



PUBLIC SESSION MINUTES

BOARD OF EDUCATION

Mr. Michael Reca, President

Mr. Matthew O'Grady, Vice President

Mrs. Carol Boyne

Dr. Vincent J. Costanza

Mrs. Sharon DeVito

Mrs. Florence Gange

Mr. Thomas Halm, Jr.

Mr. Richard Kasper

Mrs. Faith Silvestrov

SUPERINTENDENT OF SCHOOLS

Mr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Mr. Robert DeVita

ROBBINSVILLE BOARD OF EDUCATION
PUBLIC SESSION AGENDA

June 28, 2011

I. CALL TO ORDER PUBLIC MEETING

Board President Mike Reca called the June 28, 2011 meeting of the Robbinsville Board of Education to order at 6:05 PM.

II. STATEMENT OF PUBLIC MEETINGS

Mr. Reca read the Statement of Public Meetings.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mr. Halm and Mr. O'Grady were absent. All other Board members were present. Also present were Steven J. Mayer, Superintendent, Kathleen A. Foster, Assistant Superintendent, and Robert M. DeVita, School Business Administrator / Board Secretary.

V. MOTION TO CONVENE IN EXECUTIVE SESSION

On motion of Mrs. Boyne and seconded by Mrs. DeVito, the Board voted (7 – 0) to enter into Executive Session at 6:07 PM to discuss the following matters. Mr. Halm and Mr. O'Grady were absent.

- Personnel Interview – Assistant Principal
- Negotiations Update

VI. MOTION TO RESUME PUBLIC SESSION

On motion of Mrs. Boyne and seconded by Mr. Kasper, the Board voted (7 – 0) to resume Public Session at 7:00 PM. Mr. Halm and Mr. O'Grady were absent.

VII. BOARD PRESIDENT'S REPORT – Mr. Mike Reca

Mr. Reca introduced RHS Athletic Director Curtis Wyers. Mr. Myers recognized the athletes that participated in Winter and Spring sports. He cited an array of team and individual accomplishments. Board members were supportive of impressed by Mr. Wyers, his coaching staff, and all of the RHS athletes.

Dr. Foster recognized Dr. Sanford Overton, RHS teacher of Honors Biology. Dr. Overton thanked Jim Lazzaro, Esq. for his time in serving as a judge for the Forensics Club's Mock Trials. Dr. Overton introduced several members of the Honors Biology class for a 3-D animated presentation on plant and animal cells. The Board applauded the students' work.

Third grade teacher Cathy Zahn provided a power point presentation detailing her participation in the Nathanael Greene Liberty Fellowship. Over the course of the four year project, she and two other district teachers expanded their knowledge of American History.

VIII. SUPERINTENDENT'S REPORT – Mr. Steven J. Mayer

Program Director Pamela Elmi provided the Board with a status report on the newly established Robbinsville Extended Day Program. She provided updates in the areas of marketing, general operations, curriculum, parent relations, facilities, new hires (including 50% former S.A.F.E. employees) and enrollment. At the time of the report enrollment figures appeared promising and are expected to increase as the summer progresses. Current enrollment figures follow:

- Before Care: 139
- After Care: 176
- Discover Kindergarten: 66
- Quantum Leap: 3

Ms. Elmi thanked the Board for providing the opportunity, support and resources to create what all anticipate will be a successful program.

IX. SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Robert DeVita

Mr. DeVita reported that the Business Office is in the process of 2010 – 2011 year end close out and indicated that from a financial perspective the district is on target and looking good. He informed the Board that Kim Keener and John Blair were attending an Energy Education conference in Chicago and, based upon the district's cohesive teamwork, adherence to the program, and energy savings results, they were asked to present at the national conference in October.

Mr. DeVita noted that the dollar amount in resolution C1.j (Core Network Upgrade) – originally listed as \$173,505.50 – should be amended to read \$163,740.50. He thanked Technology Coordinator Derek Linebarger for his work in facilitating the upgrade.

X. MINUTES (Attachments)

On motion of Mrs. Boyne and seconded by Mrs. Gange and carried by a vote of 5 – 0, the Robbinsville Board of Education upon recommendation of the Superintendent approved the minutes of the following meetings as amended. Mr. Kasper and Mrs. Silvestrov abstained. Mr. Halm and Mr. O'Grady were absent.

- May 31, 2011 – Executive Session
- May 31, 2011 – Public Session

XI. COMMITTEE REPORTS

A. COMMUNITY RELATIONS – Mrs. Sharon DeVito

Mrs. DeVito reported on the June 7, 2011 Community Relations Committee meeting. Discussion items included:

- Get Out To Vote Campaign
- Superintendent E-Blasts to keep community informed and engaged
- Performing Arts Department – Considering no-charge invitations to Senior Citizens
- National Night Out – August 2, 2011 – Community Relations Committee tent for the parents of children under 5
- Next regular C.R. meeting scheduled for September 6, 2011

B. EDUCATION, DEVELOPMENT & POLICY – Mrs. Faith Silvestrov

Mrs. Silvestrov reported on the following matters discussed during the June 14, 2011 Education, Development & Policy Committee meeting:

- Policies scheduled for first and second level reading / adoption
- Summer Reading Lists
- Student Teacher Placements
- Curriculum Updates – Work continues on K-3 LAL, 4-8 SS, K-8 Science, Biology, AP Probability & Statistics, AP Psychology, World History, and K-3 Math
- Acceptance of Teen Pep Grant Application
- Instructional Priorities for 2011-2012 – Support for struggling learners including Basic Skills as well as Gifted & Talented students / Content area support at high school level
- Next committee meeting scheduled for Monday, July 11, 2011

Additional Note: Mr. Rea requested that the committee review the Graduation policy.

C. PERSONNEL – Mrs. Sharon DeVito

Mrs. DeVito reported on the following matters discussed during the June 21, 2011 Personnel Committee meeting:

- Special Education Staffing
- R.E.D. Presentation
- Job Descriptions scheduled for approval
- Resolution authorizing the Superintendent to hire
- Next committee meeting scheduled for July 19, 2011

D. FINANCE, FACILITIES, & TRANSPORTATION – Mrs. Carol Boyne

Mrs. Boyne reported on the following matters discussed during the June 22, 2011 meeting of the FFT committee:

- 2011-2012 Goals
- Areas of Focus – Space (facilities & finance options, Sharon A.C.) / Interim Space / Budgetary needs related to programs / Transportation & Walker Routes
- 2010-2011 Budget Review – Annual surplus target = \$400K (\$500K this year due to one-time additional revenue) / \$100-\$150K to go into a maintenance reserve account
- PPA – Timeline to be recalibrated
- Establish Petty Cash Account of \$200 for R.E.D.
- Proposed Legislation for Health Benefits
- Tuition Student – Special Education
- Student Activity Fees – Tier II Pricing Adjustment
- Kindergarten Tuition Students
- Next committee meeting scheduled for July 20, 2011

A conversation regarding the possibility of accepting from 20 – 22 kindergarten students at Windsor on a tuition basis took place. The district did some preliminary comparative research to determine similar opportunities surrounding schools / districts currently offer as well as possible pricing options. Mr. Mayer indicated that tuition in the range of \$4,000 - \$6,500 would keep the district competitive. Further discussion at all levels will take place.

E. NEGOTIATIONS – Mrs. Carol Boyne

Mrs. Boyne reported that a motion for impasse / unfair labor practice has been filed by the union. She noted that at the most recent negotiations meeting all WTEA representatives walked out during Mr. Halm's opening comments. She also stated that PERC ruled in favor of the impasse which will result in mediation.

XII. HEARING OF THE PUBLIC

None

XIII. RESOLUTIONS BEING PRESENTED FOR APPROVAL

A. PERSONNEL (A.1 –5)

On motion of Mrs. Boyne and seconded by Mrs. DeVito and carried by a vote of 7-0, the Robbinsville Board of Education voted to approve resolutions A.1 – 5 on the Personnel Agenda (pages 18-27) and as indicated below. Mr. Halm and Mr. O’Grady were absent

4. JOB DESCRIPTION – SOCIAL WORKER (Attachment)

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a revised job description for the position of Social Worker.

5. AUTHORIZATION TO HIRE

That the Robbinsville Board of Education grant authority to the Superintendent to hire district personnel in between monthly meetings of the Board of Education during the period of July 1, 2011 through August 31, 2011.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 –10)

On motion of Mrs. Silvestrov and seconded by Mrs. Gange and carried by a vote of 7-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Education, Development & Policy resolutions B.1 – 10 as indicated. Mr. Halm and Mr. O’Grady were absent.

1. POLICIES & REGULATIONS – FIRST READING (Attachments)

That the Robbinsville Board of Education upon recommendation of the Superintendent review the following policies and regulations at the level of first reading.

- P0144 Board Member Orientation and Training
- P2440 Summer Session
- R2440 Summer Session
- P3125.2 Employment of Substitute Teachers
- P5350 Pupil Suicide Prevention
- P5512 Harassment, Intimidation and Bullying (M)
- R5512 Harassment, Intimidation, or Bullying Investigation Procedure (M)

- P5600 Pupil Discipline / Code of Conduct (M)
- P6620 Petty Cash (M)
- P8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)
- R8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)

2. POLICIES & REGULATIONS – SECOND READING & ADOPTION (Attachments)

That the Robbinsville Board of Education upon recommendation of the Superintendent review and adopt the following policies and regulations.

- P1110 Organizational Chart
- P7510 Use of School Facilities

3. STUDENTS ENTERING GRADE 9 SUMMER READING (Attachments)

That the Robbinsville Board of Education upon recommendation of the Superintendent approve *You Don't Know Me* by David Klass as the required 2011 summer reading selection for students entering grade 9.

4. POND ROAD MIDDLE SCHOOL SUMMER READING LIST (Attachments)

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the required 2011 Summer Reading List for students in grades 6 - 8. Students will be required to read the mandatory selection as indicated below as well as one book from the suggested reading list. (Attachment)

- Grade 6 – *Firegirl*, Tony Abbott
- Grade 7 – *Tangerine*, Edward Bloor
- Grade 8 – *The 7 Habits of Highly Effective Teens*, Sean Covey

5. JUNIOR PRACTICUM EXPERIENCE – Fall 2011 Semester

That the Robbinsville Board of Education upon recommendation of the Superintendent grant permission for the following TCNJ students to complete their Junior Practicum Experience at Robbinsville High School as a component of their Secondary Methods Course for their teaching programs.

<u>Student Name</u>	<u>Student Name</u>	<u>Student Name</u>	<u>Student Name</u>
Shawn Brown	Amanda DeFiccio	Maria Grady	Andrew Roberto
Anna Burd	Danielle Dilts	Scott Hartman	Rachael Scheuerman
Thomas Callahan	Alex Estela	Patrick Johnson	Ashley Sogluizzo
Dominic Capuano	Nicole Flynn	Todd Kaiser	James Yates
Stephanie Carr	Anthony Gigliotti	Matthew Lee	Jason Zegarski

6. STUDENT TEACHER PLACEMENTS

That the Robbinsville Board of Education upon recommendation of the Superintendent grant permission for the following individuals to serve as student teachers to meet the requirements of their teaching programs.

<u>Student Name</u>	<u>College / University</u>	<u>Term</u>	<u>Cooperating Teacher</u>
Jennifer Davis	Rider	Fall 2011	Peg Zargiel – K
Ross Leebaw	Rider	Fall 2011	Cathy Zahn – 3
Peter Klapsogearge	Rider	Fall 2011	Kim Raymond – 1
Ian Hunter	Rider	Fall 2011	Brenda John Goodstein – 3
Angelina Aschettino	Rider	Fall 2011	Rebekah Territo – HS Eng.
Jennifer Grescavage	Rider	Fall 2011	Haydee Donza – HS Spanish
Amy Crowe	Rider	Spring 2012	Renee Mering – 4
Danielle Francis	Rider	Spring 2012	Carol Hotchkiss – 4
Angelique Lee	Rider	Spring 2012	Linda Biondi – 4
Catherine Wood	Rider	Spring 2012	Donna Mayer – 4
Bradley Todd	Rider	Spring 2012	Michael Passafaro – 5
Geoffrey Greene	Rider	Spring 2012	Debra Bella – HS History

7. ADMINISTRATIVE INTERNSHIPS

That the Robbinsville Board of Education upon recommendation of the Superintendent approve Scott Brettel and Naoma Cordi-Green (both attending Rider University) as Administrative Interns for the 2011-2012 school year to meet the requirements of their administration programs.

8. PERMISSION TO PRACTICE

That the Robbinsville Board of Education upon recommendation of the Superintendent grant permission for the Robbinsville High School Football Team to begin practice for the 2011 football season on August 8, 2011.

9. SPECIAL SERVICES

a. Tuition Student: Multiply Disabled Class

The Robbinsville Board of Education upon recommendation of the Superintendent accepts student #120032 from the Jackson Board of Education for the Multiply Disabled program at Robbinsville High School. Tuition for the 2011 – 2012 school year will be assessed at \$31,775 as per N.J.A.C. 6A:23A – 17. The Jackson Board of Education shall also be responsible for all costs for the one-to-one aide required in student’s IEP.

b. Tuition Contract: Mercer County Special Services School District

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the following tuition contracts with Mercer County Special Services School District in the amount of \$706,915.00 as indicated:

- 2011 Extended School Year (ESY) – (July 11 – August 12, 2011) = \$85,385.00
- 2011-2012 School Year Tuition Contract = \$621,530.00

<u>Student ID #</u>	<u>2011 ESY</u>	<u>2011-2012 School Year</u>
11-01RE	\$5,350.00	\$38,948.00
11-02RE	\$6,550.00	\$47,684.00
11-04RE	\$6,550.00	\$47,684.00
11-05RE	\$6,550.00	\$47,684.00
11-07RE	\$7,175.00	\$52,234.00
11-10RE	\$7,175.00	\$52,234.00
11-08RE	\$5,775.00	\$42,042.00
11-06RE	\$7,175.00	\$52,234.00
11-13RE	\$7,175.00	\$52,234.00
11-14RE	\$5,775.00	\$42,042.00
11-12RE	\$7,175.00	\$52,244.00
11-09RE	\$5,775.00	\$42,042.00
11-03RE	<u>\$7,175.00</u>	<u>\$52,234.00</u>
Total	\$85,385.00	\$621,530.00

c. One-to-One Student Aide Contract: Mercer County Special Services School District

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract with Mercer County Special Services School District in the amount of \$137,655.00 for provision of one-to-one student aides as indicated:

- 2011 Extended School Year (ESY) - (July 11 – August 12, 2011) = \$16,625.00
- 2011-2012 School Year = \$121,030.00

<u>Student ID #</u>	<u>2011 ESY</u>	<u>2011-2012 School Year</u>
11-10RE	\$4,750.00	\$34,580.00
11-14RE	\$4,750.00	\$34,580.00
11-12RE	\$4,750.00	\$34,580.00
11-02RE	\$2,375.00	\$17,290.00
Total	\$16,625.00	\$121,030.00

d. Tuition Contract: Bridge Academy

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a tuition contract with Bridge Academy in the amount of \$8,040.00 for the 2011 Extended School Year (ESY) (June 27 – July 28, 2011) as indicated:

<u>Student ID #</u>	<u>2011 ESY</u>
11-31RE	\$2,300.00
11-32RE	\$2,300.00
11-34RE	\$3,440.00
Total	\$8,040.00

e. Tuition Contract: Princeton Child Development Institute

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a tuition contract with Princeton Child Development Institute in the amount of \$191,619.56 as indicated:

- 2011 Extended School Year (ESY) (July 5 – August 12, 2011) = \$26,588.36
- 2011-2012 School Year = \$165,031.20

<u>Student ID #</u>	<u>2011 ESY</u>	<u>2011-2012 School Year</u>
11-29RE	\$13,294.18	\$82,515.60
11-28RE	\$13,294.18	\$82,515.60
Total	\$26,588.36	\$165,031.20

f. Tuition Contract: New Road School of Parlin

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a tuition contract with The New Road School of Parlin in the amount of \$88,775.40 as indicated:

- 2011 Extended School Year (ESY) (July 1 – August 12, 2011) = \$12,682.20
- 2011-2012 School Year = \$76,093.20

<u>Student ID #</u>	<u>2011 ESY</u>	<u>2011-2012 School Year</u>
11-24RE	\$6,341.10	\$38,046.60
11-26RE	\$6,341.10	\$38,046.60
Total	\$12,682.20	\$76,093.20

g. Tuition Contract: Newgrange School

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a tuition contract with the Newgrange School for Student # 11-35RE in the amount of \$53,656.22 as indicated:

- 2011 Extended School Year (ESY) (July 6 – August 16, 2011) = \$7,521.90
- 2011-2012 School Year = \$46,134.32

h. Tuition Contract: Eden Autism Services

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a tuition contract with Eden Autism Services for student # 11-27RE in the amount of \$74,727.18 as indicated:

- 2011 Extended School Year (ESY) (July 5 – August 19, 2011) = \$11,601.48
- 2011-2012 School Year = \$63,125.70

i. Service Contract: Itinerant Teacher of the Deaf - Middlesex County Educational Services Commission

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract with Middlesex County Educational Services Commission for 2011-2012 to provide 2 hours per week of Itinerant Teacher of the Deaf services at \$140.00 per hour as indicated:

<u>Student ID #</u>	<u>Amount per Week</u>	<u>2011-2012 School Year</u>
210208	\$280.00	\$11,200.00
180159	\$280.00	\$11,200.00
190190	\$280.00	\$11,200.00
210011	\$280.00	\$11,200.00
Total	\$1,120.00	\$44,800.00

j. Service Contract: NJ Commission for the Blind & Visually Impaired

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract for services with the NJ Commission for the Blind and Visually Impaired in the amount of \$20,700.00 as indicated:

<u>Student ID #</u>	<u>2011-2012 School Year</u>
140109	\$11,500.00
250002	\$ 4,100.00
11-07RE	\$ 1,700.00
11-02RE	\$ 1,700.00
11-16RE	\$ 1,700.00
Total	\$20,700.00

k. Service Contract: Invo Health Care Associates, Inc.

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a service contract with Invo HealthCare Associates, Inc. in the amount of \$2,640.00 to provide physical therapy for the following students during the Extended School Year Program.

<u>Student ID #</u>	<u>Student ID #</u>	<u>Student ID #</u>
140071	210010	240001
140118	219911	240002
190042	230185	240007
200036	230186	250002
200155		250007

l. Nursing Services Contract: Bayada Nursing Services

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract with Bayada Nursing Services in the amount of \$126,280.00 as indicated:

- 2011 Extended School Year (ESY) (July 11 – August 12, 2011) = \$15,400.00
- 2011-2012 School Year = \$110,880.00

<u>Student ID#</u>	<u>2011 ESY</u>	<u>2011-2012 School Year</u>
11-04RE	\$7,700.00	\$55,440.00
11-05RE	\$7,700.00	\$55,440.00
Total	\$15,400.000	\$110,880.00

m. Authorization of Professional Services

That the Robbinsville Board of Education, upon recommendation of the Superintendent, authorize the following individuals to complete CST Evaluations during the period of July 1, 2011 to June 30, 2012 as indicated.

<u>Name</u>	<u>Specialty</u>	<u>Cost per Evaluation/Report</u>
Dr. William Hayes – Alexander Rd. Associates	Psychiatry	\$450.00
Dr. Charles Martinson– Alexander Rd. Associates	Psychiatry	\$450.00
Dr. Dorothy Pietrucha	Neurology	\$175.00
Dr. Chester Minarcik	Neurology	\$400.00

n. Realtime Information Technology Contract Renewal

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract renewal for Realtime Information Technology in the amount of \$5,875.00 to provide the Special Education Management/IEP Writer for the Department of Special Services from July 1, 2011 to June 30, 2012.

o. Staff Attendance at Summer IEP Meetings

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve all teachers employed by the district to attend summer IEP meetings on an as needed basis at the rate of \$34 per hour.

10. WORKSHOPS

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the list of upcoming professional development workshops scheduled to take place during the 2011-2012 school years.

<u>Participant's Name</u>	<u>Vendor</u>	<u>Event</u>	<u>Event Date(s)</u>	<u>Registration Amount</u>	<u>Reimbursement</u>	<u>Travel Amount</u>
Jillian Potash	Jillian Potash	Teacher Leader W/S	06/28-29/2011	\$ 25.00		N/A
Kim Keener & John Blair	NJSBAIG	Boiler Operation Seminar	7/8/2011	\$ 100.00		N/A
Nicole Bootier	NE Found. for Children	Responsive Classroom	07/12-13/2011	\$ 350.00	\$	54.56
Mke Reca	N/A	Board Goal Setting	7/18/2011	\$ 10.00		N/A
Matt O'Grady	N/A	Board Goal Setting	7/18/2011	\$ 10.00		N/A
Carol Boyne	N/A	Board Goal Setting	7/18/2011	\$ 10.00		N/A

Participant's Name	Vendor	Event	Event Date(s)	Registration Amount	Travel Reimbursement Amount
Vincent Costanza	N/A	Board Goal Setting	7/18/2011	\$ 10.00	N/A
Sharon DeVito	N/A	Board Goal Setting	7/18/2011	\$ 10.00	N/A
Florence Gange	N/A	Board Goal Setting	7/18/2011	\$ 10.00	N/A
Thomas Halm	N/A	Board Goal Setting	7/18/2011	\$ 10.00	N/A
Richard Kasper	N/A	Board Goal Setting	7/18/2011	\$ 10.00	N/A
Fatih Silvestrov	N/A	Board Goal Setting	7/18/2011	\$ 10.00	N/A
Bob DeVita	N/A	Board Goal Setting	7/18/2011	\$ 10.00	N/A
Steven Mayer	N/A	Board Goal Setting	7/18/2011	\$ 10.00	N/A
Kathie Foster	N/A	Board Goal Setting	7/18/2011	\$ 10.00	N/A
Baninder Mahabir	FEA/NJ L2L	Curriculum Showcase	8/4/2011	\$ 99.00	N/A
Christine Cabarle	Ocean Cty. College	AP Psyche Institute	08/15-18/2011	\$ 850.00	N/A
Jennifer Miller	NJSC	NJSC 2011 conference	10/11/2011	\$ 125.00	N/A
Jessica Toth	NJSC	NJSC 2011 conference	10/11//2011	\$ 125.00	N/A
Jennifer Miller	NSTA	NSTA 2011 conference	11/10-12/2011	\$ 155.00	\$ 1,365.90
Jessica Toth	NSTA	NSTA 2011 conference	11/10-12/2011	\$ 155.00	\$ 1,365.90
TOTAL				\$ 2,104.00	\$ 2,786.36

C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)

On motion of Mrs. Boyne and seconded by Mrs. DeVito and carried by a vote of 7-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Finance, Facilities & Transportation resolutions C.1a – i, C.1k – l & C.2 – 3. Mr. Halm and Mr. O’Grady were absent.

On motion of Mrs. Boyne and seconded by Mrs. Gange and carried by a vote of 5 – 0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Finance, Facilities & Transportation resolution C.1j (Core Network Upgrade) as amended. Dr. Costanza and Mr. Kasper abstained. Mr. Halm and Mr. O’Grady were absent.

1. FINANCE

a. Bills and Claims List (Attachment)

That the Robbinsville Board of Education upon recommendation of the Superintendent approve payment of the Bills & Claims List for the period ending June 28, 2011 as indicated.

Accounts Payable	
Fund	
11 - General Fund	\$ 620,832.53
12 - Capital Outlay	\$ 37,263.94
20 - Special Revenue	\$ 69,957.12
40 - Debt Service	\$ -
60 - Food Service Fund	\$ 74,129.43
61 - R.E.D.	\$ 2,793.54
Total Accounts Payable	\$ 804,976.56
Payroll	
June 15, 2011	\$ 1,158,372.63
June 21, 2011	\$ 834,312.32
June 30, 2011	\$ 175,937.20
Total Payroll	\$ 2,168,622.15
Total Bill List	\$ 2,973,598.71

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Robert M. DeVita, Board Secretary/School Business Administrator, certify that as of May 31, 2011 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Report of the Board Secretary (Attachment)

That the Robbinsville Board of Education upon recommendation of the Superintendent accept the Report of the Board Secretary for the period ending May 31, 2011.

d. Report of the Treasurer (Attachment)

That the Robbinsville Board of Education upon recommendation of the Superintendent accept the Treasurer's Reports for the period ending May 31, 2011.

e. Transfer Report – June 28, 2011

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the transfers totaling \$265,077.69 for the period ending June 28, 2011 as indicated.

Amount	Account From	Account To	Description
\$2,588.00	20-254-100-600-04-10 ARRA IDEA Inst.l Supplies	20-254-400-731-04-10 ARRA IDEA Instructional Equipment	Exhaust hood for MD classroom
\$2,000.00	11-000-270-503-07-01 Aid in Lieu	11-000-270-161-07-07 Extra Work Bus Drivers	Extra work for bus drivers
\$500.00	11-000-270-503-07-01 Aid in Lieu	11-000-270-161-07-08 Extra Work Bus Aides	Extra work for bus aides
\$200.00	11-215-100-106-04-01 Salary, PSD Aides	11-215-100-101-04-02 Subs, PSD Teachers	PSD substitute teachers
\$1,000.00	11-000-216-320-04-01 Contracted Svcs, OT/PT/ Speech	11-000-100-565-04-01 Tuition MCSSD	Tuition to MCSSD
\$494.01	11-120-100-101-02-01 Salary, Grades 1 - 5 Teachers	11-110-100-101-02-01 Salary, Kindergarten	Kindergarten salary
\$267.00	11-120-100-101-02-01 Salary, Grades 1 - 5 Teachers	11-150-100-101-04-01 Salary, Home Instruction	Home instruction salary
\$2,137.98	11-213-100-101-04-01 Salary, Resource Room Teacher	11-213-100-106-04-01 Salary, Resource Room Aide	Resource room aide salary
\$10,000.00	11-000-291-270-07-03 Rx	11-000-291-220-07-01 FICA	District share of FICA
\$12,715.00	11-000-291-280-07-03 Tuition Reimbursement	11-190-100-640-03-01 Textbooks	New math textbooks due to State curriculum revision
\$7,285.00	11-000-291-280-07-02 Tuition Reimbursement	11-190-100-640-03-01 Textbooks	New math textbooks due to State curriculum revision
\$342.93	11-000-217-320-04-01 Extraordinary Services	11-000-217-100-04-01 Salaries, 1-to-1 Aides	Extra work performed by 1-to-1 aide
\$2,357.87	11-000-270-503-07-01 Aid in Lieu	11-000-270-161-07-05 Salary, Sub Drivers	Substitute bus drivers
\$178.52	11-000-262-420-05-10 Repair Services	11-000-262-490-05-01 Utilities, Water	Water utility bill for RHS

Amount	Account From	Account To	Description
\$736.91	11-000-270-503-07-01 Aid in Lieu	11-000-270-161-07-07 Salary, Bus Drivers	Extra work for bus drivers
\$610.00	11-140-100-101-01-01 Salary, Grades 9 - 12	11-150-100-101-04-01 Salary, Home Instruction	Home instruction salary
\$67.50	11-213-100-101-04-01 Salary, RR Teacher	11-215-100-101-04-02 PSD Substitutes	PSD substitute salary
\$2,475.00	11-000-261-420-05-02 Maintenance Services	12-000-260-730-05-00 B&G Equipment	New door at Sharon Road School
\$3,628.89	20-254-200-500-04-10 ARRA IDEA Basic Purch. Services	20-254-100-600-04-10 ARRA IDEA Basic Supplies	Supplies for the MD classroom
\$305.43	20-251-100-800-04-10 IDEA Pre-School	20-251-100-600-04-10 IDEA Pre-School Supplies	PSD supplies
\$1,262.23	20-255-100-600-04-10 ARRA IDEA Pre-School Supplies	20-255-100-100-04-00 ARRA IDEA Pre-School Salaries	Salaries for ESY
\$925.42	11-000-291-241-07-01 Pension	11-000-291-220-07-01 FICA	FICA
\$35,000.00	11-000-216-320-04-01 Speech / OT/PT Prof. Services	12-000-260-730-05-00 B&G Equipment	Field Lights
\$54,410.24	11-000-218-320-01-01 Guidance Professional Services	12-000-252-730-08-00 Technology Equipment	Technology infrastructure - switches
\$111,288.66	11-120-100-101-02-01 Salary, Grades 1 - 3	12-000-252-730-08-00 Technology Equipment	Technology infrastructure - switches
\$12,301.10	11-120-100-101-03-01 Salary, Grades 4 - 5	12-000-252-730-08-00 Technology Equipment	Technology infrastructure - switches
\$265,077.69			

f. End of Year Transfer Authorization

That the Robbinsville Board of Education, upon recommendation of the Superintendent, authorize the School Business Administrator to make the necessary end of year transfers as required by law. Board action will be taken at the July meeting to ratify the transfers.

g. Establish Maintenance Reserve Account

That the Robbinsville Board of Education, upon recommendation of the Superintendent, authorize the School Business Administrator to establish a Maintenance Reserve account as per N.J.A.C. 6A:23A – 14.2.

h. Transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Robbinsville Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Robbinsville Board of Education has determined that maximum amount of \$250,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Robbinsville Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

i. Professional Services Contract: Edvocate, Inc.

That the Robbinsville Board of Education upon recommendation of the Superintendent enter into a professional services contract with Edvocate, Inc., 756 Opatut Court, Toms River, NJ in the amount of \$9,975.00 to provide assistance to the Board in seeking a competitive contract for custodial and custodial management services.

j. Core Network Upgrade

The Robbinsville Board of Education upon recommendation of the Superintendent awards a contract to Transnet Corporation, 45 Columbia Road, Somerville, NJ in the amount of \$163,740.50 to purchase and install a core network upgrade. The contract pricing is being awarded as per the WSCA / NASPO contract agreement #73979. The district solicited 3 quotes under the WSCA Contract with Transnet Corporation the lowest quote.

k. Student Activity Fees - Revised Fee Schedule (Attachment)

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a revised Student Activity Fee schedule effective for the 2011-2012 school year.

l. Student Accident Insurance Program Renewal Agreement

That the Robbinsville Board of Education upon recommendation of the Superintendent accept a proposal from Bollinger Insurance Solutions to provide voluntary student accident insurance coverage for the 2011-2012 school year.

2. FACILITIES

a. Building Use (Attachments)

That the Robbinsville Board of Education upon recommendation of the Superintendent approve and ratify the Buildings and Grounds Use of Facilities Schedule for the months of July 2011 and August 2011.

3. TRANSPORTATION

a. Transportation Bid # T12-ESY-RESULTS

That the Robbinsville Board of Education upon recommendation of the Superintendent accepts Transportation Bid #T12-ESY and recognizes Raphael Bus Company as the low bidder. The route will run for the period of July 5, 2011 through August 12, 2011.

<u>T12-ESY</u>	<u>DAPPER</u>	<u>FIRST STUDENT</u>	<u>GST</u>	<u>RAPHAEL</u>	<u>RICK</u>
ESY-1	\$238.20	\$228.00	\$174.00	\$136.00	\$181.00
+/-	\$2.50	\$1.00	\$0.95	\$1.95	\$0.00
ESY-2	\$214.20	\$228.00	\$179.00	\$136.00	\$181.00
+/-	\$2.50	\$1.00	\$0.95	\$1.95	\$0.00

b. School Bus Evacuations

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept a report documenting completion of School Bus Emergency Evacuation Drills as a requirement of N.J.A.C. 6A:27-11.2.

Date: June 8, 2011
Time: Upon a.m. arrival (8:45-9:00am)
School: Sharon Elementary
Location: Rear of 234 Sharon Road in bus lane
Route Number(s): ELM-1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 18, 21, 22, 23
Person Overseeing: Janet Sinkewicz

Date: June 8, 2011
Time: Upon a.m. arrival (7:20-7:30am)
School: Robbinsville High School
Location: Curbside front of 155 Robbinsville-Edinburg Rd
Route Number(s): RHS-1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, & 13
Person Overseeing: Curtis Wyers

Date: June 8, 2011
Time: Upon a.m. arrival (8:20-8:30am)
School: Robbinsville High School (Pre-School)
Location: Curbside front of 155 Robbinsville-Edinburg Rd
Route Number(s): PKA-1, PKA-2
Person Overseeing: Curtis Wyers

Date: June 9, 2011
Time: Upon a.m. arrival (8:45-9:00am)
School: Windsor Elementary
Location: Front of 16 School Drive
Route Number(s): WDSK & WNDK
Person Overseeing: Janet Sinkewicz

Date: June 13, 2011
Time: Upon arrival (11:55am-12:05pm)
School: Robbinsville High School (Pre-School)
Location: Curbside front of 155 Robbinsville-Edinburg Rd
Route Number(s): PKP-1, PKP-2
Person Overseeing: Curtis Wyers

D. ROBBINSVILLE EXTENDED DAY (R.E.D.) – (D.1)

On motion of Mrs. Boyne and seconded by Mrs. Silvestrov and carried by a vote of 7-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Robbinsville Extended Day resolution D.1. Mr. Halm & Mr. O’Grady were absent.

1. R.E.D. PERSONNEL

a. R.E.D. Staffing – 10 Month Employees

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the employment of the following individuals as ten month employees effective September 1, 2011 as indicated.

<u>Name</u>	<u>R.E.D. Position</u>	<u>Hourly Rate</u>	<u>Notes</u>
Terri Bowers	Sub. Instructor (SES / PRMS)	\$20.00	2 – 10 hours / week as needed
Linda Field	Instructor (SES)	\$20.00	20.75 hours / week (AM & PM)
Gene Gray	Site Coordinator (PRMS)	\$25.00	14.4 hours/wk (PM)
Kevin Keener	Site Coordinator (SES)	\$16.50	16.25 hours/wk (PM)
Kristen Persichetti	Aide (PRMS)	\$12.00	26.25 hours / wk (AM & PM)
Jason Pilla	Aide (PRMS)	\$11.00	26.25 hours / wk (AM & PM)
Davetta Johnson	Aide (SES)	\$12.00	25 hours / wk (AM & PM)
Christina Williams	Reading Coach	\$34.00	25 hours / 1 week of Quantum Camp
Molly Damm	Volunteer	N/A	N/A
Alexa Pilla	Volunteer	N/A	N/A

b. Information Systems Coordinator - Technical Support

That the Robbinsville Board of Education upon recommendation of the Superintendent authorize Annette Deck to provide technical support for the Robbinsville Extended Day program, not to exceed 10 hours, for the period of July 1, 2011 through September 1, 2011, at the rate of \$40.11 per hour.

c. Job Description – Substitute Instructor (Attachment)

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a revised job description for the position of Substitute Instructor.

DISCUSSION

Mr. Reca indicated that he is pleased that certified individuals have been selected for R.E.D. supervisory positions. Mrs. Gange questioned the differential in rates of pay for Site Coordinators. Mr. Mayer explained that the positions were posted with a salary range rather than a single salary.

XIV. HEARING OF THE PUBLIC

A. WAYNE HOLLIDAY

Mr. Holliday expressed appreciation to the staff for long lasting accomplishments. He also thanked the Board for their ongoing commitment to the students of Robbinsville.

XV. OLD BUSINESS

- Dr. Costanza welcomed Suzanne Guidry to the district. Ms. Guidry was hired to replace PRMS Assistant Principal Mike DeTuro. He also commented on graduation indicated that he was impressed with how we pay attention to students and honor their accomplishments.
- Mrs. DeVito noted that the Teacher of the Year address during the graduation ceremony was phenomenal.
- Mr. Reca reminded the Board that their annual self evaluations are in need of completion as soon as possible.

XVI. NEW BUSINESS

- REF Grants – Mrs. DeVito indicated that there are 28 grant requests totaling \$27K. This is approximately \$10K more than has been appropriated. As such, it has been determined that Robotics and the Literary Magazine will be removed from the grant process and instead be placed on the list for annual funding. Additionally \$9K from the annual golf outing will be used to fund the remaining grant requests.
- Mr. Kasper asked how the district publicizes academic achievement. Mr. Mayer indicated that each building has award systems in place and that it may be something to consider in moving forward.

XVII. ADJOURNMENT

On motion of Mr. Kasper and seconded by Mrs. DeVito the Robbinsville Board of Education voted to adjourn the June 28, 2011 meeting at 8:55PM.

Respectfully submitted,

Robert M. DeVita
School Business Administrator / Board Secretary

Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
1. Employment of Staff:										
a. Administrators/Supervisors:										
6/28/2011	Suzanne	Guidry	Assistant Principal	PRMS	Approve New hire	7/11/2011	6/30/2012	1	\$ 93,600	
b. Certificated Staff:										
6/28/2011	Darlene	Jones	Retiree	District	Approve Sick time payout				\$ 13,000	Per WTEA Agreement, \$90 per day to a max of \$13,000.
6/28/2011	M. Elizabeth	Errickson	Retiree	District	Approve Sick time payout				\$ 180	Per WTEA Agreement, \$90 per day for 2 days.
6/28/2011	Matt	Thornley	Teacher	RHS	Accept resignation	6/30/2011				
6/28/2011	Neveen	Youssef	Teacher	RHS	Accept resignation	6/30/2011				
6/28/2011	Jessica	Migliaccio	Teacher	SES	Approve New hire	9/1/2011	6/30/2012	BA/1	\$ 47,617	Replacing 1st Grade position. Formerly leave replacement teacher.
6/28/2011	Kimberly	Scott	Teacher	PRMS	Approve New hire	9/1/2011	6/30/2012	MA/8	\$ 57,791	Replacing Language Arts position.
6/28/2011	Anthony	Paglione	Teacher	RHS	Approve New hire	9/1/2011	6/30/2012	BA/3	\$ 49,052	Replacing HS Math position
6/28/2011	Carl	Nami	Teacher	SES	Approve Leave Replacement	9/1/2011	4/10/2012	BA/1	\$ 47,617	Replacing C. Keegan.
6/28/2011	AnnaMaria	Hernandez	SAC/Guidance Counselor	PRMS/RHS	Approve transfer	9/1/2011	6/30/2012	MA/10	\$ 61,314	Move from Social Worker to SAC/Counselor.
6/28/2011	Cynthia	Jenkins	Teacher	PRMS	Correct re-appointment salary	9/1/2011	6/30/2012	BA/16	\$ 71,473	Incorrectly listed on May agenda.
6/28/2011	Andrid	Houtras	Occ Therapist	Special Svcs	Correct re-appointment salary	9/1/2011	6/30/2012	MA/10	\$ 49,051.12	Incorrectly listed on May agenda.
6/28/2011	Kim	Klaus	LDT/C	SES	Correct re-appointment salary	9/1/2011	6/30/2012	MA+15/15	\$ 72,551	Incorrectly listed on May agenda.
6/28/2011	Shirley	Little	Teacher	SES	Correct re-appointment salary	9/1/2011	6/30/2012	BA/15	\$ 69,221	Incorrectly listed on May agenda.
6/28/2011	Michael	Walker	Teacher	RHS	Correct re-appointment salary	9/1/2011	6/30/2012	BA/12	\$ 61,865	Incorrectly listed on May agenda.

Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
6/28/2011	Kim	Robinson	ESY Instructor	District	Align w/Federal Grant Requirements	7/5/2011	8/11/2011	n/a	\$ 379.78	Hourly rate is 44.68. Total work is 4.5 hours per day for 23 days. 8.5 hours paid through IDEA Pre-School grant money. Charged to: 20-251-100-100-04-11.
6/28/2011	Kim	Robinson	ESY Instructor	District	Align w/Federal Grant Requirements	7/5/2011	8/11/2011	n/a	\$ 1,262.21	Hourly rate is 44.68. Total work is 4.5 hours per day for 23 days. 28.25 hours paid through ARRA/IDEA Pre-School grant money. Charged to: 20-255-100-100-04-00.
5/31/2011	Jennifer	Lipschutz	ESY Nurse	District	Adjust ESY Nurse	7/5/2011	8/11/2011	n/a	\$ 1,366	Hourly rate is 37.17. Schedule determined to total 35 hours.
5/31/2011	Susan	Lizura	ESY Nurse	District	Adjust ESY Nurse	7/5/2011	8/11/2011	n/a	\$ 1,900.92	Hourly rate is 45.26. Schedule determined to total 40 hours.
5/31/2011	Melissa	Young	ESY Nurse	District	Adjust ESY Nurse	7/5/2011	8/11/2011	n/a	\$ 1,826.58	Hourly rate is 43.49. Schedule determined to total 40 hours.
6/28/2011	AnnaMaria	Hernandez	Case Mgt/ Evaluations	District	Approve Summer Case Management	7/1/2011	8/31/2011	n/a	\$375/\$41.85	Case Mgt./Evaluations per NJAC6.A for approximately 20 students. Scheduling for Summer CST to be pre-approved by Spec Svcs Director.
6/28/2011	Kim	Klaus	Case Mgt/ Evaluations	District	Approve Summer Case Management	7/1/2011	8/31/2011	n/a	\$375/\$54.09	Case Mgt./Evaluations per NJAC6.A for approximately 20 students. Scheduling for Summer CST to be pre-approved by Spec Svcs Director.
6/28/2011	Amanda	Lundberg	Case Mgt/ Evaluations	District	Approve Summer Case Management	7/1/2011	8/31/2011	n/a	\$375/\$40.23	Case Mgt./Evaluations per NJAC6.A for approximately 20 students. Scheduling for Summer CST to be pre-approved by Spec Svcs Director.
6/28/2011	Toni	D'Amore-Steffee	Case Mgt/ Evaluations	District	Approve Summer Case Management	7/1/2011	8/31/2011	n/a	\$375/\$43.09	Case Mgt./Evaluations per NJAC6.A for approximately 20 students. Scheduling for Summer CST to be pre-approved by Spec Svcs Director.

Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
6/28/2011	Marsha	Caldwell	Case Mgt/ Evaluations	District	Approve Summer Case Management	7/1/2011	8/31/2011	n/a	\$375/\$58.40	Case Mgt./Evaluations per NJAC6.A for approximately 20 students. Scheduling for Summer CST to be pre-approved by Spec Svcs Director.
6/28/2011	Janet	Haigh	Case Mgt/ Evaluations	District	Approve Summer Case Management	7/1/2011	8/31/2011	n/a	\$375/\$59.98	Case Mgt./Evaluations per NJAC6.A for approximately 20 students. Scheduling for Summer CST to be pre-approved by Spec Svcs Director.
6/28/2011	Stephanie	Lewandowsk	Case Mgt/ Evaluations	District	Approve Summer Case Management	7/1/2011	8/31/2011	n/a	\$375/\$48.87	Case Mgt./Evaluations per NJAC6.A for approximately 20 students. Scheduling for Summer CST to be pre-approved by Spec Svcs Director.
6/28/2011	Jennifer	Miller	Case Mgt/ Evaluations	District	Approve Summer Case Management	7/1/2011	8/31/2011	n/a	\$375/\$47.49	Case Mgt./Evaluations per NJAC6.A for approximately 20 students. Scheduling for Summer CST to be pre-approved by Spec Svcs Director.
6/28/2011	Lisa	Peters	Case Mgt/ Evaluations	District	Approve Summer Case Management	7/1/2011	8/31/2011	n/a	\$375/\$51.81	Case Mgt./Evaluations per NJAC6.A for approximately 20 students. Scheduling for Summer CST to be pre-approved by Spec Svcs Director.
6/28/2011	Stephanie	Lewandowsk	Multiply Disabled Class Consult	District	Approve ESY Consult	7/1/2011	8/12/2011	n/a	\$ 244.35	Per diem rate in accordance with WTEA Agreement. Not to exceed 5 hours.
6/28/2011	Jennifer	Miller	Multiply Disabled Class Consult	District	Approve ESY Consult	7/1/2011	8/12/2011	n/a	\$ 403.67	Per diem rate in accordance with WTEA Agreement. Not to exceed 8.5 hours.
6/28/2011	Lisa	Peters	Multiply Disabled Class Consult	District	Approve ESY Consult	7/1/2011	8/12/2011	n/a	\$ 207.24	Per diem rate in accordance with WTEA Agreement. Not to exceed 4 hours.
6/28/2011	Lindsay	Richard	Guidance	RHS	Approve Extra work	7/1/2011	8/31/2011	n/a	\$ 5,739.80	Per diem rate in accordance with WTEA Agreement. Not to exceed 20 days.

Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
6/28/2011	Laurie	Rotondo	Guidance	RHS	Approve Extra work	7/1/2011	8/31/2011	n/a	\$ 7,609.80	Per diem rate in accordance with WTEA Agreement. Not to exceed 20 days.
6/28/2011	Marci	Singer	Guidance	PRMS	Approve Extra work	7/1/2011	8/31/2011	n/a	\$ 5,092	Hourly rate is 50.93. Schedule determined not to exceed 100 hours.
6/28/2011	Amy	Wirth	Guidance	RHS	Approve Extra work	7/1/2011	8/31/2011	n/a	\$ 5,653.40	Per diem rate in accordance with WTEA Agreement. Not to exceed 20 days.
6/28/2011	Susan	Lizura	Nurse	RHS	Approve Extra work	7/1/2011	8/31/2011	n/a	\$ 2,036.70	Per diem rate in accordance with WTEA Agreement. Not to exceed 45 hours.
6/28/2011	Ginny	King	Nurse	PRMS	Approve Extra work	7/1/2011	8/31/2011	n/a	\$ 4,853.70	Per diem rate in accordance with WTEA Agreement. Not to exceed 90 hours.
6/28/2011	Ilene	Addonizio	Nurse	SES	Approve Extra work	7/1/2011	8/31/2011	n/a	\$ 1,239.60	Per diem rate in accordance with WTEA Agreement. Not to exceed 30 hours.
6/28/2011	Marianne	Aquaro	ESY Occupational Therapist	District	Approve Extra work	7/1/2011	8/31/2011	n/a	\$ 2,984.85	Per diem rate in accordance with WTEA Agreement. Not to exceed 55 hours.
6/28/2011	Marianne	Aquaro	Evaluations/ IEP Meetings	District	Approve Extra work	7/1/2011	8/31/2011	n/a	\$375/\$54.27	Evaluations (rate is \$375 per) in accordance with NJAC6.A for approximately 6 Students. IEP meetings at per diem rate.
6/28/2011	Carol	Moscarello	ESY Speech Therapist	District	Approve Extra work	7/1/2011	8/31/2011	n/a	\$ 1,567.80	Per diem rate in accordance with WTEA Agreement. Not to exceed 39 hours.
6/28/2011	AnnMarie	Potts	ESY Speech Therapist	District	Approve Extra work	7/1/2011	8/31/2011	n/a	\$ 2,630.70	Per diem rate in accordance with WTEA Agreement. Not to exceed 45 hours.
6/28/2011	AnnMarie	Potts	Evaluations/ IEP Meetings	District	Approve Extra work	7/1/2011	8/31/2011	n/a	\$375/\$58.46	Evaluations (rate is \$375 per) in accordance with NJAC6.A for approximately 10 Students. IEP meetings at per diem rate.
6/28/2011	Karen	Vida	ESY Speech Therapist	District	Approve Extra work	7/1/2011	8/31/2011	n/a	\$ 2,489.76	Per diem rate in accordance with WTEA Agreement. Not to exceed 42 hours.

	Agenda Date	Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
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c. Non-Certificated Staff:										
6/28/2011	Peter	Sponziello	Bus Driver	District	Accept retirement	8/31/2011				
6/28/2011	Christine	McCahery	Aide	District	Accept resignation	6/30/2011				
6/28/2011	Kathy	Antrim	Secretary	SES	Ratify/Approve Unpaid Leave	1 6/22 & .5 6/27/2011		n/a	n/a	Paid leave exhausted.
6/28/2011	Tammy	Morales	Lunch Aide	SES	Ratify/Approve Unpaid Leave	5/23/2011	5/24/2011	n/a	n/a	Paid leave exhausted. Hourly employee.
6/28/2011	Peter	Sponziello	Bus Driver	District	Ratify/Approve Unpaid Leave	6/6 & 6/13/2011		n/a	n/a	Paid leave exhausted.
6/28/2011	Kathy	Antonellos	ESY Aide	District	Align w/Federal Grant Requirements	7/5/2011	8/11/2011	n/a	\$ 1,532.72	Rate is 16.66 per hour. Work is 4 hours per day for 23 days. Paid for through NCLB grant money. Charged to: 20-231-200-100-09-11.
6/28/2011	Eileen	Katzman	ESY Aide	District	Approve ESY Aide	7/5/2011	8/11/2011	n/a	\$ 1,149.54	Rate is 16.66 per hour. Work is 3 hours per day for 23 days. Paid for through IDEA grant money. Charged to: 20-250-100-100-04-11.
5/31/2011	Debbie	McClain	ESY Aide	District	Align w/Federal Grant Requirements	7/5/2011	8/11/2011	n/a	\$ 1,532.72	Rate is 16.66 per hour. Work is 4 hours per day for 23 days. Paid for through NCLB grant money. Charged to: 20-231-200-100-09-11.
6/28/2011	Olga	Schmid	ESY Aide	District	Approve ESY Aide	7/5/2011	8/11/2011	n/a	\$ 1,532.72	Rate is 16.66 per hour. Work is 4 hours per day for 23 days. Paid for through NCLB grant money. Charged to: 20-231-200-100-09-11.
5/31/2011	Christine	Stewart	ESY Aide	District	Approve ESY Aide	7/5/2011	8/11/2011	n/a	\$ 1,149.54	Rate is 16.66 per hour. Work is 3 hours per day for 23 days. Paid for through NCLB grant money. Charged to: 20-231-100-100-09-11.
6/28/2011	Betsy	Jones	ESY Bus Driver	District	Approve ESY Bus Driver	7/1/2011	8/12/2011	n/a	\$ 27.07	Rate is per hour.
6/28/2011	John	Kerrigan	ESY Bus Driver	District	Approve ESY Bus Driver	7/1/2011	8/12/2011	n/a	\$ 27.07	Rate is per hour.
6/28/2011	Karen	McCarthy	ESY Bus Driver	District	Approve ESY Bus Driver	7/1/2011	8/12/2011	n/a	\$ 27.07	Rate is per hour.
6/28/2011	Irene	Picone	ESY Bus Driver	District	Approve ESY Bus Driver	7/1/2011	8/12/2011	n/a	\$ 27.07	Rate is per hour.
6/28/2011	Peter	Sponziello	ESY Bus Driver	District	Approve ESY Bus Driver	7/1/2011	8/12/2011	n/a	\$ 27.07	Rate is per hour.

Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
6/28/2011	Linda	Buckley	ESY Substitute Bus Driver	District	Approve ESY Substitute Bus Driver	7/1/2011	8/12/2011	n/a	\$ 21.50	Rate is per hour.
6/28/2011	Robert	Miller	ESY Substitute Bus Driver	District	Approve ESY Substitute Bus Driver	7/1/2011	8/12/2011	n/a	\$ 21.50	Rate is per hour.
6/28/2011	Mary	Burum	ESY Bus Aide	District	Approve ESY Bus Aide	7/1/2011	8/12/2011	n/a	\$ 14.66	Rate is per hour.
6/28/2011	Christie	Bralynski	ESY Bus Aide	District	Approve ESY Bus Aide	7/1/2011	8/12/2011	n/a	\$ 14.66	Rate is per hour.
6/28/2011	Karen	Juniak	ESY Bus Aide	District	Approve ESY Bus Aide	7/1/2011	8/12/2011	n/a	\$ 14.66	Rate is per hour.
6/28/2011	Robert	Morelli	ESY Bus Aide	District	Approve ESY Bus Aide	7/1/2011	8/12/2011	n/a	\$ 14.66	Rate is per hour.

d. Substitutes:

6/28/2011	Lori	Ayres	ESY Substitute	District	Approve ESY Substitute	7/5/2011	8/11/2011	n/a	\$ 11.03	Hourly rate.
6/28/2011	Kim	Benson	ESY Substitute	District	Approve ESY Substitute	7/5/2011	8/11/2011	n/a	\$ 10.34	Hourly rate.
6/28/2011	Mary	Carpenter	ESY Substitute	District	Approve ESY Substitute	7/5/2011	8/11/2011	n/a	\$ 11.03	Hourly rate.
6/28/2011	Sara	Dunham	ESY Substitute	District	Approve ESY Substitute	7/5/2011	8/11/2011	n/a	\$ 11.03	Hourly rate.
6/28/2011	Lisa	Fama	ESY Substitute	District	Approve ESY Substitute	7/5/2011	8/11/2011	n/a	\$ 10.34	Hourly rate.
6/28/2011	Amy	Odato	ESY Substitute	District	Approve ESY Substitute	7/5/2011	8/11/2011	n/a	\$ 10.34	Hourly rate.
6/28/2011	Diane	Orlak	ESY Substitute	District	Approve ESY Substitute	7/5/2011	8/11/2011	n/a	\$ 10.34	Hourly rate.
6/28/2011	Lilies	Thompson	ESY Substitute	District	Approve ESY Substitute	7/5/2011	8/11/2011	n/a	\$ 10.34	Hourly rate.

2. Placement on the Salary Guide: None

3. Extra Work/Extra Pay:

a. Athletics:

6/28/2011	Chris	Alexander	Volunteer Coach	RHS	Approve Summer/Fall Coach	7/1/2011	9/1/2011	n/a	\$ -	Will be assisting for summer as Volunteer.
6/28/2011	Doug	Cambridge	Volunteer Coach	RHS	Approve Summer/Fall Coach	7/1/2011	9/1/2011	n/a	\$ -	Will be assisting for summer as Volunteer.

Agenda Date	Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion	
6/28/2011	Joe	Carrubba	Volunteer Coach	RHS	Approve Summer/Fall Coach	7/1/2011	9/1/2011	n/a	\$ -	Will be assisting for summer as Volunteer.
6/28/2011	Mike	Francisco	Volunteer Coach	RHS	Approve Summer/Fall Coach	7/1/2011	9/1/2011	n/a	\$ -	Will be assisting for summer as Volunteer.
6/28/2011	Dan	Greb	Volunteer Coach	RHS	Approve Summer/Fall Coach	7/1/2011	9/1/2011	n/a	\$ -	Will be assisting for summer and then Fall season as volunteer.
6/28/2011	Shane	Pallop	Volunteer Coach	RHS	Approve Summer/Fall Coach	7/1/2011	9/1/2011	n/a	\$ -	Will be assisting for summer as Volunteer.
6/28/2011	Chris	Penna	Volunteer Coach	RHS	Approve Summer/Fall Coach	7/1/2011	9/1/2011	n/a	\$ -	Will be assisting for summer as Volunteer.

b. Co-Curricular:

6/28/2011	Heidi	Berkey	4th-5th Grade LA Curriculum	District	Ratify/Approve Literacy Coach	4/1/2011	6/30/2011	n/a	\$ 578	Rate is \$34 per hour-not to exceed 17 hours.
6/28/2011	Renee	Mering	Math Coach Grades 4-5	District	Approve Math Coach	9/1/2011	6/30/2012	n/a	\$ 2,040	Rate is \$34 per hour-not to exceed 60 hours.
6/28/2011	Megan	Steigerwald	Kindergarten-3rd Grade Math Curriculum	District	Approve Math Coach	9/1/2011	6/30/2012	n/a	\$ 2,040	Rate is \$34 per hour-not to exceed 60 hours.
6/28/2011	Courtney	Belets	Kindergarten-1st Grade LA Curriculum	District	Approve Literacy Coach	9/1/2011	6/30/2012	n/a	\$ 2,040	Rate is \$34 per hour-not to exceed 60 hours.
6/28/2011	Jeanae	Ayala	2nd-3rd Grade LA Curriculum	District	Approve Literacy Coach	9/1/2011	6/30/2012	n/a	\$ 2,040	Rate is \$34 per hour-not to exceed 60 hours.
6/28/2011	Heidi	Berkey	4th-5th Grade LA Curriculum	District	Approve Literacy Coach	9/1/2011	6/30/2012	n/a	\$ 2,040	Rate is \$34 per hour-not to exceed 60 hours.
6/28/2011	Christina	Williams	6th-8th Grade LA Curriculum	District	Approve Literacy Coach	9/1/2011	6/30/2012	n/a	\$ 2,040	Rate is \$34 per hour-not to exceed 60 hours.

c. Other:

6/28/2011	Anne	DiGiuseppe	National History Day	RHS	Adjust Overnight Stipend	6/12/2011	6/16/2011	n/a	\$ 1,092	Advisor during event. Rate (previously approved at incorrect rate: \$265) is \$273 per night as per WTEA Agreement.
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Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
6/28/2011	Anne	DiGiuseppe	Destination Imagination	PRMS	Approve Overnight Stipend	5/24/2011	5/28/2011	n/a	\$ 1,365	Advisor during Knoxville, TN event. Rate (previously approved at incorrect rate: \$265) is \$273 per night as per WTEA Agreement.
6/28/2011	Linda	Biondi	Middles States Coordinator	District	Approve Middles States Coordinator	9/1/2011	6/30/2012	n/a	\$ 1,545	Stipend per WTEA Agreement.
6/28/2011	Nicole	Bootier	District Testing	District	Ratify/Approve Test Coordinator	1/1/2011	6/30/2011	n/a	\$ 593	Per RPSA Agreement.
6/28/2011	Debra	Bella	Curriculum Writing World History	District	Adjust Curriculum Writing Account	9/1/2011	6/30/2012	n/a	\$ 510	Rate is \$34 per hour-for 15 hours. Charge to # 11-000-221-104-09-02.
6/28/2011	Sean	Fry	Curriculum Writing World History	District	Adjust Curriculum Writing Account	9/1/2011	6/30/2012	n/a	\$ 510	Rate is \$34 per hour-for 15 hours. Charge to # 11-000-221-104-09-02.
6/28/2011	Jane	Hutchison	Curriculum Writing for Grades 5-8 Social Studies	District	Align w/Federal Grant Requirements	11/1/2010	6/30/2011	n/a	\$ 680	Rate is \$34 per hour-for 20 hours. (Paid for through NCLB Title IIA Grant FY11). Charge to # 20-231-200-100-09-11.
6/28/2011	Rose	McGlew	Social Studies Curriculum Writing Grade 5	District	Align w/Federal Grant Requirements	2/1/2011	6/30/2011	n/a	\$ 680	Rate is \$34 per hour-for 20 hours. (Paid for through NCLB Title IIA Grant FY11). Charge to # 20-231-200-100-09-11.
6/28/2011	Tom	Snyder	Curriculum Writing for Grades 5-8 Social Studies	District	Align w/Federal Grant Requirements	11/1/2010	6/30/2011	n/a	\$ 680	Rate is \$34 per hour-for 20 hours. (Paid for through NCLB Title IIA Grant FY11). Charge to # 20-231-200-100-09-11.
6/28/2011	Renee	Mering	Kindergarten-3rd Grade LA Curriculum	District	Approve Curriculum Writer	7/1/2011	8/31/2011	n/a	\$ 340	Rate is \$34 per hour-for 10 hours. (Paid for through NCLB Title IIA Grant FY11). Charge to # 20-231-200-100-09-11.
6/28/2011	Megan	Steigerwald	Kindergarten-3rd Grade LA Curriculum	District	Approve Curriculum Writer	7/1/2011	8/31/2011	n/a	\$ 340	Rate is \$34 per hour-for 10 hours. (Paid for through NCLB Title IIA Grant FY11). Charge to # 20-231-200-100-09-11.
6/28/2011	Megan	Steigerwald	Kindergarten-3rd Grade Math Curriculum Revisions	District	Approve Curriculum Writer	7/1/2011	8/31/2011	n/a	\$ 510	Rate is \$34 per hour-for 15 hours. (Paid for through NCLB Title IIA Grant FY11). Charge to # 20-231-200-100-09-11.

Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
6/28/2011	Rachel	Wassum	Curriculum Writing Grades K-3 Science	District	Align w/Federal Grant Requirements	7/1/2011	8/31/2011	n/a	\$ 1,020	Rate is \$34 per hour-for 30 hours. (Paid for through NCLB Title IIA Grant FY11). Charge to # 20-231-200-100-09-11.
6/28/2011	Rochelle	Leibowitz	Gifted & Talented Curriculum Writing	District	Approve Curriculum Writer	7/1/2011	8/31/2011	n/a	\$ 102	Rate is \$34 per hour-for 15 hours. Charge to # 11-000-221-104-09-02.
6/28/2011	Ellen	Malissa	Gifted & Talented Curriculum Writing	District	Approve Curriculum Writer	7/1/2011	8/31/2011	n/a	\$ 102	Rate is \$34 per hour-for 15 hours. Charge to # 11-000-221-104-09-02.
6/28/2011	Tiffany	Brennan	AP Probability & Stats Curriculum Writing	District	Approve Curriculum Writer	7/1/2011	8/31/2011	n/a	\$ 1,360	Rate is \$34 per hour-for 40 hours. Charge to # 11-000-221-104-09-02.
6/28/2011	Nicole	Amato	JumpStart Program	District	Approve Facilitator	7/1/2011	8/31/2011	n/a	\$ 1,632	Rate is \$34 per hour-for 48 hours. (Paid for through NCLB Title IIA Grant FY11). Charge to # 20-231-200-100-09-11.
6/28/2011	Courtney	Belets	JumpStart Program	District	Approve Facilitator	7/1/2011	8/31/2011	n/a	\$ 1,632	Rate is \$34 per hour-for 48 hours. (Paid for through NCLB Title IIA Grant FY11). Charge to # 20-231-200-100-09-11.
6/28/2011	Carolyn	Mahon	JumpStart Program	District	Approve Facilitator	7/1/2011	8/31/2011	n/a	\$ 1,632	Rate is \$34 per hour-for 48 hours.
6/28/2011	Debbie	Muench	JumpStart Program	District	Approve Facilitator	7/1/2011	8/31/2011	n/a	\$ 1,632	Rate is \$34 per hour-for 48 hours.
6/28/2011	Kim	Raymond	JumpStart Program	District	Approve Facilitator	7/1/2011	8/31/2011	n/a	\$ 1,632	Rate is \$34 per hour-for 48 hours.
6/28/2011	AnnMarie	Sheehan-DelleGrotti	JumpStart Program	District	Approve Facilitator	7/1/2011	8/31/2011	n/a	\$ 1,632	Rate is \$34 per hour-for 48 hours.