



PUBLIC SESSION MINUTES

BOARD OF EDUCATION

Mr. Michael Reca, President

Mrs. Carol Boyne, Vice President

Dr. Vincent J. Costanza

Mrs. Sharon DeVito

Mrs. Florence Gange

Mr. Thomas Halm, Jr.

Mr. Keith Kochberg

Mr. Matthew O'Grady

Mrs. Faith Silvestrov

SUPERINTENDENT OF SCHOOLS

Dr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Mr. Robert DeVita

STUDENT GOVERNMENT PRESIDENT

Bruce Sapp

ROBBINSVILLE BOARD OF EDUCATION
PUBLIC SESSION MINUTES

November 27, 2012

I. CALL TO ORDER PUBLIC MEETING

President Mike Reca called the November 27, 2012 meeting of the Robbinsville Board of Education to order at 6:05 PM. As required, he read the Statement of Public Meetings and led the flag salute.

II. ROLL CALL

Mrs. Boyne – Arrives 6:08	P	Mrs. Gange	A	Mr. O’Grady	A
Dr. Costanza – Arrives 7:15	A	Mr. Halm	P	Mr. Reca	P
Mrs. DeVito	P	Mr. Kochberg	P	Mrs. Silvestrov	P

III. BOARD PRESIDENT’S REPORT – Mr. Mike Reca

Mr. Reca recognized Vice Principal Nicole Bootier and Guidance Counselor Kim White, both of Sharon Elementary School. Mrs. Bootier introduced the winners of the Sharon Elementary School Week of Respect poster contest winners! The Board acknowledged the students and extended their congratulations.

Anya Kawlekar	Kindergarten	Mrs. Borsuk’s Class
Daniel Silva	1 st Grade	Mrs. Pivovarnick’s Class
Dyanada Gavande	2 nd Grade	Mrs. Gehle’s Class
Anthony Ziliani	3 rd Grade	Ms. Mattick’s Class

IV. SUPERINTENDENT’S REPORT – Dr. Steven J. Mayer

Dr. Mayer reported that the enrollment in the Robbinsville Extended Day program is currently 42% (400+ students) higher than it was last year at this time. He noted that with this jump in enrollment, there is a job description for an Assistant Site Manager on the agenda for approval. Dr. Mayer also reported on the district calendar revision. Due to Hurricane Sandy and the need to make up time, school will be open on the Monday after spring break.

V. SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Robert DeVita

School Business Administrator Robert DeVita introduced Rodney Haines to report on the June 30, 2012 annual audit. Mr. Haines, a CPA with the district’s auditing firm Holman & Frenia, reported that the district received an unqualified audit opinion. This is the best outcome for an audit and indicates that there are no exceptions.

After commenting and asked several questions, the Board thanked Mr. DeVita for his expertise and leadership in the Business Office and congratulated him on another outstanding audit.

VI. RESOLUTION TO ACCEPT THE JUNE 30, 2012 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

On motion of Mrs. Boyne and seconded by Mr. Halm, the Robbinsville Board of Education voted (7-0-2) to accept the June 30, 2012 Comprehensive Annual Financial Report. Dr. Costanza and Mr. O’Grady were absent.

VII. STUDENT GOVERNMENT REPORT – Bruce Sapp

Student Government President Bruce Sapp reported on the following matters.

- College Acceptances
- Various activities, including the fall drama (The Odessey) and a review of accomplishments by the Raven Regiment
- Club and sports update
- Lunch survey – Second administration consisting of a 214 student sampling – Mr. DeVita noted that the new survey results have been shared with Chartwells. A meeting to discuss the results will take place before the winter break.
- December 11 referendum – Student Government is encouraging seniors to vote
- Winter Pep Rally – December 21, 2012
- Sandy Relief Fundraiser

VIII. MINUTES (Attachments)

On motion of Mrs. DeVito and seconded by Mrs. Gange, the Robbinsville Board of Education upon recommendation of the Superintendent voted 6-0-2 to approve the minutes of the following meetings. Mrs. Silvestrov abstained. Dr. Costanza and Mr. O'Grady were absent.

- October 23, 2012 – Public Session
- October 23, 2012 – Executive Session

IX. COMMITTEE REPORTS

A. COMMUNITY RELATIONS – Mrs. Sharon DeVito

Mrs. DeVito provided an update on the work of the Community Relations Committee as it relates to the December 11 referendum. She detailed general communications efforts as well as outreach to constituents at the Holiday Bazaar and parent-teacher conferences. Mrs. DeVito expressed appreciation to the students who have pitched in as well as to those in the district office who have helped coordinate mailings and handouts. The next meeting of the Community Relations Committee will take place on December 4, 2012.

B. EDUCATION, DEVELOPMENT & POLICY – Dr. Vincent Costanza

Mrs. Silvestrov reported on the following matters that were discussed at the Education, Development and Policy Committee meeting on November 13, 2012.

- Social Norms High School Survey – Recommendation to distribute to RHS students
- RHS Spanish trip to Puerto Rico – Committee recommends not to move forward with this trip
- Testing Presentation – Scheduled for December BOE meeting
- Project Unify Grant acceptance – Congratulations to RHS teacher Mary Beth Kowalski for grant application and award in the amount of \$2,750.00 for use in creating a more inclusive school community.
- Teacher Evaluation System – Recommendation to approve 2007 Charlotte Danielson Teacher Evaluation System for 2013-2014 implementation
- School Calendar revisions

C. PERSONNEL – Mrs. Florence Gange

Mrs. Gange reported on the following November 20, 2012 Personnel items.

- Review of personnel agenda

- Routine appointments and adjustments
- Job Description for Assistant Site Coordinator for R.E.D.
- Continued discussion on Tech I and Tech II positions – Job Descriptions to be developed
- Energy Education & Personnel update

D. FINANCE, FACILITIES, & TRANSPORTATION – Mrs. Carol Boyne

Mrs. Boyne reported on the following FFT matters discussed during the November 14, 2012 committee meeting.

- ESIP – Based upon delay on the bid due to Hurricane Sandy, the committee anticipates Board action in January
- June 30, 2012 CAFR – No findings – Congratulations to Mr. DeVita and team
- 2013-2014 Annual School Budget – Initial discussions / Anticipated tax increase of \$240 with passage of referendum or \$140 without
- Facilities – Minor hurricane damage / More significant damage from power surge at PRMS / Discussed plans to put district servers on a generator
- Old Business – Conversation with Sharbell re: Sports Complex / Tom Troy advised Mr. DeVita that the complex is in the preliminary stages and will contact the district regarding any possible benefits to the district

E. NEGOTIATIONS – Mr. Thomas Halm

Mr. Halm reported that the Fact Finder’s Report is in and will be discussed in Executive Session to take place at the end of public session.

X. HEARING OF THE PUBLIC

None

XI. APPROVAL OF RESOLUTIONS

A. PERSONNEL (A.1 – 3)

On motion of Mrs. Silvestrov and seconded by Mrs. DeVito and carried by a vote of 7-0-2, the Robbinsville Board of Education on recommendation of the Superintendent voted to approve resolutions A.1 – 3 on the Personnel Agenda. Dr. Costanza and Mr. O’Grady were absent.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 10)

On motion of Mrs. Silvestrov and seconded by Mrs. Gange and carried by a vote of 7-0-2, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Education, Development & Policy resolutions B.1 – 10. Dr. Costanza and Mr. O’Grady were absent.

1. HARASSMENT, INTIMIDATION & BULLYING MONTHLY REPORT

The Robbinsville Board of Education accepts without modification the Superintendent’s Report on Harassment, Intimidation and Bullying for the month of October 2012.

2. NJQSAC – STATEMENT OF ASSURANCE 2012-2013 (Attachment)

Approve submission of the NJQSAC Statement of Assurance for the 2012-2013 school year to the New Jersey Department of Education.

3. PRODUCT LICENSE AGREEMENT – ASSOCIATION FOR SUPERVISION AND CURRICULUM DEVELOPMENT (ASCD)

Authorize a product license agreement with ASCD for use of Charlotte Danielson's *Electronic Forms and Rubrics for Enhancing Professional Practice: A Framework for Teaching* in the amount of \$25.00 per school.

4. 2012-2013 DISTRICT CALENDAR REVISIONS (Attachment)

Approve revisions to the 2012-2013 district calendar.

5. SOCIAL NORMS SURVEY AT ROBBINSVILLE HIGH SCHOOL

Approve the voluntary administration of a Social Norms Survey for Robbinville High School students.

6. STUDENT TEACHER CANDIDATES – 2013 SPRING SEMESTER

Approve the following individuals to complete their student teaching requirements as indicated.

<u>Teaching Candidate</u>	<u>College / University</u>	<u>Cooperating Teacher</u>
John Bransfield	TCNJ	Blake Kilgore / Gr. 7
Rozaliya Crea	Rider	Linda Biondi / Gr. 5
Claire Johnson	TCNJ	Erin Jones / Gr. 6 Math

7. GRANT FUNDING – PROJECT UNIFY

Accept grant funding in the amount of \$2,750.00 for Project Unify, a school-based initiative that uses Special Olympics sports and education programs to activate youth and engage educators in creating inclusive school communities.

8. SPECIAL SERVICES

a. 2012-2013 Contract - Middlesex County Education Services Commission

Approve a contract with Middlesex County Educational Services Commission Partnership for Children with Hearing Loss Program in the amount of \$44,800.00 to provide Itinerant Teacher of the Deaf services to the in-district students indicated for the period of September 6, 2012 through June 20, 2013.

<u>Student ID #</u>	<u>Amount per Week</u>	<u>Total per School Year</u>
210208	\$ 280.00	\$11,200.00
180159	\$ 280.00	\$11,200.00
190190	\$ 280.00	\$11,200.00
210011	\$ 280.00	\$11,200.00
Total	\$1,120.00	\$44,800.00

b. 2012-2013 Tuition Contract – Marie H. Katzenbach School for the Deaf

Approve a tuition contract with Marie H. Katzenbach School for the Deaf in the amount of \$45,564.00 for student #150225 for the period of September 1, 2012 through June 20, 2013.

9. FIELD TRIPS

a. Robbinsville High School 2012-2013

Approve the following field trip for Robbinsville High School as indicated. The district will incur no admission or transportation costs.

C'est la vie-New Hope, PA

Date: 12/5/12 (rescheduled from 11/14/12)

Number of Pupils Participating: 20

Teacher/Other Chaperones: 2 / 0

Approximate Cost per Pupil: \$13.00

Time Scheduled to Leave/Return: 9:45 am / 1:30 pm

Bus Service: First Student Inc.

Class/Group: French IV & AP

Purpose: Authentic learning experience-students will be required to speak only in French while visiting the bakery kitchen and learning about baking French items.

Kleinfeld Bridal-New York, NY

Date: 12/10/12 (rescheduled from 10/29/12)

Number of Pupils Participating: 15

Teacher/Other Chaperones: 1 / 0

Approximate Cost per Pupil: \$45.00

Time Scheduled to Leave/Return: 8:00 am / 5:15 pm

Bus Service: BOE

Group: Retail Merchandising

Purpose: Tour of Bridal Salon; alterations department; merchandising approach; museum at F.I.T. "Ivy Style" 20th Century "cutting edge" designs; visual merchandising displays; seasonal styles.

Metropolitan Opera House-New York, NY

Date: 1/8/13 (rescheduled from 11/5/12)

Number of Pupils Participating: 35

Teacher/Other Chaperones: 3 / 4

Approximate Cost per Pupil: \$26.00

Time Scheduled to Leave/Return: 7:45 am / 4:15 pm

Bus Service: Irvin Raphael Inc.

Class/Group: Italian I-V

Purpose: Students will watch final dress rehearsal of Giuseppe Verdi's Italian Opera; Un Ballo in Macherà.

Walter Washington Convention Center-Washington, DC

Date: 3/27-30/2013

Number of Pupils Participating: 30

Teacher/Other Chaperones: 2 / TBD

Approximate Cost per Pupil: \$TBD

Time Scheduled to Leave/Return: TBD

Bus Service: TBD

Class/Group: First Robotics

Purpose: Regional Qualifying Event

b. Field Trips – Pond Road Middle School

Approve the following field trip(s) for Pond Road Middle School during the 2012-2013 School Year as indicated. The district will incur no admission or transportation costs.

RWJ Hospital-Hamilton, NJ

Date: 12/7/12
Number of Pupils Participating: 29
Teacher/Other Chaperones: 1 / 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: 5:15 pm / 8:00 pm
Bus Service: Irvin Raphael Inc.
Class/Group: 8th Grade Choir
Purpose: The choir will perform at the RWJ tree lighting ceremony.

c. Special Services (District Wide) 2012-2013

Approve the following field trips for Special Services as indicated. These trips are an integral part of the educational/vocational program and the district may incur admission/transportation costs.

Foxmoor Shopping Center-Robbinsville, NJ

Dates: 11/8/12, 11/14/12, 11/28/12, 12/6/12, 12/12/12, 12/20/12
Number of Pupils Participating: 2
Teacher/Other Chaperones: 1-2 / 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: 9:30 am / 11:00 am
Bus Service: BOE
Group: S.O.A.R.
Purpose: Students will be provided with real world work experience.

Barnes & Noble-Hamilton, NJ

Date: 11/30/12
Number of Pupils Participating: 9
Teacher/Other Chaperones: 6 / 0
Approximate Cost per Pupil: \$10.00
Time Scheduled to Leave/Return: 11:30 am / 1:45 pm
Bus Service: BOE
School: Pond Road MS
Class/Group: Archer/Kohan
Purpose: Students will practice social and life skills.

10. WORKSHOPS

That the Robbinsville Board of Education upon recommendation of the Superintendent approve the list of upcoming professional development workshops scheduled to take place during the 2012-2013 school year.

Name	Vendor	Conference / Workshop	Event Date(s)	Registration Amount	Travel Reimburse Amount
Angel Dolina	NJCHE	Annual History Conference	11/30/2012	\$ 60.00	\$ 5.81
Anna Hernandez	Developmental Resources, Inc.	Bullying-CyberBullying	12/3/2012	\$ 149.00	\$ 61.67
Tom Snyder	Rider University	Future Teachers Seminar	12/6/2012	N/C	N/A
Jane Hutchison	Rider University	Future Teachers Seminar	12/6/2012	N/C	N/A

Name	Vendor	Conference / Workshop	Event Date(s)	Registration Amount	Travel Reimburse Amount
Christina Williams	NJSBAIG	Civil Rights & the Law	12/7/2012	\$ 20.00	\$ 26.21
Loryn Schneid	Loryn Schneid	Reading Recovery	01/08-02/12-05/21/2013	N/A	\$ 74.40
Sandy Holmes	Sandy Holmes	Reading Recovery	01/08-02/12-05/21/2013	N/A	\$ 74.40
Pam Strobino	Pam Strobino	Reading Recovery	01/08-02/12-05/21/2013	N/A	\$ 74.40
David ReVay	NJAHPERD	Let's Move in School	02/25-26/2013	\$ 90.00	\$ 54.56
Karen DeRossett	NJAHPERD	Annual Convention	02/25-26/2013	\$ 140.00	\$ 27.28
Carolyn Dilts	NJAHPERD	Annual Convention	02/25-26/2013	\$ 140.00	\$ 27.28
Kristina Connors	NJAHPERD	Annual Convention	02/25-26/2013	\$ 140.00	\$ 27.28
Renee Lockington	NJAHPERD	Annual Convention	02/25-26/2013	\$ 140.00	\$ 54.37
Jodie Ricciardi	NJAHPERD	Annual Convention	02/25-26/2013	\$ 140.00	\$ 26.85
Carol Zicoello	TAS- Princeton	Poetry Seminar	02/14 & 28/2013	N/A	\$ 14.12
Kathie Foster	ASCD	68th Annual Convention	03/16-18/2013	\$ 79.00	\$ 1,220.00
Deborah Dauer	Deborah Dauer	45th Annual Conference payment	4/12/2013	\$ 175.00	N/A
Jennifer Miller	NSTA	Nat'l Science Conference	4/13/2013	\$ 175.00	\$ 497.00
Jessica Toth	NSTA	Nat'l Science Conference	4/13/2013	\$ 175.00	\$ 497.00
Linda Hahn	LRC Central	Focusing on Motor Skills	12/5/2012	\$ 11.00	N/A
Kim Robinson	LRC Central	Focusing on Motor Skills	12/5/2012	\$ 11.00	\$ 6.86
Jennifer Miller	LRC Central	From School to Adult Life	12/6/2012	\$ 11.00	\$ 7.00
Stephanie Lewandowski	LRC Central	From School to Adult Life	12/6/2012	\$ 11.00	N/A
MaryBeth Kolwalski	LRC Central	From School to Adult Life	12/6/2012	\$ 11.00	N/A
Lisa Peters	LRC Central	From School to Adult Life	12/6/2012	\$ 11.00	N/A
Jennifer Miller	LRC Central	Transition Assessments	1/18/2013	\$ 11.00	\$ 8.68
Stephanie Lewandowski	LRC Central	Transition Assessments	1/18/2013	\$ 11.00	N/A
Lisa Peters	LRC Central	Transition Assessments	1/18/2013	\$ 11.00	N/A
MaryBeth Kolwalski	UMDNJ	NJ Child Labor Laws	3/14/2013	\$ 90.00	\$ 18.45
Jody Nestel	Everyone Reading Org.	40th Annual Conference	3/19/2013	N/C	\$ 50.00
Total				\$ 1,812.00	\$ 2,853.62

C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)

On motion of Mrs. Boyne and seconded by Mr. Halm and carried by a vote of 7-0-2, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve Finance, Facilities & Transportation resolutions C.1-3. Dr. Costanza and Mr. O’Grady were absent.

1. FINANCE

a. Bills and Claims List (Attachment)

Approve payment of the Bills & Claims List in the amount of \$3,158,669.90 for the period ending November 27, 2012 as indicated.

Accounts Payable	
Fund	
11 - General Fund	\$ 725,425.56
12 - Capital Outlay	\$ 17,842.79
20 - Special Revenue	\$ 26,081.33
40 - Debt Service	\$ -
60 - Food Service Fund	\$ 75,944.62
61 - R.E.D.	\$ 3,938.65
Unemployment	\$ 57,573.55
Hand Checks	\$ 5,428.20
Total Accounts Payable	\$ 912,234.70
Payroll	
October 30, 2012	\$ 1,033,377.29
November 15, 2012	\$ 1,191,341.65
Total Payroll	\$ 2,224,718.94
Total Bill List	\$ 3,136,953.64

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Robert M. DeVita, Board Secretary/School Business Administrator, certify that as of October 31, 2012 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Report of the Board Secretary (Attachment)

Accept the Report of the Board Secretary for the period ending October 31, 2012.

d. Report of the Treasurer (Attachment)

Accept the Report of the Treasurer for October 31, 2012.

e. Transfer Report – November 27, 2012

Approve transfers totaling \$13,640.00 for the period ending November 27, 2012 as indicated.

Account From	Account To	Description	Amount
11-000-230-334-07-02	11-000-230-340-07-01		
Architect	Purchased Technical Services	Sub finder software for 12 - 13	\$6,440.00
11-000-230-334-07-02	11-000-230-339-07-04		
Architect	Other Purchased Services	Appraisal of Windsor School	\$7,200.00
TOTAL			\$13,640.00

f. Cancel Outstanding Checks

Authorize cancellation of outstanding checks issued from the current account during the period of August 2011 through June 2012 totaling \$908.06. The cancellation is to allow the district to close the bank account at Fulton Bank as per our RFP in 2011 – 2012.

<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Amount</u>
8/30/2011	33420	\$121.62	2/28/2012	35150	\$162.00
10/25/2011	33749	\$76.00	6/26/2012	35877	\$38.44
10/29/2011	34001	\$53.00	6/26/2012	36048	\$349.00
2/28/2012	35055	\$108.00			

g. Accept Grant Funding – MSG Varsity

Accept grant funding in the amount of \$2,000.00 to televise school events on local cable.

h. Accept Donation – First Robotics

Accept a donation on behalf of the RHS FIRST Robotics Team 2590 from Bristol-Myers Squibb in the amount of \$6,000.00. The Board of Education is grateful to Bristol-Myers Squibb for their continued support of Team Nemesis.

i. Authorize Donation

Authorize a donation for a charity event based upon the proceeds from the ticket sales of the December 14th boys basketball game in an amount to be specified.

2. FACILITIES

a. Building Use (Attachments)

Approve the Buildings and Grounds Use of Facilities Schedule for the months of December 2012 and January 2013.

b. Fire and Security Drills – October 2012

Approve Fire and Security Drills for October 2012 as indicated.

<u>School</u>	<u>Date</u>	<u>Type</u>
RHS	October 15, 2012	Fire Drill
RHS	October 23, 2012	Evacuation Drill
PRMS	October 11, 2012	Code Alert
PRMS	October 18, 2012	Fire Drill
SES	October 16, 2012	Fire Drill
SES	October 26, 2012	Lock Down
Windsor	October 18, 2012	Fire Drill
Windsor	October 26, 2012	Lock Down

3. TRANSPORTATION

a. Transportation Manual Update (Attachment)

Approve an update for Emergency School Closure Procedures (pages 13-15 of manual/pages 1-3 of update) to the Transportation Manual for the 2012-2013 school year.

b. 2012-2013 Transportation Jointure – Route #NDRE

Approve Robbinsville Schools as the host district for Route # NDRE to transport thirty-four (34) E. Windsor students to and from Notre Dame High School for the period of September 1, 2012 to June 30, 2013 for total revenue to the district of \$19,006.00.

c. 2012-2013 Transportation Jointure – Route #NGAT

Approve Robbinsville Schools as the host district for Route # NGAT to transport two (2) E. Windsor students to and from Newgrange School for the period of September 1, 2012 to June 30, 2013 for total revenue to the district of \$19,364.40

d. 2012-2013 Transportation Jointure – Route #HCR1

Approve Robbinsville Schools as the joiner district and Hamilton Township as the host district for Route # HCR1 to transport thirteen (13) Robbinsville students to and from the Hun or Chapin School for the period of September 1, 2012 to June 30, 2013 for total cost of \$7,816.51.

e. 2012-2013 Transportation Jointure – Route #FCA9

Approve Robbinsville Schools as the joiner district and Hamilton Township as the host district for Route # FCA9 to transport nine (9) Robbinsville students to and from the Faith Christian School for the period of September 1, 2012 to June 30, 2013 for total of \$6,057.45.

D. ROBBINSVILLE EXTENDED DAY (R.E.D.) – (D.1-2)

On motion of Mr. Halm and seconded by Mrs. Silvestrov and carried by a vote of 7-0-2, the Robbinsville Board of Education upon recommendation of the Superintendent voted to approve R.E.D. resolutions D.1 -2. Dr. Costanza and Mr. O'Grady were absent.

1. APPROVE JOB DESCRIPTION – ASSISTANT SITE COORDINATOR FOR R.E.D. PROGRAM

Approve a job description for the position of Assistant Site Coordinator for the Robbinsville Extended Day program.

2. R.E.D. PERSONNEL

a. New Hire

Approve Leona Hendryx as an Instructional Aide at Sharon Elementary School effective December 4, 2012 at the rate of \$10.50 / hour.

b. Accept Resignation

Accept resignation of Joan Douglass, Instructor, Sharon Elementary School effective November 2, 2012.

XIV. HEARING OF THE PUBLIC

None

XV. OLD BUSINESS

Mrs. DeVito commended the music department on an array of fabulous performances at the Holiday Bazaar. Members of the Raven Regiment, RHS Choir, PRMS Choir, Jr. Jazz and Snowflake Spectacular wowed shoppers and crafters with their remarkable talent.

XVI. NEW BUSINESS

None

XVII. MOTION TO CONVENE IN EXECUTIVE SESSION

On motion of Mrs. Boyne and seconded by Mr. Kochberg, the Board voted (7-0-2) to enter into Executive Session at 7:12 PM to discuss the following items. Dr. Costanza and Mr. O'Grady were absent.

- Review of Harassment, Intimidation & Bullying Occurrences as required in N.J.S.A. 18A:37-15(b)6
- Negotiations

Note: Dr. Costanza arrives at 7:15 PM.

XII. MOTION TO RESUME PUBLIC SESSION

On motion of Mrs. Boyne and seconded by Mr. Halm, the Board voted (8-0-1) to resume Public Session at 8:40PM. Mr. O'Grady was absent.

XIII. MOTION TO ACCEPT THE FACT FINDER'S RECOMMENDATIONS

On motion of Mr. Halm and seconded by Mrs. Boyne, the Board voted (8-0-1) to move the negotiations process with the Washington Township Education Association forward by accepting the recommendations of the Fact Finder Mr. O'Grady was absent.

XVIII. ADJOURNMENT

On motion of Mr. Kochberg and seconded by Mrs. Boyne, the Board voted (8-0-1) to adjourn the November 27, 2012 meeting of the Robbinsville Board of Education at 8:42 PM. Mr. O'Grady was absent.

Respectfully submitted,

Robert M. DeVita
School Business Administrator / Board Secretary

Personnel items for Board Approval:

Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion	
1. Employment of Staff:										
a. Administrators/Supervisors: None										
b. Certificated Staff: None										
Richard	Gildner	Teacher	RHS	Approve Leave	12/5/2012	1/1/2013	n/a	n/a	n/a	Leave will utilize paid days.
Laurie	Rotondo	Guidance	RHS	Adjust leave	11/28/2012	2/26/2013	n/a	n/a	n/a	Originally approved 9/24/12. Leave will utilize 45 paid days.
c. Non-Certificated Staff:										
Susan	Sheerin	.5 Part time Instructional Asst.	SES	Approve New hire	11/28/2012	6/30/2013	1	\$ 11,170.50	11-212-100-106-04-01	Per IEP mandate. Salary prorated. Start date pending fingerprint clearance.
Leigh Anne	Petrangeli	.5 Part time Instructional Asst.	SES	Approve New hire	11/28/2012	6/30/2013	1	\$ 11,170.50	11-212-100-106-04-01	Per IEP mandate. Salary prorated. Start date pending fingerprint clearance.
d. Substitutes:										
Pamela	Clarkson	Certificated Substitute	District	Adjust Substitute	9/1/2012	6/30/2013	n/a	\$ 80.00	various	Corrected rate per day. Originally approved 8/28/12 as non-certificated sub.
Kellye	Statz	Non Certificated Substitute	District	Re-Appoint Substitute	12/1/2012	6/30/2013	n/a	\$ 75.00	various	Rate per day.
2. Placement on the Salary Guide: None										
3. Extra Work/Extra Pay:										
a. Athletics:										
Anthony	Lebbad	Wrestling Coach	RHS	Rescind Asst. Coach	11/1/2012	3/31/2013	1	\$ (5,062.00)	11-402-100-100-06-01	Approved October 2012.
Rich	Gildner	Wrestling Coach	RHS	Rescind Head Coach	11/1/2012	3/31/2013	3	\$ (7,647.00)	11-402-100-100-06-01	Stipend per WTEA Agreement.
Lauren	Tyndorf	Winter Cheerleading Coach	RHS	Rescind Head Coach	11/1/2012	3/31/2013	1	\$ (4,406.00)	11-402-100-100-06-01	Stipend per WTEA Agreement.
Alex	Hager	Weight Room Supervisor	RHS	Approve Advisor	12/1/2012	3/1/2013	n/a	\$ 1,750.00	11-402-100-100-06-01	Stipend per WTEA Agreement.
Daniel	Hughes	Wrestling Coach	RHS	Ratify/Approve Head Coach	11/1/2012	3/31/2013	1	\$ 7,108.00	11-402-100-100-06-01	Stipend per WTEA Agreement.

Personnel items for Board Approval:

Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
Brian	Bollette	Wrestling Coach	RHS	Ratify/Approve Asst. Coach	11/1/2012	3/31/2013	1	\$ 5,062.00	11-402-100-100-06-01	Stipend per WTEA Agreement.
Thomas	Larson	Wrestling Coach	RHS	Ratify/Approve Asst. Coach	11/1/2012	3/31/2013	1	\$ 5,062.00	11-402-100-100-06-01	Stipend per WTEA Agreement.
Jose	Betancourt	Wrestling Volunteer	RHS	Ratify/Approve Volunteer	11/1/2012	3/31/2013	n/a	\$ -	n/a	Volunteer position.
Josh	Raines	Winter Track	RHS	Adjust Asst. Coach	11/1/2012	3/31/2013	1	\$ 4,538.00	11-402-100-100-06-01	Approved at incorrect amount 10/2012. Stipend per WTEA Agreement.
b. Co-Curricular:										
Debra	Bella	Grade 11 Advisor	RHS	Rescind Co-Advisor	11/9/2012	6/30/2013	n/a	\$ (1,194.80)	11-401-100-100-01-01	Stipend per WTEA Agreement.
Scott	Meredith	Robotics Advisor	RHS	Adjust Advisor	9/1/2012	6/30/2013	n/a	\$ 4,500.00	11-401-100-100-01-01	In accordance with WTEA Sidebar Agreement.
Joy	Wolfe	Robotics Advisor	RHS	Adjust Advisor	9/1/2012	6/30/2013	n/a	\$ 4,500.00	11-401-100-100-01-01	In accordance with WTEA Sidebar Agreement.
Megan	Bones	Grade 11 Advisor	RHS	Ratify/Approve Co-Advisor	12/1/2012	6/30/2013	n/a	\$ 1,045.45	11-401-100-100-01-01	Stipend per WTEA Agreement.
Joan	Douglass	Special Olympics After School Supervision	SPED	Ratify/Approve Supervision	9/1/2012	6/30/2013	n/a	\$ 25.00	11-000-217-100-04-01	Rate per hour in accordance with WTEA Agreement not to exceed 2 hours per session.
Karen	Bukowski	Math League	PRMS	Ratify/Approve Advisor	9/1/2012	6/30/2013	n/a	\$ 1,174.00	11-401-100-100-03-01	Stipend per WTEA Agreement.
Anne	Woodrick	Team Leader-5th Grade	PRMS	Ratify/Approve Advisor	9/1/2012	6/30/2013	0-3	\$639	11-120-100-101-03-02	Stipend per WTEA Agreement.
Kim	Brudner	Musical Asst. Director	PRMS	Ratify/Approve Advisor	9/1/2012	6/30/2013	1	\$ 2,992.50	11-401-100-100-03-01	Stipend per WTEA Agreement.
Taylor	Cortina	Musical Asst. Director	PRMS	Ratify/Approve Advisor	9/1/2012	6/30/2013	1	\$ 2,992.50	11-401-100-100-03-01	Stipend per WTEA Agreement.
Ed	Holub	Musical Asst. Technical Director	PRMS	Ratify/Approve Advisor	9/1/2012	6/30/2013	1	\$ 2,992.50	11-401-100-100-03-01	Stipend per WTEA Agreement.
Brian	Williams	Spring Musical Director	PRMS	Ratify/Approve Advisor	9/1/2012	6/30/2013	1	\$ 4,275.00	11-401-100-100-03-01	Stipend per WTEA Agreement.

Personnel items for Board Approval:

Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion	
c. Other:										
Carol	Moscarello	District Mentor for new hires	District	Adjust Mentor	9/1/2012	6/30/2013	n/a	\$ 550.00	11-000-221-104-09-04	Approved in 8/28/12 to be paid via payroll deductions by protégé Randi Schwartz. Should be paid by Curriculum Dept. Office for District new hires.
Jessica	Toth	Chaperone Model UN	RHS	Ratify/Approve overnight stipend	11/15/2012	11/18/2012	n/a	\$ 819.00	11-401-100-100-01-05	Rate is \$273 per night for 3 nights.
Mary	Carpenter	Homework Advisor	PRMS	Ratify/Approve Advisor	9/1/2012	6/30/2013	n/a	\$ 2,596.00	11-401-100-100-03-01	Stipend per WTEA Agreement.
Lisa	Giblin	Homework Advisor	PRMS	Ratify/Approve Advisor	9/1/2012	6/30/2013	n/a	\$ 2,596.00	11-401-100-100-03-01	Stipend per WTEA Agreement.
Marybeth	Kowalski	Project Unify	RHS	Implement Project Unify at RHS	12/1/2012	6/30/2013	n/a	\$ 2,040.00	11-212-100-101-04-01	Rate is \$34 per hour not to exceed 60 hours per WTEA Agreement. Will be paid by Project Unify Grant.
Lauri	Foster	Team Leader-8th Grade	PRMS	Ratify/Approve Advisor	9/1/2012	6/30/2013	0-3	\$ 639.00	11-130-100-101-03-03	Stipend per WTEA Agreement.
Naoma	Green	Professional Development Workshops for teachers	District	Ratify facilitator	10/8/2012	10/8/2012	n/a	\$ 238	11-000-221-104-09-03	Rate is \$34 per hour not to exceed 7 hours.
Katie	Manning	Professional Development Workshops for teachers	District	Ratify facilitator	10/8/2012	10/8/2012	n/a	\$ 238	11-000-221-104-09-03	Rate is \$34 per hour not to exceed 7 hours.