



**PUBLIC SESSION MINUTES**

**BOARD OF EDUCATION**

**Mrs. Carol Boyne, President**

**Mr. Matthew O’Grady, Vice President**

**Mrs. Shaina Ciaccio**

**Dr. Vincent J. Costanza**

**Mrs. Sharon DeVito**

**Mrs. Florence Gange**

**Mr. Thomas Halm, Jr.**

**Mr. Keith Kochberg**

**Mrs. Faith Silvestrov**

**SUPERINTENDENT OF SCHOOLS**

**Dr. Steven J. Mayer**

**ASSISTANT SUPERINTENDENT**

**Dr. Kathleen A. Foster**

**SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY**

**Mr. Robert DeVita**

**STUDENT GOVERNMENT REPRESENTATIVE**

**Miss Samantha Leonard**

**ROBBINSVILLE BOARD OF EDUCATION**  
**PUBLIC SESSION MINUTES**

**December 16, 2014**

**I. CALL TO ORDER PUBLIC MEETING**

Mrs. Boyne called the December 16, 2014 meeting of the Robbinsville Board of Education to order at 6:02 PM. She read the *Statement of Public Meetings* and led the flag salute.

**II. ROLL CALL**

|              |         |             |         |                 |              |
|--------------|---------|-------------|---------|-----------------|--------------|
| Mrs. Boyne   | Present | Mrs. DeVito | Present | Mr. Kochberg    | Present      |
| Mrs. Ciaccio | Present | Mrs. Gange  | Present | Mr. O'Grady     | Present      |
| Dr. Costanza | Present | Mr. Halm    | Present | Mrs. Silvestrov | Arrived 6:04 |

**III. MOTION TO CONVENE IN EXECUTIVE SESSION**

On motion of Mr. Kochberg and seconded by Mr. Halm, the Board voted 8-0-1 to enter into Executive Session at 6:03 PM to discuss the following matters.

- A. Harassment, Intimidation and Bullying Monthly Report
- B. Litigation
- C. Personnel

**IV. MOTION TO RESUME PUBLIC SESSION**

On motion of Mr. O'Grady and seconded by Mr. Halm, the Board voted 9-0 to resume Public Session at 7:01 PM.

**V. BOARD PRESIDENT'S REPORT – Mrs. Carol Boyne**

- Kudos RHS Choral Students!  
RHS Choral Director David Westawski led the choir as they performed two holiday songs for the Board and for members of the public. He reported that the results of the regional chorus auditions had been announced earlier that day and announced that students from RHS placed in the top ten spots in the Regional Mixed Choir.
- Sharon Elementary School – School Wide Expectations  
Vice Principal Nicole Bootier introduced eight second grade students who worked with School Resource Officer Ed Vincent to create three videos on safety and respect in the cafeteria, on the bus, and on the playground. The videos were shown to the Board and to the members of the public. Mrs. Bootier then acknowledged second grader Ava Strashinski for her first place poster in the Mercer County Prosecutor's Anti-Bullying Contest.
- Congratulations RHS Fall Athletes!  
RHS Athletic Director Curtis Wyers introduced the student athletes that participated in fall sports. He highlighted the various accomplishments of many individuals and teams.

Girls Soccer

- Lauren Thompson – First Team All CVC / Mercer 33
- Nicolina Iorio – Mercer 33
- Lauren Thompson and Kellie Hoffman – NJGSCA

Boys Soccer

- John Riggs – First Team All CVC / First Team All Area

Field Hockey

- Caroline Parylak – Trenton Times All Area Team

Cross Country

- Boys Patriot Division Champions 2014
- Girls Patriot Division Champions 2014
- First Team All Mercer County – Lauren Kroepfl, Zach Michon, Christina Roberts
- First Team All CVC – Lauren Kroepfl, Christian Roberts, Rich Kasper

Cheerleading

- CVC Champions / All Music Division / Overall Grand Champions

Mr. Wyers also reported on college commitments of the Ravens athletes to date.

**VI. SUPERINTENDENT’S REPORT – Dr. Steven J. Mayer**

- An Expression of Thanks and Appreciation to Mrs. Carol Boyne!  
As Mrs. Boyne concluded her tenure on the Board, Dr. Mayer expressed his appreciation for her dedication to the students of Robbinsville and noted that her insight over the years has been invaluable as the school community has evolved and grown. He pointed to the importance of her early grassroots efforts to help the community understand the critical need for building Robbinsville High School. Fellow Board members echoed Dr. Mayer’s sentiments. They congratulated Mrs. Boyne and wished her well in her future endeavors.
- Semi-annual report to the Board of Education: Harassment, Intimidation and Bullying  
As mandated by the state, Dr. Mayer provided one of two required HIB updates to the Board during the 2014-2015 school year. He reported that since the start of school, the district has had seven reports. Six have been unfounded and only one was deemed to meet HIB criteria.
- Security Update  
Dr. Mayer informed the Board the he intends to reach out to VRI, the company that performed the district’s 2013 security audit, to revisit and revise the initial set of recommendations as a way to gauge progress to date. A meeting of the ad hoc Security Committee will be established after January 1 to determine next steps if any.
- Full-day, Tuition Based Kindergarten Program Update  
Dr. Mayer explained that the based upon a number of factors, including the amount of work necessary to get Windsor ready for hosting the new program, the modular units at Sharon may be a viable option instead. Once an estimate on Windsor is received, the district will be better equipped to make a decision.

**VII. APPROVE FULL-DAY, TUITION BASED KINDERGARTEN PROGRAM**

On motion of Mrs. Ciaccio and seconded by Mrs. DeVito and carried by a vote of 9-0, the Robbinsville Board of Education voted to authorize the Superintendent to establish and implement a full-day, tuition based kindergarten program for non-resident students at a tuition rate of \$800.00 per month at Windsor School and / or the modular classrooms at Sharon Elementary School beginning in September 2015.

## **VIII. SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Robert DeVita**

School Business Administrator Robert DeVita provided an update on the construction project and indicated that the district received a Temporary Certificate of Occupancy on December 15. He reported on some upcoming change orders, one for a booster pump in the amount \$40,382.25 on this month's agenda, and two slated to appear on the January 27, 2015 agenda pertaining to the need to extend a hand rail on the staircase by the new gym and the installation of a panic bar on the doors to the mechanical room. Mr. DeVita noted that the booster pump, although necessary to maintain adequate water pressure throughout the building, is not a safety issue and will not stand in the way of securing a certificate of occupancy but because Sharon School is at the end of the water line during parts of the day there is not enough pressure in the pipes to run water in the kitchen or flush toilets. The water company and engineers verified that the water meter is the right size and that there are no leaks in the system that would cause this pressure issue.

A conversation ensued and some Board members contended that the responsibility for the cost the pump should not fall entirely on the district's shoulders, rather, the architect and utilities company should bear some of the cost. A decision was made to amend the motion for the change order to state that the district will potentially seek damages for the cost of the pump.

Mr. DeVita also reported that the 2015-2016 budget process is underway. He concluded his report with thanks to outgoing President Carol Boyne for her support and for her time served on the Board.

## **IX. STUDENT GOVERNMENT REPORT – Miss Samantha Leonard**

Student Government President Samantha Leonard reported on the following matters.

- Teacher of the Month – Ms. Donza
- VE sponsored basketball tournament
- Third annual instant theatre festival
- Toys for Tots – Friends of Rachel
- Model UN – Conference at Rutgers / Scott LaRochelle – Most Improved Award
- Holiday Concert
- Winter Sports
- Winter Pep Rally
- Harlem Wizards – January 24, 2015

## **X. MINUTES**

|   |
|---|
| On motion by Matthew O'Grady and seconded by Mr. Kochberg, the Robbinsville Board of Education voted 8-0-1 to approve the minutes of the November 25, 2014 meeting. Mrs. Ciaccio abstained. |
|---|

- November 25, 2014 Public Session (Attachment #1)
- November 25, 2014 Executive Session

## **XI. COMMITTEE REPORTS**

### **A. EDUCATION, DEVELOPMENT & POLICY – Mrs. Shaina Ciaccio**

Mrs. Ciaccio reported on the following matters discussed during the December 9, 2014 meeting of the Education, Development and Policy Committee.

- Policies – First Reading and Adoption
- Revisions to the 2015-2015 Program of Studies

- Observation forms for the Athletic Trainer
- Tuition-based Kindergarten Proposal
- Curriculum and Professional Development
- Welcome to Supervisor Kim Reynolds
- Next Meeting – January 13, 2015

**B. PERSONNEL – Mrs. Florence Gange**

Mrs. Gange reported on the following matters discussed during the December 11, 2014 meeting of the Personnel Committee.

- Personnel agenda
- Review of job description / salary recommendation for Lead Analyst of Data and Instruction Information
- Tuition-based Kindergarten Program
- Appoint Energy Education Specialist for the remainder of 2014-2015
- Stipend for Referendum projects to Kimberly Keener

**C. FINANCE, FACILITIES, & TRANSPORTATION – Mr. Thomas Halm**

Mr. Halm reported on the following matters discussed during the December 10, 2014 meeting of the Finance, Facilities and Transportation Committee.

- Construction – The addition at Sharon received a Temporary Certificate of Occupancy on Monday, January 15th. The contractor continues to work on the gym floor as well as the punch lists at both Sharon and Pond. It is anticipated that the gym floor will be complete by early January. There is a change order on the agenda for \$40,382.25 to furnish and install a water booster pump at Sharon School. The current estimate of funds to be left over from the project is about \$400,000.
- Transportation – The committee reviewed the monthly transportation report and continued the discussion on the transportation policy from last month's Board meeting. The committee feels that any policy presented to the Board for approval should grant the Superintendent the ability to make accommodations in some situations that don't meet all of the criteria of the policy. In essence there would have to be empty seats on the routes.
- Maintenance Vehicle – The district's Ford F-350 with a lift gate has been quoted a price of over \$20,000 to repair the truck body and install a new lift gate. The committee feels that the district would be better suited to purchase a new vehicle. There is a motion on the agenda to approve a purchase of up to \$45,000 for a new vehicle from a State Contract which will become active on December 22, 2014.
- Review of Transfer List
- Windsor Business Plan – The committee discussed the pros and cons of holding the program at Windsor versus purchasing the modular units at Sharon for the program.
- Long Range Facility Plan (LRFP) – In the next few months the district will need to update its Long Range Facility Plan. The architect provided a proposal for the following services: \$14,950.00 to work with the district to develop the LRFP (once the State releases the new software in a few months) and \$9,500.00 to develop a detailed equipment matrix that would identify the type, age and condition for each major mechanical system. The equipment matrix will help provide us a lifecycle or replacement schedule for these equipment items.

- Audit Fee –The auditor proposed a fee of \$28,500.00 for 2015-2016. The fee has been \$24,500.00 for the last few years and the amount of time the firm puts into the audit would generate a fee of \$34,000.00 The committee recommends that the district agree to this fee. It will be formally approved in 2015.
- Custodial RFP – The committee discussed the fee proposal from Edvocate to assist us in developing the specifications and running the competitive contract for custodial services. Their proposal is \$10,375.00 for the five month process. The committee recommends that the district issue a purchase order for the services.
- Old Business – The committee asked Dr. Mayer and Mr. DeVita to gather information on installing a billboard on the portion of the Sharon Elementary School property that is adjacent to the New Jersey Turnpike as a way to generate additional revenue.

#### **D. COMMUNITY RELATIONS – Mrs. Sharon DeVito**

Mrs. DeVito reported that although there was not meeting, the Community Relations Committee attended the Menorah and Tree Lighting Celebration.

## **XII. HEARING OF THE PUBLIC**

### **A. DEBBIE BAER**

Mrs. Baer asked what plans the district has to accommodate students whose parents wish to opt them out of the PARCC examinations.

Dr. Mayer indicated that this is not a matter that warrants a Board level discussion. He said that the district will implement the tests as required and that students presenting a letter from a parent / guardian requesting to opt out will be moved to an alternate location to read or work on school assignments. He stressed that the district's curriculum is designed to prepare students for the examinations.

### **B. LINDA LEONARD**

Linda Leonard said that when she appeared before the Board in November, Board members seemed to have no knowledge of her problem, a transportation matter in which she was requesting bus service to both her home and her former husband's home. She stated that in her opinion this reflected a matter of deeper concern, specifically, that in spite of his assertions it was clear that Dr. Mayer had not shared her problem with the Board as he had assured her he had.

Mr. Halm set the record straight. He explained to Mrs. Leonard that at that the time of her initial request, Dr. Mayer had indeed shared her problem with Board members. He went on to say that when the matter was presented to the FFT committee, the committee overruled the request and directed Dr. Mayer not to accommodate any additional special requests.

### **C. NUSHIN KANUNI**

Mrs. Kanuni asked Mr. Halm if he had had an opportunity to walk the bus stops. She brought up the topic of sidewalk grants and the TID. Mr. Halm said that the TID is not a matter for the Board to act upon, rather, the township approached the district about it. He noted that it appears to be a multi-year process that requires evaluation and installation of sidewalks.

### **XIII. APPROVE RESOLUTIONS**

#### **A. PERSONNEL (A.1 – 7)**

On motion of Mrs. Ciaccio and seconded by Mr. Halm, the Robbinsville Board of Education voted 9-0 to include personnel addendum (Item A-7) on the agenda.

On motion of Mrs. Silvestrov and seconded by Mrs. DeVito, the Robbinsville Board of Education voted 9-0 to approve personnel resolution A.1-6 below and on pages 18-19 as indicated.

On motion of Mr. O’Grady and seconded by Dr. Costanza, the Robbinsville Board of Education voted 9-0 to approve personnel resolution A.7 as indicated.

#### **4. APPROVE STIPEND RENEWAL: ENERGY EDUCATION SPECIALIST**

Motion to approve John Blair as Robbinsville Schools Energy Education Specialist for the period of January 1, 2015 – June 30, 2015. Mr. Blair will receive a stipend in the amount of \$10,500.00.

#### **5. AUTHORIZE STIPEND PAYMENT: MANAGER OF FACILITIES**

Motion to authorize payment of a one-time, non-pensionable stipend of \$2,500 to Kimberly Keener, Manager of Facilities, for meeting the metrics established for moving the 2012 Referendum projects successfully forward. Metrics include but are not limited to successfully transitioning Windsor Kindergarten and Second Grade classrooms from the modular classrooms to the building by January 2015, insuring that contractors and subcontractors follow all district security protocol while on the job site, coordinating efforts between district employees and contractors, and managing the movement and storage of innumerable supplies and materials.

#### **6. APPROVE JOB DESCRIPTION: LEAD ANALYST OF DATA & INSTRUCTIONAL INFORMATION (Attachment #2)**

Motion to approve a job description for the position of Lead Analyst of Data and Instructional Information.

#### **7. RESOLUTION SUSPENDING EMPLOYEE #4183 WITH PAY AND DIRECTING SAME TO UNDERGO PSYCHIATRIC EXAMINATION PURSUANT TO N.J.S.A. 18A:16-2**

Whereas, Employee #4183 is a teacher employed by the Robbinsville Board of Education; and

Whereas, the Superintendent has recommended that the Board require individual psychiatric examination of Employee #4183 pursuant to N.J.S.A. 18A:16-2; and

Whereas, the Superintendent’s recommendation is based upon recent conduct on the part of Employee #4183 that is described in the Superintendent’s correspondence to Employee #4183 dated December 1, 2014; and

Whereas, it is the judgment of the Board that Employee #4183 shows evidence of deviation from normal mental health and that his / her conduct poses a danger to his / her welfare or the welfare of his / her students; and

Whereas, on December 4, 2014, the Superintendent, with the concurrence of the Board President, placed Employee #4183 on administrative leave with pay;

Now, therefore, be it resolved by the Robbinsville Board of Education that Employee #4183 shall undergo a psychiatric examination pursuant to N.J.S.A. 18A:16-2 with:

Dr. Elizabeth Senekjian, MD  
20 Nassau St  
Princeton, NJ 08542  
Phone:(609) 279-9228

Be it further resolved that Employee #4183 is hereby suspended with pay pursuant to N.J.S.A. 18A:6-8.3 pending completion of the psychiatric examination and the Board's receipt of the report of Dr. Senekjian.

Be it further resolved that the Board adopts the aforesaid statement as its statement of reasons for requiring Employee #4183's psychiatric examination.

**B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 9)**

On motion of Dr. Costanza and seconded by Mrs. Silvestrov, the Robbinsville Board of Education voted 9-0 to approve Education, Development and Policy resolutions B.1-9 as indicated.

**1. HARASSMENT, INTIMIDATION & BULLYING MONTHLY REPORTS**

Motion to accept without modification the Superintendent's Report on Harassment, Intimidation and Bullying for the periods ending December 16, 2014.

**2. POLICIES & REGULATIONS: FIRST READING (Attachment #3)**

Motion to approve the following policies and regulations at the level of first reading.

P8600 Student Transportation (M) (#3)

**3. POLICIES & REGULATIONS: ADOPTION (Attachments #4-9)**

Motion to adopt the following policies and regulations.

P4283 Electronic Communications Between Support Staff Members and Students (M) (#4)

P5305 Health Services Personnel (M) (#5)

P5310 Health Services (M) (#6)

R5310 Health Services (M) (#7)

P5530 Substance Abuse (M) (#8)

R5530 Substance Abuse (M) (#9)

**4. APPROVE RHS PROGRAM OF STUDIES 2015-2016 (Attachment #10)**

Motion to approve the Robbinsville High School Program of Studies for the 2015-2016 school year.

**5. APPROVE ATHLETIC TRAINER OBSERVATION FORM (Attachment #11)**

Motion to approve an Athletic Trainer observation form recommended for use by the Athletic Trainers' Society of New Jersey.



## 6. DISCARD RHS TEXTBOOKS

Motion to discard outdated textbooks as indicated.

| <u>Title</u>                                      | <u>Publisher</u> | <u>Copyright</u> | <u>Quantity</u> |
|---|------------------|------------------|-----------------|
| Active Chemistry                                  | It's About time  | 2007             | 13              |
| Active Chemistry Teacher's Edition Vol. 2         | It's About time  | 2007             | 1               |
| Active Chemistry                                  | It's About time  | 2003             | 17              |
| Active Chemistry Teacher's Edition                | It's About time  | 2003             | 1               |
| Active Physics/sports                             | It's About time  | 2000             | 9               |
| Active Physics/sports                             | It's About time  | 2000             | 6               |
| Active Physics/sports/Teacher's Edition           | It's About time  | 1999             | 1               |
| Active Physics/Home/Teacher's Edition             | It's About time  | 1999             | 1               |
| Active Physics/Home                               | It's About time  | 2000             | 11              |
| Active Physics/Home                               | It's About time  | 2000             | 5               |
| Active Physics/Transportation                     | It's About time  | 1998             | 11              |
| Active Physics/Transportation                     | It's About time  | 2000             | 6               |
| Active Physics/Physical Science/Teacher Resources | It's About time  | 2005             | 1               |

## 7. SPECIAL SERVICES

### a. Approve Settlement Agreement

Motion to approve a settlement agreement between the Robbinsville Board of Education and the parents of student #210010.

### b. Approve Contract: Alfred I. DuPont Hospital for Children

Motion to approve a contract with Alfred I. DuPont Hospital for Children of the Nemours Foundation for provision of academic instruction for student # 190415 (ten hours per week at \$35.00 per hour) for the period dating October 23, 2014 through December 9, 2014.

### c. Extend Contract: KDH Enterprises

Motion to extend a professional services contract with KDH Enterprises in the amount of \$50,000.00 to provide ABA therapy through June 30, 2015.

### d. Approve LDTC Evaluators

Motion to approve the following to conduct LDTC evaluations as needed and not to exceed \$2,250.00 during the period of December 17, 2014 through March 31, 2015 as indicated.

| <u>Name</u>   | <u>Cost per Evaluation</u> |
|---------------|----------------------------|
| Arlene Roman  | \$375.00                   |
| Delta T Group | \$400.00                   |

## 8. FIELD TRIPS

### a. Field Trips – Robbinsville High School

Motion to approve the following field trip(s) for Robbinsville High School during the 2014-2015 school year as indicated. The district will incur no admission or transportation costs.

**NY Society of Cosmetic Chemists-New York, NY**

Date: 12/11/14  
Number of Pupils Participating: 4  
Teacher/Other Chaperones: 1 / 3  
Approximate Cost per Pupil: \$n/a  
Time Scheduled to Leave/Return: 7:00 am / 6:00 pm  
Bus Service: Parents to transport  
Class/Group: FIRST Robotics  
Purpose: Students will present to an audience of professional chemists and engage in learning experiences highlighting the relationship between technology and chemistry.

**Robbinsville Senior Center-Robbinsville, NJ**

Date: 12/17/14  
Number of Pupils Participating: 50  
Teacher/Other Chaperones: 1 / 0  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave/Return: 11:00 am / 12:45 pm  
Bus Service: BOE  
Class/Group: RHS Chorus  
Purpose: The chorus will perform a holiday concert for Robbinsville senior citizens.

**Union County College-Cranford, NJ**

Date: 1/7/15  
Number of Pupils Participating: 21  
Teacher/Other Chaperones: 3 / 0  
Approximate Cost per Pupil: \$TBD  
Time Scheduled to Leave/Return: 6:30 am / 6:00 pm  
Bus Service: Irvin Raphael Inc.  
Class/Group: Science Olympiad  
Purpose: Student will gain greater appreciation of science through hands-on projects and team oriented science competition.

**Fairleigh Dickinson-Teaneck, NJ**

Date: 1/13/15  
Number of Pupils Participating: 8  
Teacher/Other Chaperones: 2 / 1  
Approximate Cost per Pupil: \$TBD  
Time Scheduled to Leave/Return: 6:30 am / 3:30 pm  
Bus Service: Irvin Raphael Inc.  
Class/Group: VE  
Purpose: National Business Plan Competition

**Camden County College-Blackwood, NJ**

Date: 1/15/15  
Number of Pupils Participating: 18-20  
Teacher/Other Chaperones: 1 / 0  
Approximate Cost per Pupil: \$TBD  
Time Scheduled to Leave/Return: 6:45 am / 6:00 pm  
Bus Service: Rick Bus Co.  
Class/Group: Science Olympiad  
Purpose: Students will gain greater appreciation of science through hands-on projects and team oriented science competition.

**Franklin Institute-Philadelphia, PA**

Date: 2/18/15  
Number of Pupils Participating: 60  
Teacher/Other Chaperones: 6 / 0  
Approximate Cost per Pupil: \$35.00  
Time Scheduled to Leave/Return: 7:30 am / 1:45 pm  
Bus Service: Irvin Raphael Inc.  
Class/Group: Honors & CP Anatomy & Physiology  
Purpose: "Body Worlds Inside Out" is a traveling exhibit that will allow students an opportunity to compare human anatomy with other animals and their diseases.

**Middlesex C.C.-Edison, NJ**

Date: 3/10/15  
Number of Pupils Participating: 21  
Teacher/Other Chaperones: 3 / 0  
Approximate Cost per Pupil: \$TBD  
Time Scheduled to Leave/Return: 6:30 am / 6:00 pm  
Bus Service: Irvin Raphael Inc.  
Class/Group: Science Olympiad  
Purpose: Academic competition-students will compete in events related to Science curriculum.

**Liberty Science Center-Jersey City, NJ**

Date: 3/20/15  
Number of Pupils Participating: 40  
Teacher/Other Chaperones: 4 / 0  
Approximate Cost per Pupil: \$40.00  
Time Scheduled to Leave/Return: 7:15 am / 1:45pm  
Bus Service: Irvin Raphael Inc.  
Class/Group: Honors & CP Anatomy & Physiology  
Purpose: "Live From Surgery" learn about responsibilities of each person in OR and can converse with surgeons live gaining insight into surgical procedures, anatomy, risk factors and health care fields.

**McGraw Hill, New York, NY**

Date: 4/14/15  
Number of Pupils Participating: 8  
Teacher/Other Chaperones: 2 / 2  
Approximate Cost per Pupil: \$TBD  
Time Scheduled to Leave/Return: 6:00 am / 4:00 pm  
Bus Service: BOE/NJ Transit Train  
Class/Group: VE  
Purpose: Next step after advancing to National Business Competition.

**69 Regiment Armory-New York, NY**

Date: 4/15/15(date change)  
Number of Pupils Participating: 20  
Teacher/Other Chaperones: 4 / 2  
Approximate Cost per Pupil: \$TBD  
Time Scheduled to Leave/Return: 5:00 am / 5:00 pm  
Bus Service: Triple D Travel  
Class/Group: VE  
Purpose: Trade Show NYC

**b. Field Trips – Sharon Elementary School**

Motion to approve the following field trip(s) for Sharon Elementary School during the 2014-2015 school year as indicated. The district will incur transportation costs.

**Robbinsville Senior Center -Robbinsville, NJ**

Date: 12/19/14  
Number of Pupils Participating: 198  
Teacher/Other Chaperones: 9  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave/Return: 9:30 am / 1:30 pm  
Bus Service: BOE  
Class/Group: Grade 2  
Purpose: Snowflake Spectacular

**c. Field Trips – Special Services (District Wide)**

Motion to approve the following field trip(s) for Special Services (district wide) for the following field trip(s) that are an integral part of the educational/vocational program during the 2014-2015 school year as indicated. The district will incur admission/transportation costs.

**Robbinsville Field House-Robbinsville, NJ**

Date: 12/15/14(rain date 12/18/14)  
Number of Pupils Participating: 75  
Teacher/Other Chaperones: 10 / 0  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave/Return: 9:30 am / 1:30 pm  
Bus Service: BOE  
Class/Group: S.O.A.R.(RHS/PRMS) & Project Unify  
Purpose: Project Unify will host a unified sport event for students at RHS and PRMS.

**Garden State Discovery Museum-Cherry Hill, NJ**

Date: 1/16/15  
Number of Pupils Participating: 9  
Teacher/Other Chaperones: 7 / 0  
Approximate Cost per Pupil: \$9.50  
Time Scheduled to Leave/Return: 9:30 am / 1:00 pm  
Bus Service: BOE  
Class/Group: Autism/MD  
Purpose: Multi-sensory activities help to elicit speech as well as work on OT/PT goals and socialization. Museum stations can be tied to curricular topics.

**AMC Theatre-Hamilton, NJ**

Date: 1/21/15  
Number of Pupils Participating: 13  
Teacher/Other Chaperones: 11 / 0  
Approximate Cost per Pupil: \$15.00  
Time Scheduled to Leave/Return: 10:00 am / 1:300 pm  
Bus Service: TBD  
Class/Group:  
Purpose: Students will be able to generalize appropriate social behaviors in a movie theatre.

## 9. WORKSHOPS

Motion to approve a list of upcoming professional development workshops as indicated.

| Participant's Name | Vendor                   | Workshop Title                         | Event Date(s)       | Registration Amount | Reimbursement Amount |
|--------------------|--------------------------|--|---------------------|---------------------|----------------------|
| Randi Bucca        | Inst. For Ed Development | Timesaving Strategies                  | 1/9/2015            | \$ 235.00           | \$ -                 |
| Carol Moscarello   | Inst. For Ed Development | Timesaving Strategies                  | 1/9/2015            | \$ 235.00           | \$ -                 |
| Kimberly Keener    | Kimberly Keener          | Cenergistic Winter Training Conference | 1/18/2015-1/21/2015 | \$ -                | \$ 1,047.02          |
| Marybeth Kolwalski | Marybeth Kowalski        | Transition Coordinators                | 1/21/2015           | \$ -                | \$ 19.63             |
| Tiffany Brennan    | NJASCD                   | PARRC Leadership Summit                | 1/21/2015           | \$ 125.00           | \$ -                 |
| Nicole Rossi       | NJASCD                   | PARRC Leadership Summit                | 1/21/2015           | \$ 125.00           | \$ -                 |
| Jennifer Lipshutz  | PESI, Inc.               | Autism Workshop                        | 1/21/2015           | \$ 189.99           | \$ -                 |
| Stacey Cammarano   | Rutgers                  | 47th Reading-Writing Conf.             | 1/23/2015           | \$ 165.00           | \$ -                 |
| Laura Moore        | Rutgers                  | 47th Reading-Writing Conf.             | 1/23/2015           | \$ 165.00           | \$ 14.88             |
| Nicole Rokoszak    | Rutgers                  | 47th Reading-Writing Conf.             | 1/23/2015           | \$ 165.00           | \$ 30.00             |
| Shayna Schwartz    | Rutgers                  | 47th Reading-Writing Conf.             | 1/23/2015           | \$ 165.00           | \$ -                 |
| Ashley Tarasiewicz | Rutgers                  | 47th Reading-Writing Conf.             | 1/23/2015           | \$ 165.00           | \$ -                 |
| Lisa Peters        | Woodbridge BOE           | Woodcock-Johnson IV Testing Instrument | 1/23/2015           | \$ 100.00           | \$ 24.34             |
| Lauren DeSimone    | Woodbridge BOE           | Woodcock-Johnson IV Testing Instrument | 1/23/2015           | \$ 100.00           | \$ 24.34             |
| Kate Passafaro     | Woodbridge BOE           | Woodcock-Johnson IV Testing Instrument | 1/23/2015           | \$ 100.00           | \$ 24.34             |
| Debbie Donoher     | Bureau of Ed & Research  | What's New in Children's Books?        | 1/30/2015           | \$ 239.00           | \$ 10.97             |
| AnnMarie Potts     | AEP Connections, LLC     | National Autism Conference             | 02/19-20/2015       | \$ 460.00           | \$ 9.70              |
| Lauren Tyndorf     | NJAHPERD                 | NJAHPERD 2015 Convention               | 02/23-24/2015       | \$ 100.00           | \$ -                 |
| Bob DeVita         | NJASBO                   | Affordable Care Act Seminar            | 2/24/2015           | \$ 50.00            | \$ 30.00             |
| David Westawski    | RIMEA                    | NAfME All Eastern Convention           | 4/9-12/2015         | \$ 175.00           | \$ 962.22            |
| <b>Total</b>       |                          |  |                     | <b>\$ 3,058.99</b>  | <b>\$ 2,197.47</b>   |

### C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)

On motion of Mrs. Silvestrov and seconded by Mr. Kochberg, the Robbinsville Board of Education voted 9-0 to approve Finance, Facilities and Transportation resolutions C.1a-k, 2b, 3 as indicated and 8-0 (with Mr. O'Grady dissenting) to approve resolution C.1l.

On motion of Mr. O'Grady and seconded by Mr. Halm, the Robbinsville Board of Education voted 9-0 to approve Finance, Facilities and Transportation resolution C.2c as indicated.

On motion of Mr. Halm and seconded by Mrs. Silvestrov, the Robbinsville Board of Education voted 9-0 to approve Finance, Facilities and Transportation resolution C.2a as amended.

**1. FINANCE**

**a. Bills and Claims List (Attachment #12)**

Motion to approve payment of the Bills & Claims List in the amount of \$3,294,496.02 for the period ending December 16, 2014 as indicated.

| <b>Accounts Payable</b>       |                        |
|-------------------------------|------------------------|
| Fund                          |                        |
| 11 - General Fund             | \$ 887,494.03          |
| 12 - Capital Outlay           | \$ -                   |
| 20 - Special Revenue          | \$ 20,500.00           |
| 30 - Capital Projects         | \$ 1,166,924.06        |
| 40 - Debt Service             | \$ -                   |
| 60 - Food Service Fund        | \$ 56,265.31           |
| 61 - R.E.D.                   | \$ 4,973.10            |
| Unemployment                  | \$ -                   |
| Hand Checks                   | \$ 10,659.35           |
| <b>Total Accounts Payable</b> | <b>\$ 2,146,815.85</b> |
| <b>Payroll</b>                |                        |
| December 15, 2014             | \$ 1,147,680.17        |
| <b>Total Payroll</b>          | <b>\$ 1,147,680.17</b> |
| <b>Total Bill List</b>        | <b>\$ 3,294,496.02</b> |

**b. Certification of Board Secretary**

Pursuant to N.J.A.C. 6A:23-2.12I3 I, Robert M. DeVita, Board Secretary/School Business Administrator, certify that as of November 30, 2014 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

**c. Report of the Board Secretary (Attachment #13)**

Motion to accept the Report of the Board Secretary for the period ending November 30, 2014.

**d. Report of the Treasurer (Attachment #14)**

Motion to accept the Report of the Treasurer for the period ending November 30, 2014.

**e. Transfer Report: December 16, 2014**

Motion to approve transfers totaling \$178,545.17 for the period ending December 16, 2014 as indicated.

| <b>Account From</b>                               | <b>Account To</b>                              | <b>Description</b>                          | <b>Amount</b> |
|---|--|---|---------------|
| 11-190-100-340-01-01<br>Contracted Services       | 11-190-100-640-01-01<br>RHS Textbooks          | Purchase needed textbooks                   | \$ 400.00     |
| 11-000-240-300-01-00<br>Purchased prof.           | 11-190-100-610-01-01<br>RHS Supplies           | Purchase cafeteria tables due to enrollment | \$ 9,000.00   |
| 11-000-100-566-04-01<br>Tuition to Private School | 11-150-100-320-04-01<br>Purchased Professional | Additional purchased academic instruction   | \$ 5,000.00   |
| 11-000-100-566-04-01<br>Tuition to Private School | 11-150-100-101-04-02<br>Homebound Instruction  | Additional Homebound Instruction            | \$ 21,000.00  |

| <b>Account From</b>                                | <b>Account To</b>                                    | <b>Description</b>                                       | <b>Amount</b>       |
|--|--|--|---------------------|
| 11-000-100-566-04-01<br>Tuition to Private School  | 11-401-100-100-04-01<br>Special Ed Co-Curricular     | Additional<br>Project Unify expenses                     | \$ 3,000.00         |
| 11-000-221-104-07-09<br>Hum Sup & Genesis fac      | 11-000-216-100-07-02<br>Sharon Speech                | Resignation/new hire<br>reallocation                     | \$ 6,000.00         |
| 11-000-218-104-01-99<br>RHS Summer Guidance        | 11-000-218-105-07-01<br>RHS Guidance sec.            | New Hire   | \$ 794.12           |
| 11-000-218-104-03-99<br>PRMS Summer Guidance       | 11-000-218-105-07-01<br>RHS Guidance sec.            | New Hire   | \$ 156.65           |
| 11-000-213-101-02-99<br>Sharon Summer Nurse        | 11-000-218-105-07-01<br>RHS Guidance sec.            | New Hire   | \$ 166.20           |
| 11-000-213-101-03-99<br>PRMS Summer Nurse          | 11-000-218-105-07-01<br>RHS Guidance sec.            | New Hire   | \$ 337.80           |
| 11-000-213-101-04-99<br>ESY Nurse                  | 11-000-218-105-07-01<br>RHS Guidance sec.            | New Hire   | \$ 100.06           |
| 11-000-251-592-07-00<br>Ads and Printing           | 11-000-251-330-07-01<br>Fixed Asset Appraisals       | Industrial Appraisal                                     | \$ 525.00           |
| 11-190-100-500-07-00<br>Copier Lease               | 11-000-218-500-07-00<br>RHS Copier Lease             | Guidance Copier  | \$ 1,183.38         |
| 11-000-261-420-05-01<br>RHS Maint. Cont. Services  | 12-000-261-730-05-00<br>Equipment Operations         | New Receiving Door                                       | \$ 2,250.00         |
| 11-000-291-280-07-03<br>Tuition Reimburse-Admin    | 11-000-251-330-07-01<br>Professional Services        | Consultant's services<br>for custodial RFP specs         | \$ 10,375.00        |
| 11-000-270-511-07-01<br>Cont. Transportation Serv. | 11-000-230-530-07-00<br>Postage/Communications       | Postage<br>and Telephone Service                         | \$ 15,000.00        |
| 11-000-291-241-07-01<br>Pensions                   | 11-000-230-331-07-01<br>Legal Services               | Anticipated Legal Fees                                   | \$ 20,000.00        |
| 11-000-291-241-07-01<br>Pensions                   | 11-000-240-105-07-02<br>Salary, Secretary            | Long-term Sub pay  | \$ 5,000.00         |
| 11-000-270-511-07-01<br>Cont. Transportation Serv. | 11-000-240-104-07-00<br>Salary, Spec. Serv. Director | Interim Director   | \$ 15,000.00        |
| 11-000-270-511-07-01<br>Cont. Transportation Serv. | 11-000-252-600-07-00<br>Supplies                     | Additional UPS for<br>power shut down protection         | \$ 8,500.00         |
| 11-000-270-511-07-01<br>Cont. Transportation Serv. | 11-000-252-100-07-08<br>Salary, Technology           | Additional hrs. for construc-<br>tion related technology | \$ 7,500.00         |
| 11-000-261-420-07-00<br>Maintenance Repair Serv.   | 12-000-262-730-05-00<br>Equipment                    | New Maintenance Truck                                    | \$ 42,000.00        |
| 11-000-270-511-07-01<br>Cont. Transportation Serv. | 11-000-230-334-07-02<br>Architect                    | District facility needs<br>assessment for the LRFP       | \$ 5,000.00         |
| 11-401-100-800-02-01<br>Sharon Misc                | 11-000-270-161-07-04<br>Field Trip Bus Account       | 2nd grade trip to Senior<br>Center transportation        | \$ 165.96           |
| <b>TOTAL December 2014 Transfers:</b>              |  |  | <b>\$178,454.17</b> |

**f. Approve Competitive Contracting**

Motion to approve the use of competitive contracting for custodial services as per 18A:18A-4.1.

**g. Approve Contract: Advocate School Solutions**

Approve a contract with Advocate School Solutions, Toms River, NJ in the amount of \$10,375.00 for consulting services to prepare and administer the competitive contract for custodial services.

**h. Approve Professional Services Contract: Spiezle Architectural Group**

Motion to approve a professional services contract in the amount of \$24,450.00 with Spiezle Architectural Group as indicated.

- Update the Long Range Facilities Plan \$14,950.00
- Develop an equipment matrix outlining the type, age and condition of each major mechanical system \$ 9,500.00
- Total Professional Services Contract \$24,450.00**

**i. Energy Savings Improvement Plan (ESIP) Payments**

Motion to authorize the School Business Administrator to issue a payment in the amount of \$450.00 to Schiller & Hersch for work performed for the district's ESIP.

**j. Shared Service Agreement: School Resource Officer**

Motion to approve a shared service agreement in the amount of \$45,000.00 between Robbinsville Board of Education and the Township of Robbinsville for the provision of a School Resource Officer for the period of September 1, 2014 through June 30, 2015.

**k. Shared Service Agreement: Robbinsville Township – Automotive Repair Services**

Motion to approve a shared service agreement with Robbinsville Township for the provision of automotive repair services for the period of January 1, 2015 through December 31, 2015.

**l. Approve Purchase of F-450 or F-350 Ford Lift-gate Truck**

Approve the purchase of a Ford F-450 or F-350 off of State Contract number T-2102 in an amount not to exceed \$45,000.00. The vehicle is to replace the district's only lift-gate truck that requires repairs above \$20,000.00.

**2. FACILITIES**

**a. Approve Change Order: Lighton Industries, Inc.**

Motion to approve a change order with Lighton Industries, Inc. in the amount of \$40,382.25 to furnish and install a water booster pump at Sharon Elementary School. The administration will inform the professionals and utility companies associated with this matter that the Board may potentially seek damages.

**b. Fire and Security Drills – November 2014**

Motion to approve Fire and Security Drills for November 2014 as indicated.

| Required: | Monthly     | 2/School Yr.            | 2/School Yr.               | 2/School Yr.              | 2/School Yr.                  | 2/School Yr.         |
|-----------|-------------|-------------------------|----------------------------|---------------------------|-------------------------------|----------------------|
| School    | Fire Drill  | Security Drill Lockdown | Security Drill Bomb Threat | Security Drill Evacuation | Security Drill Active Shooter | Security Drill Other |
| Windsor   | November 12 | N/A                     | N/A                        | November 25               | N/A                           | N/A                  |
| SES       | November 11 | N/A                     | N/A                        | November 5                | N/A                           | N/A                  |
| PRMS      | November 24 | N/A                     | N/A                        | N/A                       | N/A                           | November 12          |
| RHS       | November 24 | N/A                     | N/A                        | N/A                       | N/A                           | November 26          |



**c. Building Use (Attachments #15-20)**

Motion to approve the Buildings and Grounds Use of Facilities Schedule for the months of January and February 2015.

**3. TRANSPORTATION**

**a. Approve School Bus Evacuations**

Motion to approve completion of the School Bus Emergency Evacuation Drills are as required by state law.

Date: October 28, 2014  
Time: Upon AM arrival (7:50-8:05am)  
School: Mercer Jr/Sr High School  
Location: 1030 Old Trenton Road, Trenton, NJ 08690  
Route number(s): MJS  
Person overseeing: Marie Luck

**D. ROBBINSVILLE EXTENDED DAY PROGRAM (D.1)**

On motion of Dr. Costanza and seconded by Mr. Halm, the Robbinsville Board of Education voted 9-0 to approve Robbinsville Extended Day Program resolution D.1 as indicated.

**1. PERSONNEL – NEW HIRE**

Motion to approve Celines Rivera to serve as an aide at Sharon Elementary School for 12 hours per week at a rate of \$9.75 per hour effective January 5, 2015 pending fingerprint clearance.

**XIV. HEARING OF THE PUBLIC - None**

**XV. OLD BUSINESS - None**

**XVI. NEW BUSINESS**

Mrs. DeVito expressed the need to clarify a recent article that appeared in the Trenton Times indicated that the Board of Education was reluctant to grant police camera access. She stated that in emergency situations law enforcement officials are granted whatever access may be necessary. It is only during internal investigations that access is restricted. She also stressed that the Board’s camera policy was created in conjunction with the Mercer County Prosecutor’s Office and has their stamp of approval.

Mrs. DeVito said that Montclair has passed a policy detailing what students who opt out of the PARCC will do during test periods. Mrs. Boyne reiterated that decisions of this kind are not matters for the Board to determine, rather, they are administrative responsibilities.

**XVII. ADJOURNMENT**

On motion of Mr. O’Grady and seconded by Mr. Halm, the Robbinsville Board of Education voted 9-0 to adjourn the December 16, 2014 meeting at 9:32 PM.

Respectfully submitted,

Robert M. DeVita  
School Business Administrator /Board Secretary

Personnel

| Name |  |  | Location | Action | Effective Date | Ending Date | Step | Salary | GAAP Code | Notes for Discussion |
|------|--|--|----------|--------|----------------|-------------|------|--------|-----------|----------------------|
|------|--|--|----------|--------|----------------|-------------|------|--------|-----------|----------------------|

**1. Employment of Staff:**

**a. Administrators/Supervisors:**

|          |          |       |          |                   |           |           |  |             |                      |  |
|----------|----------|-------|----------|-------------------|-----------|-----------|--|-------------|----------------------|--|
| Kimberly | Reynolds | Admin | District | Revise Start Date | 12/9/2014 | 6/30/2015 |  | \$99,200.00 | 11-000-221-104-07-09 | K-8 Supervisor Curriculum & Professional Development |
|----------|----------|-------|----------|-------------------|-----------|-----------|--|-------------|----------------------|--|

**b. Certificated Staff:**

|           |          |         |      |                          |            |            |       |             |                      |                                   |
|-----------|----------|---------|------|--------------------------|------------|------------|-------|-------------|----------------------|-----------------------------------|
| Karen     | Bukowski | Teacher | RHS  | Accept Resignation       | 2/6/2015   |            |       |             |                      |                                   |
| Christina | DeSimone | Teacher | PRMS | Appoint New Hire         | 1/5/2015   | 6/30/2015  | 1BA30 | \$53,715.00 | 11-213-100-101-07-03 |                                   |
| Alisa     | Maher    | Teacher | PRMS | Approve Unpaid Day       | 11/25/2014 | 12/11/2014 |       | \$3,762.65  | 11-213-100-101-07-03 | Out of time. 11 days unpaid       |
| Kelli     | Schwerdt | Teacher | PRMS | Extend Leave Replacement | 1/1/2015   | 6/30/2015  | 1BA   | \$51,662.00 | 11-120-100-101-07-03 | Leave Replacement for A. Woodrick |

**c. Non Certificated Staff:**

|          |            |           |      |                           |            |            |  |             |                      |                         |
|----------|------------|-----------|------|---------------------------|------------|------------|--|-------------|----------------------|-------------------------|
| Michelle | Drexler    | Bldg Tech | SES  | Approve Leave Of Absence  | 1/16/2015  | 1/30/2015  |  |             |                      | FMLA                    |
| Gale     | Szolomayer | IA        | PRMS | Approve New Hire          | 1/5/2015   | 6/30/2015  |  | \$12,029.50 | 11-204-100-106-07-04 | 50% FTE                 |
| Jayne    | Thomas     | IA        | PRMS | Approve New Role          | 1/5/2015   | 6/30/2015  |  | \$24,059.00 | 20-250-100-100-04-15 | 100% FTE                |
| Nicole   | Holt       | IA        | SES  | Extend Leave Replacement  | 1/1/2015   | 1/31/2015  |  | \$12,029.50 | 11-000-213-106-07-04 | 50% FTE                 |
| Kathy    | Antrim     | Sec       | SES  | Ratify Intermittent Leave | 12/3/2014  | 12/3/2014  |  | \$177.78    | 11-000-240-105-07-02 | 1 unpaid day FMLA/NJFLA |
| Maryann  | Forno      | Secretary | SES  | Revise Leave              | 11/13/2014 | 12/12/2014 |  |             |                      | FMLA                    |

**d. Substitutes**

|          |         |              |  |             |          |           |  |                |  |                   |
|----------|---------|--------------|--|-------------|----------|-----------|--|----------------|--|-------------------|
| Kathryn  | Ondy    | Cert Sub     |  | Appoint Sub | 12/17/14 | 6/30/2015 |  | \$80.00        |  |                   |
| Joanne   | Misko   | Sub Nurse    |  | Appoint Sub | 12/17/14 | 6/30/2015 |  | \$150/ day     |  |                   |
| Tiffany  | DeTulio | Cert Sub     |  | Appoint Sub | 12/17/14 | 6/30/2015 |  | \$80.00        |  |                   |
| Rebecca  | Sprang  | Cert Sub     |  | Appoint Sub | 12/17/14 | 6/30/2015 |  | \$80.00        |  |                   |
| Schuyler | Antane  | Cert Sub     |  | Appoint Sub | 12/17/14 | 6/30/2015 |  | \$80.00        |  |                   |
| Lauren   | Chin    | Cert Sub     |  | Appoint Sub | 12/17/14 | 6/30/2015 |  | \$80.00        |  |                   |
| Matthew  | Pizza   | Cert Sub     |  | Appoint Sub | 12/17/14 | 6/30/2015 |  | \$80.00        |  |                   |
| Jennifer | Freeman | Sub Bus Aide |  | Ratify Sub  | 12/15/14 | 6/30/2015 |  | \$10.34 per hr |  |                   |
| Doreen   | Risoldi | Non Cert Sub |  | Ratify Sub  | 12/1/14  | 6/30/2015 |  | \$75.00        |  | Obtained Sub Cert |
| Kim      | Benson  | Non Cert Sub |  | Ratify Sub  | 12/10/14 | 6/30/2015 |  | \$75.00        |  | Obtained Sub Cert |

**2. Placement on the Salary Guide:**

|  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|

**3. Extra Work/Extra Pay:**

**a. Athletics:**

|         |         |            |  |               |        |         |   |            |  |                    |
|---------|---------|------------|--|---------------|--------|---------|---|------------|--|--------------------|
| Brian   | Dempsey | Head Coach |  | Appoint Coach | 3/1/15 | 6/15/15 | 3 | \$5,816.00 |  | Girls Golf         |
| Rich    | Gildner | Head Coach |  | Appoint Coach | 3/1/15 | 6/15/15 | 3 | \$5,816.00 |  | Boys Golf          |
| Raheel  | Saleem  | Head Coach |  | Appoint Coach | 3/1/15 | 6/15/15 | 3 | \$5,816.00 |  | Boys Tennis        |
| Niki    | Cognini | Head Coach |  | Appoint Coach | 3/1/15 | 6/15/15 | 2 | \$7,108.00 |  | Softball           |
| Caitlin | Curran  | Asst Coach |  | Appoint Coach | 3/1/15 | 6/15/15 | 3 | \$5,385.00 |  | Softball           |
| Mike    | Walker  | Head Coach |  | Appoint Coach | 3/1/15 | 6/15/15 | 3 | \$7,431.00 |  | Girls Track Spring |

Personnel

| Name       |            |            | Location | Action        | Effective Date | Ending Date | Step | Salary     | GAAP Code | Notes for Discussion |
|------------|------------|------------|----------|---------------|----------------|-------------|------|------------|-----------|----------------------|
| Jonathan   | Hutchinson | Head Coach |          | Appoint Coach | 3/1/15         | 6/15/15     | 3    | \$7,431.00 |           | Boys Track Spring    |
| Kristina   | Connors    | Asst Coach |          | Appoint Coach | 3/1/15         | 6/15/15     | 3    | \$5,385.00 |           | Track Spring         |
| Andrew     | Patterson  | Asst Coach |          | Appoint Coach | 3/1/15         | 6/15/15     | 3    | \$5,385.00 |           | Track Spring         |
| Josh       | Raines     | Asst Coach |          | Appoint Coach | 3/1/15         | 6/15/15     | 3    | \$5,385.00 |           | Track Spring         |
| Tom        | Brettell   | Head Coach |          | Appoint Coach | 3/1/15         | 6/15/15     | 3    | \$7,431.00 |           | Baseball             |
| Jeff       | Fisher     | Asst Coach |          | Appoint Coach | 3/1/15         | 6/15/15     | 3    | \$5,385.00 |           | Baseball             |
| Sean       | Flynn      | Asst Coach |          | Appoint Coach | 3/1/15         | 6/15/15     | 3    | \$5,385.00 |           | Baseball             |
| Matt       | Mayo       | Asst Coach |          | Appoint Coach | 3/1/15         | 6/15/15     | 3    | \$5,385.00 |           | Baseball             |
| Jordan     | McCreedy   | Volunteer  |          | Appoint Coach | 3/1/15         | 6/15/15     |      |            |           | Baseball             |
| Matt       | Hill       | Volunteer  |          | Appoint Coach | 3/1/15         | 6/15/15     |      |            |           | Baseball             |
| Cory       | Karagjozi  | Volunteer  |          | Appoint Coach | 3/1/15         | 6/15/15     |      |            |           | Baseball             |
| Steve      | Kowalski   | Volunteer  |          | Appoint Coach | 3/1/15         | 6/15/15     |      |            |           | Baseball             |
| Anthony    | DeChiara   | Volunteer  |          | Appoint Coach | 3/1/15         | 6/15/15     |      |            |           | Baseball             |
| Anthony    | Sautter    | Volunteer  |          | Appoint Coach | 3/1/15         | 6/15/15     |      |            |           | Baseball             |
| Eric       | Strano     | Volunteer  |          | Appoint Coach | 3/1/15         | 6/15/15     |      |            |           | Baseball             |
| Matt       | Mindnich   | Volunteer  |          | Appoint Coach | 3/1/15         | 6/15/15     |      |            |           | Baseball             |
| Alex       | Saurbaum   | Volunteer  |          | Appoint Coach | 3/1/15         | 6/15/15     |      |            |           | Baseball             |
| Jennamarie | Colicchia  | Head Coach |          | Appoint Coach | 3/1/15         | 6/15/15     | 1    | \$6,893.00 |           | Girls Lacrosse       |
| Dave       | Serughetti | Head Coach |          | Appoint Coach | 3/1/15         | 6/15/15     | 2    | \$7,108.00 |           | Boys Lacrosse        |
|            |            |            |          |               |                |             |      |            |           |                      |

**b. Co-Curricular:**

|          |             |           |     |                            |            |           |  |            |                      |                                  |
|----------|-------------|-----------|-----|----------------------------|------------|-----------|--|------------|----------------------|----------------------------------|
| Linda    | D'Amico     | Volunteer | RHS | Appoint Advisor            | 12/17/2014 | 6/30/2015 |  |            |                      | Robotics                         |
| Plamen   | Prodanov    | Volunteer | RHS | Appoint Advisor            | 12/17/2014 | 6/30/2015 |  |            |                      | Robotics                         |
| Tom      | Young       | Volunteer | RHS | Appoint Advisor            | 12/17/2014 | 6/30/2015 |  |            |                      | Robotics. Pending Fingerprints   |
| Mark     | Began       | Volunteer | RHS | Appoint Advisor            | 12/17/2014 | 6/30/2015 |  |            |                      | Robotics. Pending Fingerprints   |
| Jennifer | Smith       | Volunteer | RHS | Appoint Advisor            | 12/17/2014 | 6/30/2015 |  |            |                      | Film Club                        |
| Lauren   | Tyndorf     | Volunteer | RHS | Appoint Advisor            | 12/17/2014 | 6/30/2015 |  |            |                      | UNICEF Club                      |
| Maeve    | Fitzsimmons | Volunteer | RHS | Appoint Advisor            | 12/17/2014 | 6/30/2015 |  |            |                      | UNICEF Club                      |
| Jennifer | Allessio    | Advisor   | RHS | Appoint Advisor            | 1/1/2015   | 6/30/2015 |  | \$679.80   | 11-401-100-100-01-01 | RHS Grade 10 Class Advisor.      |
| Raymond  | Shea        | Asst Dir  | RHS | Appoint Assistant Director | 12/17/2014 | 6/30/2015 |  | \$2,678.00 | 11-401-100-100-03-01 | Spring Musical Asst Dir - Tier 3 |
| Lois     | Baldwin     | Advisor   | RHS | Rescind Advisor            | 1/1/2015   | 6/30/2015 |  | \$679.80   | 11-401-100-100-01-01 | RHS Grade 10 Class Advisor.      |
| Andy     | Borowski    | Advisor   | RHS | Revise Salary              | 11/26/2014 | 6/30/2015 |  | \$3,150.00 | 11-401-100-100-01-05 | Robotics.                        |

**c. Other:**

|         |         |         |     |                  |         |           |  |          |                      |   |
|---------|---------|---------|-----|------------------|---------|-----------|--|----------|----------------------|---|
| Jessica | Pagodin | Teacher | RHS | Ratify Extra Pay | 12/4/14 | 12/7/2014 |  | \$819.00 | 11-401-100-100-01-05 | Model UN Overnight Stipend. 3 nights @\$273 per night |
|---------|---------|---------|-----|------------------|---------|-----------|--|----------|----------------------|---|