



**ROBBINSVILLE BOARD OF EDUCATION
MONTHLY MEETING**

**TUESDAY, OCTOBER 25, 2011 - 6:00 PM
RHS STUDENT ACTIVITIES CENTER**

PUBLIC SESSION MINUTES

BOARD OF EDUCATION

Mr. Michael Reca, President

Mrs. Carol Boyne, Vice President

Dr. Vincent J. Costanza

Mrs. Sharon DeVito

Mrs. Florence Gange

Mr. Thomas Halm, Jr.

Mr. Richard Kasper

Mr. Keith Kochberg

Mrs. Faith Silvestrov

SUPERINTENDENT OF SCHOOLS

Mr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Mr. Robert DeVita

STUDENT GOVERNMENT PRESIDENT

Julian Jiggetts

ROBBINSVILLE BOARD OF EDUCATION
PUBLIC SESSION MINUTES

October 25, 2011

I. CALL TO ORDER PUBLIC MEETING

President Michael Reca called the October 25, 2011 monthly meeting of the Robbinsville Board of Education to order at 6:44 PM after which he read the *Statement of Public Meetings*.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mrs. Boyne – Present
Dr. Costanza – Present
Mrs. DeVito – Present

Mrs. Gange – Present
Mr. Halm – Absent
Mr. Kasper – Present

Mr. Kochberg – Present
Mrs. Silvestrov – Absent
Mr. Reca – Present

Also present:

Steven J. Mayer, Superintendent
Kathleen A. Foster, Assistant Superintendent
Robert M. DeVita, School Business Administrator
Julian Jiggetts, Student Government President

IV. MOTION TO CONVENE IN EXECUTIVE SESSION

On motion of Mrs. Boyne and seconded by Mrs. DeVito, the Board voted (7 – 0) to enter into Executive Session at 6:44 PM to discuss the matters indicated. Mr. Halm and Mrs. Silvestrov were absent.

- Review of Harassment, Intimidation & Bullying Occurrences as required in N.J.S.A. 18A:37-15(b)6
- Negotiations Update

V. MOTION TO RESUME PUBLIC SESSION

On motion of Mr. Kasper and seconded by Mrs. DeVito, the Board voted to resume Public Session at 7:06 PM. Mr. Halm and Mrs. Silvestrov were absent.

VI. BOARD PRESIDENT’S REPORT

Mr. Reca introduced PRMS Principal Paul Gizzo. Mr. Gizzo recognized 5th grade student John LaRochelle! John is the recipient of the “Knights in Shining Armor” award presented by the Rutgers Athletic Department and the Johnson & Johnson Corporation. The Board congratulated John and expressed admiration for his compassion and generosity.

VII. SUPERINTENDENT’S REPORT

Mr. Mayer provided a presentation with the results of the 2011 Community Relations Survey.

VIII. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

Mr. DeVita reported on the following matters:

- Sharon Roofing Project – Started on Monday, October 24
- ASSA Report – This annual report, a snapshot of the district on October 15, indicated that this year there is an enrollment increase of 58 students compared to last year. Overall, since the housing starts are slow, the district is benefiting from the sluggish economy. Mr. Mayer pointed out that the 2009 demographic study revealed that the district can expect 300 new students based upon housing projects that have been granted township approval.

IX. STUDENT GOVERNMENT UPDATE – Julian Jiggetts

Student Government President Julian Jiggetts reported on the following matters:

- Pep Rally / Homecoming (600 tickets sold)
- Student Tailgate Party
- Sports Update
 - ✓ Field Hockey – 13/4 – Won Round I Mercer County Tournament
 - ✓ Girls Soccer – 12/1
 - ✓ Boys Soccer – 5/7/2
 - ✓ Cross Country – Placed 6th in Brown Invitational Tournament (Roberto Guiducci placed 3rd)
- Clubs Update
 - ✓ Schools for Schools – Planning book drive
 - ✓ National Honor Society – Service projects include Operation Shoebox, Trenton Food Kitchen, Schools for Schools Book Drive, Boys and Girls Club
 - ✓ Model UN – Preparing for PhilMun Conference (February)
 - ✓ Friends of Rachel – Thanksgiving baskets for needy families
 - ✓ Yearbook – Working on outline for 2012 layout

X. MINUTES (Attachments)

On motion of Mr. Kasper and seconded by Mrs. Boyne and carried by a vote of 7 – 0, the Robbinsville Board of Education upon recommendation of the Superintendent approved the minutes of the following meeting. Mr. Halm and Mrs. Silvestrov were absent.

- September 27, 2011 – Public Session

The September 27, 2011 – Executive Session minutes were not approved due to online unavailability which prevented Board member review. They will be scheduled for approval at the November 29, 2011 meeting.

XI. COMMITTEE REPORTS

A. COMMUNITY RELATIONS – Mrs. Sharon DeVito

Mrs. DeVito reported that the next meeting of the Community Relations Committee will take place on November 1, 2011.

B. EDUCATION, DEVELOPMENT & POLICY – Dr. Vincent Costanza

Dr. Costanza reported on the following matters related to Education, Development and Policy:

- Second Reading Policies
- October 10 In-service Day
- Revisions to Social Studies Curriculum (Grades 5 – 8)
- Possible pilot program promoting the use of ipads in the classroom – 3 district teachers expressed interest and will attend training at Rutgers Center for Mathematics
- Updated Memorandum of Agreement between Education and Law Enforcement

- CJ Pride Consortium – District to continue participation
- October 5 AYP Presentation feedback
- New Special Education Classes Update

C. PERSONNEL – Mrs. Florence Gange

Mrs. Gange reported on the following Personnel matters discussed at the October 18, 2011 Personnel Committee meeting.

- Personnel Agenda
- Review of FMLA / FLA leaves
- R.E.D. Clerical Support
- Interim Speech Consultant

D. FINANCE, FACILITIES, & TRANSPORTATION – Mrs. Carol Boyne

Mrs. Boyne reported on the following matters discussed at the October 19, 2011 meeting of the FFT Committee.

- Alliance for Competitive Telecommunications Co-op Bid (ACT) – Current contract with Paytec with 1½ years remaining. If the district is named on the bid, the option to leverage the co-op agreements will be available
- Sharon School Roofing Project
- Transportation Jointure with West Windsor – Plainsboro – Nonpublic route
- R.E.D. Update – Enrollment 300+ / Part-time clerical support position on agenda
- Facilities / Upcoming Facilities Retreat
- Flexible Spending Account Option – Pre-tax account for uncovered medical expenses
- All Clean Custodial Management Update – New contract requires lead on site for day shift
- Maintenance Budget – BOE to review and approve minimum budget threshold and 10 year budget

E. NEGOTIATIONS – Mrs. Boyne

Mrs. Boyne reported that WTEA has filed for impasse. The next step is Fact Finding which will result in a written (non-binding) recommendation. The Fact Finder has not yet been named.

XII. HEARING OF THE PUBLIC

A. JOHN RUCH

Mr. Ruch asked the Board to characterize the nature of the negotiations impasse. He commented on the upcoming Facilities Retreat and suggested that the district survey the builders whose housing projects have been approved for the status of their projects.

He also commented on the R.E.D. staff to student ratio to which Mr. Recca responded that the program has grown much more quickly than anticipated resulting in a hiring lag that is currently being remedied. With regard to use of ipads in the classroom, Mr. Ruch advocated for thoughtful implementation and use.

B. CHRISTIE MANNINO

RHS teacher Christie Mannino expressed appreciation to Mr. Mayer for arranging for the convertibles for Homecoming.

XIII. APPROVAL OF RESOLUTIONS

A. PERSONNEL (A.1 –3)

On motion of Mrs. Gange and seconded by Mrs. DeVito and carried by a vote of 7-0, the Robbinsville Board of Education voted to approve resolutions A.1 – 3 on the Personnel Agenda (pages 16 - 21). Mr. Reca abstained from voting on the volunteer wrestling coach position. Mr. Halm and Mrs. Silvestrov were absent.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 10)

On motion of Mrs. DeVito and seconded by Dr. Costanza and carried by a vote of 7-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Education, Development & Policy resolutions B.1, 2a and B.3 – 10. Resolution B.2b was carried by a vote of 5-2. Mrs. Boyne and Mr. Kasper dissented. Mr. Halm and Mrs. Silvestrov were absent.

1. HARASSMENT, INTIMIDATION & BULLYING MONTHLY REPORT

The Robbinsville Board of Education accepts without modification the Superintendent's Report on Harassment, Intimidation and Bullying for the month of September 2011.

2. POLICIES & REGULATIONS – SECOND READING & ADOPTION (Attachment)

That the Robbinsville Board of Education upon recommendation of the Superintendent review and adopt the following policies and regulations.

- a. P2431.4 - Prevention & Treatment of Sports-Related Concussions & Head Injuries
R2431.4 - Prevention & Treatment of Sports-Related Concussions & Head Injuries
- b. P6831 - Withholding or Recovering State Aid
P6832 - Conditions of Receiving State Aid

3. CURRICULUM APPROVAL (Attachment)

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the following curriculum for implementation during the 2011-2012 school year.

Middle School Social Studies – Grades 5 – 8

4. MEMORANDUM OF UNDERSTANDING BETWEEN THE DISTRICT AND LAW ENFORCEMENT (Attachment)

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a memorandum of understanding between Robbinsville Schools and the Robbinsville Police Department as an annual requirement.

5. CJ PRIDE – SHARED SERVICES AGREEMENT

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a joint purchasing and service agreement in the amount of \$100.00 with Central Jersey Program for the Recruitment of Diverse Educators (CJPRIDE) to promote diversity recruitment through June 30, 2012.

6. SHARED SERVICE AGREEMENT W.W.P.: WORLD LANGUAGE CONSULTANT

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a shared service agreement with West Windsor Plainsboro for Rosanne Zeppieri to provide consulting services in the subject area of World Languages at a rate of \$520.00 per day and not to exceed ten days.

7. STUDENT TEACHER CANDIDATE

That the Robbinsville Board of Education upon recommendation of the Superintendent approve Rider University student Jacqueline Fernandes as a student teacher during the Fall 2011 semester. Ms. Fernandes will student teach with Heidi Berkey (Grade 4).

8. SPECIAL SERVICES

a. Tuition Undercharge Payment: Eden Autism Services

That the Robbinsville Board of Education upon recommendation of the Superintendent and in accordance with N.J.A.C. 6A23-18.2(m) approve payment of a tuition undercharge to Eden Autism Services in the amount of \$2,155.00 for the 2009-2010 school year.

b. Tuition Contract: Marie H. Katzenbach School for the Deaf

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a tuition contract with Marie H. Katzenbach School for the Deaf in the amount of \$45,651.00 for student # 11-17RE effective September 1, 2011 through June 20, 2012.

c. TCNJ Occupational Therapist Observation

That the Robbinsville Board of Education upon recommendation of the Superintendent approve TCNJ student Nicole Matyas to observe district Occupational Therapists in various educational settings during the period of November 1, 2011 through June 19, 2012 as a requirement for her degree.

9. FIELD TRIPS

a. Field Trips – Robbinsville High School

That the Robbinsville BOE upon recommendation of the Superintendent approve the following field trip(s) for Robbinsville High School during the 2011-2012 school year as indicated. The district will incur no admission or transportation costs.

Island Beach State Park-Berkley, NJ

Date: 10/12/11 (raindate 10/13/11)

Number of Pupils Participating: 120

Teacher/Other Chaperones: 4 / 4

Approximate Cost per Pupil: \$17.00

Time Scheduled to Leave/Return: 9:00 am / 2:00 pm

Bus Service: First Student

Class/Group: Honors Biology/Italian IV

Purpose: Explore existence of plant marine and animal life in a protected environment. Discuss pros and cons of mankind's interference and technological advances.

Princeton University Art Museum-Princeton, NJ

Date: 11/1/11
Number of Pupils Participating: 20
Teacher/Other Chaperones: 2 / 0
Approximate Cost per Pupil: \$5.00 - \$10.00
Time Scheduled to Leave/Return: 9:15 am / 2:00 pm
Bus Service: BOE
Class/Group: AP Art History
Purpose: An opportunity for students to view in person & learn from the docent insight regarding works of art studied in class.

Rowan University-Glassboro, NJ

Date: 11/7/11
Number of Pupils Participating: 15
Teacher/Other Chaperones: 1 / 0
Approximate Cost per Pupil: \$25.00
Time Scheduled to Leave/Return: 7:30 am / 2:45 pm
Bus Service: BOE
Class/Group: Boys Chorus
Purpose: Male Chorus students will attend the 4th Annual Young Men's Festival of Song. (Workshop, rehearsal, and performance)

Fashion Institute of Technology-New York, NY

Date: 11/15/11
Number of Pupils Participating: 11
Teacher/Other Chaperones: 1 / 0
Approximate Cost per Pupil: \$43.00
Time Scheduled to Leave/Return: 8:00 am / 5:00 pm
Bus Service: BOE
Class/Group: Retail Merchandising
Purpose: View/Tour museum exhibit of Daphne Guinness personal costume collection including renowned artists; critique visual merchandising displays; compare departments, styles, fabrics and latest trends.

Asian Market-Franklin Park, NJ

Date: 11/15/11 and 11/17/11
Number of Pupils Participating: 45 each day
Teacher/Other Chaperones: 2 / 0 each day
Approximate Cost per Pupil: \$25.00
Time Scheduled to Leave/Return: 9:00 am / 2:00 pm
Bus Service: George Dapper Inc.
Class/Group: Chinese Classes
Purpose: Students will experience Chinese culture. Students will also visit Hamilton Holistic Wellness Center and authentic Chinese Restaurant.

M.C.C.C.-W. Windsor, NJ

Date: 12/1/11
Number of Pupils Participating: 20
Teacher/Other Chaperones: 1 / 0
Approximate Cost per Pupil: \$15.00
Time Scheduled to Leave/Return: 8:00 am / 2:00 pm
Bus Service: BOE
Class/Group: VE class
Purpose: Trade show with other area Virtual Enterprise classes

Patriots Theatre-Trenton, NJ

Date: 12/14/11
 Number of Pupils Participating: 90
 Teacher/Other Chaperones: 9 / 1-5
 Approximate Cost per Pupil: \$22.00
 Time Scheduled to Leave/Return: 9:30 am /12:15 pm
 Bus Service: BOE
 Class/Group: English II
 Purpose: Students will have the opportunity to view stage productions of the short stories that are included in the 10th grade curriculum.

Panasonic Corporation of America-Seacacus, NJ

Date: 1/25/12, 1/26/12 & 4/24/12 (Rain 2/1/12, 2/2/12)
 Number of Pupils Participating: 3
 Teacher/Other Chaperones: 1 / 0
 Approximate Cost per Pupil: \$TBD
 Time Scheduled to Leave/Return: 7:30 am / 5:00 pm
 Bus Service: TBD
 Class/Group: PLTW, Robotics, Computer Science
 Purpose: Apply classroom knowledge PLTW & CS in a regional robotics competition. Students can win scholarship money.

b. Field Trips – Pond Road Middle School

That the Robbinsville BOE upon recommendation of the Superintendent approve the following field trip(s) for Pond Road Middle School during the 2011-2012 school year as indicated. The district will incur no admission or transportation costs.

Roma Bank-Robbinsville, NJ

Date: 10/12/11
 Number of Pupils Participating: 25
 Teacher/Other Chaperones: 2 / 0
 Approximate Cost per Pupil: \$2.50
 Time Scheduled to Leave/Return: 9:15 am / 10:30 am
 Bus Service: BOE
 Class/Group: 6th Grade GT
 Purpose: As an extension to the whole number and decimal unit we are exploring the banking system.

Buehler Challenger & Science Ctr.-Paramus, NJ

Date: 12/5, 6, 7, 9/11
 Number of Pupils Participating: 253
 Teacher/Other Chaperones: 15 / 15
 Approximate Cost per Pupil: \$25.00
 Time Scheduled to Leave/Return: 8:30 am / 2:30 pm
 Bus Service: George Dapper Inc.
 Class/Group: 5th Grade
 Purpose: To experience a simulated space mission (Rendezvous with Comet Halley) that is inquiry based and supports the 5th grade “Exploring Space Unit.”

TCNJ-Ewing, NJ

Date: 12/9/11
 Number of Pupils Participating: 25
 Teacher/Other Chaperones: 1 / 1
 Approximate Cost per Pupil: \$8.00
 Time Scheduled to Leave/Return: 9:00 am / 1:15 pm

Bus Service: George Dapper Inc.
Class/Group: Select Chorus Students
Purpose: Students will be participating in a performance of "Hansel and Gretel" as the chorus in a professional opera production.

TCNJ-Ewing, NJ

Date: 12/9/11
Number of Pupils Participating: 175
Teacher/Other Chaperones: 3 / 10
Approximate Cost per Pupil: \$6.00
Time Scheduled to Leave/Return: 9:30 am / 1:15 pm
Bus Service: George Dapper Inc.
Class/Group: Band grade 6-8
Purpose: Students will be watching a professional performance of "Hansel and Gretel" featuring PRMS students as the chorus.

c. Field Trips – Sharon/Windsor Elementary School

That the Robbinsville BOE upon recommendation of the Superintendent approve the following field trip(s) for Sharon/Windsor Elementary School during the 2011-2012 school year as indicated. The district will incur no admission or transportation costs.

Westhaven Farm-Allentown, NJ

Date: 10/24/11
Number of Pupils Participating: 16am participants / 21pm participants
Teacher/Other Chaperones: 7 / 0
Approximate Cost per Pupil: \$6.00
Time Scheduled to Leave/Return: AM-9:30 am - 11:00 am / PM-12:00 pm - 2:00 pm
Bus Service: BOE
Class/Group: Pre-school classes
Purpose: To have the students read and learn how pumpkins grow and to follow-up with a hands on learning experience.

Howell Farm-Lambertville, NJ

Date: 2/7, 8, 9/2012
Number of Pupils Participating: 265 (4 classes per day)
Teacher/Other Chaperones: 12 / 25 (total over 3 days)
Approximate Cost per Pupil: \$5.00 - 10.00
Time Scheduled to Leave/Return: 9:15 am / 12:45 pm
Bus Service: George Dapper Inc.
Class/Group: 2nd Grade
Purpose: Relates directly to social studies unit on Native Americans.

10. WORKSHOPS

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the list of upcoming professional development workshops scheduled to take place during the 2011-2012 school year.

Participant's Name	Vendor	Event	Event Date(s)	Registration Amount	Travel Reimbursement Amount
Loryn Tyndorf	NJAHPERD	Helath & PE workshop	10/27/2011	\$ 70.00	N/A
Susan Lizura	Jewish Family & Children	Exec Function Skills	10/27/2011	N/C	N/A
Mike Reca	Robbinsville BOE	Special Board Meeting	10/27/2011	\$ 10.00	N/A
Keith Kochberg	Robbinsville BOE	Special Board Meeting	10/27/2011	\$ 10.00	N/A
Sharon DeVito	Robbinsville BOE	Special Board Meeting	10/27/2011	\$ 10.00	N/A
Florence Gange	Robbinsville BOE	Special Board Meeting	10/27/2011	\$ 10.00	N/A
Thomas Halm	Robbinsville BOE	Special Board Meeting	10/27/2011	\$ 10.00	N/A
Richard Kasper	Robbinsville BOE	Special Board Meeting	10/27/2011	\$ 10.00	N/A
Faith Silvestrov	Robbinsville BOE	Special Board Meeting	10/27/2011	\$ 10.00	N/A
Robert DeVita	Robbinsville BOE	Special Board Meeting	10/27/2011	\$ 10.00	N/A
Steven Mayer	Robbinsville BOE	Special Board Meeting	10/27/2011	\$ 10.00	N/A
Kathie Foster	Robbinsville BOE	Special Board Meeting	10/27/2011	\$ 10.00	N/A
Molly Avery	Mid-Atlantic-Penn State University	Using Student Achievement Data	11/4/2011	N/C	N/A
Tiffany Brennan	The College Board MSRO	AP Statistics W/S	11/8/2011	\$ 180.00	N/A
Molly Avery	Princeton University	Administrators as Scholars	12/2/2011	Contracted cost	N/A
James Shearer	NJASL	Annual Fall Conference	12/02-03/2011	\$ 110.00	N/A
Christine Cabarle	Bur of Education	Social Studies workshop	12/5/2011	\$ 225.00	N/A
Lockington & Ricciardi	NJAHPERD	Hands on Health Conference	12/5/2011	\$ 220.00	N/A
Amy Wirth-Nolan	Sunshine Tour	Flagler College	02/9-19/2012	\$ 300.00	\$ 823.35
K.DeRossett/C.Dilts	NJAHPERD	NJAHPERD Annual Convention	03/5-6/2012	\$ 280.00	N/A
Marianne Aquaro	Summit Profession	Autism, etc. Prevention W/S	11/17/2011	\$ 199.00	\$ 10.54
Leah Guzzardo	Summitt Profession	Autism, etc. Intervention W/S	11/17/2011	\$ 199.00	\$ 10.54
Rachel Green	Bur of Education	Northeast Speech Conference	11/28 -29/2011	\$ 369.00	\$ 81.18
Ann Marie Potts	Bur of Education	Northeast Speech Conference	11/28 -29/2011	\$ 369.00	\$ 81.18

Participant's Name	Vendor	Event	Event Date(s)	Registration Amount	Travel Reimbursement Amount
Jen Cranmer	Bur of Education	Writing Instruction w/s	12/6/2011	\$ 215.00	N/A
Leah Guzzardo	LRC- Central	Motor Skills workshop	12/14/2011	\$ 7.25	N/A
Andrid Houtras	LRC- Central	Motor Skills workshop	12/14/2011	\$ 7.25	N/A
Sean Greig	Rutgers University	How to teach Algebra	1/12/2012	\$ 195.00	N/A
Lgiblin-Mcarpenter	Newgrange School	Look me I the eye life w/ Aspergers w/s	3/16/2012	\$ 300.00	N/A
Linda Field	Heartsaver	Heartsaver CPR/AED for childcare providers	11/23/2011	\$ 55.00	N/A
Patty Stone	Heartsaver	Heartsaver CPR/AED for childcare providers	11/23/2011	\$ 55.00	N/A
Total				3,455.50	\$ 1,006.79

C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)

On motion of Mrs. Boyne and seconded by Dr. Costanza and carried by a vote of 7-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Finance, Facilities & Transportation resolutions C.1-3. Mr. Halm and Mrs. Silvestrov were absent.

1. FINANCE

a. Bills and Claims List (Attachment)

That the Robbinsville Board of Education upon recommendation of the Superintendent approve payment of the Bills & Claims List for the period ending October 25, 2011 as indicated.

Accounts Payable	
Fund	
11 - General Fund	\$ 997,062.02
12 - Capital Outlay	\$ 78,859.23
20 - Special Revenue	\$ 87,088.19
40 - Debt Service	\$ -
60 - Food Service Fund	\$ 67,016.49
61 - R.E.D.	\$ 1,900.77
Total Accounts Payable	\$ 1,231,926.70
Payroll	
October 14, 2011	\$ 1,009,461.24
Total Payroll	\$ 1,009,461.24
Total Bill List	\$ 2,241,387.94

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Robert M. DeVita, Board Secretary/School Business Administrator, certify that as of September 30, 2011 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Report of the Board Secretary (Attachment)

That the Robbinsville Board of Education upon recommendation of the Superintendent accept the Report of the Board Secretary for the period ending September 30, 2011.

d. Reports of the Treasurer (Attachment)

That the Robbinsville Board of Education upon recommendation of the Superintendent accept the Treasurer's Reports for the periods ending September 30, 2011.

e. Transfer Report – October 25, 2011

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the transfers totaling \$8,066.62 for the period ending October 25, 2011 as indicated.

Amount	Account From	Account To	Description
\$566.62	11-000-291-220-07-01	11-000-291-241-07-01	Board share of DCRP cost for employees.
	FICA	Pension	
\$7,500.00	11-190-100-610-01-01	11-401-100-300-01-01	To pay for the sound contract for the 11-12 school year drama productions
\$8,066.62			

f. Alliance for Competitive Telecommunications (ACT)

The Robbinsville Board of Education upon recommendation of the Superintendent approve the district's participation in the Alliance for Competitive Telecommunications with the Middlesex Regional Educational Services Commission Cooperative Pricing System and the New Jersey Association of School Business Officials. Participation in ACT is intended to fulfill the district's obligation under N.J.S.A. 18A:55-3.

g. Donation Acceptance: Italian American Committee for Education (IACE)

The Robbinsville Board of Education upon recommendation of the Superintendent accept a donation in the amount of \$5000.00 from the Italian American Committee for Education (IACE) designated for supplies for the Italian world language program. The Board is appreciative of this generous donation.

h. Computer Disposal

That the Robbinsville Board of Education upon recommendation of the Superintendent authorize the disposal of the following outdated computer equipment as indicated.

<u>Model Number</u>	<u>Serial Number</u>	<u>BOE Tag</u>
GX60	2R9F631	1023
GX60	1P9F631	1747
GX60	5W9F631	2761
GX60	9V9F631	1772
GX60	JT9F631	2805
GX60	4V9F631	2845
GX60	8X9F631	1615
GX60	BX9F631	1609
GX60	5N9F631	500
GX60	HQ9F631	1053
GX60	FP9F631	1622
GX60	CQ9F631	1599
GX60	6Q9F631	1591
GX60	BP9F631	1726
GX60	FG9F631	1259
GX60	4S9F631	2669
GX60	3T9F631	2514
GX60	5M9F631	2475
GX60	BL9F631	212
GX60	6R9F631	1736
GX60	HY9F631	1738
GX60	1Q9F631	1742
GX60	7N9F631	1729
GX60	1Z9F631	466
GX60	7T9F631	2669
GX60	JM9F631	2675
GX60	8R9F631	1614

2. FACILITIES

a. Building Use (Attachments)

That the Robbinsville Board of Education upon recommendation of the Superintendent approve and ratify the Buildings and Grounds Use of Facilities Schedule for the months of November 2011 and December 2011.

b. Submission of Comprehensive Maintenance Plan

WHEREAS, the New Jersey Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached documents for the various school facilities of Robbinsville Public Schools are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Robbinsville Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 form for Robbinsville Public Schools in compliance with Department of Education requirements.

3. TRANSPORTATION

a. Non-public Jointure: West-Windsor Plainsboro

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a contract in the amount of \$785.18 with West Windsor-Plainsboro Regional School District as "Host District" for non-public route # PSA2 for the transportation of one Robbinsville student to and from Princeton Day School for the period of September 1, 2011 to June 30, 2012.

b. School Bus Evacuation Drills

That the Robbinsville Board of Education upon recommendation of the Superintendent approve that the following school bus evacuation drills have been completed as required.

Date: October 5, 2011
Time: Upon a.m. arrival (8:45-9:00am)
School: Sharon Elementary
Location: Rear of 234 Sharon Road in bus lane
Route number(s): ELM-1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18 & 21
Person Overseeing: Janet Sinkewicz & Nicole Bootier

Date: October 5, 2011
Time: Upon a.m. arrival (8:45-9:00am)
School: Sharon Elementary
Location: Front of 234 Sharon Road in bus lane
Route number(s): ELM-22 7 23
Person Overseeing: Janet Sinkewicz & Nicole Bootier

Date: October 5, 2011
Time: P.M. Dismissal (3:40-3:50pm)
School: Windsor Elementary
Location: Front of 16 School Drive
Route number(s): WDSK & WNDK
Person Overseeing: Janet Sinkewicz & Betsy Borsuk

D. ROBBINSVILLE EXTENDED DAY (R.E.D.) – (D.1 - 2)

On motion of Mrs. Gange and seconded by Mrs. DeVito and carried by a vote of 7-0, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve R.E.D. resolutions D.1-3. Mr. Halm and Mrs. Silvestrov were absent.
--

1. R.E.D. PERSONNEL

a. Job Description: R.E.D. Office Assistant (Attachment)

That the Robbinsville Board of Education upon recommendation of the Superintendent approve a job description for the position of R.E.D. Office Assistant.

b. New Hires – October 2011

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the following individuals for employment with the R.E.D. program as indicated.

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Nicole Douglass	Aide – PRMS	\$12 / hr. – 17.5 hrs./ wk.	October 10, 2011
Cindy Braddock	Instructor – PRMS	\$18 / hr. – 7 hrs/wk.	October 11, 2011

2. DONATION ACCEPTANCE

That the Robbinsville Board of Education upon recommendation of the Superintendent accept donation of an air hockey table from Jackie Kardos. The Board and the students enrolled in R.E.D. are very appreciative of this kind donation.

XIV. HEARING OF THE PUBLIC

None

XV. OLD BUSINESS

None

XVI. NEW BUSINESS

- Mrs. DeVito reminded participants that the Holiday Bazaar, sponsored by the Robbinsville Education Foundation, will take place on November 20, 2011 (9:00 – 4:00).
- Mr. Reca requested that the FFT Committee look into ways to control parking on the far side of the turf field.

XVII. ADJOURNMENT

On motion of Mr. Kasper and seconded by Mr. Kochberg the Robbinsville Board of Education voted to adjourn the October 25, 2011 meeting at 8:17 PM.

Respectfully submitted,

Robert M. DeVita
School Business Administrator / Board Secretary

Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
1. Employment of Staff:										
a. Administrators/Supervisors: None										
b. Certificated Staff:										
10/25/2011	Lauren	Chifiluni	Teacher	PRMS	Approve leave	1/27/2012	6/30/2012	n/a		Dates are "on or about" pending doctor's clearance and will utilize 26 paid sick days.
10/25/2011	Jennie	Leichner	Teacher	PRMS	Ratify/Approve leave	9/19/2011	6/30/2012	n/a		Per doctor's note, family leave has begun. 40 paid sick days will be utilized and then unpaid for remainder.
10/25/2011	Lauri	Foster	Teacher	PRMS	Approve leave	1/27/2012	6/30/2012	n/a		Dates are "on or about" pending doctor's clearance and will utilize 40 paid sick days.
10/25/2011	Guy	Dippolito	Teacher	RHS	Approve leave	10/17/2011	tbd	n/a		FMLA paid leave. Return date pending clearance.
10/25/2011	Natalie	DiSantis	Teacher	PRMS	Approve Leave Replacement	10/24/2011	6/30/2012	BA/5	\$40,537	Prorated salary. Filling Art Family Leave.
10/25/2011	Jennifer	Hellman	Teacher	PRMS	Approve Leave Replacement	10/11/2011	2/21/2012	BA/1	\$19,047	Prorated salary. Filling 5th Grade Family Leave.
10/25/2011	Beth	McLaughlin	Teacher	PRMS	Approve New hire	11/21/2011	6/30/2012	MA/4	\$53,093	Replacing 4th Grade position. Salary will be prorated.
c. Non-Certificated Staff:										
10/25/2011	Celeste	Natale	Bus Aide	District	Approve Leave Replacement	9/22/2011	12/8/2011	n/a	n/a	Sub now assigned as leave replacement due to extended absence.
10/25/2011	Christie	Bralynski	Bus Aide	District	Adjust Leave	9/22/2011	12/8/2011	n/a	n/a	Dates are "on or about" pending doctor's clearance and will utilize 0 paid sick days at employee's request.

Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
d. Substitutes:										
10/25/2011	Angelina	Achettino	Non-Certificated Substitute Teacher	District	Approve Substitute Hire	1/1/2012	6/30/2012	n/a	\$ 75.00	Currently student teaching.
10/25/2011	Karen	Marcoon	Certificated Substitute Teacher	District	Approve Substitute Hire	11/1/2011	6/30/2012	n/a	\$ 80.00	Pending fingerprint clearance.
10/25/2011	Kathryn	Mikulewicz	Certificated Substitute Teacher	District	Approve Substitute Hire	11/1/2011	6/30/2012	n/a	\$ 80.00	Pending fingerprint clearance.
10/25/2011	Chris	Katzman	Certificated Substitute Teacher	District	Adjust Substitute	9/1/2011	6/30/2012	n/a	\$ 80.00	Approved 8/30/11 as non-certificated sub. Subsequently obtained State cert.
2. Placement on the Salary Guide: None										
3. Extra Work/Extra Pay:										
a. Athletics:										
10/25/2011	Lauren	Tyndorf	Winter Cheerleading Coach	RHS	Approve Head Coach	11/1/2011	3/31/2012	1	\$ 4,406	Stipend per WTEA Agreement.
10/25/2011	Jason	Gray	Weight Room Supervisor	RHS	Approve Supervisor	11/1/2011	3/31/2012	n/a	\$ 1,750	Stipend per WTEA Agreement.
10/25/2011	Byron	Conover	Boys Basketball Coach	RHS	Approve Head Coach	11/1/2011	3/31/2012	2	\$ 7,324	Stipend per WTEA Agreement.
10/25/2011	Kyle	Flanagan	Boys Basketball Coach	RHS	Approve Asst. Coach	11/1/2011	3/31/2012	2	\$ 5,278	Stipend per WTEA Agreement.
10/25/2011	Caitlyn	Curran	Girls Basketball Coach	RHS	Approve Asst. Coach	11/1/2011	3/31/2012	1	\$ 5,062	Stipend per WTEA Agreement.

Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
10/25/2011	Tom	Brettell	Girls Basketball Coach	RHS	Approve Asst. Coach	11/1/2011	3/31/2012	3	\$ 5,601	Stipend per WTEA Agreement.
10/25/2011	Haydee	Pinero-Donza	Girls Basketball Volunteer	RHS	Approve Volunteer	11/1/2011	3/31/2012	n/a	\$ -	Volunteer position.
10/25/2011	Rich	Gildner	Wrestling Coach	RHS	Approve Head Coach	11/1/2011	3/31/2012	3	\$ 7,647	Stipend per WTEA Agreement.
10/25/2011	Dan	Hughes	Wrestling Coach	RHS	Approve Asst. Coach	11/1/2011	3/31/2012	1	\$ 5,062	Stipend per WTEA Agreement. Pending fingerprint clearance,
10/25/2011	David	Bossie	Wrestling Volunteer	RHS	Approve Volunteer	11/1/2011	3/31/2012	n/a	\$ -	Volunteer position.
10/25/2011	Dave	Icenhower	Wrestling Volunteer	RHS	Approve Volunteer	11/1/2011	3/31/2012	n/a	\$ -	Volunteer position.
10/25/2011	Drew	Reca	Wrestling Volunteer	RHS	Approve Volunteer	11/1/2011	3/31/2012	n/a	\$ -	Volunteer position.
10/25/2011	Pam	Owens	Swimming Coach	RHS	Approve Head Coach	11/1/2011	3/31/2012	2	\$ 7,108	Stipend per WTEA Agreement.
10/25/2011	Stephanie	Harris	Swimming Coach	RHS	Approve Asst. Coach	11/1/2011	3/31/2012	1	\$ 4,847	Stipend per WTEA Agreement. Pending fingerprint clearance,
10/25/2011	Jonathan	Hutchinson	Boys Winter Track Coach	RHS	Approve Head Coach	11/1/2011	3/31/2012	3	\$ 6,355	Stipend per WTEA Agreement.
10/25/2011	Scott	Brettell	Boys Winter Track Coach	RHS	Approve Asst. Coach	11/1/2011	3/31/2012	1	\$ 4,538	Stipend per WTEA Agreement.
10/25/2011	Mike	Walker	Girls Winter Track Coach	RHS	Approve Head Coach	11/1/2011	3/31/2012	3	\$ 6,355	Stipend per WTEA Agreement.
10/25/2011	Dan	Bergan	Ice Hockey Coach	RHS	Approve Head Coach	11/1/2011	3/31/2012	3	\$ 7,647	Stipend per WTEA Agreement.
10/25/2011	Mark	Phillips	Ice Hockey Coach	RHS	Approve Asst. Coach	11/1/2011	3/31/2012	3	\$ 5,278	Stipend per WTEA Agreement.
10/25/2011	Dan	Greb	Ice Hockey Volunteer	RHS	Approve Volunteer	11/1/2011	3/31/2012	n/a	\$ -	Volunteer position.

Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
10/25/2011	Dennis	Green	Ice Hockey Volunteer	RHS	Approve Volunteer	11/1/2011	3/31/2012	n/a	\$ -	Volunteer position.
10/25/2011	Chris	Piet	Ice Hockey Volunteer	RHS	Approve Volunteer	11/1/2011	3/31/2012	n/a	\$ -	Volunteer position.
10/25/2011	Shinita	Melvin	Substitute Athletic Trainer	RHS	Approve Substitute	11/1/2011	6/30/2012	n/a	\$ 100	Per diem rate. Pending fingerprint clearance.
10/25/2011	Mike	Passafaro	Girls Basketball Coach	PRMS	Adjust Head Coach stipend	9/1/2011	12/31/2011	1	\$ 2,992.50	Stipend incorrectly reported August 2011.
10/25/2011	Mike	Passafaro	Girls Soccer Head Coach	PRMS	Adjust Asst. Coach stipend	9/1/2011	12/31/2011	1	\$ 3,399	Stipend incorrectly reported August 2011.
10/25/2011	Devin	Crawbuck	Girls Tennis Coach	RHS	Adjust Head Coach stipend	9/1/2011	12/31/2011	1	\$ 5,278	Stipend incorrectly reported July 2011.
10/25/2011	Rebekah	Territo	Cheerleading Coach	RHS	Adjust Head Coach stipend	9/1/2011	12/31/2011	1	\$ 4,406	Stipend incorrectly reported July 2011.
b. Co-Curricular:										
10/25/2011	John	Blair	Sign Language	RHS	Approve Volunteer Advisor	9/1/2011	6/30/2012	n/a	\$ -	Volunteer position.
10/25/2011	Maeve	Fitzsimmons	Ping Pong	RHS	Approve Volunteer Advisor	9/1/2011	6/30/2012	n/a	\$ -	Volunteer position.
10/25/2011	Georgiana	Foti	Asst. Yearbook	RHS	Approve Advisor	9/1/2011	6/30/2012	n/a	\$ 1,208	Stipend per WTEA Agreement.
10/25/2011	Michelle	Robb	Spring Musical Choreographer	RHS	Approve Advisor	1/1/2012	6/30/2012	n/a	\$ 2,678	Stipend per WTEA Agreement.
c. Other:										
10/25/2011	Nicole	Amato	Curriculum Writing-LAL Grades K-3	District	Approve hours	9/1/2011	6/30/2012	n/a	\$680	Rate is \$34 per hour not to exceed 20 hours.

Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
10/25/2011	Jenae	Ayala	Curriculum Writing-LAL Grades K-3	District	Approve hours	9/1/2011	6/30/2012	n/a	\$680	Rate is \$34 per hour not to exceed 20 hours.
10/25/2011	Courtney	Belets	Curriculum Writing-LAL Grades K-3	District	Approve hours	9/1/2011	6/30/2012	n/a	\$680	Rate is \$34 per hour not to exceed 20 hours.
10/25/2011	Megan	Steigerwald	Curriculum Writing-LAL Grades K-3	District	Approve hours	9/1/2011	6/30/2012	n/a	\$680	Rate is \$34 per hour not to exceed 20 hours.
10/25/2011	Joan	Oszvart	District Mentor for new hires	District	Approve Mentor	10/16/2011	6/30/2012	n/a	\$ 467.50	Paid via payroll deductions by protégé Arielle Baez in accordance with Provisional Teacher Program.
10/25/2011	Nicole	Amato	Navigating Kindergarten	SES	Approve Facilitator	11/1/2011	6/30/2012	n/a	\$ 680	Information sessions for Kindergarten parents. Rate is per WTEA Agreement: \$34 per hour not to exceed 20 hours.
10/25/2011	Kim	Coyle	Navigating Kindergarten	SES	Approve Facilitator	11/1/2011	6/30/2012	n/a	\$ 680	Information sessions for Kindergarten parents. Rate is per WTEA Agreement: \$34 per hour not to exceed 20 hours.
10/25/2011	Dana	Sergio	Navigating Kindergarten	SES	Approve Facilitator	11/1/2011	6/30/2012	n/a	\$ 680	Information sessions for Kindergarten parents. Rate is per WTEA Agreement: \$34 per hour not to exceed 20 hours.
10/25/2011	Peg	Zargiel	Navigating Kindergarten	SES	Approve Facilitator	11/1/2011	6/30/2012	n/a	\$ 680	Information sessions for Kindergarten parents. Rate is per WTEA Agreement: \$34 per hour not to exceed 20 hours.

Agenda Date	Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
8/30/2011	Sharon	Martin	Family Activity Night	SES	Approve Advisor	9/1/2011	6/30/2012	n/a	\$ 816	12 hours per session at rate of \$34/hour for 2 sessions in accordance with WTEA Agreement.