



**PUBLIC SESSION MINUTES**

**BOARD OF EDUCATION**

**Mr. Michael Reca, President**

**Mr. Matthew O'Grady, Vice President**

**Mrs. Carol Boyne**

**Dr. Vincent J. Costanza**

**Mrs. Sharon DeVito**

**Mrs. Florence Gange**

**Mr. Thomas Halm, Jr.**

**Mr. Richard Kasper**

**Mrs. Faith Silvestrov**

**SUPERINTENDENT OF SCHOOLS**

**Mr. Steven J. Mayer**

**ASSISTANT SUPERINTENDENT**

**Dr. Kathleen A. Foster**

**SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY**

**Mr. Robert DeVita**

**ROBBINSVILLE BOARD OF EDUCATION**  
**PUBLIC SESSION AGENDA**

**July 26, 2011**

**I. CALL TO ORDER PUBLIC MEETING**

President Mike Reca called the July 26, 2011 meeting of the Robbinsville Board of Education to order at 6:07 PM. He read the *Statement of Public Meetings* and led the Pledge of Allegiance.

**II. ROLL CALL**

The following Board members were present:

Mrs. Boyne  
Dr. Costanza

Mrs. DeVito  
Mrs. Gange

Mrs. Silvestrov  
Mr. Reca

Mr. O'Grady arrived at 6:09 PM.  
Mr. Kasper arrived at 6:55 PM.  
Mr. Halm arrived at 6:15 PM.

Also present:

Steven J. Mayer, Superintendent  
Kathleen A. Foster, Assistant Superintendent  
Robert M. DeVita, School Business Administrator

**III. MOTION TO CONVENE IN EXECUTIVE SESSION**

On motion of Mrs. Boyne and seconded by Dr. Costanza, the Board voted (6 – 0) to enter into Executive Session at 6:09 PM to discuss the following matter. Mr. Halm, Mr. Kasper and Mr. O'Grady were not yet present.

- 2010-2011 Superintendent Evaluation

**IV. MOTION TO RESUME PUBLIC SESSION**

On motion of Mr. Kasper and seconded by Mrs. Silvestrov, the Board voted (9 – 0) to resume Public Session at 7:01 PM.

**V. BOARD PRESIDENT'S REPORT – Mr. Mike Reca**

Mr. Reca recognized three students from Pond Road Middle School who participated in the finals during the National History Day competition. The students described their projects to the Board and praised Mrs. DiGiuseppie for her dedication to the team. The Board congratulated the students on their successful efforts.

Mr. Reca recognized Vice President Matthew O'Grady.

Mr. O'Grady read a statement tendering his resignation from the Board effective July 27, 2011 due to a job opportunity that will take him out of state. Board members expressed their heartfelt appreciation for Mr. O'Grady's service and wished him the best of luck with his new endeavor. Mr. Mayer complimented Mr. O'Grady on his affinity for pushing hard on the numbers and holding the Board accountable to the taxpayers of Robbinsville.

Mr. DeVita reviewed the process for filling an empty Board seat noting that there is a sixty day window in which to advertise for the position, accept and review applications and, if preferred, hold a special meeting to conduct interviews and appoint the new member. He indicated that the Board also has the option of conducting interviews and making an appointment during a regular meeting.

#### **VI. SUPERINTENDENT'S REPORT – Mr. Steven J. Mayer**

Mr. Mayer noted that the National History Day and other academic competitions are significant examples of growth that reflect the health and balance of the district. He congratulated the students on their accomplishments.

Mr. Mayer reported that Chris Merias is departing from his position as Director of the Township Recreation Department. He praised Mr. Merias as a catalyst in the ongoing partnership between the township and the school district. He expressed appreciation for Chris' work with Robbinsville youth and extended the Board's best wishes as he pursues a new direction.

Mr. Mayer also reported that the district is in the midst of the summer hiring season. He explained the individual steps in the hiring process with Board members.

#### **VII. SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Robert DeVita**

Mr. DeVita told the Board that the Solar PPA contract issues are nearly resolved. The one remaining issue involves revision of the schedule after which the project can get under way.

#### **VIII. MINUTES (Attachments)**

On motion of Mrs. Boyne and seconded by Mr. Kasper and carried by a vote of 7 – 0 with abstentions by Mr. Halm and Mr. O'Grady, the Robbinsville Board of Education upon recommendation of the Superintendent approved the minutes of the following meetings.

- June 28, 2011 – Executive Session
- June 28, 2011 – Public Session

#### **IX. COMMITTEE REPORTS**

##### **A. COMMUNITY RELATIONS – Mrs. Sharon DeVito**

Mrs. DeVito reported that the Community Relations committee did not meet in July. She invited the Board and members of the public to participate in Robbinsville's National Night Out on August 2, 2011. Mrs. DeVito also provided information on the plan to reach out to community members with a bi-monthly e-blast from the Superintendent. On the 15<sup>th</sup> of the month, the focus will be on student accomplishments while the e-blast on the 30<sup>th</sup> of every month will feature Board highlights.

##### **B. EDUCATION, DEVELOPMENT & POLICY – Mrs. Faith Silvestrov**

Mrs. Silvestrov reported on the following matters from the July 11, 2011 meeting of the Education, Development & Policy Committee.

- Review of the first and second read/adoption policies
- Homelagic Expectations – PRMS and RHS have written expectations for Gradelogic & Homelagic
- Curriculum Update – Curriculum review / revision ongoing
- Upcoming Dates to Remember – August 22 – 25 Writers & Readers Workshop, August 23 – 25 New Teacher Orientation. August 26 Leadership Retreat

- Testing Data Review
- EE4NJ Grant Application – District will not apply
- Student Dress Code Policy review
- Next meeting: August 16, 2011 – 6:00 PM

### **C. PERSONNEL – Mrs. Florence Gange**

Mrs. Gange reviewed the Personnel section of the agenda pointing out that Mrs. Liebowitz will retire on December 31, 2011. She recalled her own fond memories of Mrs. Liebowitz and related that her daughters, both students of Liebowitz, learned to communicate using sign language leaving her to wonder what they were discussing. Mrs. Gange expressed her appreciation for Mrs. Liebowitz's years of service.

Items of note discussed during the July 19, 2011 Personnel committee meeting include:

- Use of grant funds related to personnel
- Hires to date include bringing back 3.2 of 26 positions lost with the budget reductions of 2010-2011
- SPED Staffing

Mr. Mayer said that the district lost six Special Education teachers to budget cuts during the 2010-2011 budget cycle. He requested that the Board grant him the latitude to review the budget with Mr. DeVita to examine the feasibility of increasing the FTE count by .5, or approximately \$25,000.00. Mr. Mayer stated that a review of staffing needs at Sharon Elementary School has turned up a cluster of three Special Education students and some additional first and second graders in need of literacy support, particularly the type of support that the Wilson Reading Program can supply. Additional discussion ensued and the Board agreed to support Mr. Mayer's request.

Other items of discussion at committee level include:

- Transportation retirement and replacement with a driver / dispatch position
- Additional RHS secretarial support during summer
- R.E.D. job description

### **D. FINANCE, FACILITIES, & TRANSPORTATION – Mrs. Carol Boyne**

Mrs. Boyne reported on the following matters from the July 20, 2011 meeting of the Finance, Facilities, and Transportation meeting.

- 2011-2012 Price increase for school lunches - .10 at Sharon and Pond, .20 at RHS
- Transportation – Driver / Dispatch position
- Tuition Students – Continued discussion on Kindergarten and possible exploration of other options through grade levels
- Banking RFP – Targeted for Fall
- Budget – Additional State Aid = \$348,000 – Recommendation to apply to 2012-2013 or 2013-2014 school year
- PPA – Contract discussion continuing
- Energy Education – Air conditioning limited to only occupied areas of schools
- Custodial & Maintenance Competitive Contract – To be awarded at August 24, 2011 Special BOE Meeting
- Garbage & Recycling Bid Renewal – Scheduled for August agenda
- Facility walk-through – September 2, 2011

**E. NEGOTIATIONS – Mr. Thomas Halm**

Mr. Halm reported that due to an impasse, the first mediation session will take place on August 1, 2011.

**X. HEARING OF THE PUBLIC**

**A. DEBBY MEUNCH**

Mrs. Meunch conveyed appreciation for the grounds-keeping at Sharon.

**B. WAYNE HOLLIDAY**

Mr. Holliday indicated that in his opinion there is no higher form of public service than to facilitate the education of children. He thanked Mr. O’Grady for his service on the Board of Education and wished him the best of luck.

**C. LINDA PIESLAK**

As a parent of one of the National History Day competition finalists, Mrs. Pieslak asked if there are any plans to expand the program from its current status as an after school club. She expressed the importance of implementing programs of this type if Robbinsville is going to stand out academically.

Mr. Mayer responded that in his previous districts National History Day was also a club activity. He compared the size of Robbinsville’s program to East Windsor’s when it first started many years ago. He advocated for promotion of the club among students and said that he anticipates that it will grow as more students become aware all of the great things happening.

**XI. APPROVAL OF RESOLUTIONS**

**A. PERSONNEL (A.1 –3)**

On motion of Mrs. Gange and seconded by Mrs. Boyne and carried by a vote of 9-0, the Robbinsville Board of Education voted to approve resolutions A.1 – 3 on the Personnel Agenda (pages 13-18).

**B. EDUCATION, DEVELOPMENT, & POLICY (B.1 –4)**

On motion of Mrs. Silvestrov and seconded by Mrs. Boyne and carried by a vote of 9-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Education, Development & Policy resolutions B.1 – 4 as indicated.

**DISCUSSION**

A discussion regarding Regulation 5600 (Pupil Discipline / Code of Conduct) took place. While Board members agreed that most of the first reading revisions are comprehensive and on target, they felt that additional language clarifying that those cases resulting in deprivation of privileges consequences can include, but may not be limited to, all school related activities. They felt strongly that the level of granularity should be consistent throughout the regulation and agreed that the regulation should be broad based while the Student Handbook should be more definitive.

**1. POLICIES & REGULATIONS – FIRST READING (Attachments)**

That the Robbinsville Board of Education upon recommendation of the Superintendent review the following policies and regulations at the level of first reading.

R5600 Pupil Discipline / Code of Conduct (M)

**2. POLICIES & REGULATIONS – SECOND READING & ADOPTION (Attachments)**

That the Robbinsville Board of Education upon recommendation of the Superintendent review and adopt the following policies and regulations.

P0144 Board Member Orientation and Training

P2440 Summer Session

R2440 Summer Session

P3125.2 Employment of Substitute Teachers

P5350 Pupil Suicide Prevention

P5512 Harassment, Intimidation and Bullying (M)

R5512 Harassment, Intimidation, or Bullying Investigation Procedure (M)

P5600 Pupil Discipline / Code of Conduct (M)

P6620 Petty Cash (M)

P8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)

R8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)

**3. SPECIAL SERVICES**

**a. 2011-2012 Tuition Contract: Collier High School**

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract for the 2011-2012 school year in the amount of \$47,728.80 with Collier High School for student # 11-30R.

**b. 2011-2012 Tuition Contract: Community Options**

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract in the amount of \$23,800.00 with Community Options for student #11-23RE.

- 2011 Extended School Year (ESY) – (Fridays only July 5 – August 12) = \$800.00
- 2011-2012 School Year Tuition Contract = \$23,000.00

**c. 2011-2012 Tuition Contract: Bridge Academy**

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract with Bridge Academy in the amount of \$150,840.00 for the following students as indicated.

<u>Student ID #</u>	<u>2011-2012 School Year</u>
11-31RE	\$ 37,710.00
11-32RE	\$ 37,710.00
11-34RE	\$ 37,710.00
11-33R	<u>\$ 37,710.00</u>
<b>Total</b>	<b>\$ 150,840.00</b>

**d. 2011-2012 Tuition Contract: Mercer County Technical Schools**

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract with Mercer County Technical Schools for \$1,500.00 to provide a Physical Education program to meet mandated course requirements for the following students as indicated.

<b><u>Student ID #</u></b>	<b><u>2011-2012 School Year</u></b>
130579	\$ 500.00
130635	\$ 500.00
140208	\$ 500.00
<b>Total</b>	<b>\$ 1,500.00</b>

**e. 2011 ESY Tuition Contract: Middlesex Regional Educational Services Commission**

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract for the 2011 Extended School Year with Middlesex Regional Educational Services Commission in the amount of \$3,944.00 for student # 11-16RE (July 5 through August 12, 2011).

**f. 2011 ESY Tuition Contract: Middlesex Regional Educational Services Commission**

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract for the 2011 Extended School Year with Middlesex Regional Educational Services Commission in the amount of \$288.00 to provide an additional thirty minutes of occupational therapy per week for student # 11-16RE.

**g. 2011-2012 Special Services Contract: Applied Behavioral Concepts, Inc.**

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract for the 2011-2012 school year in the amount of \$36,000.00 with Applied Behavioral Concepts Inc. for provision of specialized after school services for students # 11-12RE, 11-13RE on a 1:1 basis and 11-08RE on a 2:1 basis.

<b><u>Student ID#</u></b>	<b><u>2011-2012 School Year</u></b>
11-12RE	\$ 14,400.00
11-13RE	\$ 14,400.00
11-08RE	\$ 7,200.00
<b>Total</b>	<b>\$ 36,000.00</b>

**h. 2011 ESY Special Services Contract: Beautiful Minds of Princeton**

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract with Beautiful Minds of Princeton in the amount of \$1,800.00 for provision of Applied Behavioral Analysis Therapy for student #11-07RE for the period of July 1 through August 30, 2011 for 4 hours per week at the rate of \$50.00 per hour.

**i. Tuition Undercharge Payment: Eden Institute**

That the Robbinsville Board of Education upon recommendation of the Superintendent approve payment of a tuition undercharge in the amount of \$3,725.00 for school year 2008-2009 to Eden Institute for student # 08-3RE in accordance with N.J.A.C. 6A:23-4.2(m).

**4. WORKSHOPS**

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the list of upcoming professional development workshops scheduled to take place during the 2011-2012 school years.

<b>Participant's Name</b>	<b>Vendor</b>	<b>Event</b>	<b>Event Date(s)</b>	<b>Registration Amount</b>	<b>Travel Reimbursement Amount</b>
Steve Mayer	N/A	Negotiations Mediation Session	8/1/2011	N/A	\$ 10.00
Bob Devita	N/A	Negotiations Mediation Session	8/1/2011	N/A	\$ 10.00
Tom Halm	N/A	Negotiations Mediation Session	8/1/2011	N/A	\$ 10.00
Matt O'Grady	N/A	Negotiations Mediation Session	8/1/2011	N/A	\$ 10.00
Carol Boyne	N/A	Negotiations Mediation Session	8/1/2011	N/A	\$ 10.00
Sharon DeVito	N/A	Negotiations Mediation Session	8/1/2011	N/A	\$ 10.00
Anthony Paglione	Middlesex College	AP Calculus AB/BC	08/08-11/2011	\$ 850.00	\$ 88.00
Fran McKenna	NJ Dept. of Agriculture	F&R W/S for Determining Officials	8/16/2011	N/C	N/A
Nicole Rossi	FEA	Legal I Anti-Bullying Training	8/25/2011	\$ 110.00	N/A
<b>TOTAL</b>				<b>\$ 960.00</b>	<b>\$ 148.00</b>

**C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 2)**

On motion of Mrs. Boyne and seconded by Mr. Halm and carried by a vote of 9-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Finance, Facilities & Transportation resolutions C.1 – 2.

**DISCUSSION**

In light of new legislation requiring Board members to submit to criminal history background checks, a Board member requested a step by step guide to help facilitate the process.

**1. FINANCE**

**a. Bills and Claims List (Attachment)**

That the Robbinsville Board of Education upon recommendation of the Superintendent approve payment of the Bills & Claims List for the period ending July 26, 2011 as indicated.



<b>Accounts Payable</b>	
<b>Fund</b>	
11 - General Fund	\$ 743,266.88
12 - Capital Outlay	\$ -
20 - Special Revenue	\$ 16,609.33
40 - Debt Service	\$ 2,372,277.51
60 - Food Service Fund	\$ 36,690.64
61 - R.E.D.	\$ 136.96
<b>Total Accounts Payable</b>	<b>\$ 3,168,981.32</b>
<b>Payroll</b>	
July 15, 2011	\$ 140,958.73
<b>Total Payroll</b>	<b>\$ 140,958.73</b>
<b>Total Bill List</b>	<b>\$ 3,309,940.05</b>

**b. Certification of Board Secretary**

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Robert M. DeVita, Board Secretary/School Business Administrator, certify that as of June 30, 2011 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

**c. Report of the Board Secretary (Attachment)**

That the Robbinsville Board of Education upon recommendation of the Superintendent accept the Report of the Board Secretary for the period ending June 30, 2011.

**d. Report of the Treasurer (Attachment)**

That the Robbinsville Board of Education upon recommendation of the Superintendent accept the Treasurer's Reports for the period ending June 30, 2011.

**e. Transfer Report – June 30, 2011**

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the transfers totaling \$78,873.50 for the period ending June 30, 2011 as indicated.

<b>Amount</b>	<b>Account From</b>	<b>Account To</b>	<b>Description</b>
\$ 641.50	11-000-251-592-07-00	11-000-251-600-07-01	Signature chip to add food
	Advertising	Business Office Supplies	R.E.D. & service accounts
\$ 4,700.00	11-000-240-103-02-01	11-190-100-640-01-01	AP textbooks
	Salaries, Principals	Textbooks	
\$ 16,765.10	11-000-240-103-02-01	11-190-100-640-03-01	Textbooks
	Salaries, Principals	Textbooks	
\$ 3,651.60	11-000-240-500-03-01	11-190-100-640-03-01	Textbooks
	Prof Development	Textbooks	
\$ 2,314.42	11-000-240-800-01-02	11-190-100-640-03-01	Textbooks
	Misc	Textbooks	
\$ 2,268.88	11-000-240-500-02-01	11-190-100-640-03-01	Textbooks
	Prof Development	Textbooks	

Amount	Account From	Account To	Description
\$ 4,300.00	11-000-240-800-02-01 Misc	11-190-100-640-01-01 Textbooks	AP Textbooks
\$ 32.00	11-000-262-420-05-00 Custodial Services	11-000-262-490-05-02 Water Utility	Water utility at School Sharon RoadSchool
\$ 100.00	11-000-230-332-07-01 Auditor	11-000-230-334-07-02 Architect / Engineer	ESIP
\$ 15,614.07	11-000-230-331-07-01 Legal Fees	11-190-100-610-01-01 Instructional Supplies	Laptops and mimios for RHS
\$ 13,194.78	11-000-230-530-08-00 Communications	11-190-100-610-01-01 Instructional Supplies	Laptops and mimios for RHS
\$ 8,292.05	11-000-252-600-08-01 Technology Supplies	11-190-100-610-01-01 Instructional Supplies	Laptops and mimios for RHS
\$ 3,899.10	11-000-252-800-08-04 Technology Misc	11-190-100-610-01-01 Instructional Supplies	Laptops and mimios for RHS
\$ 2,923.12	11-000-230-332-07-01 Auditor	11-000-230-334-07-02 Architect / Engineer	ESIP
\$ 176.88	11-000-230-331-07-01 Legal Fees	11-000-230-334-07-02 Architect / Engineer	ESIP
<b>\$ 78,873.50</b>			

**f. Transfer Report – July 26, 2011**

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the transfers totaling \$14, 745.01 for the period ending July 26, 2011 as indicated.

Amount	Account From	Account To	Description
\$ 190.00	11-000-230-600-07-00 Supplies	11-000-230-339-07-04 Other Purchased Services	Additional passwords for Strauss Esmay
\$ 260.01	11-230-100-610-02-01 BSI Supplies	11-230-100-640-02-01 BSI Textbooks	Additional BSI textbooks
\$ 25.00	11-000-213-600-02-01 Supplies	11-000-213-500-02-01 Other Purchased Services	Sharps disposal
\$ 170.00	11-000-240-600-02-01 Supplies	11-000-213-500-02-01 Other Purchased Services	Sharps disposal
\$ 12,500.00	11-000-262-622-05-01 Electric	11-000-262-621-05-02 Natural Gas	Estimated natural gas bill for 11-12
\$ 1,500.00	20-250-200-300-04-11 IDEA Basic FY 11 Prof Services	20-250-100-600-04-11 IDEA Basic FY 11 Instr. Supplies	Supplies for MD classroom
\$ 100.00	11-190-100-610-03-01 Instructional Supplies	11-000-213-500-03-00 Other Purchased Services	Increase in price for services
<b>\$ 14,745.01</b>			

**g. Acceptance of Donation: RHS Soccer Program**

That the Robbinsville Board of Education upon recommendation of the Superintendent accept a donation from the Mercer County Amateur Master Soccer League in the amount of \$100.00 for the RHS Soccer Program. The Board is very appreciative of this donation.

**h. BOE Member Reimbursement for Cost of Criminal History Background Check**

WHEREAS, Assembly Bill 444, signed into law on May 26, 2011, disqualifies members of boards of education or members of charter school boards of trustees from serving in office if they have been convicted of certain crimes; and

WHEREAS, The statute also requires members to undergo criminal history background checks and to pay the cost of such investigations; and

WHEREAS, Assembly Bill 444 permits local boards of education to reimburse individual members for the cost of criminal history background investigations; and

WHEREAS, State law (N.J.S.A. 18A:12-4) prohibits the compensation of local board of education members; and

WHEREAS, Members of the Robbinsville Board of Education devote significant time and substantial effort to the governance of the district’s public schools; and

WHEREAS, The Robbinsville Board of Education believes that individual school board members, who are uncompensated, should be reimbursed for the cost the criminal history background investigations, which are necessary to continue serving in office. So, therefore be it

RESOLVED, That the Robbinsville Board of Education authorizes reimbursement of individual members for the cost of the criminal history background investigations required by Assembly Bill 444.

**2. FACILITIES**

**a. Building Use (Attachments)**

That the Robbinsville Board of Education upon recommendation of the Superintendent approve and ratify the Buildings and Grounds Use of Facilities Schedule for the months of August 2011 and September 2011.

**D. ROBBINSVILLE EXTENDED DAY (R.E.D.) – (D.1)**

On motion of Mr. Halm and seconded by Mrs. DeVito and carried by a vote of 9-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Robbinsville Extended Day resolution D.1.

**1. R.E.D. PERSONNEL**

**a. R.E.D. Staffing – 10 Month Employees**

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the employment of the following individuals as ten month employees effective September 1, 2011 as indicated.

<u>Name</u>	<u>R.E.D. Position</u>	<u>Hourly Rate</u>	<u>Notes</u>
Renee Mering	Math Coach – Quantum	\$34.00	25 Hrs. for 1 week of Quantum Camp
Amy Odato	Crafts Specialist	\$18.00	4 hrs. per week – PM – Crochet Club
Krittika Pant	Volunteer	N/A	N/A
Amybeth Laroche	Volunteer	N/A	N/A

<u>Name</u>	<u>R.E.D. Position</u>	<u>Hourly Rate</u>	<u>Notes</u>
Terri Bowers	Volunteer	N/A	Resigning from Sub-Instructor position (approved 6/28) – Requesting approval as volunteer

**b. Job Description – Specialist**

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a revised job description for the position of Specialist.

**XII. HEARING OF THE PUBLIC**

None

**XIII. OLD BUSINESS**

None

**XIV. NEW BUSINESS**

**A. REF MINI-GRANT UPDATE**

Mrs. DeVito reported that REF is committing \$30,000.00 to fund various mini-grant projects throughout the district in 2011-2012. In addition, REF has made a three year commitment to fund Project Lead the Way, a pre-engineering program, at the middle school.

**B. NOMINATIONS FOR VICE-PRESIDENT**

Due to Mr. O’Grady’s resignation, Mr. Reca requested that the Board nominate a member to fill the open position of Vice-President. Mrs. Gange nominated Mrs. Boyne. There were no other nominations. A roll-call vote was taken to approve the nomination of Mrs. Boyne as Vice-President with results as follows:

Dr. Costanza – Yes	Mr. Kasper – Yes
Mrs. DeVito – Yes	Mrs. Silvestrov – Yes
Mrs. Gange – Yes	Mr. O’Grady – Yes
Mr. Halm – Yes	Mr. Reca – Yes

Mrs. Boyne abstained.

Mr. Reca noted that a review of the Board committee structure will take place in the near future.

**XV. ADJOURNMENT**

On motion of Mr. Kasper and seconded by Mr. Halm the Robbinsville Board of Education voted to adjourn the July 26, 2011 meeting at 8:11PM.

Respectfully submitted,

Robert M. DeVita  
School Business Administrator / Board Secretary

Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
<b>1. Employment of Staff:</b>										
<b>a. Administrators/Supervisors: None</b>										
<b>b. Certificated Staff:</b>										
7/26/2011	Rochelle	Leibowitz	Teacher	SES	Accept Retirement	12/31/2011				
7/26/2011	Christine	Fallat	Teacher	SES	Approve FTE change	9/1/2011	6/30/2012			Postion reduced from full time to .5 part time.
7/26/2011	Annette	Deck	District Information Coordinator	District	Approve extra work	6/22/2011	8/31/2011	n/a	\$ 1,604.40	Paid at per diem hourly rate not to exceed 40 hours.
7/26/2011	Jessica	Migliaccio	Teacher	SES	Adjust New hire	9/1/2011	6/30/2012	BA/4	\$49,852	Incorrect step approved last month.
7/26/2011	Stephanie	Lewandowski	Multiply Disabled Class Consult	District	Align w/Federal Grant Requirements	7/1/2011	8/12/2011	n/a	\$ 195.48	Portion of Class Consult being charged to ARRA/IDEA Basic Grant. Charge to 20-231-200-100-09-11.
7/26/2011	Stephanie	Lewandowski	Case Mgt/ Evaluations	District	Align w/Federal Grant Requirements	7/1/2011	8/31/2011	n/a	\$ 244.52	Portion of Summer Evaluation work being charged to ARRA/IDEA Basic Grant. Charge to 20-231-200-100-09-11.
7/26/2011	Susan	Lizura	ESY Nurse	District	Align w/Federal Grant Requirements	7/5/2011	8/11/2011	n/a	\$ 1,345	Portion of ESY Salary being charged to ARRA/IDEA Basic Grant. Charge to 20-231-200-100-09-11.
7/26/2011	Danielle	Michaels	ESY Instructor	District	Align w/Federal Grant Requirements	7/5/2011	8/11/2011	n/a	\$ 175	Portion of ESY Salary being charged to ARRA/IDEA Basic Grant. Charge to 20-250-100-100-04-11.
7/26/2011	AnnMarie	Potts	ESY Speech Therapist	District	Align w/Federal Grant Requirements	7/5/2011	8/11/2011	n/a	\$ 610	Portion of ESY Salary being charged to Title I Grant. Charge to 20-231-100-100-09-11.
7/26/2011	Debbie	Zdunek	ESY Instructor	District	Align w/Federal Grant Requirements	7/5/2011	8/11/2011	n/a	\$ 514.78	Portion of ESY Salary being charged to ARRA/IDEA Grant. Charge to 20-254-100-100-04-10.
7/26/2011	Debbie	Zdunek	ESY Instructor	District	Align w/Federal Grant Requirements	7/5/2011	8/11/2011	n/a	\$ 29.60	Portion of ESY Salary being charged to ARRA/IDEA Grant. Charge to 20-254-200-100-04-10.

Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
7/26/2011	Karen	Vida	ESY Speech Therapist	District	Approve Extra work	7/1/2011	8/31/2011	n/a	\$ 296.40	Per diem rate in accordance with WTEA Agreement. Previously approved for 42 hours; additional 5 hours needed.
7/26/2011	Sean	Greig	ESY Tutor	District	Adjust ESY Work	7/5/2011	8/11/2011	n/a	\$ 408	Rate is \$34 per hour not to exceed 12 hours. Originally approved 5/31 as instructor, should be tutor.
7/26/2011	Kimberly	Coyle	Teacher	SES	Approve New Hire	9/1/2011	6/30/2012	BA/1	\$47,617	Filling Kindergarten opening.
7/26/2011	Meghan	Crilly	Teacher	SES	Approve New Hire	9/1/2011	6/30/2012	BA/2	\$48,336	Former student teacher and substitute. Filling 2nd grade opening.
7/26/2011	Jamie	Eichelberger	Teacher	SES	Approve New Hire	9/1/2011	6/30/2012	MA/3	\$52,294	Filling Special Ed opening.
7/26/2011	Maeve	Fitzsimmons	Teacher	RHS	Approve New Hire	9/1/2011	6/30/2012	BA/3	\$49,052	Filling Math opening.
7/26/2011	Deberah	Nutt	Teacher	RHS	Approve New Hire	9/1/2011	6/30/2012	BA+30/10	\$60,125	Filling Business opening.
7/26/2011	Lauren	Tyndorf	Teacher	RHS	Approve New Hire	9/1/2011	6/30/2012	BA/1	\$47,617	Filling Health & PE opening.
7/26/2011	Nira	Yair	Teacher	RHS	Approve New Hire	9/1/2011	6/30/2012	BA/11	\$59,931	Filling Special Ed (Math) opening.
7/26/2011	Jennifer	Vitale	Social Worker	District	Approve New Hire	9/1/2011	6/30/2012	MA/1	\$50,859	Filling Social Worker opening.
7/26/2011	Yasemin	Kinak	Teacher	RHS	Correct Leave	9/1/2011	1/31/2012	n/a	n/a	Incorrectly approved 5/2011 for October return.
7/26/2011	Michael	Huggins	Teacher	RHS	Approve Leave Replacement	9/1/2011	1/31/2012	BA/1	\$47,617	Filling Math family leave.
<b>c. Non-Certificated Staff:</b>										
7/26/2011	Georgiana	Foti	Secretary	RHS	Approve Extra work	7/27/2011	8/31/2011	n/a	\$ 3,550.40	Per diem rate in accordance with WTEA Agreement. Not to exceed 20 days.
7/26/2011	Debbie	McClain	ESY Aide	District	Adjust ESY Salary	7/5/2011	8/11/2011	n/a	\$ 1,532.72	Rate is 16.66 per hour. Work is 4 hours per day for 23 days.

Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
7/26/2011	Kathy	Antonellos	ESY Aide	District	Align w/Federal Grant Requirements	7/5/2011	8/11/2011	n/a	\$ 1,532.72	ESY Salary being charged to ARRA/IDEA Basic Grant. Charge to 20-250-100-100-04-11.
7/26/2011	Olga	Schmid	ESY Aide	District	Align w/Federal Grant Requirements	7/5/2011	8/11/2011	n/a	\$ 1,532.72	ESY Salary being charged to ARRA/IDEA Basic Grant. Charge to 20-250-100-100-04-11.
<b>d. Substitutes: None</b>										
<b>2. Placement on the Salary Guide: None</b>										
<b>3. Extra Work/Extra Pay:</b>										
<b>a. Athletics:</b>										
7/26/2011	Becky	Territo	Cheerleading Coach	RHS	Approve Head Coach	9/1/2011	12/31/2011	2	\$ 4,630	Stipend per WTEA Agreement.
7/26/2011	Jessica	Toth	Cheerleading Coach	RHS	Approve Assistant Coach	9/1/2011	12/31/2011	3	\$ 3,339	Stipend per WTEA Agreement.
7/26/2011	Mike	Walker	Cross Country Coach	RHS	Approve Head Coach	9/1/2011	12/31/2011	3	\$ 5,816	Stipend per WTEA Agreement.
7/26/2011	Marybeth	Kowalski	Cross Country Coach	RHS	Approve Assistant Coach	9/1/2011	12/31/2011	1	\$ 3,587	Stipend per WTEA Agreement.
7/26/2011	Tiffany	Strauss	Equipment Manager	RHS	Approve Manager	9/1/2011	6/30/2012	3	\$ 5,385	Stipend per WTEA Agreement. 1/3 paid after each season.
7/26/2011	Naoma	Green	Field Hockey Coach	RHS	Approve Head Coach	9/1/2011	12/31/2011	3	\$ 7,431	Stipend per WTEA Agreement.
7/26/2011	Katie	Manning	Field Hockey Coach	RHS	Approve Assistant Coach	9/1/2011	12/31/2011	3	\$ 5,385	Stipend per WTEA Agreement.
7/26/2011	Anne	Woodrick	Field Hockey Coach	RHS	Approve Assistant Coach	9/1/2011	12/31/2011	3	\$ 5,385	Stipend per WTEA Agreement.
7/26/2011	Emilie	Taylor	Field Hockey Volunteer	RHS	Approve Volunteer	9/1/2011	12/31/2011	n/a	\$ -	This is a volunteer position.
7/26/2011	Jason	Armstrong	Boys Soccer Coach	RHS	Approve Head Coach	9/1/2011	12/31/2011	3	\$ 7,431	Stipend per WTEA Agreement.

Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
7/26/2011	Brian	Dempsey	Boys Soccer Coach	RHS	Approve Assistant Coach	9/1/2011	12/31/2011	3	\$ 5,385	Stipend per WTEA Agreement.
7/26/2011	Daniel	Greb	Boys Soccer Volunteer	RHS	Approve Volunteer	9/1/2011	12/31/2011	n/a	\$ -	This is a volunteer position.
7/26/2011	Karen	DeRossett	Girls Soccer Coach	RHS	Approve Head Coach	9/1/2011	12/31/2011	3	\$ 7,431	Stipend per WTEA Agreement.
7/26/2011	Scott	Brettell	Girls Soccer Coach	RHS	Approve Assistant Coach	9/1/2011	12/31/2011	3	\$ 5,385	Stipend per WTEA Agreement.
7/26/2011	Devin	Crawbuck	Girls Tennis Coach	RHS	Approve Head Coach	9/1/2011	12/31/2011	2	\$ 5,493	Stipend per WTEA Agreement.
7/26/2011	Maria	Merlo	Girls Tennis Volunteer	RHS	Approve Volunteer	9/1/2011	12/31/2011	n/a	\$ -	This is a volunteer position.
7/26/2011	Tom	Brettell	Weight Room Fall Supervisor	RHS	Approve Supervisor	9/1/2011	12/31/2011	n/a	\$ 1,750	Stipend per WTEA Agreement.
<b>b. Co-Curricular:</b>										
7/26/2011	Birch	Wilson	Marching Band	RHS	Approve Director	9/1/2011	12/31/2011	n/a	\$ 5,202	Stipend per WTEA Agreement.
7/26/2011	Ray	Bruker	Marching Band	RHS	Approve Asst. Director	9/1/2011	12/31/2011	n/a	\$ 3,296	Stipend per WTEA Agreement.
7/26/2011	Erin	Serfass	Color Guard	RHS	Approve Advisor	9/1/2011	12/31/2011	n/a	\$ 3,296	Stipend per WTEA Agreement.
<b>c. Other:</b>										
7/26/2011	Christine	Cabarle	Curriculum Writing AP Psychology	District	Approve Curriculum Writing	9/1/2011	6/30/2012	n/a	\$ 1,360	Rate is \$34 per hour not to exceed 40 hours.
7/26/2011	Dawn	Anderson	ConnectEd Training	RHS	Ratify/Approve Training	9/1/2010	6/30/2011	n/a	\$ 850	Rate is \$34 per hour not to 25 hours.Specialized training required. Charged to 20-001-100-101-01-01 (ConnectEd Grant)
7/26/2011	Karen	Bukowski	ConnectEd Training	PRMS	Ratify/Approve Training	9/1/2010	6/30/2011	n/a	\$ 1,050	Rate is \$34 per hour not to 25 hours plus 2 days at Summer Leadership Training (\$100/day).Specialized training required. Charged to 20-001-100-101-01-01 (ConnectEd Grant)



Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
7/26/2011	Jennifer	Miller	ConnectEd Training	RHS	Ratify/Approve Training	9/1/2010	6/30/2011	n/a	\$ 850	Rate is \$34 per hour not to 25 hours.Specialized training required. Charged to 20-001-100-101-01-01 (ConnectEd Grant)
7/26/2011	Lisa	Papp	ConnectEd Training	RHS	Ratify/Approve Training	9/1/2010	6/30/2011	n/a	\$ 1,050	Rate is \$34 per hour not to 25 hours plus 2 days at Summer Leadership Training (\$100/day).Specialized training required. Charged to 20-001-100-101-01-01 (ConnectEd Grant)
7/26/2011	Josette	Smolka	ConnectEd Training	RHS	Ratify/Approve Training	9/1/2010	6/30/2011	n/a	\$ 950	Rate is \$34 per hour not to 25 hours plus 1 day at Summer Leadership Training (\$100/day).Specialized training required. Charged to 20-001-100-101-01-01 (ConnectEd Grant)
7/26/2011	Robyn	Thomas	ConnectEd Training	RHS	Ratify/Approve Training	9/1/2010	6/30/2011	n/a	\$ 850	Rate is \$34 per hour not to 25 hours.Specialized training required. Charged to 20-001-100-101-01-01 (ConnectEd Grant)
7/26/2011	Karen	Bukowski	Developing Common Benchmark Assessments for Math	PRMS	Approve Training	7/1/2011	8/31/2011	n/a	\$ 340	Rate is \$34 per hour-not to exceed 10 hours.Specialized training required. Charged to 20 001-100-101-01-01 (ConnectEd Grant)
7/26/2011	Lauri	Foster	Developing Common Benchmark Assessments for Math	PRMS	Approve Training	7/1/2011	8/31/2011	n/a	\$ 340	Rate is \$34 per hour-not to exceed 10 hours.Specialized training required. Charged to 20 001-100-101-01-01 (ConnectEd Grant)
7/26/2011	Clare	Krulewicz	Developing Common Benchmark Assessments for Math	RHS	Approve Training	7/1/2011	8/31/2011	n/a	\$ 340	Rate is \$34 per hour-not to exceed 10 hours.Specialized training required. Charged to 20 001-100-101-01-01 (ConnectEd Grant)

Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
7/26/2011	Joan	Oszvart	Developing Common Benchmark Assessments for Math	PRMS	Approve Training	7/1/2011	8/31/2011	n/a	\$ 340	Rate is \$34 per hour-not to exceed 10 hours.Specialized training required. Charged to 20001-100-101-01-01 (ConnectEd Grant)
7/26/2011	Lisa	Wilkinson (Talar)	Developing Common Benchmark Assessments for Math	PRMS	Approve Training	7/1/2011	8/31/2011	n/a	\$ 204	Rate is \$34 per hour-not to exceed 6 hours.Specialized training required. Charged to 20001-100-101-01-01 (ConnectEd Grant)