancement	2/1/2011	6/30/2011	MA/6	\$ 54,993	Advancement on Salary guide prorated for remainder of 2010-11 year.
1/25/2011	Annette	Deck	District Information Coordinator	District	Approve Advancement	2/1/2011	6/30/2011	BA+30/6	\$ 53,804	Advancement on Salary guide prorated for remainder of 2010-11 year.
1/25/2011	Steven	DiMatteo	Teacher	SES	Approve Advancement	2/1/2011	6/30/2011	BA+30/3	\$ 51,105	Advancement on Salary guide prorated for remainder of 2010-11 year.
1/25/2011	Robyn	Thomas	Teacher	PRMS	Approve Advancement	2/1/2011	6/30/2011	MA+15/5	\$ 55,101	Advancement on Salary guide prorated for remainder of 2010-11 year.
1/25/2011	Catherine	Zahn	Teacher	SES	Approve Advancement	2/1/2011	6/30/2011	BA+15/17	\$ 73,660	Advancement on Salary guide prorated for remainder of 2010-11 year.
3. Extra Work/Extra Pay:										
a. Athletics:										
1/25/2011	Tom	Brettell	Baseball Coach	RHS	Approve Head Coach	2/1/2011	6/30/2011	3	\$7,431.00	Stipend (per WTEA Agreement)
1/25/2011	Scott	Brettell	Baseball Coach	RHS	Approve Asst. Coach	2/1/2011	6/30/2011	3	\$5,385.00	Stipend (per WTEA Agreement)
1/25/2011	Matt	Mayo	Baseball Coach	RHS	Approve Asst. Coach	2/1/2011	6/30/2011	3	\$5,385.00	Stipend (per WTEA Agreement)

1/25/2011	Sean	Flynn	Baseball Coach	RHS	Approve Asst. Coach	2/1/2011	6/30/2011	3	\$5,385.00	Stipend (per WTEA Agreement)
1/25/2011	Christine	Cabarle	Softball Coach	RHS	Approve Head Coach	2/1/2011	6/30/2011	3	\$7,431.00	Stipend (per WTEA Agreement)
1/25/2011	Danielle	Juricic	Softball Coach	RHS	Approve Asst. Coach	2/1/2011	6/30/2011	3	\$5,385.00	Stipend (per WTEA Agreement)
1/25/2011	Chris	Penna	Boys Lacrosse	RHS	Approve Head Coach	2/1/2011	6/30/2011	3	\$7,431.00	Stipend (per WTEA Agreement)
1/25/2011	Mike	Giarusso	Boys Lacrosse	RHS	Approve Asst. Coach	2/1/2011	6/30/2011	2	\$5,062.00	Stipend (per WTEA Agreement)
1/25/2011	Rich	Gildner	Boys Golf	RHS	Approve Head Coach	2/1/2011	6/30/2011	3	\$5,816.00	Stipend (per WTEA Agreement)
1/25/2011	Jonathan	Hutchinson	Boys Spring Track	RHS	Approve Head Coach	2/1/2011	6/30/2011	3	\$7,431.00	Stipend (per WTEA Agreement)
1/25/2011	Mike	Walker	Girls Spring Track	RHS	Approve Head Coach	2/1/2011	6/30/2011	3	\$7,431.00	Stipend (per WTEA Agreement)
1/25/2011	Tara	Cumberland	Girls Spring Track	RHS	Approve Asst. Coach	2/1/2011	6/30/2011	3	\$5,385.00	Stipend (per WTEA Agreement)

c. Other:

1/25/2011	Rose	McGlew	Social Studies Curriculum Writing Grade 5	District	Approve Curriculum Writer	2/1/2011	6/30/2011	n/a	\$ 340.00	rate is \$34 per hour-not to exceed 10 hours.
1/25/2011	Robert	Morelli	Instructional Assistant	Special Services	Approve drama rehearsal hours	1/1/2011	4/29/2011	n/a	\$ 16.66	Hourly rate based on WTEA Agreement. Mr. Morelli will assist student during drama rehearsals.