



PUBLIC SESSION MINUTES

BOARD OF EDUCATION

Mr. Michael Reca, President

Mrs. Carol Boyne, Vice President

Mrs. Shaina Ciaccio

Dr. Vincent J. Costanza

Mrs. Sharon DeVito

Mrs. Florence Gange

Mr. Thomas Halm, Jr.

Mr. Matthew O'Grady

Mrs. Faith Silvestrov

SUPERINTENDENT OF SCHOOLS

Dr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Mr. Robert DeVita

ROBBINSVILLE BOARD OF EDUCATION
PUBLIC SESSION MINUTES

July 30, 2013

I. CALL TO ORDER PUBLIC MEETING

Vice President Carol Boyne called the July 30, 2013 meeting of the Robbinsville Board of Education to order at 6:36 PM. He read the *Statement of Public Meetings* and led the flag salute.

II. ROLL CALL

Mrs. Boyne	Present	Mrs. DeVito	Present	Mr. O'Grady	Present
Mrs. Ciaccio	Present	Mrs. Gange	Present	Mr. Reca	Absent
Dr. Costanza	Present	Mr. Halm	Present	Mrs. Silvestrov	Absent

III. MOTION TO CONVENE IN EXECUTIVE SESSION

On motion of Mr. Halm and seconded by Mrs. Ciaccio, the Board voted 7-0 to enter into Executive Session at 6:38 PM to discuss the following matters.

- Personnel Matter
- Contract Award for Phase II of Renovation and Expansion Project

IV. MOTION TO RESUME PUBLIC SESSION

On motion of Mr. O'Grady, and seconded by Mrs. DeVito, the Board voted 7-0 to resume Public Session at 7:05 PM.

V. BOARD PRESIDENT'S REPORT – Mrs. Carol Boyne

In Mr. Reca's absence Mrs. Boyne reported that during the August 27th meeting a discussion will take place regarding new security recommendations that will be implemented in the upcoming months.

VI. SUPERINTENDENT'S REPORT – Dr. Steven J. Mayer

As detailed in Policy 5460, Dr. Mayer provided the Annual Graduation Report to the Board.

- Total of 2013 Graduates = 205
- Total of pupils graduating under AHSA = 0
- Total of pupils receiving State-endorsed diplomas based upon alternative IEP requirements = 5
- Total of pupils denied graduation = 2 (These pupils are taking courses online and attending Mercer County Community College during the summer to fulfill graduation requirements.)
- Total of pupils denied graduation due to failure to pass HSPA or AHSA = 0

Dr. Mayer announced that during the August 27th Board meeting the Annual Internet Safety Hearing will take place. Additionally, he provided an update on the renovation and expansion projects noting that Phase I at Pond is nearly complete. He noted that the newly converted instructional space (formerly part of the media center) will house three fourth grade classes. At Sharon, with the electrical inspection complete and the flooring ready to go down, the cafeteria renovation is moving ahead. Dr. Mayer indicated that the kitchen expansion may extend a few weeks into the school year and, if this is the case, an alternate lunch plan will be instituted.

VII. SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Robert DeVita

Mr. DeVita noted that, with the renovation and expansion projects well underway, the summer has been extremely busy. He also said that the district is preparing for the annual audit scheduled for September.

VIII. MINUTES (Attachments)

On motion of Mrs. DeVito, and seconded by Mrs. Ciaccio, the Board voted to approve the minutes of the following meetings as indicated. Mrs. Silvestrov and Mr. Reca were absent.

- May 28, 2013 Public Session – Mrs. Boyne abstained
- May 28, 2013 Executive Session – Mrs. Boyne abstained
- June 25, 2013 Public Session – Mrs. Gange, Mr. Halm, and Mrs. Silvestrov abstained
- June 25, 2013 Executive Session – Mrs. Gange, Mr. Halm and Mrs. Silvestrov abstained

IX. COMMITTEE REPORTS

A. COMMUNITY RELATIONS – Mrs. Sharon DeVito

Mrs. DeVito reported on the following Community Relations matters.

- National Night Out – Invitations for Ground Breaking and Ribbon Cutting
- SES Ground Breaking – August 14th
- PRMS Ribbon Cutting – September 3rd
- SES Cafeteria & Kitchen – Tentative Date: September 4th
- Senior Citizen Tours – October and November
- Next meeting: August 6, 2013

B. EDUCATION, DEVELOPMENT & POLICY – Dr. Vincent Costanza

Dr. Costanza reported on the following Ed. Policy matters discussed during the July 9, 2013 committee meeting.

- Policies scheduled for Second Reading / Adoption
- K-5 Writing Curriculum – Olivia Wahl has completed the comprehensive K-5 Writing Curriculum to align with the Common Core State Standards
- Summer Curriculum & Professional Development
- University of Pennsylvania Research Proposal
- Groundbreaking & Ribbon Cutting Ceremonies
- Summer Reading
- Next Meeting: August 13, 2013

C. PERSONNEL – Mrs. Florence Gange

Mrs. Gange reported on the following matters discussed at the Personnel Committee meeting.

- Regular personnel agenda
- New hires
- Job descriptions
- Merit Pay for RED Director
- Separation agreement

D. FINANCE, FACILITIES, & TRANSPORTATION – Mr. Matthew O’Grady

Mr. O’Grady reported on the following matters discussed at committee level.

- Chartwells contract renewal / New manager
- 2013-2014 Lunch price increase
- \$525,000 Capital Reserve
- Technology upgrades for PARCC Assessment
- 2012-2013 RED Profit
- Facilities walk-through – August 29, 2013
- Construction update / Change orders
- Systems 3000 contract (5 years – 2% increase per year)
- Updated Windsor School valuation due by October

X. HEARING OF THE PUBLIC

A. DEBBY MUENCH

A veteran teacher at Sharon Elementary School, Mrs. Muench indicated that she has noticed multiple issues with the service in the cafeteria, among them, that there are too many options for elementary aged students.

XI. APPROVAL OF RESOLUTIONS

A. PERSONNEL (A.1 – 7)

On motion of Mr. Halm and seconded by Mr. O’Grady and carried by a vote of 7-0, the Robbinsville Board of Education on recommendation of the Superintendent voted to approve resolutions XI.A.1-7 as indicated below and on pages 20 – 24 as amended. Mrs. Silvestrov and Mr. Reca were absent.

4. MERIT COMPENSATION FOR ATTAINMENT OF GOALS

Motion to authorize the issuance of a non-pensionable, one time stipend for FY13 in the amount of \$6,125.00 or 3.5% of his annual salary, to Superintendent Steven J. Mayer as merit compensation for the attainment of 2012-2013 objectives as approved by the Mercer County Executive Superintendent.

5. APPROVE SETTLEMENT AGREEMENT AND RELEASE

Motion to approve a Settlement Agreement and Release between the Robbinsville Board of Education and Employee # 4000 effective July 31, 2013.

6. 2013-2014 BOARD AGENT: HOMELESS LIAISON

Motion to appoint Rajneet Bajnath as Robbinsville Schools Homeless Liaison for the 2013-2014 school year.

7. APPROVE JOB DESCRIPTIONS (Attachments)

Motion to approve the following job descriptions.

- Confidential Secretary to the Director of Special Services
- Technology Specialist II

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 9)

On motion of Dr. Costanza and seconded by Mr. Halm and carried by a vote of 7-0, the Robbinsville Board of Education on recommendation of the Superintendent voted to approve resolutions XI.B.1-9 as indicated. Mrs. Silvestrov and Mr. Rea were absent.

1. ADOPT POLICIES AND REGULATIONS (Attachments)

Motion to adopt the following policies and regulations.

- P0000.01 – Introduction (Bylaws)
- P0000.02 – Introduction (Bylaws)
- P3232 – Tutoring Services
- R3232 – Tutoring Services
- P5300 – Automated External Defibrillators (M)
- R5300 – Automated External Defibrillators (M)
- P5533 – Pupil Smoking (M)
- P7434 – Smoking in School Buildings and on School Grounds (M)
- P7522 – School District Provided Technology Devices to Staff Members

2. APPROVE K-5 ENGLISH LANGUAGE ARTS (ELA) CURRICULUM

Motion to approve revised and updated K -5 ELA Curriculum for September 2013 implementation.

3. 2013-2014 STUDENT TEACHER CANDIDATES

Motion to approve the following individuals to serve as student teachers during the Fall 2013 semester.

<u>Name</u>	<u>College/University</u>	<u>Cooperating Teacher</u>	<u>School</u>
Holly Friedman	Rutgers University	Jim Shearer	RHS
Erika Doehler	TCNJ	Dave Revay / Mike Johnson	SES / PRMS

4. ACCEPT NCLB FUNDS – FY 2014 – REVISED TITLE IIA FUNDS

Accept 2014 NCLB Grant funding in the amount of \$55,835.00 as indicated.

Title IA:	\$ 30,346.00
Title II A:	\$ 25,489.00
Total:	\$ 55,835.00

5. ACCEPT DONATION: JOANNE FERRARA

Motion to accept a donation from Joanne Ferrara of a Baldwin upright piano originally purchased for \$2,500.00 and designated for use at Pond Road Middle School. The Board of Education is grateful to Mrs. Ferrara for her generosity.

6. APPROVE ARTICULATION AGREEMENT: TCNJ & ROBBINSVILLE SCHOOLS

Motion to approve an articulation agreement for the 2013-2014 school year between The College of New Jersey and Robbinsville Schools for the Professional Development School Network in the amount of \$1,491.00.

7. DISCARD EQUIPMENT

Motion to request permission to discard the following damaged or outdated physical education equipment.

<u>Item</u>	<u>Quantity</u>
Scale	2
Heavy Weight Lifting Bar	2
Cable Rack	1

8. SPECIAL SERVICES

a. 2013-2014 Tuition Contract: Bridge Academy

Motion to approve a contract with Bridge Academy in the amount of \$38,700.00 for student # 160209 for the period of September 3, 2013 through June 21, 2014.

b. 2013-2014 Contract: Commission for the Blind

Motion to approve a contract with the Commission for the Blind in the amount of \$10,500.00 (\$1,750.00 per student) for the period of September 1, 2013 through June 30, 2014 for the students indicated.

552 140109 220006 220009 250002 1000113

c. 2013-2014 Tuition Contract: Mercer County Special Services School District

Motion to approve a tuition contract with Mercer County Special Services School District in the amount of \$384,608.00 for the period of September 1, 2013 through June 21, 2014 as indicated.

<u>Student ID#</u>	<u>Contract Amount</u>	<u>Student ID #</u>	<u>Contract Amount</u>
110537	\$53,650.00	160193	\$43,660.00
111119	\$53,650.00	200035	\$48,776.00
130617	\$43,660.00	220006	\$48,776.00
150224	\$43,660.00	1000113	\$48,776.00

d. 2013-2014 Contract: Mercer County Special Services School District

Motion to approve a contract with Mercer County Special Services School District in the amount of \$108,225.00 for the period of September 1, 2013 through June 21, 2014 for personal aides for the students indicated.

130617 220006 1000113

e. Rescind 2013 Extended School Year Contracts: Mercer County Special Services School District

Motion to rescind two contracts with Mercer County Special Services School District for student # 180209. The first, a tuition contract in the amount of \$7,250.00, and the second for a personal assistant in the amount of \$4,785.00. Both contracts were approved on the May 28, 2013.

f. 2013 Extended School Year Contract: MRESC Academy Learning Center

Motion to approve two contracts with Middlesex Regional Educational Services Commission; Academy Learning Center for student # 220011 for the period of July 1, 2013 through August 10, 2013 as indicated.

<u>Contract Amount</u>	<u>Purpose</u>
\$4,177.00	Tuition
\$ 303.00	Occupational Therapy

g. 2013-2014 Tuition Contract: Eden Institute

Motion to approve a tuition contract with Eden Institute in the amount of \$224,009.10 (\$74,669.70 per student) for the period of September 1, 2013 through June 30, 2014 for the students indicated.

552 180209 200031

h. 2013-2014 Contract – Personal Assistant: Eden Institute

Motion to approve a contract with Eden Institute in the amount of \$26,134.95 for a personal assistant to student # 180209.

i. 2013 Extended School Year Tuition Contract: Eden Institute

Motion to approve a tuition contract with Eden Institute in the amount of \$43,590.96 for the period of July 1, 2013 through August 17, 2013 as indicated.

<u>Student ID #</u>	<u>Contract Amount</u>
552	\$14,530.32
180209	\$13,723.08
200031	\$15,337.56

j. 2013 Extended School Year Contract – Personal Assistant: Eden Institute

Motion to approve a contract with Eden Institute in the amount of \$4,803.18 for a personal assistant to student # 180209 for the period of July 1, 2013 through August 17, 2013.

k. 2013 Extended School Year Contract: Community Options

Motion to approve a contract with Community Options, Inc. in the amount of \$1,740.00 for supplemental services for student #120032 during the period of July 1, 2013 through August 8, 2013.

l. 2013-2014 Tuition Contract: Motivational Educational Training Company New Hope Academy

Motion to approve a tuition contract with Motivational Educational Training Company, New Hope Academy in the amount of \$39,250.00 for student # 160209.

m. 2013 Extended School Year Professional Service Contract Physical Therapy: Kathleen Cessaro

Motion to approve a professional service contract with Kathleen Cessaro not to exceed \$8,280.00 (\$90.00 per hour) to provide physical therapy services for the period of July 1, 2013 through August 8, 2013.

n. 2013-2014 Professional Service Contract Physical Therapy: Kathleen Cessaro

Motion to approve a professional service contract with Kathleen Cessaro not to exceed \$61,200.00 (\$510.00 per day not to exceed 120 days) to provide physical therapy services for the period of September 9, 2013 through June 21, 2014.

o. 2013-2014 Professional Service Contract: KDH Enterprises, LLC

Motion to approve a contract with KDH Enterprises, LLC, 319 Meadowbrook Road, Robbinsville, NJ to provide consultation, staff training and behavioral assessments at the rate of \$150.00 per hour and not to exceed \$9,000.00.

p. 2013-2014 Professional Service Contract: Joanne D'Angelo

Motion to approve a contract with Joanne D'Angelo, Teacher of the Deaf, to provide services for the period of September 9, 2013 through June 21, 2014 at the rate of \$125 per hour for 8 hours per week and not to exceed \$38,000.00.

q. Accept Tuition Student – Autistic Program – 2013-2014 & ESY

Motion to accept student # 230219 from Jackson Township Schools into the autistic program for the extended school year and 2013 – 2014 school year. Jackson Township shall pay tuition of \$29,309.00 for the 2013-2014 school year and \$3,908.00 for the 2014 ESY program.

9. WORKSHOPS

Motion to approve a list of upcoming professional development workshops scheduled to take place during the 2013-2014 school year.

Participant	Vendor	Event	Event Date(s)	Registration	Travel Reimbursement
Julie Stolz	University of MD	Digital Electronics Training PLTW	8/4-8/16, 2013	\$ 2,200.00	\$1,690.00
Jennifer Smith	Middlesex County College	3 day Summer Institute	8/6-8/2013	N/C	N/A
Debbie Nutt	Virtual Enterprise International	VEI Training Methods	8/19-21/2013	N/C	\$ 90.00
Tawrye Mason	Virtual Enterprise International	VEI Training Methods	8/19-21/2013	N/C	\$ 90.00
Deb Binder & Jackie Kardos	Third Sector New England	Tools of the Mind Training	10/03/2013 - 1/09 & 4/30/2014	\$ 3,500.00	\$ 51.52
Peg Damm & Kim Cushman	Third Sector New England	Tools of the Mind Training	10/03/2013 - 1/09 & 04/30/2014	\$ 3,500.00	\$ 51.52
Kim Robinson & Deb McClain	Third Sector New England	Tools of the Mind Training	10/03/2013 - 1/09 & 44/30/2014	\$ 3,500.00	N/A
Dawn Brunow	Third Sector New England	Tools of the Mind Training	8/27, 8/28/ 10/3 / 2013 1/9 & 4/30/2014	\$ 1,750.00	\$ 85.87
Ann Marie Potts	Third Sector New England	Tools of the Mind Training	10/3/2013 - 1/09/2014 & 4/30/2014	\$ 750.00	\$ 51.52
Marybeth Kolwalski	UMDNJ	Federal Wage & Hour Child Labor Laws	10/16/2013	\$ 90.00	\$ 22.13
Rajneet Bajnath	FEA/NJ-L2L	Legal One Series: State Mandated School Law	Various Dates through 6/30/2014	\$ 270.00	N/A
Total				\$ 15,560.00	\$2,132.56

C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)

Discussion

Dr. Mayer thanked Bob Corby, Construction Official for Robbinsville Township, for his assistance with the renovation and expansion projects.

On motion of Mr. Halm and seconded by Mr. O’Grady and carried by a vote of 7-0, the Robbinsville Board of Education on recommendation of the Superintendent voted to approve resolutions XIC.1-3 as amended. Mrs. Silvestrov and Mr. Reca were absent.

1. FINANCE

a. Bills and Claims List (Attachment)

Motion to approve payment of the Bills & Claims List in the amount of \$5,272,001.38 for the period ending July 30, 2013 as indicated.

Accounts Payable	
Fund	
11 - General Fund	\$ 1,246,607.40
12 - Capital Outlay	\$ 290,612.35
20 - Special Revenue	\$ -
30 - Capital Projects	\$ 937,698.61
40 - Debt Service	\$ 1,161,302.50
60 - Food Service Fund	\$ 103,822.29
61 - R.E.D.	\$ 1,518.66
Unemployment	\$ -
Hand Checks	\$ 21,537.33
Total Accounts Payable	\$ 3,763,099.14
Payroll	
June 30, 2013	\$ 1,103,368.81
July 15, 2013	\$ 182,247.06
July 30, 2013	\$ 223,286.37
Total Payroll	\$ 1,508,902.24
Total Bill List	\$ 5,272,001.38

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Robert M. DeVita, Board Secretary/School Business Administrator, certify that as of June 30, 2013 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Report of the Board Secretary (Attachment)

Motion to accept the Report of the Board Secretary for the period ending June 30, 2013.

d. Report of the Treasurer (Attachment)

Motion to accept the Report of the Treasurer for June 30, 2013.

e. Transfer Report: June 30, 2013

Motion to ratify transfers totaling \$115,630.71 for the period ending June 30, 2013 as indicated.

Account From	Account To	Description	Amount
11-190-100-101 Salary, Grades 4-9	11-120-100-101 Salary, Grades 1-5	Substitute teacher salary	\$ 1,039.25
11-190-100-101 Salary, Grades 4-9	11-190-100-101 Salary, Home Instruction	Home instruction salary	\$ 1,044.94
11-215-100-610 PSD Supplies	11-215-100-101 Salary, PSD	PSD substitute salary	\$ 610.00
20-290-100-100 IDEA Basic FY 13 Salary	20-290-100-500 IDEA Basic FY 13 Tuition	Private school tuition as per IEP	\$ 7,073.10
20-290-200-200 IDEA Basic FY 13 Benefits	20-290-100-500 IDEA Basic FY 13 Tuition	Private school tuition as per IEP	\$ 541.00
20-251-100-100 IDEA Pre-School FY 13 Salary	20-251-200-200 IDEA Pre-School FY 13 Benefits	Benefits for staff's aid through federal grant	\$ 0.00
20-270-200-200 NCLB Title IIA Benefits	20-270-200-300 NCLB Title Professional Servs.	Professional development	\$ 410.00
20-251-200-200 NCLB Title IA Benefits	20-251-100-500 NCLB Title IA Professional Servs.	Professional development	\$ 57.40
11-000-251-500 Professional Development	11-000-251-600 Office Supplies	Computer and phone for new Payroll Analyst	\$ 1,000.00
11-000-252-500 Professional Development	11-000-252-600 Supplies	Phones for new classrooms and programs	\$ 495.00
11-000-210-104 Salary, CST	11-000-210-600 Supplies	Laptop for new Supervisor	\$ 1,000.00
11-000-251-350 Fixed Asset Appraisal	11-000-251-600 Supplies	Purchase orders	\$ 500.00
11-000-251-100 Salary, Business Office	11-000-251-992 Print Ads	Ads for open positions	\$ 133.91
11-000-251-350 Fixed Asset Appraisal	11-000-251-992 Print Ads	Ads for open positions	\$ 40.00
11-000-251-500 Professional Development	11-000-251-992 Print Ads	Ads for open positions	\$ 215.73
11-000-251-990 Misc. Expense	11-000-251-992 Print Ads	Ads for open positions	\$ 1,744.04
11-000-252-500 Professional Development	11-000-251-992 Print Ads	Ads for open positions	\$ 1,000.00
11-000-251-600 Supplies	11-000-251-992 Print Ads	Ads for open positions	\$ 200.00
11-000-291-270 Health Benefits	11-190-100-610 Instructional Supplies	Technology for N7 PARCC compliance	\$ 55,007.56
11-190-100-320 Professional Services	11-190-100-610 Instructional Supplies	Technology for N7 PARCC compliance	\$ 4,057.00
11-190-100-340 Contracted Services	11-190-100-610 Instructional Supplies	Technology for N7 PARCC compliance	\$ 12,625.00
11-190-100-500 Professional Development	11-190-100-610 Instructional Supplies	Technology for N7 PARCC compliance	\$ 24,673.10
11-000-210-320 Professional Services	11-190-100-340 Contracted Services	Repairs to golf cart	\$ 80.00
11-000-240-105 Salary, Secretary	11-000-240-103 Salary, Principal	Contractual salary	\$ 2.00
TOTAL			\$ 115,630.71

f. Transfer Report: July 30, 2013

Motion to approve transfers totaling \$25,592.40 for the period ending July 30, 2013 as indicated.

Account From	Account To	Description	Amount
11-000-252-100 Salary, Technology	11-000-261-420 Maintenance Professional Svcs.	Electrical work to install MDF's at RHS and Sharon	\$ 800.00
11-000-291-260 Worker's Compensation Insurance	11-000-262-520 Property Insurance	Increase in property insurance renewal	\$ 2,537.00
11-190-100-610 Instructional Supplies	11-000-230-590 Liability Insurance	Increase in liability insurance renewal	\$10,581.00
11-190-100-610 Instructional Supplies	11-000-262-610 Custodial Supplies	Cafeteria tables at SES to replace the one demoed	\$10,950.00
20-231-100-500 NCLB Title IA FY13 Purchased Services	20-231-200-300 NCLB Title IA FY13 Purchased Professional Services	Professional Development	\$ 724.40
TOTAL			\$25,592.40

g. Withdrawal from Capital Reserve

Motion to approve a withdrawal of \$8,134.00 from capital reserve for an approved change order for Paul Otto Building, Inc. to complete upgraded security measures.

h. Energy Savings Improvement Plan (ESIP) Payments

Motion to authorize the School Business Administrator to issue the following payments for work performed for the district's ESIP:

Honeywell International, Inc.	\$656,600.00
Spiezle Architecture	\$ 4,306.34
Total	\$660,906.34

i. Professional Services Contract – OTTEAU Valuation Group, Inc.

Motion to approve a professional services contract with OTTEAU Valuation Group, 15 Brunswick Woods Drive, East Brunswick, NJ in the amount of \$5,500.00 to provide supplemental valuations for the Windsor School property, 16 School Lane and 11 Church Street, Block 13, Lots 22 & 24, Robbinsville, NJ.

j. Licensing and Support Agreement: Systems 3000

Motion to approve a licensing and support agreement with Systems 3000, 615 Hope Road, Eatontown, NJ 07724 during the period of July 1, 2014 through June 30, 2018. The agreement calls for a maximum annual increase of 2%.

k. Accept Donation: Robbinsville Education Foundation

Motion to accept a donation in the amount of \$14,500.00 from Robbinsville Education Foundation and designated for Project Lead the Way at Pond Road Middle School. The Board is grateful for this generous donation.

l. Accept Donation: Coptis, Inc.

Motion to accept a donation in the amount of \$500.00 from Coptis, Inc. and designated for use by the Robbinsville High School Robotics Team. The Board is grateful for this generous donation.

m. Stipend Renewal: Energy Education Specialist

Motion to approve John Blair as Robbinsville Schools Energy Education Specialist for the period of July 1, 2013 – June 30, 2014. Mr. Blair will receive a stipend in the amount of \$21,000.00.

n. Establish School Lunch Prices 2013-2014

Motion to establish school lunch prices for the 2013-2014 school year as indicated.

	<u>2012-2013</u>	<u>2013-2014</u>
Sharon	\$2.60	\$2.70
PRMS	\$2.75	\$2.85
RHS	a la carte	a la carte

o. Contract Renewal: Compass Group USA, Inc.

BE IT RESOLVED that Robbinsville Board of Education (herein referred to as the Local Education Agency or LEA) approves Chartwells School Dining Services (herein referred to as the Food Service Management Company or FSMC) as its Food Service Management Company for the 2013-2014 school year. (Fourth Renewal)

BE IT FURTHER RESOLVED that the Food Service Management Company shall receive, in addition to the costs of operation, an administrative fee of \$38,178.00/year and a management fee of \$.0527 per reimbursable meal and meal equivalent to compensate the Food Service Management company management costs. These fees shall be billed monthly as a cost of operation. The Local Education Agency guarantees the payment of such costs and fee to the Food Service Management Company.

BE IT FURTHER RESOLVED that total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

BE IT FURTHER RESOLVED that the per meal management fee of \$.0527 will be multiplied by total meals.

BE IT FURTHER RESOLVED that the Food Service Management Company guarantees the Local Education Agency a minimum profit return of \$0.00 for the school year 2013-2014. This guarantee is contingent upon the guarantee terms and requirements as stated below from the FSMC's state-approved contract.

2) GUARANTEE

Conditional Guaranteed Break-even. Chartwells guarantees that the bottom line of the operational financial report for the school year will be at break-even or result in no subsidy to the bottom line of the LEA. In the event that the costs of operating the Food Service Program exceeds total revenue (from all sources), Chartwells will be responsible for any losses (shortfall) incurred but in no event shall the reimbursement obligation exceed the amount of Chartwells management and administrative fees. The Guarantee Break-even is based on the following conditions and assumptions remaining in effect for the school year.

GUARANTEE CONDITIONS

- a. Reimbursement rates for the Child Nutrition Program meals will not be less than the rates in effect for any prior school year.
- b. The value of government-donated commodities will not be less than the value of government-donated commodities received during the prior school year.
- c. The number of days meals are served during the school year will not be less than:

<u>Category</u>	<u>Lunch</u>
Elementary Schools	166 days
Middle School	166 days
High School	169 days
- d. The number of serving periods, locations, serving times and types of service will not change materially.
- e. The student enrollment for the Term of the Agreement will not be less than 2,975 students.
- f. The level of wages, salaries and fringe benefits will not exceed those included in Chartwells' proposed operating budget submitted to the LEA.
- g. The selling prices of Menu Pattern Meals and a la carte selections will not be less than those included in Chartwells' proposed operating budget submitted to the LEA.
- h. Service will not be interrupted as a result of fire, work stoppage, strike or school closing.
- i. The District and its representatives including but not limited to, school principals, teachers and District employees shall fully cooperate with Chartwells in the implementation of the Food Service Program. The District shall fully cooperate with Chartwells to limit the expansion of competitive food sales in order to maximize the gross receipts and other non-cash sales of the Food Service Program.
- j. The LEA shall have timely submitted all documentation for reimbursement claims, except where such failure is due to an act or omission of Chartwells.
- k. The number of students eligible for free and reduced price meals will be no less than that during the prior school year.
- l. The increase in federal reimbursement rates associated with the required implementation of the Healthy Hunger Free Kids Act meal pattern initiatives will be no less than \$.06 per lunch pattern meal served effective September 9th 2013.
- m. The high school will be an a la carte food service program.

In the event the foregoing conditions are not met during the school year, Chartwells' guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

2. FACILITIES

a. Sharon / Pond Renovation and Expansion Project

i. Terminate Contract: Clerk of the Works

Motion to terminate a contract with Remington, Vernick & Arango Engineers for Clerk of the Works as of July 30, 2013.

ii. Ratify and Approve Change Orders #'s 2-6: \$35,145.36

Motion to ratify the following Change Orders as indicated.

a) Ratify Change Order #2: \$8,134.00 – Sharon Elementary School & Pond Road Middle School

Motion to ratify change order #2 in the amount of \$8,134.00. Authorization is to upgrade the security features and to meet code of the alternate bid. Vendor will purchase and install an upgraded transaction window with a fire shutter and make

additional door modifications. In keeping with the protocol of the alternate bid, this change order will be paid through capital reserve.

b) Ratify Change Order #3: \$13,488.25 – Sharon Elementary School

Motion to ratify change order #3 in the amount of \$13,488.25. Authorization is to install insulation that was supposed to exist above the existing acoustical ceiling in the multi-purpose room as per the original as-built drawings of the school. Upon demolition of the existing acoustical ceiling it was discovered that the insulation and an additional gypsum board ceiling did not exist. Change order is for material and labor to install new insulation.

c) Ratify Change Order #4: \$14,184.19 – Sharon Elementary School

Motion to ratify change order #4 in the amount of \$14,184.19. Authorization is for unforeseen asbestos abatement. After demolition of the kitchen and multipurpose room additional asbestos material was discovered that had been previously concealed and not on the district's asbestos reports.

d) Approve Change Order #5: \$8,395.17 – Sharon Elementary School

Motion to ratify change order #5 in the amount of \$8,395.17. Authorization is to relocate an electrical panel and circuits. At the former stage location in the multipurpose room an electric panel that was scheduled to be removed. Prior to removal it was discovered that the panel controlled not only the multipurpose room but several classrooms. These circuits need to be relocated and a new electrical panel needs to be installed.

e) Ratify Change Order #6: (\$9,056.25) – Pond Road Middle School

Motion to ratify change order #6, a credit in the amount of \$9,056.25 for removal of purchasing Mimio Boards from contract. The district will purchase the equipment directly from the vendor to avoid the markup for profit and overhead.

iii. Motion to Accept All Bids: Phase II Renovation and Expansion Project

Motion to accept the following proposals submitted on July 26, 2013 for the addition at Pond Road Middle School and Sharon Elementary School approved in the December 11, 2012 referendum.

SINGLE OVERALL CONTRACT		ALTERNATE BIDS						
		Pond School - VCT Flooring Replacment	Pond School - Canopy System	Sharon School - Windows Replacement	Sharon School - Doors Replacement	Sharon School - VCT Flooring Replacement	Pond & Sharon - Aluminum Sun Shading Devices	Sharon School - Brick Masonry
		ADD	ADD	ADD	ADD	ADD	ADD	DEDUCT
CONTRACTOR	BASE BID	ALT. BID #1	ALT. BID #2	ALT. BID #3	ALT. BID #4	ALT. BID #5	ALT. BID #6	ALT. BID #7
Bennet	\$13,150,000.00	\$30,000.00	\$75,000.00	\$120,000.00	\$50,000.00	\$10,000.00	\$95,000.00	-\$25,000.00
Dandrea Construction	\$14,813,000.00	\$46,800.00	\$189,000.00	\$114,000.00	\$85,000.00	\$11,200.00	\$100,000.00	-\$10,000.00
Ernest Bock & Sons Inc.	\$13,492,885.00	\$37,800.00	no bid	\$130,000.00	\$68,500.00	\$10,500.00	\$94,000.00	\$6,500.00
GPC Inc.	\$15,300,000.00	\$42,000.00	\$255,000.00	\$150,000.00	\$80,000.00	\$13,000.00	\$110,000.00	\$7,000.00
Hesser	\$13,464,000.00	\$35,000.00	\$161,000.00	\$133,000.00	\$63,000.00	\$10,400.00	\$97,500.00	-\$25,000.00
Lighton Industries	\$12,979,000.00	\$39,500.00	\$131,500.00	\$126,500.00	\$96,000.00	\$14,000.00	\$107,000.00	-\$5,500.00
Niram Inc.	\$13,977,000.00	\$36,000.00	\$110,000.00	\$152,000.00	\$62,000.00	\$8,000.00	\$96,000.00	-\$19,000.00
Paul Otto Building	\$14,489,000.00	\$50,000.00	\$140,000.00	\$130,000.00	\$150,000.00	\$12,000.00	\$110,000.00	-\$12,000.00
Tormee Construction	\$13,477,000.00	\$46,000.00	\$136,000.00	\$138,000.00	\$64,000.00	\$12,000.00	\$116,000.00	-\$6,000.00
Wallace Brothers Inc.	\$12,496,000.00	\$40,500.00	\$153,000.00	\$139,000.00	\$57,000.00	\$9,300.00	\$84,000.00	-\$3,600.00

SINGLE OVERALL CONTRACT	ALTERNATE BIDS				
	Sharon School - Insulated Translucent Fiberglass Sandwich Panel System (Kalwall)	Sharon School - 43 KW Solar Photovoltaic System	Sharon School - 28 KW Solar Photovoltaic System	Sharon School - 2x4 Lay-In Light Fixtures	Sharon School - Integrated Communications System
	DEDUCT	ADD	ADD	DEDUCT	ADD
CONTRACTOR	ALT. BID #8	ALT. BID #9	ALT. BID #10	ALT. BID #11	ALT. BID #12
Bennet	-\$20,000.00	\$120,000.00	\$85,000.00	-\$140,000.00	\$25,000.00
Dandrea Construction	-\$7,500.00	\$183,000.00	\$134,000.00	-\$92,000.00	\$24,700.00
Ernest Bock & Sons Inc.	-\$9,500.00	\$165,000.00	\$120,000.00	-\$74,000.00	\$30,000.00
GPC Inc.	\$30,000.00	\$195,000.00	\$145,000.00	-\$85,000.00	\$15,000.00
Hesser	-\$5,000.00	\$169,500.00	\$125,000.00	-\$89,800.00	\$13,100.00
Lighton Industries	-\$11,000.00	\$154,000.00	\$94,000.00	-\$88,000.00	\$6,500.00
Niram Inc.	-\$10,000.00	\$177,000.00	\$131,000.00	-\$92,000.00	\$15,000.00
Paul Otto Building	-\$15,000.00	\$170,000.00	\$130,000.00	-\$90,000.00	\$30,000.00
Tormee Construction	-\$24,000.00	\$170,000.00	\$125,000.00	-\$92,000.00	\$15,000.00
Wallace Brothers Inc.	-\$6,200.00	\$205,000.00	\$98,600.00	-\$74,000.00	\$46,300.00

iv. Reject Bid: Wallace Brothers, Inc

Motion to authorize the rejection of a bid submitted by Wallace Brothers, Inc, Point Pleasant Beach, NJ, for material defects in the bid.

v. Contract Award Phase II Renovation and Expansion Project: Lighton Industries, Inc.

Motion to award a bid to Lighton Industries, Inc., Lakewood, NJ 08701 for Phase II of the renovation and expansion project at Middle School and Sharon Elementary School as indicated:

		ALTERNATE BIDS								
		Pond School - VCT Flooring Replacement	Pond School - Canopy System	Sharon School - Windows Replacement	Sharon School - Doors Replacement	Sharon School - VCT Flooring Replacement	Sharon School - 43 KW Solar Photovoltaic System	Sharon School - 28 KW Solar Photovoltaic System	Sharon School - Integrated Communications System	
		ADD	ADD	ADD	ADD	ADD	ADD	ADD	ADD	
CONTRACTOR	BASE BID	ALT. BID #1	ALT. BID #2	ALT. BID #3	ALT. BID #4	ALT. BID #5	ALT. BID #9	ALT. BID #10	ALT. BID #12	TOTAL
Lighton Industries	\$12,979,000.00	\$39,500.00	\$131,500.00	\$126,500.00	\$96,000.00	\$14,000.00	\$154,000.00	\$94,000.00	\$6,500.00	\$13,641,000.00

b. Renew Application: Sharon Elementary School Modular Units

Approve a renewal application for temporary instructional space for the 2013-2014 school year at Sharon Elementary School.

c. Building Use (Attachments)

Motion to approve the Buildings and Grounds Use of Facilities Schedule for the months of August and September 2013.

d. Fire and Security Drills – June 2013

Motion to approve Fire and Security Drills for June 2013 as indicated.

Required: Monthly 2/School Yr. 2/School Yr. 2/School Yr. 2/School Yr. 2/School Yr.

School	Fire Drill	Lockdown	Bomb Threat	Evacuation	Active Shooter	Other
Windsor	6/17/13	N/A	N/A	6/20/13	N/A	N/A
SES	6/12/13	N/A	N/A	6/18/13	N/A	N/A
PRMS	6/19/13	N/A	N/A	N/A	N/A	6/11/13
RHS	6/21/13	N/A	N/A	6/21/13	N/A	N/A

3. TRANSPORTATION

a. Revisions 2013-2014 Transportation Manual

Motion to approve revisions to the 2013-2014 Transportation Manual.

b. Transportation Quote Results: BH1

Motion to accept transportation quote BH1 and recognize Rick Bus Co., designated in bold print, as the low bidder for the transportation for one student to and from various job locations for the period of July 8, 2013 through August 8, 2013.

- First Student-\$210.00 per diem route cost / \$50.00 per diem aide cost / mileage adjustment +/- \$1.50 / Total per diem cost = \$260.00
- Irvin Raphael-No Quote
- **Rick Bus-\$135.00 per diem route cost / \$23.00 per diem aide cost / mileage adjustment +/- \$2.50 / Total per diem cost = \$158.00**
- Trans Ed-\$208.00 per diem route cost / \$48.00 per diem aide cost / mileage adjustment +/- \$2.00 / Total per diem cost = \$256.00

c. 2013-2014 Transportation Jointures

Motion to authorize a transportation jointure with Millstone Township School District as the Joiner District for Route # MAST-1 transporting two Millstone students to and from Marine Academy of Science and Technology (MAST) for the period of September 1, 2013 to June 30, 2014. \$37,800.00 in revenue will be generated.

d. Transportation Bid Results: T14-02

Motion to accept Transportation Bid #T14-02 and recognize the vendors noted in bold as low bidders for the following to and from school transportation routes for the period of September 1, 2013 through June 30, 2014.

T14-02	First Student	Dapper	Raphael	Rick
MAST-1	\$317.00	\$367.70	\$321.57	\$315.00
+/-	\$1.50	\$2.50	\$1.95	\$2.00
	\$317.00	\$367.70	\$321.57	\$315.00
MAST-1 Per Annum				\$56,700.00
EDNH	\$279.00	\$214.20	\$161.50	\$0.00
Aide	\$46.00	\$42.75	\$41.00	\$0.00
+/-	\$1.50	\$2.50	\$1.95	\$0.00
	\$325.00	\$256.95	\$202.50	\$0.00
EDNH Per Annum				\$36,450.00

D. ROBBINSVILLE EXTENDED DAY PROGRAM

On motion of Mrs. Gange and seconded by Mr. O’Grady and carried by a vote of 7-0, the Robbinsville Board of Education on recommendation of the Superintendent voted to approve resolutions XI.D.1 as indicated. Mrs. Silvestrov and Mr. Reca were absent.

1. R.E.D. PERSONNEL

a. Director Compensation

Motion to approve non-pensionable compensation in the amount of \$ 548.71 to R.E.D. Director Pamela Elmi as per the goals established in her 2012-2013 employment contract.

b. Approve Job Description: Door Monitor (Attachment)

Motion to approve a job description for the position of Door Monitor.

c. New Hires

Motion to approve the following individuals to serve the Robbinsville Extended Day program as indicated.

<u>Site</u>	<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Hours per Week</u>
SES	Andy Anastasopoulos	Instructor	\$12.00	18

<u>Site</u>	<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Hours per Week</u>
Pond	Colleen McDonough	Aide	\$ 9 .75	15

d. 2013 – 2014 Annual Renewals

Motion to renew, for 2013-2014, the employment of the following individuals with the Robbinsville Extended Day program as indicated.

<u>Site</u>	<u>Name</u>	<u>Position</u>	<u>Rate / Hr.</u>	<u>Hours per Week</u>
SES	Linda Field	Asst. Site Coordinator	\$22.50	28
SES	Patty Stone	Instructor	\$16.00	27
SES	Lilies Thompson	Aide	\$12.00	26
SES	Michelle Baltazar	Aide	\$14.00	21
SES	Kevin Keener	Site Coordinator	\$16.50/OT	15
SES	Christine McCahery	Aide	\$9.50/OT	10
SES	Sara Fanik	Instructor	\$15.00	15
SES	Andre Medina	Aide	\$ 9.75	15
SES	Leona Hendryx	Aide	\$10.50	10
SES	Kim Brown	Tutor	\$34.00	4
SES	Lori Monaco	Substitute	\$14.00	As needed up to 10
SES	Therese Land-Ahlberg	Substitute	\$16.66	As needed up to 10
SES & Pond	Stephanie Bianco	Aide	\$10.00	27
Pond	Nicole Douglass	Asst. Site Coord.	\$15.00	21
Pond	Gene Gray	Site Coordinator	\$25.00	18
Pond	Libby Fischberg	Knitting Specialist	\$18.00	20
Pond	Lorraine Brandt	Aide	\$12.00	20
Pond	Becca Bianco	Aide	\$ 9.75	12
Pond	David Frank	Aide	\$12.00	8
Pond & SES	Anthony Forno	Substitute	\$10.00	As needed up to 10
Pone & SES	Eileen Katzman	Substitute	\$10.00	As needed up to 10
Pond	Abby Schneider	Substitute	\$ 9.75	As needed up to 10
Pond	Sarah Munn	Instructor	\$12.00	8

XIV. HEARING OF THE PUBLIC

A. DEBBY MUENCH

Mrs. Muench asked if the Clerk of the Works is being replaced. Someone must have answered her.

XV. OLD BUSINESS - None

XVI. NEW BUSINESS

Mrs. Boyne asked Board members to let Dr. Mayer know if they plan to attend the Sharon Elementary School Ground Breaking Ceremony of August 14, 2013.

XVII. ADJOURNMENT

On motion of Mr. O'Grady and seconded by Mrs. DeVito, the Board voted 7 – 0 to adjourn the July 30, 2013 meeting of the Robbinsville Board of Education at 8:07 PM.

Respectfully submitted,

Robert M. DeVita
School Business Administrator / Board Secretary

Personnel items for Board Approval
July 30, 2013

Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
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I. Employment of Staff:

a. Administrators/Supervisors:

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b. Certificated Staff:

Kelsey	Borup	Teacher	PRMS	Accept Resignation	6/30/2013					
Kandice	Brantley	Teacher	PRMS	Accept Resignation	6/30/2013					
Thomas	Brettell	Teacher	RHS	Adjust Salary	9/1/2013	6/30/2014	11BA	\$ 71,816.66	11-140-100-101-01-01	Salary + 1/6 of BA Step 5 Salary. Teaching additional class.
Declan	French	Teacher	PRMS	Appoint New Hire	9/1/2013	6/30/2014	1BA	\$ 50,566.00	11-130-100-101-03-01	8th Grade Language Arts
Grace	Min	Teacher	PRMS	Appoint New Hire	9/1/2013	6/30/2014	1MA	\$ 53,808.00	11-120-100-101-03-01	5th Grade Elementary Position
Daniel	Rotante	Teacher	PRMS	Appoint New Hire	9/1/2013	6/30/2014	9MA	\$ 62,469.00	11-130-100-101-03-01	7th Grade Math
Amanda	D'Amico	Teacher	PRMS	Appoint New Hire	9/1/2013	6/30/2014	1MA+15	\$ 54,996.00	11-213-100-101-04-03	Special Ed 4-5
Brooke	Magan	Teacher	PRMS	Appoint New Hire	9/1/2013	6/30/2014	1BA	\$ 50,566.00	11-213-100-101-04-03	Special Ed Science
Amanda	Rosenblatt	School Psychologist	CST	Appoint New Hire	9/1/2013	6/30/2014	1MA+30	\$ 56,185.00	11-000-219-104-04-01	
Juli	Stoltz	Teacher	RHS	Appoint New Hire	9/1/2013	6/30/2014	5MA	\$ 56,861.00	11-140-100-101-01-01	Physics/Engineering
Ashley	Tarasiewicz	Teacher	PRMS	Approve Leave	9/1/2013	12/4/2013			11-130-100-101-03-01	Anticipate 46 Days Unpaid starting 9/27/13
Carlie	Termun	Teacher	PRMS	Approve Leave	11/1/2013	4/21/2014				Tentative Dates
Jennifer	Finn	Teacher	PRMS	Approve Leave	11/11/2013	1/21/2014				Tentative Dates
Susan	Brady	Teacher	PRMS	Approve Leave Replacement	11/1/2013	4/21/2014	4MA	\$ 56,042.00	11-213-100-101-04-03	Leave Replace for C. Termun
Marissa	DeLuca	Teacher	PRMS	Approve Leave Replacement	9/1/2013	12/6/2013	1BA	\$ 50,566.00	11-130-100-101-03-01	Leave Replace for A. Tarasiewicz
Melissa	Tomanelli	Teacher	PRMS	Approve Leave Replacement	11/11/2013	1/21/2014	1BA	\$ 50,566.00	11-130-100-101-03-01	Leave Replace for J. Finn
Matthew	Pembleton	Leave Replacement	PRMS	Extend Leave Replacement dates	9/1/2013	10/14/2013	1BA	\$ 50,566.00	11-201-001-101-03-01 & 11-130-100-101-02-01	Leave Replacement for M. Tamayo
Caitlin	Currey	Teacher	PRMS	Rescind New Hire Appointment	9/1/2013	6/30/2014	1MA	\$ 53,808.00	11-213-100-101-04-03	Applicant Withdrew interest
ToniAnne	Hall	Teacher	PRMS	Rescind 1/2 Dock Pay	6/14/2013			\$ 144.61	11-130-100-101-03-01	Orig noted as whole day, should have been 1/2 day, Out of Leave Time
Beth	Vaccarino	Social Studies Curriculum	PRMS	Ratify Curriculum Writing	7/1/2013	8/31/2013		\$ 272.00	11-000-221-104-09-01	Social Studies Curriculum - Not to exceed 8 hours @ \$34 per hr.

Personnel items for Board Approval
July 30, 2013

Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
Christine	Piovoso	Social Studies Curriculum	SES	Ratify Curriculum Writing	7/1/2013	8/31/2013		\$ 272.00	11-000-221-104-09-01	Social Studies Curriculum - Not to exceed 8 hours @ \$34 per hr.
Sharon	Martin	Social Studies Curriculum	SES	Ratify Curriculum Writing	7/1/2013	8/31/2013		\$ 272.00	11-000-221-104-09-01	Social Studies Curriculum - Not to exceed 8 hours @ \$34 per hr.

c. Non Certificated Staff:

Michelle	Drexler	Technology	IT	Accept Resignation	8/29/2013					
Susan	Sheerin	IA	SES	Accept Resignation	6/30/2013					
Earnest	Aaron	Custodian	Facilities	Accept Resignation	6/30/2013					
Robert	Miller	Driver	Transportation	Appoint New Hire	9/1/2013	6/30/2014		\$ 22,609.80	11-000-270-161-07-04	PT - \$28.44 per hour for 795 total hrs
Antonio	Papa	Summer Help	IT	Appont New Hire Summer Help	8/10/2013	8/31/2013		\$9 per hour	11-000-252-100-08-02	Summer Student Help. Not to exceed \$1200. Pending working papers
Earnest	Aaron	Custodian	Facilities	Approve Vacation Payout	8/15/2013			\$ 2,614.57	11-000-262-100-05-00	17 Vacation Days (15 carry +2 earned)
LeeAnn	Bruno	Summer Help	Athletic	Ratify Summer Help Appointment	7/1/2013	8/31/2013		\$9 per hour	11-402-100-100-06-01	Summer Student Help. Not to Exceed \$1200
Mehaa	Gupta	Summer Help	IT	Ratify Summer Help Appointment	7/23/2013	8/31/2013		\$9 per hour	11-000-252-100-08-02	Summer Student Help. Not to exceed \$1600
Marie	Stechmann	Sub Secretary	HR	Ratify Summer Help Appointment	7/19/2013	8/30/2013		\$9.25 per hr.	11-000-230-105-07-01	Summer Help. Not to exceed \$400
Alexandra	Angeli	Summer Help	Facilities	Ratify Summer Help Appointment	6/26/2013	8/31/2013		\$9 per hour	11-000-218104-01-04	Summer Student Help. Not to Exceed \$1260

d. Substitutes

Kevin	Holt	Non Certified Sub	Sub	Appoint New Hire	9/1/2013	6/30/2014		\$ 75.00		
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2. Placement on the Salary Guide:

Jessica	Cornelius	Teacher	PRMS	Approve Movement on Guide	9/1/2013	6/30/2014	4MA	\$ 54,549.00	11-120-100-101-03-01 (40%) 11-130-100-101-03-01 (60%)	Based on 12-13 Guide.
Clare	Krulewicz	Teacher	RHS	Approve Movement on Guide	9/1/2013	6/30/2014	2 BA+30	\$ 53,338.00	11-140-100-101-01-01	

Personnel items for Board Approval
July 30, 2013

Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
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3. Extra Work/Extra Pay:

a. Athletics:

Brianne	O'Neill	Teacher	RHS	Approve Assist Coach Stipend	9/1/2013	12/31/2013	1	\$ 3,587.00	11-402-100-100-06-01	Fall Cross Country Assist Coach
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b. Co-Curricular:

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C. Other:

Katie	Manning	Teacher	PRMS	Approve Extra Pay	8/20/2013	8/22/2013		\$34 per hour	11-000-221-104-09-04	New Teacher Orientation for 3 hrs for 1 day
Jeanae	Ayala	Teacher	SES	Approve Extra Pay	8/21/2013	8/23/2013		\$34 per hour	11-000-221-104-09-05	New Teacher Orientation for 3 hrs for 1 day
Kristin	Aquilino	Teacher	SES	Approve Extra Pay	8/22/2013	8/24/2013		\$34 per hour	11-000-221-104-09-06	New Teacher Orientation for 2 hrs for 1 day
Dagmar	Stepien	Teacher	SES	Approve Extra Pay	8/23/2013	8/25/2013		\$34 per hour	11-000-221-104-09-07	New Teacher Orientation for 2 hrs for 1 day
Kim	Brown	Teacher	PRMS	Approve Extra Pay	8/24/2013	8/26/2013		\$34 per hour	11-000-221-104-09-08	New Teacher Orientation for 2 hrs for 1 day
Caitlin	Curran	Mentor for new hires	RHS	Approve Mentor	9/1/2013	6/30/2014		\$ 550.00		Paid via payroll deductions by protégé Alyssa Dragon per Provisional Teacher Program.
Tom	Brettell	Mentor for new hires	RHS	Approve Mentor	9/1/2013	6/30/2014		\$ 550.00	11-000-221-104-09-04	Paid by District for protégé Juli Stolz.
Kristina	Mannino	Mentor for new hires	RHS	Approve Mentor	9/1/2013	6/30/2014		\$ 550.00		Paid via payroll deductions by protégé Brianne O'Neill per Provisional Teacher Program.
Linda	Biondi	Mentor for new hires	PRMS	Approve Mentor	9/1/2013	6/30/2014		\$ 550.00		Paid via payroll deductions by protégé Jessica Castronovo per Provisional Teacher Program.
Renee	Mering	Mentor for new hires	PRMS	Approve Mentor	9/1/2013	6/30/2014		\$ 550.00		Paid via payroll deductions by protégé Marissa Dilts per Provisional Teacher Program.
Lisa	Wilkinson	Mentor for new hires	PRMS	Approve Mentor	9/1/2013	6/30/2014		\$ 550.00		Paid via payroll deductions by protégé Claire Johnson per Provisional Teacher Program.
Karen	Bukowski	Mentor for new hires	PRMS	Approve Mentor	9/1/2013	6/30/2014		\$ 550.00	11-000-221-104-09-04	Paid by District for protégé Dan Rotante.

Personnel items for Board Approval
July 30, 2013

Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
Katie	Manning	Mentor for hew hires	PRMS	Approve Mentor	9/1/2013	6/30/2014		\$ 550.00		Paid via payroll deductions by protégé Declan French per Provisional Teacher Program.
Kim	Brudner	Mentor for hew hires	PRMS	Approve Mentor	9/1/2013	6/30/2014		\$ 550.00		Paid via payroll deductions by protégé Grace Min per Provisional Teacher Program.
Lisa	Papp	Mentor for hew hires	PRMS	Approve Mentor	9/1/2013	6/30/2014		\$ 550.00		Paid via payroll deductions by protégé Amanda D'Amico per Provisional Teacher Program.
Laura	Moore	Mentor for hew hires	PRMS	Approve Mentor	9/1/2013	6/30/2014		\$ 550.00		Paid via payroll deductions by protégé Brooke Magan per Provisional Teacher Program.
Megan	Steigerwald	Mentor for hew hires	SES	Approve Mentor	9/1/2013	6/30/2014		\$ 550.00		Paid via payroll deductions by protégé Margaret Walsh per Provisional Teacher Program.
Dawn	Brunow	Mentor for hew hires	SES	Approve Mentor	9/1/2013	6/30/2014		\$ 550.00		Paid via payroll deductions by protégé KellyAnn Caliandro per Provisional Teacher Program.
Laura	Francolino	Mentor for hew hires	RHS	Ratify Mentor	2/1/2013	6/30/2013		\$ 275.00	11-000-221-104-09-04	Mentored Numar Vasquez
ALL	ALL	Teachers	ALL	Approve Summer ESY work	8/1/2013	8/31/2013		\$34 per hr	11-000-219-104-04-02	Approve All Teachers to Attend IEP Meetings.
Lauren	DeSimone	IA	RHS	Approve Summer ESY work	8/5/2013	8/9/2013		\$ 245.00	11-000-219-104-04-03	3.5 hrs per day for 4 days @ \$17.50 per hour. Covering for C. Punzo
Janet	Haigh	Teacher	CST	Approve Additional Summer ESY work	6/22/2013	8/31/2013		\$ 466.35	11-000-219-104-04-02	An addition 7.5 hours for CST Case Mgmt
Joan	Osvart	Teacher	PRMS	Approve Additional Summer ESY work	6/22/2013	8/31/2013		\$ 206.26	11-000-219-104-04-04	An additional 1 day at 3.5 hrs @ \$58.93 per hr
Marissa	Dilts	IA	CST	Amend Approved Summer ESY work	6/22/2013	8/31/2013		\$ 1,400.00	11-204-100-106-04-02	4 hrs for 20 days @\$17.50 (Org on 5/2013 agenda)

Personnel items for Board Approval
July 30, 2013

Name		Position	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
Jamie	Eichelberger	Teacher	SES	Amend Approved Summer ESY work	6/22/2013	8/31/2013		\$ 2,306.64	11-204-100-101-04-03	3.5 hrs for 16 days @\$41.19 (Org on 5/2013 agenda)
Kim	Benson	IA	RHS	Amend Approved Summer ESY work	7/17/2013	8/31/2013		\$ 997.50	11-000-219-104-04-03	3 hrs per day for 19 days @ \$17.50 per hour. (Org on 5/2013 agenda)
Sue	Lizura	Nurse	RHS	Amend Approved Summer ESY work	6/22/2013	8/31/2013		\$ 1,708.56	11-000-213-101-04-00	4.5 hrs for 8 days @\$47.46 (Org on 5/2013 agenda)
Jennifer	Lipshutz	Nurse	PRMS	Amend Approved Summer ESY work	6/22/2013	8/31/2013		\$ 1,417.32	11-000-213-101-04-00	4.5 hrs for 8 days @\$39.37. (Org on 5/2013 agenda)
Melissa	Young	Nurse	SES	Amend Approved Summer ESY work	6/22/2013	8/31/2013		\$ 1,439.24	11-000-213-101-04-00	4.5 hrs for 7 days @\$45.69 (Org on 5/2013 agenda)
Ellen	Gallagher	IA	PRMS	Ratify Summer ESY work	6/22/2013	8/31/2013		\$ 210.00	11-204-100-106-04-02	4 hrs per day for 3 days @ \$17.50 per hour
Cheryl	Punzo	Teacher	PRMS	Ratify Summer ESY work	7/17/2013	8/31/2013		\$ 735.00	11-000-219-104-04-03	3 hrs per day for 14 days @ \$17.50 per hour
Pam	Clarkson	IA	PRMS	Ratify Summer ESY work	7/17/2013	8/31/2013		\$ 210.00	11-000-219-104-04-03	3 hrs per day for 4 days @ \$17.50 per hour
Peggy	Damm	Teacher	SES	Ratify Extra Pay	7/1/2013	8/1/2013		\$ 200.00	11-000-221-104-09-03	2 days to collaborate on Preschool Program @ \$100 per day
Deborah	Binder	Teacher	CST	Ratify Extra Pay	7/1/2013	8/1/2013		\$ 200.00	11-000-221-104-09-03	2 days to collaborate on Preschool Program @ \$100 per day
Tiffany	Brennan	Math Supervisor	District	Ratify Extra Pay	7/1/2013	7/31/2013		\$ 100.00	11-000-221-104-09-03	Danielson Turnkey Trainers, 1 day of Training @ \$100 each day
Brenda	John-Goodstein	JumpStart Program	District	Ratify Facilitator	7/1/2013	8/31/2013		\$34 per hour	11-230-100-101-09-01	