



**ROBBINSVILLE BOARD OF EDUCATION
MONTHLY MEETING**

**TUESDAY, MARCH 27, 2012 - 6:00 PM
RHS STUDENT ACTIVITIES CENTER**

PUBLIC SESSION MINUTES

BOARD OF EDUCATION

Mr. Michael Reca, President

Mrs. Carol Boyne, Vice President

Dr. Vincent J. Costanza

Mrs. Sharon DeVito

Mrs. Florence Gange

Mr. Thomas Halm, Jr.

Mr. Richard Kasper

Mr. Keith Kochberg

Mrs. Faith Silvestrov

SUPERINTENDENT OF SCHOOLS

Dr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Mr. Robert DeVita

STUDENT GOVERNMENT PRESIDENT

Julian Jiggetts

ROBBINSVILLE BOARD OF EDUCATION
PUBLIC SESSION MINUTES

March 27, 2012

I. CALL TO ORDER PUBLIC MEETING

President Michael Reca called the March 27, 2012 meeting of the Robbinsville Board of Education to order at 6:07PM. As required, he read the *Statement of Public Meetings* and led the flag salute.

II. ROLL CALL

Mrs. Boyne – Present
Dr. Costanza – Present
Mrs. DeVito – Present

Mrs. Gange – Absent
Mr. Halm - Present
Mr. Kasper – Absent

Mr. Kochberg – Present
Mr. Reca – Present
Mrs. Silvestrov – Present

Also present:

Steven J. Mayer, Superintendent
Kathleen A. Foster, Assistant Superintendent
Robert M. DeVita, School Business Administrator
Julian Jiggetts, Student Government Representative

III. MOTION TO CONVENE IN EXECUTIVE SESSION

On motion of Mrs. Silvestrov and seconded by Dr. Costanza, the Board voted (7 – 0) to enter into Executive Session at 6:08 PM to discuss the matters indicated below. Mrs. Gange and Mr. Kasper were absent.

- Review of Harassment, Intimidation & Bullying Occurrences as required in N.J.S.A. 18A:37-15(b)6
- Personnel
- Ethics

IV. MOTION TO RESUME PUBLIC SESSION

On motion of Mrs. Silvestrov and seconded by Mrs. DeVito, the Board voted (7 – 0) to resume Public Session at 7:13 PM. Mrs. Gange and Mr. Kasper were absent.

V. BOARD PRESIDENT’S REPORT – Mr. Mike Reca

Mr. Reca introduced RHS Athletic Director Curtis Wyers. As a way to recognize the outstanding accomplishments of Robbinsville High Schools’ winter sports teams, Mr. Wyers introduced the coaches and members of various teams as well as individual team members. The Ice Hockey Team and Girls Swim Team were in attendance. Wyers noted that this year as a result of the district’s first shared service agreements for athletics, both teams were comprised of students from Robbinsville and Allentown. The Superintendent and Athletic Director of Allentown were also in attendance.

The following student athletes were recognized for exceptional achievements within their sport.

- Chris Tan – Wrestling – Won the Mercer Cty. Wrestling Tournament / Region 7 Qualifier
- Sam Burum – Basketball - 1012 Point Scorer / Division I Scholarship to Seton Hall
- Taylor Johnson – Swimming - First Team all CVC – 400 Freestyle
- Delaney Bader – Swimming – 100 Freestyle
- Nicole Won – Swimming – 100 Breast Stroke
- Sean Cox – Ice Hockey – 100 Career Points
- Kellan Anker – Ice Hockey – 2012 Player of the Year
- Craig Hunter – Boys Indoor Track – Eastern State Champion / 2nd in Pole Vault All Group Championship / 1st Team All State
- Noel Jancewicz – Girls Indoor Track – Silver Medalist in Pole Vault State Meet of Champs / Eastern State Championship / Top 10 in the Nation

Mr. Wyers also commended the team coaches.

- Pam Owen – Head Coach Girls Swim Team – Trentonian Coach of the Year
- Stephanie Harris – Asst. Coach Girls Swim Team
- Dan Bergen – Head Coach Ice Hockey Team – Trenton Times Coach of the Year
- Dan Greb – Asst. Coach Ice Hockey Team
- Mike Walker – Head Coach Boys Indoor Track
- Craig Hutchinson – Asst. Coach Boys Indoor Track

President Reca recognized District Energy Specialist John Blair. Mr. Blair updated the Board on the Energy Education Program and introduced Ross Kelley, President of Energy Education. To date, the district has realized \$330,000 in cost avoidance on its energy bills since the program's implementation. Mr. Kelley presented the Board of Education with an energy savings award.

VI. SUPERINTENDENT'S REPORT – Dr. Steven J. Mayer

Dr. Mayer and School Business Administrator Robert DeVita delivered the final 2012-2013 budget presentation to the Board.

Board members commented.

- Dr. Costanza noted that the budget exceeds the state efficiency requirements.
- Mr. Halm pointed out that prior to 2011-2012 there was no money reserved for capital projects. In 2011-2012, a Capital Reserve Account was established and in the upcoming budget year, \$582,451 will be appropriated for capital projects.
- Dr. Mayer, a proponent of building capital reserve, said that the Board will hold a referendum in December 2012 to help deal with facilities issues brought on by overcrowding.

VII. STUDENT GOVERNMENT UPDATE – Julian Jiggetts

Student Government President Julian Jiggetts reported on the following matters.

- Academics
 - End of marking period / 8th Grade Academic Planning / Regular decision acceptances / Dr. Overton as RHS Teacher of the Year
- Clubs
 - President's Meeting / Robotics – Montreal Win, District Champs, Next competition in St. Louis for Int'l. Championship
- Spring Sports Update
- Student Government
 - Proceeds from Dodgeball Tournament to Visitation Home in Hamilton / Student Gov't. elections on April 24 & 25 / Class of 2014 Clothing Drive / Class of 2015 Harlem Wizards / Prom Tickets to go on sale in the next few weeks

VIII. MINUTES (Attachments)

On motion of Mr. Halm and seconded by Mrs. DeVito, the Robbinsville Board of Education upon recommendation of the Superintendent approved the minutes of the following meetings as indicated.

- February 28, 2012 – Public Session
- February 28, 2012 – Executive Session

IX. COMMITTEE REPORTS

A. COMMUNITY RELATIONS – Mrs. Sharon DeVito

Mrs. DeVito reported on the following March 6th Community Relations Committee matters.

- Budget update for new committee members
- Referendum Discussion – Emphasis on clear statement of ramifications of a defeated referendum
- Creation of list of local Pre-K providers as a means to connect the families of up and coming students

B. EDUCATION, DEVELOPMENT & POLICY – Mrs. Faith Silvestrov

Mrs. Silvestrov updated the Board on the following Education, Development & Policy Committee matters.

- Policies for first reading and adoption
- Curriculum Update – Revisions in the following subject areas
 - Spanish I / Geometry / Physics / K-8 ELA / K-4 Social Studies
- Continued literacy coaching with Olivia Wahl
- April 26, 2012 In-service Day
- Summer Jumpstart Program for identified developing readers
- Capstone Research Project – Westminster Choir College, Rider University student
- Internal review of district Teacher Evaluation System

C. PERSONNEL – Mrs. Carol Boyne

Mrs. Boyne reported that the Personnel Committee met on March 20th to review the personnel agenda (pages 19-21). She indicated that additional main office staffing needs at the high school are being considered and noted that the committee is reviewing the Superintendent evaluation process.

D. FINANCE, FACILITIES, & TRANSPORTATION – Mrs. Carol Boyne

Mrs. Boyne provided an update on the March 21st Finance, Facilities & Transportation Committee meeting.

- ESIP Evaluation – 3 proposals received / Spiezle completed an Executive Summary / Interviews will take place in April and a recommendation will appear on the April 24th agenda
- 2012-2013 Budget – Health benefits estimate below preliminary budget / Change in health care provider / Recommendation to move \$280,000 into Capital Reserve
- Banking RFP – Recommendation to change to Roma Bank / RFP process resulted in an increase in banking expenses / 3 month transition expected

- Transportation Waiver – Policy adoption on agenda / Opt-outs required by April 30th / Administration will recommend a process for opt-back

E. NEGOTIATIONS – Mr. Thomas Halm

Mr. Halm informed the Board that Fact Finding is scheduled to take place on April 30, 2012.

X. HEARING OF THE PUBLIC ON THE 2012-2013 BUDGET

A. JOHN RUCH

Mr. Ruch asked how the unsettled WTEA contract figures into the budget. The Board informed Mr. Ruch that they could not comment on this matter with negotiations still ongoing.

B. ANGELO SCIALFA

Mr. Scialfa asked if the budget has a provision for the WTEA contract when settled and was informed that the Board is unable to comment on this matter as it is related to negotiations. He followed up with some questions about the budget.

XI. ADOPTION OF 2011-2012 PROPOSED BUDGET FOR ROBBINSVILLE PUBLIC SCHOOLS

Motion by Mrs. Boyne, seconded by Mr. Halm, and carried by a vote of 7-0 (with Mr. Kasper and Mrs. Gange absent) that whereas the Robbinsville Board of Education adopted a tentative budget on Tuesday, February 28, 2012, to be submitted to the Mercer County Executive Superintendent of Schools for approval, and whereas the tentative budget was advertised in the legal section of the Trenton Times on March 21, 2012, and whereas the proposed budget was presented to the public during a hearing held in the Robbinsville High School on March 27, 2012, and whereas the total amount of the 2012 - 2013 budget is as follows:

General Fund	\$36,278,199
Special Revenue Fund	\$ 482,028
Debt Service Fund	<u>\$ 5,215,812</u>
Total Base Budget	\$41,976,039

Be it resolved that the Robbinsville Board of Education adopt the 2012-2013 Annual School Budget as detailed above. Be it further resolved that the following amount to be raised by the local tax levy for the General Fund is \$32,204,198 and Debt Service Fund is \$4,813,700.

XII. APPROVE MAXIMUM EXPENDITURE FOR TRAVEL & APPROVE MAXIMUM EXPENDITURE FOR PUBLIC RELATIONS & PROFESSIONAL SERVICES

Motion by Mrs. Boyne, seconded by Mr. Halm, and carried by a vote of 7-0 (with Mr. Kasper and Mrs. Gange absent) that the Robbinsville Board of Education approve the maximum expenditure for travel for the 2012 – 2013 school year for all staff and board members is \$75,000 in accordance with N.J.A.C. 6A:23B-1.2(b). The Robbinsville Board of Education also approves that an annual school year threshold of \$1,500 per staff member be established for regular business travel where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year. The Robbinsville Board of Education also certifies that as of March 27, 2012 the district has expended \$31,513.00 for approved travel for staff and board members for the 2011 – 2012 school year.

Be it further resolved that the Robbinsville Board of Education approve the maximum expenditures for the following in accordance with N.J.A.C.6A:23A-5.2(a) & N.J.A.C.6A:23A-9.3(c)14:

Public Relations	\$ 5,000
Architect / Engineer	\$ 70,000
Auditor	\$ 30,000
Board Attorney	\$ 90,000
School Physician	\$ 12,400

XIII. APPROVAL OF RESOLUTIONS

A. PERSONNEL (A.1 –3)

On motion of Mrs. DeVito and seconded by Mrs. Boyne and carried by a vote of 7-0, the Robbinsville Board of Education voted to approve resolutions A.1 – 3 on the Personnel Agenda (pages 19-21). Mr. Kasper and Mrs. Gange were absent.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 9)

On motion of Mrs. Silvestrov and seconded by Mrs. DeVito and carried by a vote of 7-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Education, Development & Policy resolutions B.1 – 9. Mr. Kasper and Mrs. Gange were absent.

DISCUSSION

Mrs. Boyne suggested that the Education, Development & Policy Committee be prepared to move quickly if grant money for HIB legislation, currently an unfunded mandate, becomes available to districts. She also asked if, like the sports participation policy, we have a policy that governs clubs. Dr. Mayer indicated that the committee would review policies related to co-curricular participation including the Activities Fee and the Code of Conduct policies. Mrs. Boyne stressed the need for clear language related to the term “unexcused absence” when reviewing these policies.

A Board member asked if homeschooled children are covered under the Drop Out policy.

Mr. Rea suggested that the district look into recycling the books that are being discarded from Sharon School.

1. HARASSMENT, INTIMIDATION & BULLYING MONTHLY REPORT

That the Robbinsville Board of Education accepts without modification the Superintendent’s Report on Harassment, Intimidation and Bullying for the month of February 2012.

2. POLICIES & REGULATIONS – FIRST READING (Attachments)

That the Robbinsville Board of Education upon recommendation of the Superintendent review the following policies and regulations at the level of first reading.

- P2431 – Athletic Competition – M
- P3324 – Right of Privacy
- P4324 – Right of Privacy

P9270 – Home Schooling and Equivalent Education Outside the Schools – M
 R9270 – Home Schooling and Equivalent Education Outside the Schools – M

3. POLICIES & REGULATIONS – SECOND READING/ADOPTION (Attachment)

That the Robbinsville Board of Education upon recommendation of the Superintendent adopt the following policy.

P8613 – Waiver of Pupil Transportation

4. 2012-2013 ADMINISTRATOR / SUPPORT STAFF HOLIDAY CALENDAR – FIRST READING (Attachment)

That the Robbinsville Board of Education upon recommendation of the Superintendent review the 2012-2013 Administrator / Support Staff Holiday Calendar at the level of first reading.

5. CAPSTONE RESEARCH STUDY – RHS

That the Robbinsville Board of Education upon recommendation of the Superintendent approve Rider University student Brian Williams to conduct his Capstone Research Study at RHS in the month of April 2012.

6. DISCARD LIBRARY BOOKS – SHARON ELEMENTARY SCHOOL

That the Robbinsville Board of Education upon recommendation of the Superintendent authorize Sharon Elementary School to discard dated / worn library books as indicated.

<u>Author</u>	<u>Title</u>	<u>Copyright</u>
Levine, Michael	The Kid's Address Book	1994
Margaret Davidson	I Have a Dream	1986
H.A Rey	Curous George Rides a Bike	1952
Mo Willems	My Friend Is Sad	2007
Judy Blume	Superfudge	1980
Judy Blume	Superfudge	1980
Joanna Cole	My Puppy Is Born	1973
	Hershel and the Hanukkah	
Eric Kimmel	Goblins	1985
Seymour Simon	Our Solar System	1992
	Guinness BK 2002	2002
Marni McGee/Ian Beck	Winston The Book Wolf	2006
Dr. Seuss	Cat in the Hat Comes Back	1958
Katherine Paterson	Bridge to Terabithia	1977
Patricia Reilly Giff	All About Stacy	1988
George Beard/Hutchins	Adventures of Ook & Gluk	2010
Katherine Paterson	Jacon Have I Loved	1980
Valerie Wilson Wesley	How to Lose Your Class Pet	2003
Francine Pascal	Crybaby Lois (Sweet Valley)	1990
	Elizabeth's Super Selling	
Francine Pascal	Lemonade	1990
Francine Pascal	Jessica The Babysitter	1990
RL Stine	Beast From the East	1996
Carole S. Briggs	Women in Space	1988
Annie Baird	Book of Rockets	1994
Aliki	Corn is Maze	1976

Selsam/Wexler	Eat the Fruit, Plant the Seed	1980
Joanna Cole	Cars and How They Go	1983
Patrick Dorin	Yesterday's Trucks	1982
CJ Naden	Cycle Chase	1980
CJ Norman	Motorcycles	1989
Time Life Books	Wheels and Wings	1983
Time Life Books	Everyday Life	1989
JK Rowling	Goblet of Fire	2000
Barbara Stein	Kids' Almanac of Transportation	1991
Patricia Reilly Giff	Fancy Feet	1988
Patricia Reilly Giff	Green Thumbs, Everyone	1996
Sara Bonnett Stein	How to Raise a Puppy	1976
Carlienne Frisch	Responsible Pet Care Horses	1991
Hansen/Barrett	Horses and Ponies	1988
RL Stine	One Day at Horrorland	1994
John F. Prevost	Great White Sharks	1996
George Sullivan	BMX Riding & Watching	1984
Penelope York	Bugs	2002
Patricia Reilly Giff	Lazy Lions, Lucky Lambs	1985
Patricia Reilly Giff	BEST Friends	1988
Valerie Wilson Wesley	How to Lose Your Class Pet	1988
Valerie Wilson Wesley	How to Lose Your Class Pet	1988
Katherine Paterson	The Great Gilly Hopkins	1978
Barbara Park	Mick Harte Was Here	1995
Patricia Reilly Giff	Mary Moon is Missing	1998
Laurie McElroy	Nightmare on Hannah Street	2007
Disney	101 Dalmations	1989
Jim Pipe	The Unexplained	2008
	Mark McGwire's Historic	
	Season	1998
David Baker	Weightlessness	1986
David Baker	I Want to Fly the Shuttle	1988
Robin Kerrod	The Challenge of Space	1978
Robin Kerrod	Mission Outer Space	1978
Robin Kerrod	Race for the Moon	1978
Kim Long	The Astronaut Training Book	1990
	Sally Ride and the New	
Karen O'Connor	Astonauts	1983
Jill Krementz	A Very Young Rider	1977
	Guinness BK 1998	1997
Fromental/Jolivet	365 Penguins	2006
Jane O'Connor	Make Up Your Mind, Marsha	1994
Jane O'Connor	Lauren & the New Baby	1994
Jane O'Connor	Corrie's Secret Pal	1993
Carolyn Keene	Bad Day for Ballet	1995
Dick Kings-Smith	The Cuckoo Child	1993
Dick Kings-Smith	Harry's Mad	1984
Dick Kings-Smith	Martin's Mice	1988
Carolyn Keene	Trouble at Lake Tahoe	1994
Carolyn Keene	The Crazy Key Club	1996
Carolyn Keene	The Ice Cream Scoop	1995
Carolyn Keene	The Lost Locket	1994
Carolyn Keene	Not Nice on Ice	1996
Gary Paulsen	Dunc's Dump	1983
Jane O'Connor	Think Corrine, Think	1994

Carolyn Keene	The Slumber Party Secret	1994
Carolyn Keene	The Secret of The Scarlet Hand	1995
Peggy Parish	Good Work Amelia Bedelia	1976
Dan Gutman	Mr. Docker is Off His Rocker	2006
Gary Paulsen	Captive	1995
Francine Pascal	Jessica's Big Mistake	1990
Francine Pascal	Andy and the Alien	1992
Francine Pascal	Caroline's Mystery Doll	1991
Francine Pascal	A Curse on Elizabeth	1995
Francine Pascal	Elizabeth Meets Her Hero	1992
Katherine Paterson	Come Sing, Jimmy Jo	1985
Gary Paulsen	Harris and Me	1993
	Guinness BK 2001	2000
	Ultimate LEGO Book	1999
Robert Gould	Time Soldiers/REX	2002
David Bergen	LIFE SIZE DINOSUARS	2004
Jane O'Connor	Sarah's Incredible Idea	1993
Dan Gutman	Ms. LaGrange is Strange	2005
Dan Gutman	Miss Lazar is Bizarre	2005
MC King	Truth or Dare	2007
Tedd Arnold	Parts	1997
David Patneau	Someone Was Watching	1993
Katherine Paterson	The Field of Dogs	2001
Richard Peck	A Long Way from Chicago	1998
Gary Paulsen	Hatchet	1987
Ludwig Bemelmans	Madeline's Rescue	1951
Gary Paulsen	The Monument	1991
Gary Paulsen	Cowpokes & Desperados	1994
Judy Delton	Soring Sprouts	1989
Judy Delton	The Pooped Troup	1989
Judy Delton	A Pee Wee Christmas	1988
Megan Stine/H. William Stine	How I Survived 5th Grade	1992
Megan Stine/H. William Stine	5th Grade Flop	1990
	World Almanac for Kids 2004	2003
Katherine Paterson	Park's Quest	1998
Ann M. Martin	Halloween Parade	1997
Dick Kings-Smith	Mixed-Up Max	1987
Dick Kings-Smith	King Max	1995
Dick Kings-Smith	King Max	1995
Dick Kings-Smith	The Water Horse	1990
Carolyn Keene	The Teen Model Mystery	1995
Carolyn Keene	The Puppy Problem	1996
Bruel, Nick	Bad Kitty Vs Uncle Murray	2010
Gloeckner, Carolyn	Fernando Valenzuela	1984
Kessler, Leonard	Last One in is a Rotten Egg	1969
Radlauer, Edward	Soap Box Racing	1973
Preston, Susan	Field Hockey is for me	1983
Vevers, Gwynne	Feeding and Digestion	1984
Brown, Marc	Arthur's Valentine	1981
	Barbie 123 Book	2000
Marschall, Ken	Inside the Titanic	1997

7. SPECIAL SERVICES

a. Tuition Contract – New Hope Academy

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a tuition contract with New Hope Academy in the amount of \$10,902.50 for student # 160209 for the period of March 26, 2012 through June 30, 2012.

b. Homebound Instruction Services

That the Robbinsville Board of Education upon recommendation of the Superintendent approve Angelina Aschettino and Colleen Kent as homebound instructors on an as needed basis for the remainder of the 2011-2012 school year at the rate of \$34 per hour.

8. FIELD TRIPS

a. Field Trips – Robbinsville High School

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the following field trip(s) for Robbinsville High School during the 2011-2012 school year as indicated. The district will incur no admission or transportation costs (*except for trips that are an integral part of the educational / vocational program).

University of Pennsylvania-Philadelphia, PA

Date: April 19, 2012
Number of Pupils Participating: 50
Teacher/Other Chaperones: 3
Approximate Cost per Pupil: \$22.00
Time Scheduled to Leave/Return: 1:30 PM – 9:15 PM
Bus Service: Dapper
Class/Group: Italian III & IV
Purpose: Students will see a film about globalization issues in Italia.

Seaside Heights Boardwalk, Seaside Heights, NJ

Date: April 21, 2012
Number of Pupils Participating: 30
Teacher/Other Chaperones: 3
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: 8:00 AM – 2:30 PM
Bus Service: Dapper
Class/Group: Environmental Club
Purpose: Club members will participate in a beach clean up.

Edward Jones Dome-St. Louis, MO

Date: April 25 – 29, 2012
Number of Pupils Participating: 33
Teacher/Other Chaperones: 5
Approximate Cost per Pupil: \$550.00 + food
Time Scheduled to Leave/Return: TBD
Bus Service: Steele Meetings
Class/Group: FIRST Robotics Team

Purpose: The team will attend the FIRST Robotics Championship and compete with teams from around the world.

Philadelphia Museum of Art-Philadelphia, PA

Date: April 27, 2012
Number of Pupils Participating: 21
Teacher/Other Chaperones: 1 / 1
Approximate Cost per Pupil: \$34.00
Time Scheduled to Leave/Return: 9:00 am / 2:00 pm
Bus Service: George Dapper Inc.
Class/Group: French AP & IV Honors
Purpose: Students will gain understanding and appreciation for the French Impressionist Movement, in particular the artist Vincent VanGogh.

Kleinfeld's Bridal Salon-New York, NY

Date: May 14, 2012
Number of Pupils Participating: 15
Teacher/Other Chaperones: 1 / 0
Approximate Cost per Pupil: \$45.00
Time Scheduled to Leave/Return: 8:00 am / 5:00 pm
Bus Service: BOE
Class/Group: Retail Merchandising
Purpose: Students will tour showroom(s) and engage in discussions with Fashion Director and employees. Outline designers, collections, visual merchandising; customer service; product promotions.

b. Field Trips – Pond Road Middle School

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the following field trip(s) for Pond Road Middle School during the 2011-2012 school year as indicated. The district will incur no admission or transportation costs (*except for trips that are an integral part of the educational / vocational program).

Wendy's-Hamilton, NJ*

Date: April 20, 2012
Number of Pupils Participating: 6
Teacher/Other Chaperones: 4 / 0
Total Trip Cost: \$50.00*
Time Scheduled to Leave/Return: 10:45 am / 12:45 pm
Bus Service: BOE
Class/Group: Grades 4/5 S.E.
Purpose: Students will eat lunch at Wendy's practicing social skills, table manners and money skills. These areas have been addressed in Daily Living Skills Classes.

Six Flags-Jackson, NJ

Date: April 27, 2012
Number of Pupils Participating: 220
Teacher/Other Chaperones: 12-15 / 100
Approximate Cost per Pupil: \$27-29.00 (pass holders \$8)
Time Scheduled to Leave/Return: 8:30 am / 6:15 pm
Bus Service: George Dapper Inc.
Class/Group: 6th Grade

Purpose: Math and Science Day. Students will be able to apply force/motion principles in 6th grade Science curriculum to real life situations and use formulas to do computations.

Ellis Island-New York, NY

Date: May 14-18, 2012
Number of Pupils Participating: 100 (each day)
Teacher/Other Chaperones: 20 +
Approximate Cost per Pupil: \$25.00
Time Scheduled to Leave/Return: 8:30 am / 5:00 pm
Bus Service: George Dapper Inc.
Class/Group: 5th Grade

Purpose: After studying geography and personal immigration history, students will have the opportunity to investigate immigration experiences.

Paws Nature Center-Mt. Laurel, NJ

Date: May 2, 3, 4, 2012
Number of Pupils Participating: 225
Teacher/Other Chaperones: 12 / 40
Approximate Cost per Pupil: \$12.00
Time Scheduled to Leave/Return: 8:45 am / 2:00 pm
Bus Service: George Dapper Inc.
Class/Group: 4th Grade

Purpose: Students will reinforce and apply big ideas from our ecosystem unit to the real world (nature-predators-consumers-habitats-interdependency).

Kidsbridge-Ewing, NJ

Date: June 5, 2012
Number of Pupils Participating: 20
Teacher/Other Chaperones: 1 / 2
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: 9:00 am / 2:00 pm
Bus Service: BOE
Class/Group: Mrs. Biondi's Class

Purpose: Students will have an opportunity to interact in activities related to diversity and character education.

Franklin Institute-Philadelphia, PA

Date: June 12, 2012
Number of Pupils Participating: 225
Teacher/Other Chaperones: 13 / 40
Approximate Cost per Pupil: \$15.00
Time Scheduled to Leave/Return: 8:30 am / 2:50 pm
Bus Service: George Dapper Inc.
Class/Group: 4th Grade

Purpose: Students will explore various science concepts by participating in hands on experiments as well as make connections to previously learned science topics.

c. Field Trips – Sharon Elementary School

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the following field trip(s) for Sharon Elementary School during the 2011-2012 school year as indicated. The district will incur no admission or transportation costs (*except for trips that are an integral part of the educational / vocational program).

AMC Theatre-Hamilton, NJ

Date: March 5, 2012
Number of Pupils Participating: 192
Teacher/Other Chaperones: 15 / 15-20
Approximate Cost per Pupil: \$6.00
Time Scheduled to Leave/Return: 9:30 am / 12:00 pm
Bus Service: George Dapper Inc.
Class/Group: 1st Grade
Purpose: Literature/Environment/Dr. Seuss

Town Center Multiplex-East Windsor, NJ

Date: March 13, 2012
Number of Pupils Participating: 214
Teacher/Other Chaperones: 20 / 100
Approximate Cost per Pupil: \$5.00 (optional snack \$7.00)
Time Scheduled to Leave/Return: 9:15 am / 1:00 pm
Bus Service: George Dapper Inc.
Class/Group: Kindergarten
Purpose: Reading and Writing related to Dr. Seuss Week; also related to our Science Ecology Units. Students will see The Lorax.

Marketplace-Hamilton, NJ *

Date: March 15, 2012
Number of Pupils Participating: 5
Teacher/Other Chaperones: 4 / 0
Total Trip Cost: \$100.00
Time Scheduled to Leave/Return: 9:30 am / 12:15 pm
Bus Service: BOE
Class/Group: Autistic K/1
Purpose: Students will visit various stores. They will go to Shop Rite and find items that we will use for cooking group. Students will work on appropriate social skills and communication skills.

Franklin Institute-Philadelphia, PA

Date: March 15, 2012
Number of Pupils Participating: 178
Teacher/Other Chaperones: 8 / 42
Approximate Cost per Pupil: \$20.00
Time Scheduled to Leave/Return: 9:00 am / 4:00 pm
Bus Service: George Dapper Inc.
Class/Group: 3rd Grade
Purpose: Connection to social studies and science units.

Kelsey Theatre-W. Windsor, NJ

Date: March 29, 2012
Number of Pupils Participating: 173
Teacher/Other Chaperones: 16 / 0
Approximate Cost per Pupil: \$12.00
Time Scheduled to Leave/Return: 9:15 am / 12:30 pm
Bus Service: George Dapper Inc.
Class/Group: 1st grade
Purpose: Students will experience a piece of classical literature as a live performance.

Adventure Aquarium-Camden, NJ

Date: May 21, 2012
 Number of Pupils Participating: 182
 Teacher/Other Chaperones: 13 / 10
 Approximate Cost per Pupil: \$10.50
 Time Scheduled to Leave/Return: 9:15 am / 3:00 pm
 Bus Service: George Dapper Inc.
 Class/Group: 1st grade
 Purpose: To become aware of ocean life.

9. WORKSHOPS

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the list of upcoming professional development workshops scheduled to take place during the 2011-2012 school year.

Participant's Name	Vendor	Event	Event Date(s)	Registration Amount	Travel Reimbursement Amount
Molly Avery	SE Pennsylvania Task Force	The Bullet Proof Mind	3/21/2012	N/C	N/A
Cathy Solewin	Heinemann Workshops	Readers WS Webinar	04/4-04/25	\$ 209.00	N/A
Helen Chiappetta	Heinemann Workshops	Readers WS Webinar	04/4-04/25	\$ 209.00	N/A
Nicole Falso	Heinemann Workshops	Readers WS Webinar	04/4-04/25	\$ 209.00	N/A
MaryBeth Kolpack	Heinemann Workshops	Readers WS Webinar	04/4-04/25	\$ 209.00	N/A
Derek Linbarger	Derek Linbarger	Supercharge your Data Ctr. Management	4/10/2012	N/C	Mileage \$23.87 & parking TBD
Mia Gallagher	NJ Sch. Age Care Coalition	Girls STEM Collaboration Project	4/18/2012	\$ 10.00	N/A
Christina Williams	NJASCD -South	Critical Issues Workshop	4/18/2012	\$ 98.00	N/A
Katie Manning	NJASCD -South	Critical Issues Workshop	4/18/2012	\$ 98.00	N/A
Sharon Reed	NJASCD -South	Critical Issues Workshop	4/18/2012	\$ 98.00	N/A
Susan Lizura	Monmouth University	Psychotropic Pharmacology W/S	4/19/2012	\$98 to be paid by Sue N/C	N/A
Kristin Aquilino	Follett Books	Book Look Seminar	4/19/2012	N/C	N/A
Betty Jane Oliva	Follett Books	Book Look Seminar	4/19/2012	N/C	N/A
Lauren DeSimone	NJ Writing Alliance	Annual Writing Conf.	4/20/2012	\$ 40.00	N/A
Kathleen Nichols	NJ Writing Alliance	Annual Writing Conf.	4/20/2012	\$ 40.00	N/A
Samantha Rua	NJ Writing Alliance	Annual Writing Conf.	4/20/2012	\$ 40.00	N/A
Lauren Plummer	NJ Writing Alliance	Annual Writing Conf.	4/20/2012	\$ 40.00	N/A
Michelle Rubano	NJ Writing Alliance	Annual Writing Conf.	4/20/2012	\$ 40.00	N/A
Elissa Horan	Elissa Horan	TCNJ PD Art Workshop	4/20/2012	\$ 35.00	\$ 3.50
Theresa Censoplano	NJ Div. of Fish & Wildlife	Project WILD	05/03/0212	N/C	N/A
Sandy Holmes	Sandy Holmes	Reading Recovery Class	03/27 & 05/15/2012	N/C	\$ 6.00
Pam Strobino	Lawrence Twp. School Dist.	Reading Recovery Class	03/27 & 05/15/2012	N/C	N/A
Laurie Rotondo	NJACAC	NJACAC Annual 2012 Conference	6/4/2012	\$ 125.00	\$ 30.00
Marsha Caldwell	PESI, LLC	Late, Lost, Unprepared Workshop	5/9/2012	\$ 189.00	N/A
Marianne Aquaro	Institute for Education	iPad Workshop	5/24/2012	\$ 219.00	\$ 11.47
Karen Vida	Institute for Education	iPad Workshop	5/24/2012	\$ 219.00	N/A
Total				\$ 2,127.00	\$ 74.84

C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 2)

On motion of Mrs. Boyne and seconded by Mr. Halm and carried by a vote of 7-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Finance, Facilities & Transportation resolutions C.1-2. Mr. Kasper and Mrs. Gange were absent.

1. FINANCE

a. Bills and Claims List (Attachment)

That the Robbinsville Board of Education upon recommendation of the Superintendent approve payment of the Bills & Claims List for the period ending March 27, 2012 as indicated.

Accounts Payable		
Fund		
11 - General Fund	\$	1,474,982.48
12 - Capital Outlay	\$	35,849.00
20 - Special Revenue	\$	38,039.93
40 - Debt Service	\$	19,756.25
60 - Food Service Fund	\$	68,656.57
61 - R.E.D.	\$	3,605.46
Total Accounts Payable	\$	1,640,889.69
Payroll		
March 15, 2012	\$	1,022,864.26
Total Payroll	\$	1,022,864.26
Total Bill List	\$	2,663,753.95

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Robert M. DeVita, Board Secretary/School Business Administrator, certify that as of February 29, 2012 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Report of the Board Secretary (Attachment)

That the Robbinsville Board of Education upon recommendation of the Superintendent accept the Report of the Board Secretary for the period ending February 29, 2012.

d. Reports of the Treasurer (Attachment)

That the Robbinsville Board of Education upon recommendation of the Superintendent accept the Report of the Treasurer for the periods ending January 31, 2012 and February 29, 2012.

e. Transfer Report – March 27, 2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the transfers totaling \$111,492.21 for the period ending March 27, 2012 as indicated.

Amount	Account From	Account To	Description
\$ 17,600.00	11-000-100-565-04-01 Tuition, MCSSSD	11-000-216-320-04-00 Speech/OT/PT Contracted Services	Consultant for PT for leave replacement teacher
\$ 5,000.00	11-401-100-600-03-01 Co-curricular Supplies	11-190-100-610-03-01 Instructional Supplies	Graduation supplies for PRMS
\$ 20,105.00	11-230-100-101-04-02 Salary, Basic Skills	11-000-216-100-04-02 Salary, Speech/OT/PT	Salary to reflect approved staffing
\$ 522.70	11-212-100-106-04-01 Salary, MD Aide	11-000-252-100-08-01 Salary, Technology	Extra work performed by technology staff
\$ 1,900.00	11-212-100-106-04-01 Salary, MD Aide	11-000-270-161-07-04 Salary, Transportation Coordinator	Salary to reflect approved staffing
\$ 8,639.00	11-212-100-106-04-01 Salary, MD Aide	11-213-100-101-04-03 Salary, Resource Room	Salary to reflect approved staffing
\$ 5,585.00	11-212-100-106-04-01 Salary, MD Aide	11-213-100-106-04-01 Salary, Resource Room	Salary to reflect approved staffing
\$ 6,399.00	11-000-262-520-07-01 Property Insurance	11-000-262-490-05-07 Utilities, Sewer	Increased costs to sewer service
\$ 2,623.39	11-000-262-622-05-01 Electric	11-000-262-490-05-07 Utilities, Sewer	Increased costs to sewer service
\$ 500.00	11-000-213-101-04-00 ESY Nurse Salary	11-000-222-100-07-01 Media Center Subs	Media center substitutes
\$ 500.00	11-000-213-101-04-00 ESY Nurse Salary	11-000-270-161-07-05 Salary, Bus Driver Salaries	Substitute bus drivers
\$ 17,500.00	11-000-216-100-04-02 Salary, Speech/OT/PT Contracted Services	11-000-216-320-04-00 Speech/OT/PT Contracted Services	Consultant for PT for leave replacement
\$ 1,020.00	11-000-217-100-04-01 Salary, Extraordinary Services	11-000-219-104-04-03 Salary, CST	Additional department support as approved on agenda
\$ 3,490.00	11-000-100-565-04-01 Tuition, MCSSSD	12-212-100-730-04-01 Equipment	Dynavox for special education student
\$ 5,000.00	11-402-100-800-06-00 Athletic Misc	11-401-100-800-01-00 Co-curricular Misc	Registration fee for robotics championship in St Louis
\$ 2,008.12	12-000-266-730-08-00 Equipment	11-000-263-420-05-00 Grounds Services	Grass cutting contract
\$ 6,000.00	11-000-266-420-05-00 Security Services	11-000-263-420-05-00 Grounds Services	Grass cutting contract
\$ 5,000.00	11-000-262-622-05-02 Electric	11-000-262-490-05-08 Utilities, Sewer	Water treatment plant service
\$ 750.00	11-000-211-300-07-01 Attendance	11-215-100-101-04-02 Salary, PSD Subs	PSD substitutes
\$ 750.00	11-000-261-100-05-02 Salary, Maintenance OT	11-000-262-100-05-07 Salary, Custodial OT	Custodial OT
\$ 600.00	11-000-270-420-07-02 Vehicle Maintenance	11-000-270-161-07-06 Salary, Bus Aide Subs	Substitute bus aides
\$ 111,492.21			

f. Horizon Blue Cross/Blue Shield of New Jersey for 2012-2013

That the Robbinsville Board of Education upon recommendation of the Superintendent approves Horizon Blue Cross Blue Shield of NJ, Newark, NJ as the district's medical provider for 2012 – 2013. The plan being offered to employees is better than or equal to the current plan offered by Amerihealth.

g. Increase Maximum Expenditure for Architectural / Engineering Services for 2011 - 2012

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the increase in maximum expenditures for architectural / engineering services to \$70,000 in accordance with N.J.A.C. 6A:23A-5.2(a). The increase is due to pre-referendum services and potential projects from the ESIP.

Agenda Date	Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
1. Employment of Staff:									
a. Administrators/Supervisors: None									
b. Certificated Staff:									
3/27/2012	Cynthia	Keegan	Teacher	SES	Accept Resignation	4/10/2012			
3/27/2012	CJ	Nami	Leave Replacement	SES	Adjust Leave Replacement	9/1/2011	6/30/2012		End Date adjusted. Previously approved (4/26/11).
3/27/2012	Thomas	Jinks	Leave Replacement	PRMS	Approve Leave Replacement	4/10/2012	6/19/2012	BA/1	\$ 47,617 Salary Prorated. Filling 7th Grade Math leave. To be paid 2 extra days for transition (3/28&29/2012).
3/27/2012	Alisa	Sternberg	Teacher	PRMS	Ratify/Approve Leave	2/27/2012	3/16/2012		Unpaid Family Medical Leave.
c. Non-Certificated Staff:									
3/27/2012	Linda	Buckley	Bus Driver	Transportation	Ratify/Appoint Driver	3/16/2012	6/30/2012		\$ 32,551.67 Salary to be prorated. Filling 6.5 hours per day opening.
d. Substitutes:									
3/27/2012	Cynthia	Bumber	Certificated Substitute Teacher	District	Re-Appoint Substitute	4/1/2012	6/30/2012	n/a	\$ 80 Rate per day.
3/27/2012	Jacqueline	Fernandes	Certificated Substitute Teacher	District	Approve Substitute Hire	4/1/2012	6/30/2012	n/a	\$ 80 Pending fingerprint clearance.
3/27/2012	Kevin	Fuller	Certificated Substitute Teacher	District	Approve Substitute Hire	4/1/2012	6/30/2012	n/a	\$ 80 Pending fingerprint clearance.
3/27/2012	Colleen	Kent	Non-Certificated Substitute Teacher	District	Approve Substitute Hire	4/1/2012	6/30/2012	n/a	\$ 75 Pending fingerprint clearance.
3/27/2012	Alexandra	Licata	Certificated Substitute Teacher	District	Approve Substitute Hire	4/1/2012	6/30/2012	n/a	\$ 80 Pending fingerprint clearance.
3/27/2012	Kristen	Palagano	Certificated Substitute Teacher	District	Approve Substitute Hire	4/1/2012	6/30/2012	n/a	\$ 80 Pending fingerprint clearance.
3/27/2012	Kellye	Statz	Non-Certificated Substitute Teacher	District	Approve Substitute Hire	4/1/2012	6/30/2012	n/a	\$ 75 Pending fingerprint clearance.

Agenda Date	Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion	
3/27/2012	Christine	Williams	Certificated Substitute Teacher	District	Approve Substitute Hire	4/1/2012	6/30/2012	n/a	\$ 80	Pending fingerprint clearance.
3/27/2012	Ann Marie	Wolchuk	Non-Certificated Substitute Teacher	District	Approve Substitute Hire	4/1/2012	6/30/2012	n/a	\$ 75	Pending fingerprint clearance.

2. Placement on the Salary Guide: None

3. Extra Work/Extra Pay:

a. Athletics:

3/27/2012	Danielle	Jurcic	Softball Coach	RHS	Rescind Assistant Coach	1/2/2012	6/30/2012	3	\$ (5,385)	Stipend per WTEA Agreement.
3/27/2012	Caitlyn	Curran	Softball Coach	RHS	Approve Assistant Coach	3/1/2012	6/30/2012	1	\$ 4,847	Stipend per WTEA Agreement.

b. Co-Curricular:

3/27/2012	Michelle	Warren	Teacher	RHS	Ratify/Approve overnight stipend	2/23/2012	2/26/2012	n/a	\$ 819	Overnight Chaperone for Model UN.
3/27/2012	Erin	Serfass	Orchestra Member	RHS	Ratify/Approve stipend	3/1/2012	3/31/2012	n/a	\$ 570	For orchestra participation paid through play proceeds.

c. Other:

3/27/2012	Bridget	Cotter	Special Olympics	SES	Approve Facilitator	5/1/2012	6/30/2012	n/a	\$ 408	\$34 per hour rate. Not to exceed 2 hours per week for 6 weeks.
3/27/2012	Amanda	Matticks	Special Olympics	SES	Approve Facilitator	5/1/2012	6/30/2012	n/a	\$ 408	\$34 per hour rate. Not to exceed 2 hours per week for 6 weeks.
3/27/2012	Danielle	Michaels	Special Olympics	PRMS	Approve Facilitator	5/1/2012	6/30/2012	n/a	\$ 408	\$34 per hour rate. Not to exceed 2 hours per week for 6 weeks.
3/27/2012	Jodi	Nestel	Special Olympics	PRMS	Approve Facilitator	5/1/2012	6/30/2012	n/a	\$ 408	\$34 per hour rate. Not to exceed 2 hours per week for 6 weeks.
3/27/2012	Darlene	Jones	Teacher	SES	Ratify/Approve extra work	3/6/2012	3/8/2012	n/a	\$ 411.01	Worked Parent/Teacher Conferences to end Leave Replacement role.
3/27/2012	Christina	Williams	District Mentor for new hires	District	Adjust Mentor	1/2/2012	6/30/2012	n/a	\$ 330	Dollar amount adjusted. Paid via payroll deductions by protégé Alexandra Maldonado in accordance with Provisional Teacher Program.

Agenda Date	Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion	
3/27/2012	Jason	Armstrong	District Mentor for new hires	District	Adjust Mentor	12/1/2011	3/30/2012	n/a	\$ 137.50	Dollar amount adjusted. Paid via payroll deductions by protégé Angelina Aschettino in accordance with Provisional Teacher Program.
3/27/2012	Lisa	Peters	CST Coordinator	Special Svcs	Approve extra work	9/1/2011	6/30/2012	n/a	\$ 1,020	Rate of \$34 per hour not to exceed 30 hours
3/27/2012	Anthony	Paglione	Math Professional Learning Community Member	District	Align with Federal Grant	3/1/2012	6/30/2012	n/a	\$ 272	8 hours at a rate of \$34 per hour. Paid by Title IIA PD Grant. Charge to A/C 20-270-100-100-09-12.
3/27/2012	Santford	Overton	Curriculum Writing-AP Biology	RHS	Approve Curriculum Writing	3/1/2012	6/30/2012	n/a	\$ 1,020	Rate is \$34 per hour not to exceed 30 hours.
3/27/2012	Jessica	Toth	Curriculum Writing-AP Biology	RHS	Approve Curriculum Writing	3/1/2012	6/30/2012	n/a	\$ 1,020	Rate is \$34 per hour not to exceed 30 hours.
3/27/2012	Megan	Bones	Curriculum Writing-Physics	RHS	Approve Curriculum Writing	3/1/2012	6/30/2012	n/a	\$ 1,020	Rate is \$34 per hour not to exceed 30 hours.