



**ROBBINSVILLE BOARD OF EDUCATION
MONTHLY MEETING**

**TUESDAY, MAY 3, 2011 (7:00 PM)
RHS STUDENT ACTIVITIES CENTER**

REORGANIZATION MINUTES

BOARD OF EDUCATION

Mrs. Carol Boyne

Dr. Vincent Costanza

Mrs. Sharon DeVito

Mrs. Florence Gange

Mr. Thomas Halm, Jr.

Mr. Richard Kasper

Mr. Matthew O'Grady

Mr. Michael Reca

Mrs. Faith Silvestrov

SUPERINTENDENT OF SCHOOLS

Mr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Mr. Robert DeVita

STUDENT COUNCIL PRESIDENT

Gabrielle Leach

ROBBINSVILLE BOARD OF EDUCATION
REORGANIZATION MINUTES

May 3, 2011

I. CALL TO ORDER PUBLIC MEETING

School Business Administrator / Board Secretary Robert DeVita called the May 3, 2011 annual reorganization meeting to order at 7:08 PM.

II. STATEMENT OF PUBLIC MEETINGS – Mr. DeVita

III. PLEDGE OF ALLEGIANCE

IV. NEW BOARD MEMBERS OATH OF OFFICE

As re-elected Board members, Mrs. Boyne , Dr. Costanza, Mrs. DeVito and Mr. O’Grady read the Oath of Office.

V. ROLL CALL

Mrs. Boyne	Present	Mrs. Gange	Present	Mr. O’Grady	Present
Dr. Costanza	Present	Mr. Halm	Present	Mr. Reca	Present
Mrs. DeVito	Present	Mr. Kasper	Absent	Mrs. Silvestrov	Present

Also present: Superintendent Steven J. Mayer, Assistant Superintendent Kathleen A. Foster, School Business Administrator / Board Secretary Robert M. DeVita and Board Attorney Matthew Giacobbe

VI. UNOFFICIAL RESULTS OF THE APRIL 27, 2011 ELECTION

Mr. DeVita read the unofficial election results as indicated:

A. Amount of Tax Levy to be Raised for the General Fund: \$ 31,501,679

QUESTION I	
YES	958
NO	946

B. Local Results for Robbinsville Board of Education

CANDIDATE	TALLY
Sharon DeVito	1043
D.L. Daniel	819
Matthew O’Grady	989
Carol Boyne	920
Thomas Thackston	541
Vincent Costanza	1231

VII. BOARD NOMINATIONS

A. Nomination and Election of Board President

Mr. De Vita accepted nominations from the Board for the position of President.

Mrs. Gange nominated Mr. Reca for Board President. There were no additional nominations. Mr. Reca accepted the nomination.

Roll Call Vote for the Office of President (7 Yes – 0 No – 1 Abstain -1 Absent)

Mrs. Boyne – Yes	Mrs. Gange – Yes	Mr. O’Grady – Yes
Dr. Costanza – Yes	Mr. Halm – Yes	Mrs. Silvestrov – Yes
Mrs. DeVito – Yes	Mr. Kasper – Absent	Mr. Reca – Abstained

Mr. De Vita turned the meeting over to President Reca.

B. Nomination and Election of Board Vice President

Mrs. Boyne nominated Mr. O’Grady for the position of Vice President. There were no additional nominations. Mr. O’Grady accepted the nomination.

Roll Call Vote for the Office of Vice President (7 Yes – 0 No – 1 Abstain – 1 Absent)

Mrs. Boyne – Yes	Mrs. Gange – Yes	Mr. O’Grady – Abstained
Dr. Costanza – Yes	Mr. Halm – Yes	Mrs. Silvestrov – Yes
Mrs. DeVito – Yes	Mr. Kasper – Absent	Mr. Reca – Yes

C. Board Committees 2011-2012

That the Robbinsville Board of establish the Board Committees for the 2011-2012 school year as indicated:

Committee	Chair	Member	Member	Representative / Alternate Delegate
Ed. Development & Policy	Mrs. Silvestrov	Mr. Kasper	Dr. Costanza	Mrs. Gange
Personnel	Mrs. Gange	Mrs. Boyne	Mrs. DeVito	Mr. Halm
Community Relations	Mrs. DeVito	Mrs. Foy	Mrs. Silvestrov	Mrs. Boyne
Negotiations	Mr. Halm	Mr. O’Grady	Mrs. Boyne	_____
Finance, Facilities & Transportation	Mrs. Boyne	Mr. Halm	Mr. O’Grady	Mr. Reca
NJ School Boards Assn. Rep.	Mrs. Silvestrov	_____	_____	_____
Mercer County School Boards Assn.	Mr. Kasper	_____	_____	_____

Committee	Chair	Member	Member	Representative / Alternate Delegate
Robbinsville Education Foundation Liaison	Mrs. DeVito	---	---	---
Legislative	Mr. O'Grady	---	---	---
Robbinsville Township Liaison	Mr. Halm	---	---	---

VIII. ANNUAL REORGANIZATION OF THE BOARD OF EDUCATION (VIII.A-JJ)

On motion of Mrs. Silvestrov and seconded by Mr. Halm and carried by a vote of 8-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve resolutions A – C of the Reorganization Agenda. Mr. Kasper was absent.

A. Implement 2011-2012 Budget

That the Robbinsville Board of Education authorize the Superintendent and School Business Administrator to implement the 2011 – 2012 budget pursuant to state and local policies and regulations.

B. Authorization of Tax Levy Funds

That the Robbinsville Board of Education upon recommendation of the Superintendent authorize the municipality of Robbinsville to provide local tax levy funds for the 2011 – 2011 school year as indicated.

	General Fund	Debt Service Fund	Total Tax Levy
July	\$1,312,570.00	\$1,240,890.00	\$2,553,460.00
August	\$3,937,710.00	\$0.00	\$3,937,710.00
September	\$2,625,140.00	\$738,986.25	\$3,364,126.25
October	\$2,625,140.00	\$0.00	\$2,625,140.00
November	\$2,625,140.00	\$0.00	\$2,625,140.00
December	\$2,625,140.00	\$0.00	\$2,625,140.00
January	\$1,312,570.00	\$2,373,544.00	\$3,686,114.00
February	\$3,937,710.00	\$0.00	\$3,937,710.00
March	\$2,625,140.00	\$0.00	\$2,625,140.00
April	\$2,625,140.00	\$19,786.75	\$2,644,926.75
May	\$2,625,140.00	\$0.00	\$2,625,140.00
June	\$2,625,139.00	\$0.00	\$2,625,139.00
Total	\$31,501,679.00	\$4,373,207.00	\$35,874,886.00

C. Board of Education Meeting Dates 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent establish the 2011-2012 meeting dates for the Board of Education as the 4th Tuesday of every month at 7:00 P.M. to be held in the Robbinsville High School unless otherwise noted. Should an executive session be necessary, the start time of the regular meeting will be adjusted to begin at 6:00 P.M. In this event, no action will be taken until regular session resumes at 7:00 P.M. Additional executive sessions may be scheduled during and/or after a regular session of the

Board, depending on necessity, for the purpose of discussing confidential matters that are permitted to be discussed in executive session under the Open Public Meetings Act. Information pertaining to the discussion will be made available to the public as soon as possible once the reasons for confidentiality are no longer applicable.

2011-2012 REGULAR MEETING DATES

May 31, 2011 (5 th Tuesday)	November 29, 2011 (5 th Tuesday)
June 28, 2011	December 20, 2011 (3 rd Tuesday)
July 26, 2011	January 24, 2012
August 30, 2011 (5 th Tuesday)	February 28, 2012
September 27, 2011	March 27, 2012
October 25, 2011	April 24, 2012 – (Reorganization)

On motion of Mrs. Silvestrov and seconded by Mr. O’Grady and carried by a vote of 8-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve resolutions D – Z of the Reorganization Agenda. Mr. O’Grady abstained from voting on Item F (Bond Counsel). Mr. Kasper was absent.

D. Qualified Purchasing Agent

That the Robbinsville Board of Education, upon recommendation of the Superintendent approves an increase in the bid threshold and appoints a Qualified Purchasing Agent pursuant to N.J.S.A. 18A:18A-3a and N.J.A.C.5:34-5 et seq.

WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to \$36,000.00; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as Qualified Purchasing Agent; and

WHEREAS, Robert M. DeVita possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, Robbinsville Board of Education desires to increase the bid threshold as provided in N.J.S.A.18A:18A-3; now therefore, be it

RESOLVED, that the governing body of the Robbinsville Board of Education, in the County of Mercer, in the State of New Jersey hereby increases its bid threshold to \$36,000.00; and be it further

RESOLVED, that the governing body hereby appoints Robert DeVita as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education and be it further

RESOLVED, that in accordance with N.J.A.C.5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and copy of Robert M. DeVita’s certification to the Director of the Division of Local Government Services.

E. Board Agents – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the following individuals as Board Agents for the 2011-2012 school year as indicated:

<u>Position</u>	<u>Name</u>
1. School Board Secretary	Mr. Robert M. De Vita
2. Public Agency Compliance Officer	Mr. Robert M. De Vita
3. Custodian of Public Records	Mr. Robert M. De Vita
4. Affirmative Action Officer	Mrs. Edith Conroy
5. Homeless	Mrs. Edith Conroy
6. 504 Officer	Mrs. Janet Sinkewicz
7. Right to Know Officer	Mrs. Kimberly Keener, CEFM
8. Asbestos Program Manager	Mrs. Kimberly Keener, CEFM
9. Integrated Pest Mgmt. Coordinator	Mrs. Kimberly Keener, CEFM
10. Indoor Air Quality Coordinator	Mrs. Kimberly Keener, CEFM
11. Designated Person	Mrs. Kimberly Keener, CEFM
12. Safety Officer /School Resource Officer	Sgt. Peter Galazka

F. Auxiliary Personnel – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the following to serve in the capacities as indicated for the period from this organizational meeting until the organizational meeting in the next calendar year:

- **Architect of Record** **THE SPIEZLE GROUP**
120 Sanhican Drive
Trenton, New Jersey 08618

- **Attorney** **CLEARY, GIACOBBE, ALFIERI, JACOBS, LLC**
(General & Labor Counsel) 7 James Street
Florham Park, New Jersey 07932
Contracted Fees: Partner: \$150.00/hr.
 Associate: \$125.00/hr.
 Paralegal: \$ 90.00/hr.

- **Attorney (Bond Counsel)** **McMANIMON & SCOTLAND, L.L.C.**
One River Front Plaza – 4th floor
Newark, New Jersey
Contracted Fees: Partner: \$215.00/hr.
 Legal Asst.: \$135.00/hr.

- **Auditor** **RODNEY R. HAINES**
HOLMAN & FRENIA, P.C.
618 Stokes Road
Medford, NJ 08055
Contracted Fee: \$23,600.00

- **Health Benefit Consultant** **G.R. MURRAY**
707 State Road
PO Box 83
Princeton, NJ 08542

- **Insurance Broker** **GR MURRAY**
707 State Road
PO Box 83
Princeton, NJ 08542

- **School Physician** **Dr. MARK MAGARIELLO**
6 Haines Drive
Robbinsville, NJ 08691

Contracted Fee: \$12,000.00

- **Treasurer of School Monies** **PABLO CANELA**
7015 Cottage Avenue, Apt. 5B
North Bergen, NJ 07047

Contracted Fee: \$5,400.00

G. District Policies & Bylaws – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent adopt the District’s Policies and Bylaws for the 2011-2012 school year and the Board of Education approve Robert’s Rules of Order, revised, for its parliamentary procedures relating to board meetings.

H. School Ethics Act/Code of Ethics – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent reaffirm the School Ethics Act and Code of Ethics for School Board Members for the 2011-2012 school year and that Board Members participate in annual mandated training as required under N.J.A.C.6:3-1.3 and N.J.A.C.6A:30. (See Attachment)

I. School Calendar – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the Robbinsville Public Schools 2011-2012 School Calendar. (See Attachment)

Note: The school calendar will be amended to reflect that Election Day will take place April 17, 2012.

J. 12-Month Staff Holiday Calendar – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the Robbinsville Public Schools 12-month Staff Holiday Calendar for the 2011-2012 school year. (See Attachment)

K. Curriculum Adoption – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent adopt all written curriculum specifically aligned with the most recent State Board of Education adopted version of the New Jersey Core Curriculum Content Standards (NJCCCS) for the 2011-2012 school year as indicated.

- | | |
|---|---|
| Visual & Performing Arts | 21 st Century Life & Careers |
| Comprehensive Health & Physical Education | Gifted & Talented Plan |
| Science | Guidance |
| Social Studies | English as Second Language (ESL) Plan |
| World Languages | Nursing Services Plan |
| Technology | |

L. Participation of NJSIAA – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the enrollment of Robbinsville School District as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA) to participate in approved interschool programs sponsored by the NJSIAA for the 2011-2012 school year.

M. Official Newspaper – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent establish The Trenton Times as the official newspaper for district announcements for the 2011-2012 school year and direct the School Business Administrator / Board Secretary to advertise in other newspapers as appropriate. For the purpose of cooperative bidding through Educational Data, the official newspaper shall be The Newark Star Ledger.

N. School Funds Investor – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent designate the School Business Administrator/Board Secretary as the School Funds Investor with the authority to transfer funds as necessary pursuant to 17:12B-24 for the 2011-2012 school year.

O. Financial Depositories – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the following financial institutions as official depositories for the School District's funds for the 2011-2012 school year:

- The Bank
- Roma Bank
- NJARM (New Jersey Asset & Rebate Management Program)

P. Signature Authorization – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent designate the following authorized individuals to sign checks on behalf of the Board of Education for the 2011-2012 school year:

1. Current Account – The Bank – 3 Signatures Required

- School Business Administrator / Board Secretary or Superintendent
- Board President or Board Vice-President
- Treasurer of School Monies

2. Payroll Account – The Bank – 1 Signature Required

- Treasurer of School Monies
- School Business Administrator / Board Secretary or Superintendent
- Board President or Board Vice-President

3. Agency Account – The Bank – 1 Signature Required

- Treasurer of School Monies
- School Business Administrator / Board Secretary or Superintendent
- Board President or Board Vice-President

4. **Unemployment Account – The Bank – 1 Signature Required**
 - School Business Administrator / Board Secretary or Superintendent
 - Board President or Board Vice-President
 - Treasurer of School Monies
5. **Robbinsville Extended Day Account – The Bank – 1 Signature Required**
 - School Business Administrator / Board Secretary or Superintendent
6. **Food Service Account – The Bank – 1 Signature Required**
 - School Business Administrator / Board Secretary or Superintendent
7. **Petty Cash Accounts – The Bank – 2 Signatures Required**
 - School Business Administrator / Board Secretary or Superintendent
 - Principal and Vice-Principal
8. **Student Activity Accounts – The Bank – 2 Signatures Required**
 - School Business Administrator / Board Secretary or Superintendent
 - Principal and Vice-Principal
9. **RHS Scholarship Account – Roma Bank – 1 Signature**
 - School Business Administrator / Board Secretary or Superintendent
10. **NJARM**
 - School Business Administrator / Board Secretary or Superintendent

Q. Petty Cash Accounts

That the Robbinsville Board of Education upon recommendation of the Superintendent approve petty cash amounts as indicated for the 2011-2012 school year.

Administrative	\$200.00
Robbinsville High School	\$200.00
Pond Road Middle School	\$200.00
Sharon Elementary School	\$200.00

R. Transfer of Funds & Hand Checks – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent authorize the School Business Administrator / Board Secretary to transfer budget funds and issue hand checks for ratification at Board of Education meetings for the 2011-2012 school year.

S. Name Stamps – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve name stamps for the Board President, Treasurer of School Monies, and School Business Administrator on all checks to vendors as well as on all checks generated from the payroll and agency accounts.

T. Treasurer of School Monies Pre-signature – 2011 – 2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve all checks generated from the payroll and agency accounts to be issued with the pre-signature of the Treasurer of School Monies for the 2011-2012 school year.

U. Accounting System Pre-signatures – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve all checks generated by the accounting system to be issued with the pre-signature of the Board President, Treasurer of School Monies and the School Business Administrator for the 2011-2012 school year.

V. Chart of Accounts – 2011-2012

That the Robbinsville Board of Education, upon recommendation of the Superintendent, designate the *2008 Revised New Jersey Chart of Accounts* (COA) to provide dimensions and types of allowable budgetary transactions.

W. Maximum Travel Expenditure Allowance (6A:23A-7.3) – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the maximum expenditure for travel for the 2011 – 2012 school year for all staff and board members shall not exceed \$75,000 in accordance with N.J.A.C. 6A:23B-1.2(b). The Robbinsville Board of Education also approves that an annual school year threshold of \$1,500 per staff member be established for regular business travel where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year.

X. Mileage Reimbursement Rate – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the rate of \$.31 per mile for the 2011-2012 school year.

Y. Waiver of Health Benefits Program – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve and adopt a Waiver of Health Benefits Program for every employee who submits a letter and provides proof of coverage elsewhere by June 10, 2011 effective for the period July 1, 2011 – June 30, 2012 as per collective bargaining agreements.

Z. 403B Plan Document – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the districts 403B Plan document and retirement plan providers as indicated for the 2011-2012 school year.

AXA/Equitable
The Legend Group
Lincoln Investment
VALIC

On motion of Mrs. Boyne and seconded by Mr. O'Grady and carried by a vote of 8-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve resolutions AA – JJ of the Reorganization Agenda. Mr. Kasper was absent.

Discussion:

Mrs. Gange inquired about the Long Range Facilities Plan (LRFP). Mr. DeVita explained that it is a living document to plan for and assess changes in facilities and project for needed repairs. He indicated that the district's LRFP is current and up to date. Mr. Reca requested that the FFT Committee have an opportunity to review the both the LRFP and the Transportation Manual.

AA. 457 Plan Provider – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve AXA/Equitable as the district's 457 Plan provider for the 2011-2012 school year.

BB. State Contract Purchasing – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent adopt the following resolution authorizing The Procurement of Goods and Services through State Agency for the 2011-2012 school year.

WHEREAS, Title 18A:18A-10 provides that "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to contract or contracts for such goods or services entered into on behalf of the State by the Divisions of Purchase and Property", and

WHEREAS, the Robbinsville Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Robbinsville Board of Education desires to authorize its purchasing agent for the 2011-2012 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE, BE IT RESOLVED that the Robbinsville Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board and Commodity / Service, Vendor and State Contract Number utilized.

CC. Grant Application – 2011-2012

That the Robbinsville Board of Education authorize the Superintendent of Schools to sign and file all grant applications to the United States government and state government for educational program grants and to represent the District as required in reference to such grant applications for the 2011-2012 school year.

DD. Standard Operating Procedures – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the Standard Operating Procedures Manual for the 2011-2012 school year.

EE. Transportation Manual – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the 2011-2012 Transportation Manual.

FF. Long Range Facilities Plan

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the Long-Range Facilities Plan.

GG. Educational Data Services, Inc. – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve Educational Data Services, Inc. as a New Jersey Cooperative Bidding Program for school and custodial supplies and trades bid. The licensing and maintenance fee for the 2011-2012 school year is \$6,000.00.

HH. Systems 3000, Inc. – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract with Systems 3000, Inc. 615 Hope Road, Eatontown, NJ in the amount of \$17,600.00 for budgetary, payroll and human resource software for the 2011-2012 school year.

II. Strauss Esmay Associates, LLP – 2011-2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract with Strauss Esmay Associates, LLP, 1886 Hinds Road, Suite 1, Toms River, NJ in an amount not to exceed \$5,000.00 for policy review services for the 2011-2012 school year.

JJ. Attendance Officer

That the Robbinsville Board of Education, upon recommendation of the Superintendent, appoint Victor Fasanella as Attendance Officer for the 2011- 2012 school year, on an as needed basis, at a rate of \$35.00 per hour plus mileage at the approved IRS rate.

IX. CLOSE REORGANIZATION

X. BOARD PRESIDENT’S REPORT

Mr. Reca expressed his appreciation to voters, the administration and the Board for their efforts in helping the budget to pass.

XI. SUPERINTENDENT’S REPORT

Mr. Mayer stated that he is gratified that the budget passed. He thanked the Board for their commitment to transparency and ability to focus on the big picture. Mr. Mayer thanked Wayne Holliday, Chair of the Community Budget Review Committee, for the insight the committee brought to the budget process. He applauded Mr. Reca and Mr. O’Grady for their continued service as President and Vice President and noted that re-election of the incumbent Board members affirms the Board’s vision as well as the direction it has established.

Mr. Mayer expressed appreciation for the work of the PTA Beautification Committee at PRMS, particularly for the efforts of Sandy Newman and Willa Oschel.

XII. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

Mr. DeVita thanked all who helped with passage of the budget. He made note of a recommendation to purchase a new communications server for the district and indicated that the district obtained two quotes. Mr. Mayer added that the district is also working to increase wireless capacity as well as the speed of the network. Mr. Giacobbe commented on state contract purchasing.

Mr. Reca reminded the Board of the upcoming annual evaluation of the Superintendent and self evaluation of the Board. He asked Mrs. Gange to spearhead the Superintendent evaluation and Mr. O’Grady to take the lead with the Board evaluation.

XIII. HEARING OF THE PUBLIC

None

XIV. RESOLUTIONS BEING PRESENTED FOR APPROVAL

A. PERSONNEL (A.1 & 3)

On motion of Mrs. DeVito and seconded by Mrs. Boyne and carried by a vote of 8-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve resolutions A.1 & 3 on the Personnel Agenda (page 17). Mr. Kasper was absent.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1, 3, 4)

On motion of Mrs. Silvestrov and seconded by Mrs. DeVito and carried by a vote of 8-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Education, Development & Policy resolutions B.1, 3, 4 as indicated. Mr. Kasper was absent.

Discussion:

Mrs. Gange asked to vote separately on item B.2 (Fulbright Classroom Teacher Exchange Program). She said that the discussion should focus on whether the district should keep the French program rather than just bringing on an exchange teacher. Mrs. Boyne agreed with Mrs. Gange’s concerns but felt strongly about following through on the Fulbright commitment. Some Board members were unsure if an exchange teacher will revitalize the French program. The discussion evolved to include the middle school language program and after some additional dialogue Mr. Mayer suggested including an item on the agenda of the Summer Board Retreat regarding in depth review and possible reform of the World Language program.

On motion of Mrs. Silvestrov and seconded by Mrs. DeVito and carried by a vote of 7-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Education, Development & Policy resolution B.2 as indicated. Mrs. Gange dissented. Mr. Kasper was absent.

1. SPECIAL SERVICES

a. Contract with Mercer County Special Services School District

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract with Mercer County Special Services School District in the amount of \$704.00 to provide Physical Therapy for student #210011 for 30 minutes twice per week for the period of May 1, 2011 through the remainder of school year 2010-2011.

2. FULBRIGHT CLASSROOM TEACHER EXCHANGE PROGRAM

That the Robbinsville Board of Education upon recommendation of the Superintendent authorize RHS French Teacher Guy Dippolito to participate in the Fulbright Classroom Teacher Exchange Program during the 2011-2012 academic year. Miss Marilyne Serres from Rouen, France will serve as the long term substitute in Mr. Dippolito’s absence.

3. FIELD TRIPS

a. Field Trips – Robbinsville High School

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the following field trip(s) for Robbinsville High School during the 2010-2011 school year as indicated. The district will incur no admission or transportation costs.

Pennsbury Manor-Morrisville, PA

Date: May 19, 2011
 Number of Pupils Participating: 218
 Teacher/Other Chaperones: 14 /18+
 Approximate Cost per Pupil: \$7.00
 Time Scheduled to Leave/Return: 9:15 am / 2:00 pm
 Bus Service: George Dapper Inc.
 Class/Group: 3rd Grade
 Purpose: This trip to William Penn’s estate ties into our Colonial American curriculum and gives students the chance to explore a working colonial estate.

Rowan University-Glassboro, NJ

Date: May 24, 2011
 Number of Pupils Participating: 6-10
 Teacher/Other Chaperones: 1 / 2
 Approximate Cost per Pupil: \$20.00
 Time Scheduled to Leave/Return: 7:30 am / 3:00 pm
 Bus Service: N/A-Parents
 Class/Group: TSA & PLTW students
 Purpose: Hands on workshop designed to teach problem solving skills and encourage young woman to pursue a STEM related career.

4. WORKSHOPS

That the Robbinsville Board of Education upon recommendation of the Superintendent approve or ratify the list of upcoming professional development workshops scheduled to take place during the 2010-2011 school year.

Participant's Name	Vendor	Event	Event Date(s)	Registration Amount	Travel Reimbursement Amount
John Blair	The Training Center	The Training Ctr. Boiler School	05/11,25,-06/8,22/11	\$ 500.00	\$ 11.16
Marybeth Kowalski	Institute for Multi-Sensory Education	Comprehensive Training	06/20-24/2011	\$ 975.00	\$ 242.40
Toni Steffee	NJ Assoc. of School Psychologist	Summer Conference	07/25-27/2011	\$ 409.00	\$ 47.12
Total				\$ 1,884.00	\$ 300.68

C. FINANCE, FACILITIES & TRANSPORTATION (C.1)

On motion of Mrs. Boyne and seconded by Mr. Halm and carried by a vote of 8-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Finance, Facilities & Transportation resolution C.1 as indicated. Mr. Kasper was absent.

1. FINANCE

a. Transfer Report – May 3, 2011

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the transfers totaling \$18,458.46 for the period ending May 3, 2011 as indicated.

Amount	Account From	Account To	Description
\$3,500.00	11-000-262-420-03-00 Custodial Repair Services	11-000-261-420-05-00 Contracted Services, Maintenance	Repairs to district facilities
\$2,000.00	11-000-262-100-07-01 Facility Use Salaries	11-000-261-420-05-00 Contracted Services, Maintenance	Repairs to district facilities
\$3,500.00	11-000-263-610-05-01 Grounds Supplies	11-000-261-420-05-00 Contracted Services, Maintenance	Repairs to district facilities
\$1,000.00	11-000-266-100-05-01 Salary, Security	11-000-261-420-05-00 Contracted Services, Maintenance	Repairs to district facilities
\$8,458.46	11-402-100-300-06-01 Athletic Referees	11-402-100-500-06-01 Athletic Other Purchased Services	Softball dugouts; amount will be refunded by student activity fund.
\$18,458.46			

b. Communications Server

That the Robbinsville Board of Education upon recommendation of the Superintendent to award a contract to e Plus Technology, Inc., 127 Gaither Drive, Mount Laurel, NJ in the amount of \$ \$56,006.35 to purchase and install a new communications server. The contract pricing is being awarded as per the WSCA / NASPO contract agreement #73979.

XV. HEARING OF THE PUBLIC

None

XVI. OLD BUSINESS

Mr. Halm reminded the Board of the importance of continued exploration of alternative financing opportunities as a way to generate income for the district in light of the sluggish economy.

The Board decided to disband the Corporate Relations Committee. Matters pertaining to corporate relations will now fall under the purview of the FFT committee.

Mrs. Gange requested a status report on the current year budget. Mr. DeVita stated that the budget is tight and the surplus consistent.

PERC Hearing – Mr. Giacobbe indicated that a decision will be issued shortly, most likely before the end of the school year.

Mr. O’Grady requested a detailed update on the R.E.D. program. Mr. Mayer indicated that he would ask R.E.D. Director Pam Elmi to provide an update at an upcoming Board meeting.

XVII. NEW BUSINESS

A Board member requested that the calendar of meeting dates for 2011-2012 be added into Outlook.

The July 5, 2011 Community Relations Committee meeting is cancelled.

XVIII. ADJOURNMENT

On motion of Mrs. Boyne and seconded by Mr. O'Grady the Robbinsville Board of Education voted to adjourn the May 3, 2011 meeting at 8:10 PM.
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Respectfully submitted

Robert M. DeVita
School Business Administrator / Board Secretary

Personnel items for Board Approval (as of 4/26/11):

Agenda Date	Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion	
1. Employment of Staff:										
c. Non-Certificated Staff:										
5/3/2011	Kathy	Antrim	Secretary	SES	Ratify/Approve Unpaid Leave	4/26/2011	4/29/2011	n/a	n/a	Paid time exhausted. Paycheck docked for unpaid days.
3. Extra Work/Extra Pay:										
c. Other:										
5/3/2011	Lauren	Plummer	English I	District	Approve Curriculum Writer	7/1/2011	8/31/2011	n/a	\$ 680	Rate is \$34 per hour-not to exceed 20 hours.
5/3/2011	Michelle	Rubano	English I	District	Approve Curriculum Writer	7/1/2011	8/31/2011	n/a	\$ 680	Rate is \$34 per hour-not to exceed 20 hours.
5/3/2011	Scott	Meredith	Digital Fabrication	District	Approve Curriculum Writer	7/1/2011	8/31/2011	n/a	\$ 680	Rate is \$34 per hour-not to exceed 20 hours.
5/3/2011	Joy	Wolfe	Digital Fabrication	District	Approve Curriculum Writer	7/1/2011	8/31/2011	n/a	\$ 680	Rate is \$34 per hour-not to exceed 20 hours.