

B. EDUCATION, DEVELOPMENT & POLICY – Dr. Vincent Costanza

Dr. Costanza reported on the following Education, Development & Policy Committee matters from the January 14, 2014 committee meeting.

- Adoption of Policies and Regulations – P/R3142, P/R4146, P/R3144
- Amendment to Memorandum of Understanding between Robbinsville Schools and Local Law Enforcement – Dr. Mayer noted that before the amendment can be finalized, it must undergo three levels of approval (BOE / Robbinsville PD / Mercer County Prosecutor)
- Preview of Testing Presentation
- Curriculum Updates / Professional Development
- Grades 6-8 ELA Curriculum Update
- PD Request
- Next meeting: February 11, 2014

C. PERSONNEL – Mrs. Florence Gange

Mrs. Gange reported on the following matters discussed during the January 22, 2014 meeting of the Personnel Committee.

- Regular Personnel Agenda
- RHS Athletic Director Leave
- 2014-2015 FTE Priority Discussion

D. FINANCE, FACILITIES, & TRANSPORTATION – Mr. Thomas Halm

Mr. Halm reported on the following matters discussed at committee level on January 22, 2014.

- Transportation Report & January 10th Ice Storm
- Construction / ESIP Update – Phase II is delayed by approximately 5 weeks due to JCP&L hold up and winter weather / ESIP is 95% complete
- Food Service RFP
- 2014-2015 Budget
- Transfer List
- NJQSAC

E. NEGOTIATIONS – Mr. Thomas Halm

Mr. Halm reported that the initial meeting of the Negotiation Committee will take place on February 24, 2014.

Discussion:

Dr. Costanza informed the Board that NJSBA asked him to join a task force to review board member training. Board members offered some suggestions requesting, among other things, that he recommend improvements to field services as well as establish a system for evaluating training experiences.

XI. HEARING OF THE PUBLIC

A. ED VINCENT

As the district's new School Resource Officer, Patrolman Vincent introduced himself to the Board. He read a letter that he composed which described his responsibilities and detailed his experiences within the district since his start in September 2013. Vincent concluded by introducing the Robbinsville Police Chief for security recommendations.

B. MARTIN MASSARONI

Robbinsville Chief of Police, Martin Massaroni, indicated that he was interested in discussing district security. He asked the board about funding for the SRO, the purchase of and access to district cameras, and clarification on the proposed language changes to the Memorandum of Understanding between Robbinsville Schools and Local Law Enforcement.

Dr. Mayer stated that the safety and security of the children is the top priority of district and township officials. It was decided that a subcommittee of the board would meet to have additional discussion about security and funding options.

C. DAVE FRIED

Referring to constrictions posed by the township's budget timeline, Robbinsville Mayor David Fried pressed district officials for a decision on funding for the SRO in 2014-2015.

Dr. Mayer indicated that a combination of factors (not least among them the district's own budget timeline with discussions at committee level not scheduled to take place until February, as well as the timing of state aid announcement set for late February) the district is currently unable to provide the information the Mayor is seeking.

D. NUSHIN KANUNI

Mrs. Kanuni asked how she can prepare her children for testing and suggested the district sponsor a meeting on this topic for parents. She also stated that she is interested in attending the March 6th budget hearing.

E. TOM STAUB

As a PRMS Teacher of Technology, Mr. Staub asked a question about the transfer list. He also stated that security is an important issue.

F. ANGEL DOLINA

RHS teacher and club advisor Angel Dolina informed the Board that fundraising for senior year activities is becoming more difficult each year. She indicated that she is interested in suggestions for new ways to raise funds and asked if Board members or district officials are aware of strategies that other districts are using.

XII. APPROVAL OF RESOLUTIONS

A. PERSONNEL (A.1 – 3)

On motion of Mrs. DeVito and seconded by Mrs. Ciaccio and carried by a vote of 7-0, the Robbinsville Board of Education voted to approve resolutions XII A.1-3 as amended on pages 17-20. Mr. O'Grady abstained on item A.3c. Mr. Kochberg and Mrs. Silvestrov were absent.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 10)

Discussion:

A Board member asked if Item B.7 (revised language for the Memorandum of Understanding between Robbinsville Schools and Local Law Enforcement) should be tabled. Mrs. Gange noted that this topic was discussed at committee level in detail. All members are in support of moving B.7 forward.

The Board revisited an earlier discussion regarding security and talked about how the district might find ways to budget for and fund the security cameras requested by the Police Chief. The Board asked Dr. Mayer to follow up with the Chief regarding the availability of grant funds to help pay for this large ticket item. Board members stated that they took exception to the implication that the district was somehow less concerned about security than are township officials. They recounted some of the ways they have demonstrated an ongoing commitment for the safety and security of the district's students.

- Established an ad hoc security committee
- Hired a nationally recognized firm run by top law officials to conduct a district-wide security audit
- Implemented audit recommendations including drilling, new sign in procedures & visitor picture badges, thumbprint scanners in all buildings
- Restructuring of entrances at SES and PRMS to better monitor individuals entering the buildings

On motion of Dr. Costanza and seconded by Mrs. DeVito and carried by a vote of 7-0, the Robbinsville Board of Education on recommendation of the Superintendent voted to approve resolutions XII.B.1 – 10. Mr. Kochberg and Mrs. Silvestrov were absent.

1. HARASSMENT, INTIMIDATION & BULLYING MONTHLY REPORT

Motion to accept without modification the Superintendent's Report on Harassment, Intimidation and Bullying for the period ending January 28, 2014.

2. POLICIES & REGULATIONS – ADOPTION (Attachments #4-9)

Motion to adopt the following policies and regulations.

- P3142 Nonrenewal of Nontenured Teaching Staff Member (#4)
- R3142 Nonrenewal of Nontenured Teaching Staff Member (#5)
- P3144 Certification of Tenure Charges (#6)
- R3144 Certification of Tenure Charges (#7)
- P4146 Nonrenewal of Nontenured Support Staff Members (#8)
- R4146 Nonrenewal of Nontenured Support Staff Members (#9)

3. APPROVE STUDENT TEACHERS

Motion to approve the following individuals to student teach during the Spring 2014 semester as indicated.

<u>Student Name</u>	<u>College / University</u>	<u>Cooperating Teacher</u>	<u>Subject Area</u>
Ryan Ure	TCNJ	Mike Walker	Mathematics

4. APPROVE STAFF FOR TCNJ JUNIOR PRACTICUM STUDENTS

Motion to approve the following staff members to work with TCNJ Junior Practicum students during the Spring 2014 semester.

- Spanish: John Blair, Liz Gray, Alexa Catalano
- Math: Anthony Paglione, Maeve Fitzsimmons

5. APPROVE EXTERNSHIP: LDTC

Motion to approve Kate LaMachia to conduct her TCNJ externship for LDTC with Lisa Peters at Pond Road Middle School during the spring 2014 semester.

6. APPROVE CONTRACT FOR CURRICULUM WRITING

Motion to approve a contract with Natalie DeSantis for curriculum writing at the rate of \$34.00 per hour and not to exceed 60 hours for the period dating February 1, 2014 – June 30, 2014.

7. APPROVE REVISED MOA BETWEEN ROBBINSVILLE SCHOOLS AND ROBBINSVILLE TOWNSHIP POLICE DEPARTMENT

Motion to approve revisions to Section 8.1.1 of the Uniform State Memorandum of Agreement Between Robbinsville Schools and the Robbinsville Township Police Department. The final sentence will read as follows.

Robbinsville Police Officers shall have 24/7 access to all district school buildings through the district’s biometric door scanners. This access is for emergency purposes where law enforcement intervention is necessary to ensure the health and safety of students and staff.

8. SPECIAL SERVICES

a. Approve Contract: Burlington County Special Services School District

Motion to approve a contract with Burlington County Special Services School District in the amount of \$36,000.00 to provide a one to one teacher’s aide for student # 150223 effective for the period of September 4, 2013 through June 18, 2014 for the amount of \$36,000.00.

b. Approve Contract Revision: Commission for the Blind

Motion to approve a contract revision with the Commission for the Blind in the amount of \$895.21 for student #552 for the period of January 27, 2014 through June 30, 2014.

9. FIELD TRIPS

a. Robbinsville High School

Motion to approve the following field trip(s) for Robbinsville High School during the 2013-2014 School Year as indicated. The district will incur no admission or transportation costs.

Eataly-New York, NY

Date: 2/19/14
Number of Pupils Participating: 50
Teacher/Other Chaperones: 1 / 3
Approximate Cost per Pupil: \$20.00
Time Scheduled to Leave/Return: 8:30 am / 1:40 pm
Bus Service: Irvin Raphael Inc.
Class/Group: Italian I-V

Purpose: Students will experience an authentic Italian market/eatery with authentic Italian foods with specialized areas: rosticceria, pescheria, etc.

Franklin Institute-Philadelphia, PA

Date: 3/11/14
Number of Pupils Participating: 48
Teacher/Other Chaperones: 1 / 4

Approximate Cost per Pupil: \$40.00
 Time Scheduled to Leave/Return: 8:00 am / 1:40 pm
 Bus Service: Irvin Raphael Inc.
 Class/Group: Italian I-V
 Purpose: Students will experience a reenactment of Mt. Vesuvio's eruption in Pompeii and see authentic artifacts. After Franklin Institute students will have the opportunity to experience DiBruno Bros Italian Market and Capogiro Gelateria to learn how gelato is made.

Middlesex Community College-Edison, NJ

Date: 3/11/14 (snow date 3/13/14)
 Number of Pupils Participating: 20
 Teacher/Other Chaperones: 2 / 0
 Approximate Cost per Pupil: \$0.00
 Time Scheduled to Leave/Return: 6:45 am / 6:00 pm
 Bus Service: Irvin Raphael Inc.
 Class/Group: Science Olympiad
 Purpose: Science Olympiad State Tournament - Students will gain a greater appreciation of science through hands-on projects and team oriented science competition.

Kean University-Union, NJ

Date: 3/15/14-3/16/14
 Number of Pupils Participating: 16
 Teacher/Other Chaperones: 2 / 0
 Approximate Cost per Pupil: \$100.00
 Time Scheduled to Leave/Return: 6:15 am (3/15)/6:00 pm (3/16)
 Bus Service: BOE
 Class/Group: Drama Club
 Purpose: Thespian Festival - Students will participate in theater workshops and perform/present theater work for festival feedback.

Seneca High School-Tabernacle, NJ

Date: 3/22-23/14
 Number of Pupils Participating: 45
 Teacher/Other Chaperones: 2 / 5
 Approximate Cost per Pupil: \$10.00
 Time Scheduled to Leave/Return: TBD / TBD
 Bus Service: N/A-Parental
 Class/Group: First Robotics
 Purpose: Qualifying event; Students will compete with other mid-atlantic robotics teams.

Lincoln Financial Field-Philadelphia, Pa

Date: 6/12/14
 Number of Pupils Participating: 39
 Teacher/Other Chaperones: 4 / 1
 Approximate Cost per Pupil: \$50.00
 Time Scheduled to Leave/Return: 8:30 am / 4:00 pm
 Bus Service: Irvin Raphael Inc.
 Class/Group: Marketing/Sports Journalism/Sport Marketing
 Purpose: Students will tour the Lincoln Financial Field and Citizen Bank Park facilities to relate class topics to real world marketing concepts.

b. Field Trips – Sharon/Windsor Elementary School

Motion to approve the following field trip(s) for Sharon / Windsor Elementary School during the 2013-2014 School Year as indicated. The district will incur no admission or transportation costs.

Howell Living History Farm-Titusville, NJ

Date: 2/21, 2/25 & 2/26/2014
Number of Pupils Participating: 211 (total over 3 dates)
Teacher/Other Chaperones: 17 / 0 (total over 3 dates)
Approximate Cost per Pupil: \$10.00
Time Scheduled to Leave/Return: 9:00 am / 1:00 pm
Bus Service: Rick Bus Co.
Class/Group: 2nd grade

Purpose: Students will learn how people met their needs utilizing natural resources- maple sugaring.

Patriot's Theater-Trenton, NJ

Date: 4/9/2014
Number of Pupils Participating: 184
Teacher/Other Chaperones: 14 / 9
Approximate Cost per Pupil: \$10.50
Time Scheduled to Leave/Return: 9:15 am / 12:30 pm
Bus Service: Rick Bus Co.
Class/Group: 1st grade

Purpose: Students will see a piece of children's literature being performed on stage. Henry and Mudge will be performed at the War Memorial.

Stony Brook Millstone Watershed-Pennington, NJ

Date: 6/11, 6/12 & 6/13/2014
Number of Pupils Participating: 230 (total over 3 dates)
Teacher/Other Chaperones: 13 / tbd (total over 3 dates)
Approximate Cost per Pupil: PTA funded
Time Scheduled to Leave/Return: 9:15am / 12:45 pm or 12:15pm / 2:45 pm
Bus Service: Rick Bus Co.
Class/Group: 2nd grade

Purpose: Students will observe butterflies and/or other insects in natural environment to support life cycle learning.

c. Field Trips – Special Services

Motion to approve the following field trips for Special Services as indicated. These trips are an integral part of the educational/vocational program and the district may incur admission/transportation costs.

Bricks4Kidz-Lawrenceville, NJ

Date: 1/22/14
Number of Pupils Participating: 16
Teacher/Other Chaperones: 8 / 1
Approximate Cost per Pupil: \$20.00
Time Scheduled to Leave/Return: 9:00 am / 1:15 pm
Bus Service: BOE
Class/Group: Archer/Kohan

Purpose: Students will be able to work together to build using “legos” as well as practice money skills while at restaurant. Practicing “life skills in the real world”.

Windsor School- Robbinsville, NJ

Date: 2/5/14
 Number of Pupils Participating: 5
 Teacher/Other Chaperones: 2 / 0
 Approximate Cost per Pupil: \$0.00
 Time Scheduled to Leave/Return: 9:15 am / 10:15 am
 Bus Service: BOE
 Class/Group: RHS SOAR

Purpose: Students will run centers for a kindergarten class. They will practice job and social skills while there.

Special Olympics, Lawrenceville, NJ

Date: 2/14/14
 Number of Pupils Participating: 10
 Teacher/Other Chaperones: 2 / 2
 Approximate Cost per Pupil: \$0.00
 Time Scheduled to Leave/Return: 8:45 am / 2:00 pm
 Bus Service: BOE
 Class/Group: Project Unify / RHS SOAR

Purpose: Members of Project Unify will attend a workshop about the club’s state initiatives.

M.C.C.C.-W. Windsor, NJ

Date: 5/2/14
 Number of Pupils Participating: 6
 Teacher/Other Chaperones: 2 / 0
 Approximate Cost per Pupil: \$0.00
 Time Scheduled to Leave/Return: 8:30 am / 1:45 pm
 Bus Service: BOE
 Class/Group: RHS SOAR

Purpose: “Dare to Dream” Conference. Students will learn self-advocacy and self-determination skills.

10. WORKSHOPS

Motion to approve a list of upcoming professional development workshops scheduled to take place during the 2013-2014 school year.

Participant's Name	Vendor	Workshop Title	Event Date(s)	Registration Amount	Travel Reimbursement
Derek Linebarger	NJASA	Techspo 2014	01/30 or 01/31/2014	\$ 285.00	\$ 45.00
Bob DeVita	NJASBO	GASB Update Fraud PREV. ws	2/4/2014	\$ 50.00	\$ 29.00
Kathie Foster	Teachers College	Danielson Framework w/s	2/4/2014	\$ 165.00	\$ 35.00
Christina Williams	Teachers College	Danielson Framework w/s	2/4/2014	\$ 165.00	\$ 35.00
Paul Gizzo	Teachers College	Danielson Framework w/s	2/4/2014	\$ 165.00	\$ 35.00
Susan Guidry	Teachers College	Danielson Framework w/s	2/4/2014	\$ 165.00	\$ 35.00

Participant's Name	Vendor	Workshop Title	Event Date(s)	Registration Amount	Travel Reimbursement
Caitlyn Curran	TEEN PEP	Teen Pep Advisor Training	02/05 & 02/07/2014	N/C	\$ 70.40
Carol Boyne	NJSBA	Preparation for Leadership Chal	2/8/2014	\$ 100.00	N/A
Donald Green	PESI	Anxiety Disorders workshop	2/14/2014	\$ 189.99	\$ 24.80
Anna Hernandez	PESI	Anxiety Disorders workshop	2/14/2014	\$ 189.99	\$ 22.69
Raheel Saleem	PESI	Anxiety Disorders workshop	2/14/2014	\$ 189.99	\$ 35.40
Patricia Jones	Burlington Co. Comm. College	Admin. Asst. Training Seminar	02/22 - 03/15/2014	\$ 250.00	N/A
Kristina Connors	NJAHPERD	Annual Convention 2014	02/24-25/2014	\$ 100.00	N/A
Karen DeRossett	NJAHPERD	Annual Convention 2014	02/24-25/2014	\$ 100.00	N/A
Christie Bralynski	STSONJ	Sch Bus Drivers Safety Seminar	3/1/2014	\$ 35.00	N/A
Mary Burum	STSONJ	Sch Bus Drivers Safety Seminar	3/1/2014	\$ 35.00	N/A
Karin Concepcion	STSONJ	Sch Bus Drivers Safety Seminar	3/1/2014	\$ 35.00	N/A
Katie Daughenbaugh	STSONJ	Sch Bus Drivers Safety Seminar	3/1/2014	\$ 35.00	N/A
Betsy Jones	STSONJ	Sch Bus Drivers Safety Seminar	3/1/2014	\$ 35.00	N/A
Karen Juniak	STSONJ	Sch Bus Drivers Safety Seminar	3/1/2014	\$ 35.00	N/A
Karen McCarthy	STSONJ	Sch Bus Drivers Safety Seminar	3/1/2014	\$ 35.00	N/A
Bob Miller	STSONJ	Sch Bus Drivers Safety Seminar	3/1/2014	\$ 35.00	N/A
Kim Ott	STSONJ	Sch Bus Drivers Safety Seminar	3/1/2014	\$ 35.00	N/A
Irene Picone	STSONJ	Sch Bus Drivers Safety Seminar	3/1/2014	\$ 35.00	N/A
Tom Pilch	STSONJ	Sch Bus Drivers Safety Seminar	3/1/2014	\$ 35.00	N/A
Anne Quinn	STSONJ	Sch Bus Drivers Safety Seminar	3/1/2014	\$ 35.00	N/A
Sharon Vito	STSONJ	Sch Bus Drivers Safety Seminar	3/1/2014	\$ 35.00	N/A
Kelly Kosch	Staff Development w/s	Practical Strategies w/s	3/5/2014	\$ 100.00	N/A
Jillian Pienciak	Staff Development w/s	Practical Strategies w/s	3/5/2014	\$ 100.00	N/A
Bob DeVita	NJASBO	Public School Purchasing ws	3/6/2014	\$ 50.00	\$ 29.00
Shaina Ciaccio	NJSBA	Analyzing Salary Guides	3/15/2014	\$ 249.00	N/A
Debbie Donoher	Bureau of Education & Res	Best Books for 2014 workshop	3/25/2014	\$ 235.00	N/A

Participant's Name	Vendor	Workshop Title	Event Date(s)	Registration Amount	Travel Reimbursement
Amanda Rosenblatt	Summit Pro. Education, LLC	Preschoolers Autism w/s	2/6/2014	\$ 179.00	\$ 23.65
Jennifer Miller	The Boggs Center	Facing the Future 22	3/21/2014	\$ 125.00	\$ 19.19
Stephanie Lewandowski	The Boggs Center	Facing the Future 22	3/21/2014	\$ 125.00	N/A
Tracy Rodriguez	HWC- Behavior MGMT Systems	Handle W/Care Certification	4/11/2014	\$ 400.00	N/A
TOTAL				\$ 4,132.97	\$ 439.13

C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)

On motion of Mr. Halm and seconded by Mrs. DeVito and carried by a vote of 7-0, the Robbinsville Board of Education on recommendation of the Superintendent voted to approve resolutions XII C.1-3. Mr. Kochberg and Mrs. Silvestrov were absent.

1. FINANCE

a. Bills and Claims List (Attachment #10)

Motion to approve payment of the Bills & Claims List in the amount of \$6,933,557.46 for the period ending January 28, 2014 as indicated.

Accounts Payable	
Fund	
11 - General Fund	\$ 1,037,748.53
12 - Capital Outlay	\$ 7,306.18
20 - Special Revenue	\$ 51,434.48
30 - Capital Projects	\$ 233,201.44
40 - Debt Service	\$ 3,336,302.50
60 - Food Service Fund	\$ 55,114.98
61 - R.E.D.	\$ 1,007.32
Unemployment	\$ -
Hand Checks	\$ 21,242.81
Total Accounts Payable	\$ 4,743,358.24
Payroll	
December 30, 2013	\$ 1,103,318.55
January 15, 2014	\$ 1,086,880.67
Total Payroll	\$ 2,190,199.22
Total Bill List	\$ 6,933,557.46

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Robert M. DeVita, Board Secretary/School Business Administrator, certify that as of December 31, 2013 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Report of the Board Secretary (Attachment #11)

Motion to accept the Report of the Board Secretary for the period ending December 31, 2013.

d. Report of the Treasurer (Attachment #12)

Motion to accept the Report of the Treasurer for the period ending December 31, 2013.

e. Transfer Report: January 28, 2014

Motion to approve transfers totaling \$139,608.28 for the period ending January 28, 2014 as indicated.

Account From	Account To	Description	Amount
20-015-100-600-01-00	20-015-100-100-01-00		
Drama donation supplies	Drama donation salaries	Additional guest artists	\$ 395.49
11-000-100-565-04-01	11-150-100-320-04-01		
MCSS Tuition line	Purchased Services	Additional academic home instruction	\$ 2,000.00
11-000-230-331-07-01	11-000-230-530-07-01		
Legal Fees	Cell Phones	Cell phone reimbursement	\$ 540.00
11-401-100-800-01-01	11-000-270-161-07-22		
RHS Student Activity Misc.	Field Trip Account	Budgeted funds for TSA travel expenses	\$ 161.54
11-190-100-500-07-00	11-140-100-101-01-04		
Purchased Services	Bus Duty RHS	Supervision of new drop-off pattern at RHS	\$ 5,000.00
11-000-100-565-04-01	11-150-100-320-04-01		
MCSS Tuition line	Purchased Services	Additional academic instruction	\$ 3,000.00
11-401-100-600-03-01	11-000-270-161-07-22		
PRMS co-curr supplies	Field Trip Account	Budgeted funds for Science Olympiad travel	\$ 565.39
11-000-261-420-07-00	11-000-230-895-07-01		
Maint Purchased Serv.	Board Member Reg.	Board member training	\$ 5,000.00
11-000-100-565-04-01	11-000-240-104-07-04		
MCSS Tuition line	Salary, CST Director	Increased days worked for part-time Director	\$ 25,000.00
11-000-261-420-07-00	11-000-251-592-07-00		
Maint Purchased Serv.	Advertising & Printing costs	Anticipated advertising and printing costs	\$ 5,000.00
12-000-266-730-07-00	11-000-230-530-07-00		
Security Equipment	Postage	Postage	\$ 7,000.00
11-000-100-565-04-01	11-000-230-331-07-01		
MCSS Tuition line	Legal Fees	Special Education Litigation	\$ 20,000.00
12-000-266-730-07-00	11-000-251-500-07-02		
Security Equipment	Purchased Services	Business Office Staff PD	\$ 2,500.00
11-000-261-420-07-00	11-000-240-500-07-01		
Maint Purchased Serv.	Purchased Services	Copier Lease and per copy charge	\$ 5,000.00
12-000-252-730-08-00	11-000-252-600-07-00		
Technology Equipment	Technology Supplies	Licensing	\$ 25,000.00
12-000-266-730-07-00	11-000-251-600-07-01		
Security Equipment	Supplies	Laptop and other office supplies	\$ 3,700.00
11-000-262-100-07-05	11-000-263-420-05-00		
Salary, Custodians	Grounds Purchased Services	Snow Removal	\$ 30,000.00
11-401-100-800-02-01	11-000-270-512-07-04		
Sharon Misc.	Class Trip Account	First Grade trip	\$ 141.35
TOTAL January 2014 Transfers:			\$139,608.28

f. Approve the Use of Competitive Contracting: Food Service Management Company

Motion to approve the use of competitive contracting as per 18A:18A-4.1 for procurement of a Food Service Management Company for services to begin in the 2014-2015 school year.

g. Accept Donations

i. Bristol-Myers Squibb – Robotics

Motion to accept a donation in the amount of \$750.00 from Bristol-Myers Squibb as part of the employee giving program and designated for the Robbinsville High School Robotics Program. The Board thanks Sujata Balakrishna for her generous contribution to this program.

ii. Anonymous

Motion to accept an anonymous donation in the amount of \$6,500.00 for General Operating Support.

h. Approve Revised Standard Operating Procedures Manual

Motion to approve a revised version of the Robbinsville Schools Standard Operating Procedures Manual.

i. ESIP Change Order #2

Motion to approve a change order for Honeywell International in the amount of \$17,152.00 to install and integrate into the EBI system 8 CP EXPIO module controllers at Pond Road Middle School. The Board of Education reserves the right to secure some or all payment of this change order from Honeywell.

2. FACILITIES

a. Approve Application for Change of Use of Educational Space

Motion to approve an application for Change of Use of Educational Space to be submitted to the Mercer County Office of Education to accommodate the Sharon School music program on the hallway landing until the new addition is complete.

b. Fire and Security Drills – December 2013

Motion to approve Fire and Security Drills for December 2013 as indicated.

Required:	Monthly	2/School Yr.	2/School Yr.	2/School Yr.	2/School Yr.	2/School Yr.
School	Fire Drill	Security Drill Lockdown	Security Drill Bomb Threat	Security Drill Evacuation	Security Drill Active Shooter	Security Drill Other
Windsor	December 20	N/A	N/A	N/A	N/A	December 19
SES	December 20	N/A	N/A	N/A	N/A	December 19
PRMS	December 4	December 9	N/A	N/A	N/A	December 18
RHS	December 4	N/A	N/A	N/A	N/A	December 16

c. Building Use (Attachments #13-18)

Motion to approve the Buildings and Grounds Use of Facilities Schedule for the months of January and February 2014.

3. TRANSPORTATION

a. Approve Completion of Semi-annual School Bus Evacuations

Motion to approve completion of semi-annual school bus evacuations as required.

Date: December 4, 2013
Time: Upon am arrival at school
School: Villa Victoria Academy
Location: 376 West Upper Ferry Road, Ewing, NJ
Route number(s): CVV5
Individual overseeing: Kimberly Sushs

Date: December 12, 2013
Time: 10:00 am
School: St. Paul's School
Location: 218 Nassau St., Princeton-parking lot
Route number(s): SPS2
Individual overseeing: Salvatore Chiaravalloti

D. ROBBINSVILLE EXTENDED DAY PROGRAM

On motion of Dr. Costanza and seconded by Mr. Halm and carried by a vote of 7-0, the Robbinsville Board of Education on recommendation of the Superintendent voted to approve resolutions XII D.1 as indicated. Mr. Kochberg and Mrs. Silvestrov were absent.

1. R.E.D. PERSONNEL

a. Change in Employment Status

Motion to approve a change in position for Sara Fanik. Currently serving as an instructor for 12 hours per week at Sharon, effective February 3, 2014 Ms. Fanik will become a substitute for up to 6 hours per week at \$15.00 per hour.

b. New Hire

Motion to approve Tim McCahery as an aide at Sharon effective February 3, 2014 for 12 hours per week at \$9.75 per hour pending criminal history clearance.

c. Approve Volunteers

Motion to approve the following individuals to serve as RED volunteers at Pond Road Middle School.

- Andin Fosam – To present a nutrition class on February 18, 2014
- Anthony Jones (pending criminal history clearance) – Once a week February 3, 2014 through June 30, 2014

d. Approve Lighting and Sound Technician: RED Talent Show

Motion to approve Birch Wilson as Lighting and Sound Technician for the January 30, 2014 RED talent show. Mr. Wilson will be compensated for approximately 2 hours of work at the rate of \$27.00 per hour.

XIV. HEARING OF THE PUBLIC

A. DEBBI BELLA

Mrs. Bella asked if the district could do a better job of salting the staff parking lots during inclement weather. She noted that several staff members have fallen due to icy conditions.

B. NUSHIN KANUNI

As a resident who attends Board meetings and Town Council meetings, Mrs. Kanuni commented on the interactions between district and township officials.

XV. OLD BUSINESS

- Mrs. Ciaccio provided a brief report on her recent NJSBA Negotiations training session.
- Mr. Halm asked Dr. Mayer to provide some dates for the meeting of the ad hoc security committee to meet with Mayor Fried and Chief Massaroni.

XVI. NEW BUSINESS

- Mrs. DeVito indicated that she wanted to clear up some inaccuracies portrayed in an interview in the December 2013 Robbinsville Advance.
 - The referendum for the Sharon / Pond construction project was not \$30 million as the article stated, rather it was \$18.9 million;
 - Although new development in Robbinsville has been curtailed, 2 new buildings have been constructed in town center and the future of the Gordon Simpson remains unclear;
 - It was suggested that the district should negotiate lifetime health benefits as the township did with its employees. This option is not available to public schools or their employees.
 - Much like the township, the district has also been a good steward of its finances. Mrs. DeVito drew the following comparison: In 2008 the district had 3 shared service agreements and no unusual revenue. In contrast, in 2013 the district had 11 shared service agreements and \$402,595 in unusual revenue (including revenue from facilities rental, the district after care program, Energy Education and ESIP savings on utility costs)
 - In 2002, district enrollment was 1300 students and per pupil spending stood at \$8,097. The district's share of the property tax bill was 59%. By 2013, district enrollment increased to 2930 and per pupil spending was \$10,680. Additionally, in 2013 the district's share of the property tax bill decreased to 56.4%.
- Mrs. Ciaccio shared information with Board members on new legislation.
 - Students in abusive situations who move from the district must stay enrolled through the end of the school year;
 - 20K Grant – Early warning signs for mental illness;
 - Preference given to military veterans for security positions;
 - Password sharing
- With regard to fundraising, Mr. O'Grady indicated that some districts have a general fund in which a percentage of funds raised by clubs go into a common pool.
- Casino Night – March 15, 2014 – Mike Reca will be honored

XVII. ADJOURNMENT

On motion of Mrs. DeVito and seconded by Mr. Halm, the Board voted 7 – 0 to adjourn the January 28, 2013 meeting of the Robbinsville Board of Education at 9:45 PM.

Respectfully submitted,

Robert M. DeVita
School Business Administrator / Board Secretary

Personnel items for Board Approval
January 28, 2014

Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
I. Employment of Staff:										
a. Administrators/Supervisors:										
b. Certificated Staff:										
Rachel	Wassum	Teacher	RHS	Accept Resignation	1/24/2014					
Janet	Haigh	Psychologist	SE	Approve Sick Payout				\$12,060.00	11-000-219-104-04-01	Retirement. Max of 134 days @ \$90 per day
Karen	Vida	Speech Therapist	SES	Approve Sick Payout				\$1,935.00	11-000-219-104-04-01	Retirement. Max of 21.50 days @ \$90 per day
Nicole	Napolitano	Teacher	RHS	Appoint New Hire	1/27/2014	6/30/2014	1BA	\$50,566.00	11-140-100-101-07-01	Biology/Science.
Claire	Krulewicz	Teacher	RHS	Approve Leave	1/21/2014	2/28/2014				
Jodie	Ricciardi	Teacher	SES	Approve Leave	2/3/2014	5/27/2014				
Renee	Lockington	Teacher	SES	Approve Leave	3/3/2014	5/30/2014				
Toni	D'Amore-Steffee	Psychologist	PRMS	Approve Intermittent Leave	2/3/2014	6/30/2014				
Lauren	DiRienzo-Archer	Teacher	PRMS	Approve Intermittent Leave	1/7/2014	2/18/2014		\$605.86	11-212-100-101-04-01	1/7/14 & 2/18/14 Unpaid
Ashley	Williams	Leave Replace	RHS	Appoint Leave Replacement	1/29/2014	2/28/2014	1BA	\$50,566.00	11-140-100-101-07-01	Leave Replace for C. Krulewicz
Amber	Rylak	Leave Replace	SES	Appoint Leave Replacement	2/3/2014	5/23/2014	1BA	\$50,566.00	11-120-100-101-07-02	Leave Replace for J. Ricciardi
Erika	Doehler	Leave Replace	SES	Appoint Leave Replacement	3/3/2014	5/30/2014	1BA	\$50,566.00	11-120-100-101-07-02	Leave Replace for R. Lockington
Stevenson	Demorcy	Leave Replace	PRMS	Appoint Leave Replacement	2/3/2014	6/30/2014	1BA	\$50,566.00	11-130-100-101-03-01	Leave Replace for L. Foster Pending Cert
Sean	Greig	Teacher	PRMS	Approve Unpaid Day	1/23/2014	1/23/2014		\$182.94	11-209-100-101-07-04	Out of time. 1/2 day unpaid
Lauren	DeSimone	Learning Consultant	SE	Revise Reassignment	1/10/2014	6/30/2014	1MA	\$53,808.00	11-000-219-104-04-01	
Nicholas	Lisciandro	Leave Replace	PRMS	Revise Leave Appointment	1/15/2014	6/30/2014	1BA	\$50,566.00	11-130-100-101-03-01	Leave Replace for S. Schwartz.
Stephanie	Rodriguez	Leave Replace	PRMS	Revise Leave Appointment	1/14/2015	6/30/2014	1BA+15	\$51,431.00	11-130-100-101-03-01	Leave Replace for T. Hall.
Kathleen	Nichols	Leave Replace	RHS	Revise Leave Dates	1/8/2014	6/30/2014	4MA+30	\$58,419.00	11-213-100-101-04-01	Leave Replace for L. DeSimone
Shayna	Schwartz	Teacher	PRMS	Revise Leave Dates	1/13/2014	6/30/2014				
Lisa	Wilkinson	Teacher	PRMS	Revise Leave Dates	1/27/2014	6/30/2014				

Personnel items for Board Approval
January 28, 2014

Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
c. Non Certificated Staff:										
Kathy	Antrim	Secretary	SES	Approve Intermittent Leave	12/18/2013	1/16/2014		\$773.98	11-000-240-105-02-01	12/18 half day, 1/10/14, 1/13/14, 1/15 - 1/16/14 whole day, Unpaid
Jennifer	Freeman	Lunch Aide	SES	Appoint New Hire	1/29/2014	6/30/2014		\$15.41 per hr	11-000-262-107-02-02	Not to exceed 3 hrs a day
d. Substitutes										
Shilpa	Nandwani	Cert Sub		Appoint Sub	1/29/2014	6/30/2014		\$80.00		
Stevenson	Demorcy	Non Cert Sub		Appoint Sub	1/29/2013	6/30/2014		\$75.00		Pending SubCert
Scott	Kelly	Non Cert Sub		Appoint Sub	1/29/2014	6/30/2014		\$75.00		Pending SubCert
April	Johnson	Non Cert Sub		Appoint Sub	1/29/2014	6/30/2014		\$75.00		
Jessica	Belmont	Non Cert Sub		Appoint Sub	2/3/2014	6/30/2014		\$75.00		Pending SubCert
Emily	DeMarzio	Non Cert Sub		Appoint Sub	2/3/2014	6/30/2014		\$75.00		Pending SubCert
Ryan	Ure	Non Cert Sub		Appoint Sub	2/3/2014	6/30/2014		\$75.00		Pending SubCert
Vincent	Gonzales	Non Cert Sub		Appoint Sub	2/3/2014	6/30/2014		\$75.00		
Emily	Pustay	Non Cert Sub		Appoint Sub	2/3/2014	6/30/2014		\$75.00		
Olivia	Alvarez	Non Cert Sub		Appoint Sub	2/3/2014	6/30/2014		\$75.00		
G. Scott	Nass	Cert Sub		Appoint Sub	2/3/2014	6/30/2014		\$80.00		
Mary	Bender	Cert Sub		Approve Sub Work	1/1/2014	1/15/2014		\$80.00	20-231-100-100-09-14	Dr. Safi PD
Linda	Thomas	Cert Sub		Approve Sub Work	1/1/2014	1/15/2014		\$80.00	20-231-100-100-09-14	Dr. Safi PD
Zeinel	Haswary	Non Cert Sub		Approve Sub Work	1/1/2014	1/15/2014		\$75.00	20-231-100-100-09-14	Dr. Safi PD
Marie	Minch	Cert Sub		Approve Sub Work	1/1/2014	1/15/2014		\$80.00	20-231-100-100-09-14	Dr. Safi PD
Catherine	Bary	Non Cert Sub		Ratify Sub	9/16/2013	6/30/2014		\$75.00		
Kim	Benson	IA Sub		Ratify Sub	9/1/2013	6/30/2014		\$75.00		
Joanne	Deangelis	IA Sub		Ratify Sub	9/1/2013	6/30/2014		\$75.00		
Erika	Doehler	Cert Sub		Ratify Sub	1/16/2014	6/30/2014		\$80.00		
Lucia	Fischer	IA Sub		Ratify Sub	9/1/2013	6/30/2014		\$75.00		
Kathy	Higham	Cert Sub		Ratify Sub	9/11/2013	6/30/2014		\$80.00		
Jodi	Hunt	Cert Sub		Ratify Sub	9/23/2013	6/30/2014		\$80.00		
Meghan	Hutt	IA Sub		Ratify Sub	9/1/2013	6/30/2014		\$75.00		
Linda	Marrazzo	IA Sub		Ratify Sub	11/14/2013	6/30/2014		\$75.00		
Robert	Morelli	Cert Sub		Ratify Sub	9/1/2013	6/30/2014		\$80.00		
Jennifer	Nalbhone	IA Sub		Ratify Sub	1/6/2014	6/30/2014		\$75.00		
Virginia	Olinsky	IA Sub		Ratify Sub	9/1/2013	6/30/2014		\$75.00		
Amber	Rylak	Cert Sub		Ratify Sub	1/16/2014	6/30/2014		\$80.00		
Lilies	Thompson	IA Sub		Ratify Sub	9/1/2013	6/30/2014		\$75.00		
Joginder	Verma	Cert Sub		Ratify Sub	9/1/2013	6/30/2014		\$80.00		
2. Placement on the Salary Guide:										
Kristina	Mannino	Teacher	RHS	Movement on Guide	1/1/2014	6/30/2014	2BA+30	\$53,338.00	11-213-100-101-07-01	
Lauren	DeSimone	Teacher	RHS	Movement on Guide	1/1/2014	1/9/2014	1BA+30	\$52,619.00	11-140-100-101-07-01	

Personnel items for Board Approval
January 28, 2014

Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
3. Extra Work/Extra Pay:										
a. Athletics:										
Mike	Walker	Head Coach	RHS	Appoint Coach	1/29/2014	6/30/2014	3	\$7,431.00	11-402-100-100-06-01	Girls Spring Track
Jonathan	Hutchinson	Head Coach	RHS	Appoint Coach	1/29/2014	6/30/2014	3	\$7,431.00	11-402-100-100-06-01	Boys Spring Track
Kristina	Connors	Asst Coach	RHS	Appoint Coach	1/29/2014	6/30/2014	2	\$5,062.00	11-402-100-100-06-01	Spring Track
Andrew	Patterson	Asst Coach	RHS	Appoint Coach	1/29/2014	6/30/2014	3	\$5,385.00	11-402-100-100-06-01	Spring Track
Josh	Raines	Asst Coach	RHS	Appoint Coach	1/29/2014	6/30/2014	3	\$5,385.00	11-402-100-100-06-01	Spring Track
Raheel	Saleem	Head Coach	RHS	Appoint Coach	1/29/2014	6/30/2014	2	\$5,493.00	11-402-100-100-06-01	Boys Tennis
Daniel	Hughes	Weight Room	RHS	Appoint Supervisor	1/29/2014	6/30/2014	2	\$1,750.00	11-402-100-100-06-01	Spring Season
Alyssa	Dragon	Head Coach	RHS	Appoint Coach	1/29/2014	6/30/2014	1	\$6,893.00	11-402-100-100-06-01	Girls Lacrosse
Don	Green	Head Coach	RHS	Appoint Coach	1/29/2014	6/30/2014	2	\$7,108.00	11-402-100-100-06-01	Boys Lacrosse
Mike	Anderson	Asst Coach	RHS	Appoint Coach	1/29/2014	6/30/2014	2	\$5,062.00	11-402-100-100-06-01	Boys Lacrosse
Dave	Serughetti	Asst Coach	RHS	Appoint Coach	1/29/2014	6/30/2014	2	\$5,062.00	11-402-100-100-06-01	Boys Lacrosse.
TBD		Head Coach	RHS	Appoint Coach	1/29/2014	6/30/2014			11-402-100-100-06-01	Softball
Caitlin	Curran	Asst Coach	RHS	Appoint Coach	1/29/2014	6/30/2014	2	\$5,062.00	11-402-100-100-06-01	Softball
Tom	Brettell	Head Coach	RHS	Appoint Coach	1/29/2014	6/30/2014	3	\$7,431.00	11-402-100-100-06-01	Baseball
Sean	Flynn	Asst Coach	RHS	Appoint Coach	1/29/2014	6/30/2014	3	\$5,385.00	11-402-100-100-06-01	Baseball
Scott	Brettell	Asst Coach	RHS	Appoint Coach	1/29/2014	6/30/2014	3	\$5,385.00	11-402-100-100-06-01	Baseball
Jeff	Fisher	Asst Coach	RHS	Appoint Coach	1/29/2014	6/30/2014	3	\$5,385.00	11-402-100-100-06-01	Baseball
Brian	Dempsey	Head Coach	RHS	Appoint Coach	1/29/2014	6/30/2014	3	\$5,816.00	11-402-100-100-06-01	Girls Golf
Rich	Gildner	Head Coach	RHS	Appoint Coach	1/29/2014	6/30/2014	3	\$5,816.00	11-402-100-100-06-01	Boys Golf
Mike	Johnson	Scoreboard Operator	PRMS	Appoint Scoreboard Operator	1/29/2014	6/30/2014		\$41.00 per game	11-402-100-100-03-01	Wrestling Scoreboard
Jordan	McCreedy	Volunteer	RHS	Appoint Volunteer	1/29/2014	6/30/2014				Baseball
Matt	Hill	Volunteer	RHS	Appoint Volunteer	1/29/2014	6/30/2014				Baseball
Sean	Namazie	Athletic Event Staff	RHS	Ratify New Hire	12/1/2013	6/30/2014		\$41.25 per event	11-402-100-100-06-02	
b. Co-Curricular:										
c. Other:										
Jessica	Pagodin	Mentor for new hires	RHS	Approve Mentor	1/27/2014	6/30/2014		\$275.00		Paid via payroll by protégé Nicole Napolitano per Provisional Program
Birch	Wilson	Play performance	PRMS	Approve Extra Pay	2/7/2014	2/9/2014		\$500.00	11-000-221-104-09-03	Rehearsal & Performance of Musical HONK
Birch	Wilson	Sound & Light Tech	Facility	Approve Extra Pay	9/1/2013	6/30/2014			11-000-261-100-05-03	\$27 per hr school Functions; \$50 per hr for outside
Mike	Bruno	Sound & Light Tech	Facility	Approve Extra Pay	9/1/2013	6/30/2014			11-000-261-100-05-03	\$27 per hr school Functions; \$50 per hr for outside
Brent	Rivers	Sound & Light Tech	Facility	Approve Extra Pay	9/1/2013	6/30/2014			11-000-261-100-05-03	\$27 per hr school Functions; \$50 per hr for outside
Brian	Williams	Sound & Light Tech	Facility	Approve Extra Pay	9/1/2013	6/30/2014			11-000-261-100-05-03	\$27 per hr school Functions; \$50 per hr for outside

Personnel items for Board Approval
January 28, 2014

Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
Anthony	Paglione	Teacher	RHS	Approve Extra Pay	2/1/2014	6/30/2014		\$34 per hr	11-000-221-104-09-03	Genesis Training. Not to exceed 3 hours
Kim	Brown	Teacher	PRMS	Approve Extra Pay	2/1/2014	6/30/2014		\$34 per hr	11-000-221-104-09-03	Genesis Training. Not to exceed 3 hours
Joe	Conroy	Teacher	PRMS	Approve Extra Pay	2/1/2014	6/30/2014		\$34 per hr	11-000-221-104-09-03	Genesis Training. Not to exceed 3 hours
Dagmar	Stepien	Teacher	SES	Approve Extra Pay	2/1/2014	6/30/2014		\$34 per hr	11-000-221-104-09-03	Genesis Training. Not to exceed 3 hours
Jennifer	Alessio	Teacher	RHS	Approve Extra Pay	2/1/2014	6/30/2014		\$34 per hr	11-000-221-104-09-03	Genesis Training. Not to exceed 3 hours
Sharon	Clarici	Teacher	RHS	Approve Extra Pay	2/1/2014	6/30/2014		\$34 per hr	11-000-221-104-09-03	Genesis Training. Not to exceed 3 hours
Kristin	Aquilino	Teacher	SES	Approve Extra Pay	2/1/2014	6/30/2014		\$34 per hr	11-000-221-104-09-03	Genesis Training. Not to exceed 3 hours
Megan	Correia	Teacher	RHS	Approve Extra Pay	2/1/2014	6/30/2014		\$34 per hr	11-000-221-104-09-03	Genesis Training. Not to exceed 3 hours
Michelle	Warren	Teacher	RHS	Approve Extra Pay	2/1/2014	6/30/2014		\$34 per hr	11-000-221-104-09-03	Genesis Training. Not to exceed 3 hours
Jane	Hutchison	Teacher	PRMS	Approve Extra Pay	2/1/2014	6/30/2014		\$34 per hr	11-000-221-104-09-03	Genesis Training. Not to exceed 3 hours
Marybeth	Kowalski	Teacher	RHS	Approve Extra Pay	1/9/2014	6/30/2014		\$25.75 per hr	11-140-100-101-01-04	Before School Supervision; RHS Park Lot. Not to exceed 15 min per day
Courtney	Mandracchia	Teacher	RHS	Approve Extra Pay	1/9/2014	6/30/2014		\$25.75 per hr	11-140-100-101-01-04	Before School Supervision; RHS Park Lot. Not to exceed 15 min per day
Sue	Kanagawa	Teacher	RHS	Approve Extra Pay	1/10/2014	6/30/2014		\$25.75 per hr	11-140-100-101-01-04	Before School Supervision; RHS Park Lot. Not to exceed 15 min per day