



**ROBBINSVILLE BOARD OF EDUCATION
ANNUAL REORGANIZATION MEETING**

**THURSDAY, JANUARY 3, 2013 – 7:00 PM
RHS STUDENT ACTIVITIES CENTER**

ANNUAL REORGANIZATION MINUTES

BOARD OF EDUCATION

Mr. Michael Reca, President

Mrs. Carol Boyne, Vice President

Mrs. Shaina Ciaccio

Dr. Vincent J. Costanza

Mrs. Sharon DeVito

Mrs. Florence Gange

Mr. Thomas Halm, Jr.

Mr. Matthew O'Grady

Mrs. Faith Silvestrov

SUPERINTENDENT OF SCHOOLS

Dr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Mr. Robert DeVita

ROBBINSVILLE BOARD OF EDUCATION
ANNUAL REORGANIZATION MINUTES

January 3, 2013

I. CALL TO ORDER PUBLIC MEETING – Mr. Robert DeVita, School Business Administrator

School Business Administrator Robert DeVita called the January 3, 2013 Reorganization Meeting of the Robbinsville Board of Education to order at 7:04 PM. He read the *Statement of Public Meetings* and led the flag salute.

II. NEW BOARD MEMBERS OATH OF OFFICE

Mr. DeVita administered the Oath of Office to the Board members elected on November 6, 2012.

| | | |
|--------------|-----------------|------------|
| Mrs. Ciaccio | Dr. Costanza | Mrs. Gange |
| Mr. O’Grady | Mrs. Silvestrov | |

III. ROLL CALL

| | | | | | |
|--------------|---|-------------|---|-----------------|---|
| Mrs. Boyne | P | Mrs. DeVito | P | Mr. O’Grady | P |
| Mrs. Ciaccio | P | Mrs. Gange | P | Mr. Reca | P |
| Dr. Costanza | P | Mr. Halm | P | Mrs. Silvestrov | P |

IV. OFFICIAL RESULTS OF THE NOVEMBER 6, 2012 ELECTION

Mr. DeVita read the results of the election into the record.

| <u>Candidate</u> | <u>Tally</u> |
|-------------------------|---------------------|
| Mrs. Ciaccio | 2,508 |
| Dr. Costanza | 3,806 |
| Mrs. Gange | 2,653 |
| Mr. Kochberg | 2,302 |
| Mr. O’Grady | 4,017 |
| Mrs. Silvestrov | 2,453 |

V. BOARD NOMINATIONS

A. Nomination and Election of the Board President

Mr. DeVita accepted nominations from the Board for the position of President.

Mrs. Boyne nominated Mr. Reca. There were no additional nominations.

Mr. Reca accepted the nomination.

Roll Call Vote for the Office of President (8 Yes – 0 No – 1 Abstain)

| | | |
|--------------------|-------------------|-----------------------|
| Mrs. Boyne – Yes | Mrs. DeVito – Yes | Mr. O’Grady – Yes |
| Mrs. Ciaccio – Yes | Mrs. Gange – Yes | Mr. Reca – Abstained |
| Dr. Costanza – Yes | Mr. Halm – Yes | Mrs. Silvestrov – Yes |

Mr. DeVita turned the meeting over to Mr. Reca.

B. Nomination and Election of the Board Vice-President

Mrs. Gange nominated Mrs. Boyne for the position of Vice-President. There were no additional nominations. Mrs. Boyne accepted the nomination.

Roll Call Vote for the Office of Vice-President (9 Yes – 0 No)

| | | |
|--------------------|-------------------|-----------------------|
| Mrs. Boyne – Yes | Mrs. DeVito – Yes | Mr. O’Grady – Yes |
| Mrs. Ciaccio – Yes | Mrs. Gange – Yes | Mr. Reca – Yes |
| Dr. Costanza – Yes | Mr. Halm – Yes | Mrs. Silvestrov – Yes |

VI. 2013 BOARD COMMITTEES

The Robbinsville Board of Education established the Board Committees for 2013 as indicated.

| Committee | Chair | Member | Member | Alternate |
|---------------------------------------|-----------------|-----------------|---------------|------------------|
| Education, Development & Policy | Dr. Costanza | Mrs. Silvestrov | Mrs. Gange | Mrs. Ciaccio |
| Personnel | Mrs. Gange | Mrs. DeVito | Mr. Reca | Mrs. Boyne |
| Community Relations | Mrs. DeVito | Dr. Costanza | Mrs. Ciaccio | Mrs. Silvestrov |
| Negotiations | Mr. Halm | Mr. O’Grady | Mrs. Boyne | Mrs. DeVito |
| Finance, Facilities & Transportation | Mr. O’Grady | Mr. Halm | Mrs. Boyne | Mr. Reca |
| Robbinsville Township Liaison | Mr. O’Grady | N/A | N/A | N/A |
| NJ School Boards Assn. Representative | Mrs. Silvestrov | N/A | N/A | N/A |
| Mercer County School Boards Assn. | Dr. Costanza | N/A | N/A | N/A |
| Robbinsville Ed. Foundation Liaison | Mrs. DeVito | N/A | N/A | N/A |
| Legislative | Mrs. Ciaccio | N/A | N/A | N/A |
| Security (Ad-hoc) | Mr. O’Grady | Dr. Costanza | Mr. Halm | N/A |

Discussion

Mr. Reca emphasized that as Robbinsville Township Liaison, Mr. O’Grady will be the point of contact pertaining to all matters related to the township. Mr. Reca complimented Mrs. DeVito for her work as Chair of Community Relations. Mrs. DeVito noted that the time has come to reevaluate and reinvent the role of the committee.

Mr. Reca asked Board members to review the annual goals set during the annual Board retreat in July. Dr. Mayer indicated that he will provide a mid-year analysis of the goals at an upcoming meeting.

Mrs. Ciaccio said that she is happy to be serving on the Board. She expressed appreciation to Mr. Reca for her committee appointments.

VII. ANNUAL REORGANIZATION OF THE BOARD OF EDUCATION

A. 2013 Board of Education Meeting Dates

On motion of Mr. Halm and seconded by Mrs. Silvestrov and carried by a vote of 9- 0, the Robbinsville Board of Education on recommendation of the Superintendent voted to approve resolution VII.A establishing the 2013 Board meeting dates.

Establish the 2013 meeting dates for the Board of Education as the 4th Tuesday of every month at 7:00 P.M. to be held in the Robbinsville High School Student Activity Center unless otherwise noted. Should an executive session be necessary, the start time of the regular meeting will be adjusted to begin at 6:00 P.M. In this event, no action will be taken until regular session resumes at 7:00 P.M. Additional executive sessions may be scheduled during and/or after a regular session of the Board, depending on necessity, for the purpose of discussing confidential matters that are permitted to be discussed in executive session under the Open Public Meetings Act. Information pertaining to the discussion will be made available to the public as soon as possible once the reasons for confidentiality are no longer applicable.

| | |
|---|---|
| January 22, 2013 | August 27, 2013 |
| February 26, 2013 | September 24, 2013 |
| March 26, 2013 | October 22, 2013 |
| April 23, 2013 | November 19, 2013 (3 rd Tuesday) |
| May 28, 2013 | December 17, 2013 (3 rd Tuesday) |
| June 25, 2013 | January 2, 2014 – Reorganization Meeting |
| July 30, 2013 (5 th Tuesday) | |

B. 2013 Code of Ethics / School Ethics Act

On motion of Mr. O’Grady and seconded by Mrs. DeVito and carried by a vote of 9-0 the Robbinsville Board of Education voted to reaffirm the Code of Ethics for School Board Members and the School Ethics Act requiring Board of Education members participation in annual mandated training as required under N.J.A.C.6:3-1.3 and N.J.A.C.6A:30.

C. 2013 Maximum Travel Expenditure Allowance (6A:23A-7.3)

On motion of Mrs. Silvestrov and seconded by Mr. Halm and carried by a vote of 9-0, the Robbinsville Board of Education voted to approve the maximum expenditure for travel for the 2013 school year for all staff and board members is \$75,000 in accordance with N.J.A.C. 6A:23B-1.2(b). The Robbinsville Board of Education also approves that an annual school year threshold of \$1,500 per staff member be established for regular business travel where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year

VIII. REGULAR BUSINESS: APPROVAL OF RESOLUTIONS

A. FINANCE, FACILITIES & TRANSPORTATION

1. Contract Award: Craig Test Boring

Discussion

A brief discussion took place to clarify questions about soil remediation. Dr. Mayer indicated that there is no expectation that problems will occur. He explained that soil remediation is always part of the initial phase of a building project. He also noted that as the project moves forward all additional matters tied to the referendum will require Board approval.

On motion of Mr. O'Grady and seconded by Mr. Halm and carried by a vote of 9-0, the Robbinsville Board of Education voted to award a contract in the amount of \$13, 050.00 to Craig Test Boring, Mays Landing, New Jersey for boring services as part of the construction project at Pond Road Middle School and Sharon Elementary School.

IX. HEARING OF THE PUBLIC

None

XIV. ADJOURNMENT

On motion of Mrs. DeVito and seconded by Mrs. Silvestrov the Board voted (9-0) to adjourn the January 3, 2013 reorganization meeting of the Robbinsville Board of Education at 7:28 PM.

Respectfully submitted,

Robert M. DeVita
School Business Administrator / Board Secretary