



**ROBBINSVILLE BOARD OF EDUCATION  
MONTHLY MEETING**

**TUESDAY, MARCH 25, 2014 – 7:00 PM  
RHS STUDENT ACTIVITY CENTER**

**PUBLIC SESSION MINUTES**

**BOARD OF EDUCATION**

**Mrs. Carol Boyne, President**

**Mr. Matthew O'Grady, Vice President**

**Mrs. Shaina Ciaccio**

**Dr. Vincent J. Costanza**

**Mrs. Sharon DeVito**

**Mrs. Florence Gange**

**Mr. Thomas Halm, Jr.**

**Mr. Keith Kochberg**

**Mr. Matthew O'Grady**

**Mrs. Faith Silvestrov**

**SUPERINTENDENT OF SCHOOLS**

**Dr. Steven J. Mayer**

**ASSISTANT SUPERINTENDENT**

**Dr. Kathleen A. Foster**

**SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY**

**Mr. Robert DeVita**

**STUDENT GOVERNMENT PRESIDENT**

**Emily Kratz**

**ROBBINSVILLE BOARD OF EDUCATION**  
**PUBLIC SESSION MINUTES**

**March 25, 2014**

**I. CALL TO ORDER PUBLIC MEETING**

President Carol Boyne called the March 25, 2014 meeting of the Robbinsville Board of Education to order at 6:04 PM. She read the *Statement of Public Meetings* and led the flag salute.

**I. ROLL CALL**

Mrs. Boyne	Present	Mrs. DeVito	Present	Mr. Kochberg	Present
Mrs. Ciaccio	Arrived 6:07PM	Mrs. Gange	Present	Mr. O'Grady	Present
Dr. Costanza	Present	Mr. Halm	Absent	Mrs. Silvestrov	Present

**II. MOTION TO CONVENE IN EXECUTIVE SESSION**

On motion of Mrs. Silvestrov and seconded by Mrs. DeVito, the Board voted 8-0 to enter into Executive Session at 6:07 PM to discuss the following matters.

- A. Harassment, Intimidation & Bullying Monthly Report
- B. Personnel
- C. Arbitration Hearing
- D. Superintendent's Contract

Mr. O'Grady departed at 6:55 PM.

**III. MOTION TO RESUME PUBLIC SESSION**

On motion of Mrs. Silvestrov and seconded by Mrs. DeVito, the Board voted 7-0 to resume Public Session at 7:07 PM.

**IV. BOARD PRESIDENT'S REPORT – Mrs. Carol Boyne**

Janet Sinkewicz, Principal of Sharon Elementary School, introduced Mrs. Ellen Malissa, teacher of K-4 Gifted and Talented. Joined by Mrs. McGlew, Mrs. Malissa informed the Board that Robbinsville had several winning entries in the New Jersey Association for Gifted Children Essay Contest. They introduced the following students:

- Nora Gray – 1<sup>st</sup> Place
- Jordyn David – 2<sup>nd</sup> Place
- Summer Heyburn – 3<sup>rd</sup> Place
- Shriya Kulkarni, Debanshi Misra, Amanda Steele – Honorable Mention

Ms. Jamie Kelly introduced Gavin Karas, a student in her third grade class. Gavin won the New Jersey PTA Award of Excellence for a photograph he submitted entitled *Gino Plays with Tree*. The Board congratulated all of the students for their outstanding work and winning entries.

**V. SUPERINTENDENT'S REPORT – Dr. Steven J. Mayer**

Dr. Mayer reported on the following matters.

- April 29<sup>th</sup> Budget Presentation and explanation of the budget process

- Meeting for parents of 3<sup>rd</sup> graders in relation to the delay in construction – students will move on to PRMS in September
- Subscription busing – Policy committee looking at policy
- October 31, 2014 new completion date for construction and expansion project

#### **VI. SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Robert DeVita**

Mr. DeVita informed the Board that the 2014-2015 budget has been sent to the county for approval. As yet, there has been no comment from the county. He noted that any necessary changes will be addressed during the April 29<sup>th</sup> budget presentation.

DeVita also mentioned that he completed an energy analysis and discovered that this year, in relation to last year, the district’s gas bills are \$30K more due to the cold winter. A substantial savings on electric offset the increase in natural gas. In 2012-2013 the district spent 28% less on electricity than it did in 2010-2011. He attributed these savings to the district’s enrollment in the Energy Education program.

#### **VII. STUDENT GOVERNMENT REPORT – Emily Kratz**

Student Government President Emily Kratz reported on the following matters.

- Teacher of the Month – Mrs. Warren
- Wrestling Championships – Tyler Gildner 2<sup>nd</sup> place / Chris Tan 3<sup>rd</sup> place
- Spring sports updates
- Club updates
- Virtual Enterprise – NYC Trade Show – April 3<sup>rd</sup>
- National Honor Society – Raised \$2,000+ in funds for Ryan’s Quest, NephHope, Restore the Shore, Pet Rescue of Mercer

#### **VIII. MINUTES**

On motion of Mrs. Ciaccio and seconded by Mrs. DeVito, the Board voted 7-0 to approve the minutes of the February 25<sup>th</sup> and March 6, 2014 meetings as indicated. Mr. Halm and Mr. O’Grady were absent.

- February 25, 2014 Public Session (Attachment #1)
- February 25, 2014 Executive Session
- March 6, 2014 Public Session (Attachment #2)
- March 6, 2014 Executive Session

#### **IX. COMMITTEE REPORTS**

##### **A. COMMUNITY RELATIONS – Mrs. Sharon DeVito**

Mrs. DeVito reported that the Community Relations Committee is in the process of deciding upon a new direction. She noted that one step might include sponsoring informational workshops for the community. Committee members are reaching out to see what other districts do. Dr. Costanza is going to check with New Jersey School Boards Association for input.

##### **B. EDUCATION, DEVELOPMENT & POLICY – Dr. Vincent Costanza**

Dr. Costanza reported on the following matters.

- P7441 Electronic Surveillance in Schools
- 2015-2016 District Calendar / 2014-2015 Administrative and Support Staff Calendar

- NJQSAC K-6 World Language Action Plan – Draft to be submitted to County Office by April 1
- PARCC Field Test – Training to take place on March 18<sup>th</sup> / Field tests to begin March 25<sup>th</sup>.
- RHS PD for English Teachers – Berit Gordon, literacy consultant, to lead coaching sessions.
- April 8, 2014 – Next committee meeting

**C. PERSONNEL – Mrs. Florence Gange**

Mrs. Gange reported on the following matters discussed at committee level on March 18, 2014.

- Regular personnel agenda
- Clerical support for Athletic Director
- Special Education Director search
- Security cameras – Policy discussion

**D. FINANCE, FACILITIES, & TRANSPORTATION – Mr. Matthew O’Grady**

Mr. O’Grady reported on the following matters discussed at the March 16, 2014 meeting of the FFT Committee:

- Subscription busing
- Change order for \$96,000 on agenda
- Extend completion date of construction and expansion project to October 31, 2014
- ESIP payment to Honeywill
- RHS A la carte breakfast program
- Price revision for elementary birthday party program
- Security cameras

**E. NEGOTIATIONS – Mrs. Carol Boyne**

Mrs. Boyne reported that the committee has met twice since the last Board meeting. She indicated that both sessions were productive.

**X. HEARING OF THE PUBLIC**

**A. DEBBIE BAER**

Mrs. Baer commented on PARCC and said that in her opinion the expeditionary learning component of grade 7 LAL is geared specifically as a way to practice the test. She also noted that in her district (WWP) the cost for increasing the bandwidth due to PARCC went from \$2,000 per month to \$10,000 per month. Additionally, Mrs. Baer said that there is currently legislation forming that would institute a two year administration delay.

Mrs. Boyne referred to the legislation and said that it is a state law that has been heavily discussed. She said that many Board members share her concern about PARCC. Dr. Mayer indicated that administering an electronic assessment presents many logistical challenges. He noted that the district has allocated funds for a pilot with Chromebooks but that feedback from this year’s pilot assessment could cause a delay in the initial statewide administration scheduled for 2014-2015. His biggest concern is the potential to lose focus on the common core which ultimately creates higher expectations for student learning.

A discussion took place regarding New Jersey’s rules around opting out of the test. The Board asked Dr. Mayer to check with the state on this matter.

**B. JENNIFER CORDONE**

Mrs. Cordone asked about a resolution on the agenda regarding a professional service contract for occupational therapy. Dr. Mayer explained that it is to cover one caseload.

**XI. APPROVAL OF RESOLUTIONS**

**A. PERSONNEL (A.1 – 3)**

On motion of Mrs. Gange and seconded by Mrs. DeVito and carried by a vote of 8-0, the Robbinsville Board of Education voted to approve Personnel resolutions XI A.1-3 as indicated on pages 15-17.

**B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 6)**

On motion of Dr. Costanza and seconded by Mr. O'Grady and carried by a vote of 8-0, the Robbinsville Board of Education voted to approve Education, Development and Policy resolutions XI B.1-6 including addendum (Item 4.e).

**1. HARASSMENT, INTIMIDATION & BULLYING MONTHLY REPORT**

Motion to accept without modification the Superintendent's Report on Harassment, Intimidation and Bullying for the period ending March 25, 2014.

**2. APPROVE CONTRACT: PROFESSIONAL SERVICES**

Motion to approve a contract in the amount of \$800.00 with James Lockhart to provide lighting and related technical assistance for the RHS Spring musical.

**3. APPROVE INTERN: RIDER UNIVERSITY GRADUATE CANDIDATE**

Motion to approve Deniela Nini, a graduate student at Rider University, to serve as an intern with Jennifer Miller, RHS School Psychologist during the 2014-2015 school year.

**4. SPECIAL SERVICES**

**a. Approve Professional Services Contract: Occupational Therapy**

Motion to approve a contract with Occupational Therapist Amy Lerner to conduct make up evaluations. Ms. Lerner will work for eight hours per week at the rate of \$90.00 per hour effective from March 26, 2014 through June 30, 2014.

**b. Authorize Payment: 2012-2013 Tuition Undercharge (BCSSSD)**

Motion to authorize payment of a tuition undercharge to Burlington County Special Services School District in the amount of \$3,059.23 for student #150223 during the 2012-2013 school year.

**c. Approve Tuition Contract: MCSSSD**

Motion to approve a tuition contract with Mercer County Special Services School District in the amount of \$17,228.00 for student #170026 for the period of March 17, 2014 through June 30, 2014.

**d. Approve Contract for Personal Assistant: MCSSSD**

Motion to approve a contract with Mercer County Special Services School District in the amount of \$14,235.00 for a one-to-one Personal Assistant for student #170026 for the period of March 17, 2014 through June 30, 2014.

**e. Approve Professional Services Contract: Occupational Therapy**

Motion to approve Rebecca Lang, Invo HealthCare Associates, to conduct make up evaluations at the rate of \$83.00 per hour for approximately 24 hours per week effective upon Board approval (and pending fingerprint clearance) through June 30, 2014.

**5. FIELD TRIPS**

**a. Robbinsville High School**

Motion to approve the following field trip(s) for Robbinsville High School during the 2013-2014 School Year as indicated. The district will incur no admission or transportation costs.

**C'est la Vie-New Hope, PA**

Date: 3/25/14  
Number of Pupils Participating: 15-20  
Teacher/Other Chaperones: 1 / 0  
Approximate Cost per Pupil: \$15.00  
Time Scheduled to Leave/Return: 9:30 am / 1:30 pm  
Bus Service: First Student Inc.  
Class/Group: All Levels French

Purpose: During this authentic learning experience, students will tour kitchen and view a cooking demonstration with Chef Joel. Students will order and ask questions in French.

**Taj Mahal-Atlantic City, NJ**

Date: 4/15/14  
Number of Pupils Participating: 8  
Teacher/Other Chaperones: 1 / 0  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave/Return: 3:00 pm / 10:00 pm  
Bus Service: Irvin Raphael Inc.  
Class/Group: Jazz Band

Purpose: Jazz Combo performance for the NJ Building and Grounds Conference.

**Pond Road MS-Robbinsville, NJ**

Date: 4/22/14  
Number of Pupils Participating: 6  
Teacher/Other Chaperones: 1 / 0  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave/Return: 9:30 am / 1:00 pm  
Bus Service: n/a-Walking  
Class/Group: Environmental Club

Purpose: Raise Earth Day awareness at PRMS.

**New Stages Theatre-New York, NY**

Date: 4/25/14  
Number of Pupils Participating: 20  
Teacher/Other Chaperones: 2 / 0  
Approximate Cost per Pupil: \$90.00  
Time Scheduled to Leave/Return: 9:00 am / 12:00 am (4/26)  
Bus Service: BOE  
Class/Group: Drama Club, Theatre Design  
Purpose: Student will visit MOMA to discuss how art reflects identity and creates character; students will see *Heathers: The Musical* and attend talk back with cast and crew after the show.

**MCCC-W. Windsor, NJ**

Date: 4/25/14  
Number of Pupils Participating: TBD  
Teacher/Other Chaperones: 0 / 1  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave/Return: 8:00 am / 1:30 pm  
Bus Service: BOE  
Class/Group: 11<sup>th</sup> & 12<sup>th</sup>  
Purpose: Juniors and Seniors interested in attending MCCC will take the placement test.

**Harrison Auditorium UPENN-Philadelphia, PA**

Date: 4/28/14  
Number of Pupils Participating: 150  
Teacher/Other Chaperones: 15 / 0  
Approximate Cost per Pupil: \$45.00  
Time Scheduled to Leave/Return: 8:00 am / 2:00 pm  
Bus Service: First Student Inc.  
Class/Group: Spanish Students  
Purpose: Students will experience a Latin play about Chamilia, descendant of the Mayas. Through the play they will become more aware of the culture and custom of the Mayas. Students will then experience authentic Mexican Cuisine at DISTRITO.

**Chinatown-Manhattan, NY**

Date: 4/30/14  
Number of Pupils Participating: 45  
Teacher/Other Chaperones: 2 / 0  
Approximate Cost per Pupil: \$25.00  
Time Scheduled to Leave/Return: 8:00 am / 1:30 pm  
Bus Service: First Student Inc.  
Class/Group: Chinese Classes/Chinese Club  
Purpose: Students will experience Chinese culture.

**Rutgers Busch Campus-New Brunswick, NJ**

Date: 4/30/14  
Number of Pupils Participating: 20  
Teacher/Other Chaperones: 4 / 0  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave/Return: 6:45 am / 1:50 pm  
Bus Service: BOE  
Class/Group: Teen PEP Peer Educators & Advisors  
Purpose: Students will attend the 19<sup>th</sup> Annual Teen Prevention Education Program.

**Kleinfeld's Bridal-New York, NY**

Date: 5/12/14  
Number of Pupils Participating: 18  
Teacher/Other Chaperones: 1 / 0  
Approximate Cost per Pupil: \$45.00  
Time Scheduled to Leave/Return: 7:45 am / 5:00 pm  
Bus Service: BOE/NJ Transit  
Class/Group: Fashion Merchandising  
Purpose: Students will tour retail showroom, alterations floor, accessories and menswear divisions to gain an understanding of the bridal business, costs, timelines, and designers.

**Rider University-Lawrenceville, NJ**

Date: 5/21/14  
Number of Pupils Participating: 25  
Teacher/Other Chaperones: 2 / 0  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave/Return: 7:30 am / 2:30 pm  
Bus Service: BOE  
Class/Group: Drama Club  
Purpose: "Shakesperience" – Students will spend the day participating in workshops about Shakespeare.

**Hershey Park-Hershey, PA**

Date: 6/9/14  
Number of Pupils Participating: 50  
Teacher/Other Chaperones: 3 / 1  
Approximate Cost per Pupil: \$45.00  
Time Scheduled to Leave/Return: 7:30 am / 8:30 pm  
Bus Service: Triple D Travel  
Class/Group: National Honor Society  
Purpose: Student reward trip for exceeding the fundraising goal for NephHope and the NSH scholarship fund.

**b. Pond Road Middle School**

Motion to approve the following field trip(s) for Pond Road Middle School during the 2013-2014 School Year as indicated. The district will incur no admission or transportation costs.

**Medieval Times-Lyndhurst, NJ**

Date: 4/3/14  
Number of Pupils Participating: 262  
Teacher/Other Chaperones: 15 / 0  
Approximate Cost per Pupil: \$37.00  
Time Scheduled to Leave/Return: 9:00 am / 2:30 pm  
Bus Service: First Student Inc/BOE  
Class/Group: 7<sup>th</sup> grade  
Purpose: Students will be immersed in Medieval pageantry to gain a better understanding of the time period.

**c. Sharon Elementary School**

That the Robbinsville BOE upon recommendation of the Superintendent approve the following field trip(s) for Sharon/Windsor Elementary Schools for the following field



trip(s) during the 2013-2014 School Year as indicated. The district will incur no admission or transportation costs.

**Adventure Aquarium-Camden, NJ**

Date: 5/28/14  
Number of Pupils Participating: 184  
Teacher/Other Chaperones: 15 / 90  
Approximate Cost per Pupil: \$10.00-\$15.00  
Time Scheduled to Leave/Return: 9:15 am / 2:30 pm  
Bus Service: Irvin Raphael Inc. and BOE  
Class/Group: 1<sup>st</sup> grade  
Purpose: This trip will enhance the learning of our underwater sea life unit and will correlate with *Go Fish*, a first grade performance.

**d. Special Services**

Motion to approve the following field trips for Special Services as indicated. These trips are an integral part of the educational/vocational program and the district may incur admission/transportation costs.

**Hamilton Marketplace-Hamilton, NJ**

Date: 3/25/14  
Number of Pupils Participating: 9  
Teacher/Other Chaperones: 5 / 0  
Approximate Cost per Pupil: \$10.00  
Time Scheduled to Leave/Return: 10:30 am / 1:00 pm  
Bus Service: BOE  
Class/Group: Archer  
Purpose: Students will use money skills as well as living skills learned in class to shop using a list and pay for their items. Student will practice general conversation and social skills.

**Hamilton Marketplace-Hamilton, NJ**

Date: 4/1/14  
Number of Pupils Participating: 11  
Teacher/Other Chaperones: 6 / 0  
Approximate Cost per Pupil: \$10.00  
Time Scheduled to Leave/Return: 10:00 am / 1:15 pm  
Bus Service: BOE  
Class/Group: Brunow  
Purpose: Students will utilize various skills while in a community setting, i.e. waiting, following directions, ordering food. They will be encouraged to use appropriate social skills.

**Zimmerli Art Museum-New Brunswick, NJ**

Date: 4/11/14  
Number of Pupils Participating: 16  
Teacher/Other Chaperones: 12 / 0  
Approximate Cost per Pupil: \$20.00  
Time Scheduled to Leave/Return: 9:30 am / 1:30 pm  
Bus Service: BOE  
Class/Group: Archer/Kohan  
Purpose: Students will be able to practice social and life skills in a new setting while appreciating various forms of art and culture.

## 6. WORKSHOPS

Motion to approve a list of upcoming professional development workshops scheduled to take place during the 2013-2014 school year.

Name	Vendor	Workshop Title	Date(s)	Registration	Travel Reimbursement
Thomas Pilch	Robert Wood Johnson	CPR/AED Training	3/21/2014	\$ 55.00	N/A
Robert Miller	Robert Wood Johnson	CPR/AED Training	3/21/2014	\$ 55.00	N/A
Rajneet Bajnath	Rajneet Bajnath	Current Issues in Special Ed	3/25/2014	\$ 30.00	\$ 25.76
Claire Corliss	Claire Corliss	Current Issues in Special Ed	3/25/2014	\$ 45.00	N/A
Amanda Rosenblatt	NJ Assoc. of Sch Psychologist	NJASP Legal Issues workshop	3/27/2014	\$ 10.00	N/A
Kasey Kenworthy	MC Dept. of Human Services	Children in Crisis	4/10/2014	N/C	N/A
Alice Landerkin	MC Dept. of Human Services	Children in Crisis	4/10/2014	N/C	N/A
Marci Singer	MC Dept. of Human Services	Children in Crisis	4/10/2014	N/C	N/A
Ginny King	MC Dept. of Human Services	Children in Crisis	4/10/2014	N/C	N/A
Diane Mitchell	MC Dept. of Human Services	Children in Crisis	4/10/2014	N/C	N/A
Anna Hernandez	Anna Hernandez	Break the Bullying Cycle	4/11/14	189.99	22.32
Sharon Dauber	Summit Pro Ed,LLC	Autism Workshop	4/21/2014	\$ 169.00	N/A
Lisa Giblin	Summit Pro Ed,LLC	Autism Workshop	4/21/2014	\$ 169.00	N/A
Kathy Neuhauser	Fred Pryor Seminars	HR Managers Training	05/05-06/2014	\$ 199.00	\$ 20.68
Debra Bella	Bureau of Ed & Research	Motivating the Unmotivated w/s	5/16/2014	\$ 229.00	\$ 22.43
Robert DeVita	NJASBO	Annual Conference	6/4/-6/6/2014	\$ 150.00	\$ 419.00
Carol Boyne	Carol Boyne	Robbinsville Board Retreat	6/30/2014	\$ 10.00	N/A
Shaina Ciaccio	Shaina Ciaccio	Robbinsville Board Retreat	6/30/2014	\$ 10.00	N/A
Vincent Constanza	Vincent Constanza	Robbinsville Board Retreat	6/30/2014	\$ 10.00	N/A
Sharon DeVito	Sharon DeVito	Robbinsville Board Retreat	6/30/2014	\$ 10.00	N/A
Florence Gange	Florence Gange	Robbinsville Board Retreat	6/30/2014	\$ 10.00	N/A
Tom Halm	Tom Halm	Robbinsville Board Retreat	6/30/2014	\$ 10.00	N/A
Keith Kochberg	Keith Kochberg	Robbinsville Board Retreat	6/30/2014	\$ 10.00	N/A

Name	Vendor	Workshop Title	Date(s)	Registration	Travel Reimbursement
Matthew O'Grady	Matthew O'Grady	Robbinsville Board Retreat	6/30/2014	\$ 10.00	N/A
Faith Silvestrov	Faith Silvestrov	Robbinsville Board Retreat	6/30/2014	\$ 10.00	N/A
Steve Mayer	Steve Mayer	Robbinsville Board Retreat	6/30/2014	\$ 10.00	N/A
Bob DeVita	Bob DeVita	Robbinsville Board Retreat	6/30/2014	\$ 10.00	N/A
Kathie Foster	Kathie Foster	Robbinsville Board Retreat	6/30/2014	\$ 10.00	N/A
Total				\$ 1,420.99	\$ 510.19

**C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)**

On motion of Mr. O'Grady and seconded by Mrs. Silvestrov and carried by a vote of 8-0, the Robbinsville Board of Education voted to approve FFT resolutions XI C.1-3.

**1. FINANCE**

**a. Bills and Claims List (Attachment #3)**

Motion to approve payment of the Bills & Claims List in the amount of \$5,100,890.36 for the period ending March 25, 2014 as indicated.

<b>Accounts Payable</b>	
<b>Fund</b>	
11 - General Fund	\$ 1,294,067.57
12 - Capital Outlay	\$ -
20 - Special Revenue	\$ 29,169.52
30 - Capital Projects	\$ 439,459.11
40 - Debt Service	\$ 1,021,188.13
60 - Food Service Fund	\$ 58,428.32
61 - R.E.D.	\$ 7,887.32
Unemployment	\$ -
Hand Checks	\$ 21,672.95
<b>Total Accounts Payable</b>	<b>\$ 2,871,872.92</b>
<b>Payroll</b>	
February 28, 2014	\$ 1,118,199.24
March 14, 2014	\$ 1,110,818.20
<b>Total Payroll</b>	<b>\$ 2,229,017.44</b>
<b>Total Bill List</b>	<b>\$ 5,100,890.36</b>

**b. Certification of Board Secretary**

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Robert M. DeVita, Board Secretary/School Business Administrator, certify that as of February 28, 2014 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. **Report of the Board Secretary (Attachment #4)**

Motion to accept the Report of the Board Secretary for the period ending February 28, 2014.

d. **Report of the Treasurer (Attachment #5)**

Motion to accept the Report of the Treasurer for the period ending February 28, 2014.

e. **Transfer Report: March 25, 2014**

Motion to approve transfers totaling \$63,767.97 for the period ending March 25, 2014 as indicated.

Account From	Account To	Description	Amount
11-000-230-334-07-02	11-000-230-340-07-01		
Architect	Purchased Services	Half year for online payroll portal	\$ 2,884.00
11-000-262-420-05-00	11-000-262-490-05-01		
Custodial Services	Utilities, Water	Water bills	\$ 5,000.00
11-190-100-610-01-01	11-190-100-340-01-01		
RHS Supplies	RHS Contracted Services	Golf cart rentals for graduation	\$ 150.00
11-401-100-600-01-01	11-401-100-800-01-01		
RHS Co-Curricular supplies	RHS Co-Curricular MISC	Competition costs	\$ 8,000.00
11-190-100-610-01-01	11-401-100-800-01-01		
RHS Supplies	RHS Co-Curricular MISC	Competition costs	\$ 2,000.00
11-213-100-610-04-01	11-000-219-600-04-01		
RC Supplies	CST Supplies	New edition assessment tests	\$ 3,600.00
11-190-100-610-01-01	11-401-100-800-01-01		
RHS Supplies	RHS Co-Curricular MISC	Sound technician and equipment for plays	\$ 2,000.00
11-401-100-800-01-01	11-000-270-161-07-04		
RHS Co-Curricular Misc	Transportation	Transportation drama	\$ 100.97
11-401-100-800-01-01	11-000-270-512-07-04		
RHS Co-Curricular Misc	Transportation	Transportation Science Olympiad	\$ 306.00
11-213-100-640-04-01	11-000-100-566-04-01		
RC Textbooks	Tuition Private School	Garfield Park Academy tuition	\$ 2,147.00
11-212-100-610-04-01	11-000-100-566-04-01		
General MD supplies	Tuition Private School	Garfield Park Academy tuition	\$ 1,050.00
11-000-218-600-03-01	11-000-218-320-03-00		
Pond Guidance	Purchased Guidance	Increase in PEI assembly costs	\$ 750.00
11-000-221-500-09-01	11-000-221-320-09-01		
Out of District Workshops	Purchased Services	Additional PD consultants	\$ 9,900.00
11-000-291-280-07-03	11-000-222-100-07-07		
Tuition Reimburse-Admin	Media Sub Salary	Substitutes	\$ 500.00
11-000-291-280-07-03	11-215-100-106-07-07		
Tuition Reimburse-Admin	PSD Aides Subs	Substitutes	\$ 1,000.00
11-000-262-610-05-04	11-000-262-624-05-06		
Gas B & G	Windsor Heating Oil	Heating oil at Windsor	\$ 2,000.00
11-000-291-280-07-03	11-000-100-569-04-01		
Tuition Reimburse-Admin	Tuition- Other	Tuition for special placement	\$ 10,180.00
11-000-261-420-05-00	11-000-263-420-05-00		
District Contracted Serv	Maint Srvice Grounds	Additional athletic field work	\$ 4,000.00
11-000-261-610-05-02	11-000-263-610-05-01		
Sharon Maint Supplies	Supplies Grounds	Playground mulch	\$ 1,400.00

<b>Account From</b>	<b>Account To</b>	<b>Description</b>	<b>Amount</b>
11-000-261-610-05-00	11-000-263-610-05-01		
District Maint Supplies	Supplies Grounds	Parking lot alt	\$ 1,200.00
11-000-261-610-05-03	11-000-263-610-05-01		
PRMS Maint Supplies	Supplies Grounds	PRMS infield mix	\$ 2,000.00
11-212-100-610-04-01	11-000-219-600-04-01		
General Supplies	CST Supplies	Additional test materials	\$ 600.00
11-000-261-610-05-01	11-000-263-610-05-01		
RHS Maint Supplies	Supplies Grounds	RHS field paint	\$ 1,000.00
11-000-261-420-05-01	11-000-261-420-07-00		
RHS Maint Cont. Service	Cleaning, Repair, Maint	Maintenance vehicle repair	\$ 2,000.00
<b>Total March Transfer:</b>			<b>\$ 63,767.97</b>

**f. Approve Professional Services Contract: Spiezele Architecture**

Motion to approve a contract with Spiezele Architecture for the following:

- i. \$4,000 for drawings to renovate the existing closets and cabinets at Sharon Road Elementary School
- ii. \$1,000 to create a drawing for the VCT installation at Pond Road Middle School.

**g. Approve Energy Savings Improvement Plan (ESIP) Payments - Revised**

Motion to authorize the School Business Administrator to issue payment in the amount of \$103,260.24 to Honeywell International, Inc for work performed on the district's ESIP.

**2. FACILITIES**

**a. Authorize Change Order: Sharon & Pond Renovation and Expansion Project**

Motion to approve the following change order with Lighton Industries, Inc. resulting in a credit to the district in the amount of \$96,000 as indicated:

*Credit to owner to remove all under slab water proofing with the exception of the gymnasium. The change order also reflects a change in the completion date of the addition to Sharon Road Elementary School to October 31, 2014. The renovation work at Sharon, the site work and addition to Pond Road Middle School will still be completed by the original contract date.*

**b. Fire and Security Drills – February 2014**

Motion to approve Fire and Security Drills for February 2014 as indicated.

<b>Required:</b>	<b>Monthly</b>	<b>2/School Yr.</b>	<b>2/School Yr.</b>	<b>2/School Yr.</b>	<b>2/School Yr.</b>	<b>2/School Yr.</b>
<b>School</b>	<b>Fire Drill</b>	<b>Security Drill Lockdown</b>	<b>Security Drill Bomb Threat</b>	<b>Security Drill Evacuation</b>	<b>Security Drill Active Shooter</b>	<b>Security Drill Other</b>
Windsor	2/25/14	2/26/14	N/A	N/A	N/A	N/A
SES	2/25/14	2/28/14	N/A	N/A	N/A	N/A
PRMS	2/14/14	2/27/14	N/A	N/A	N/A	N/A
RHS	2/20/14	N/A	N/A	N/A	N/A	2/27/14

**c. Building Use (Attachments #6-11)**

Motion to approve the Buildings and Grounds Use of Facilities Schedule for the months of April and May 2014.

**3. TRANSPORTATION**

**a. Approve Jointure: Route #NG01 New Grange School**

Motion to approve a jointure with Hamilton Township School District (Route # NG01) in the amount of \$4,428.83 to transport student #140022 to and from New Grange School for the period of October 25, 2013 through June 20, 2014. Hamilton will serve as the host district.

**D. ROBBINSVILLE EXTENDED DAY PROGRAM**

On motion of Dr. Costanza and seconded by Mr. Kochberg and carried by a vote of 8-0, the Robbinsville Board of Education voted to approve Robbinsville Extended Day resolution D.1.
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**1. R.E.D. PERSONNEL**

**a. Accept Resignation**

Motion to accept the resignation of Tim McCahery (Sharon R.E.D.) effective as of March 14, 2014.

**b. Rescind Position**

Motion to rescind position as RED Aide at PRMS – Alfonso Rivera (approved on February 25, 2014). Mr. Rivera will continue in his current position as a volunteer.

**c. Approve New Hire**

Motion to approve Kathleen Zummo as an aide for the Sharon RED program for 18 hours per week at the rate of \$15.00 per hour effective March 31, 2014.

**XIV. HEARING OF THE PUBLIC**

None

**XV. OLD BUSINESS**

Mrs. Ciaccio informed the Board that she participated in NJSBA's Salary Guide Training workshop.

**XVI. NEW BUSINESS**

In light of the student recognition portion of the evening, Mr. O'Grady informed the Board that two of the district's elementary aged athletes won first and fifth place awards in Wrestling.

**XVII. ADJOURNMENT**

On motion of Mrs. DeVito and seconded by Mr. Kochberg and carried by a vote of 8-0, the Robbinsville Board of Education voted to adjourn the March 25, 2014 meeting at 8:18 PM.
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Respectfully submitted,

Robert M. DeVita  
School Business Administrator / Board Secretary