



PUBLIC SESSION MINUTES

BOARD OF EDUCATION

Mr. Matthew O’Grady, President

Mr. Thomas Halm, Jr., Vice President

Mrs. Shaina Ciaccio

Dr. Vincent J. Costanza

Mrs. Sharon DeVito

Mrs. Florence Gange

Mr. Keith Kochberg

Mrs. Faith Silvestrov

Mr. Richard Young

SUPERINTENDENT OF SCHOOLS

Dr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Mr. Robert DeVita

STUDENT GOVERNMENT REPRESENTATIVE

Miss Samantha Leonard

ROBBINSVILLE BOARD OF EDUCATION
PUBLIC SESSION MINUTES

April 28, 2015

I. CALL TO ORDER PUBLIC MEETING

In Mr. O’Grady’s absence, Vice President Thomas Halm called the April 28, 2015 meeting of the Robbinsville Board of Education to order at 6:42 PM. He read the *Statement of Public Meetings* and led the flag salute.

II. ROLL CALL

Mrs. Ciaccio	Arrived 7:30	Mrs. Gange	Present	Mr. O’Grady	Arrived 6:49
Dr. Costanza	Absent	Mr. Halm	Present	Mrs. Silvestrov	Present
Mrs. DeVito	Present	Mr. Kochberg	Present	Mr. Young	Present

III. MOTION TO CONVENE IN EXECUTIVE SESSION

On motion of Mrs. Silvestrov and seconded by Mrs. DeVito, the Robbinsville Board of Education voted 6-0 to convene in Executive Session at 6:43 PM to discuss the following matter.

A. Harassment, Intimidation and Bullying Monthly Report

IV. MOTION TO RESUME PUBLIC SESSION

On motion of Mr. Halm and seconded by Mrs. Gange, the Robbinsville Board of Education voted 7-0 to return to public session at 7:00 PM.

V. BOARD PRESIDENT’S REPORT – Mr. Matthew O’Grady

- Mr. O’Grady expressed appreciation to Boomer, the SES mascot, for his participation in the Classroom for Kids Ribbon Cutting Ceremony.
- Congratulations SES Kindness Book Winners!

SES Vice Principal Nicole Bootier informed the Board that Kindness Month took place in February. In celebration, each class was charged with creating a book on the topic of kindness. Representatives from the winning classes at each grade level were in attendance. They read their winning entries to the Board. Winning classes included:

- Kindergarten – Mrs. Borsuk
 - First Grade – Mrs. Piovoso
 - Second Grade – Mrs. Gehle
 - Third Grade – Mrs. Denko
- Congratulations Waksman Institute of Rutgers University Participants!

RHS Biology Teacher Jess Pagodin introduced this year’s participants in the Waksman Institute genome project. The following students have been sequencing and analyzing the genome of duckweed and have been published for their research in the National Center for Biotechnology Information. They addressed the Board and described their research.

Hope Beyer	Elliot Kang
Sanitra Desai	Brandon Luo
Angelica Escuardro	Annie Zhang
Christina Kanagawa	

VI. SUPERINTENDENT'S REPORT – Dr. Steven J. Mayer

- Annual Budget Hearing – 2015-2016 Budget Presentation (Attachment #1)

Before beginning the 2015-2016 budget presentation, Dr. Mayer indicated that Teacher Appreciation Week begins on May 4th. During the budget presentation, Dr. Mayer informed the Board and members of the public that the 2015-2016 budget included, for the first time in many years, no tax increase. Because the health care loss ratio was better than projected, the district was able to allocate funds to reduce the tax levy and to the technology initiative.

Board members commented and asked for clarification on a variety of topics related to the budget.

- Chromebook Initiative – Will be implemented in the following stages: Year 1 – Grades 3 & 5 / Year 2 – Grades 4 & 6 / Year 3 – Grades 7 & 8 / RHS students will be asked to bring the device of their choice. Dr. Mayer indicated that the district may consider a survey of students in grades 9-12 to determine what kind of devices they will bring in.
- Chromebook Insurance
- SES Retirees – 1 FTE to replace 4 retirees – Breakage is not budgeted, rather it is utilized for sick leave payouts / maternity leave replacements.

VII. SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Robert DeVita

School Business Administrator Robert DeVita informed the Board that Senator Greenstein sent a letter in response to a resolution passed at the March 24, 2015 meeting calling for amending state law to allow for school district capital costs to be placed outside of the 2% spending cap. Mr. DeVita also noted that April 29, 2015 is the deadline for submissions for the Board Attorney RFP.

VIII. STUDENT GOVERNMENT REPORT – Miss Samantha Leonard

Student Government President Samantha Leonard reported on the following matters.

- Virtual Enterprise – Placed first in the Mid-Atlantic region at NYC national competition
- Senior Awareness Day – April 30
- Signing Day – May 1
- March Teacher of the Month – Mrs. Fitzsimmons
- Project Unify – Two silver medals and one gold in recent bowling competition / May 3 – Special Olympics Track & Field meet at WWP-S
- Drama Club – Hosting improv show May 13
- FBLA – Fashion show proceeds designated for Class of 2016 prom
- Robotics – World Competition – St. Louis, MO
- RHS Choir – 9 students won spots in All State Choral Ensembles
- Sports Update
- Student Council elections
- Prom – May 9

IX. MINUTES

<p>On motion of Mr. Halm and seconded by Mrs. Silvestrov, the Robbinsville Board of Education approved the minutes of the following meetings as indicated.</p>
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- March 24, 2015 Public Session – Mr. Kochberg abstained
- March 24, 2015 Executive Session – Mrs. Ciaccio and Mr. Kochberg abstained

X. COMMITTEE REPORTS

A. EDUCATION, DEVELOPMENT & POLICY – Mrs. Florence Gange

Mrs. Gange reported on the following matters discussed during the April 14, 2015 meeting of the Education Development and Policy committee.

- First reading policies
- 2015-2016 Budget update
- K-12 Summer Reading – The Summer Reading lists and assignments have been adjusted to provide more opportunity for student choice and reduce the amount of written work required. Summer Reading kick off will take place on May 19th at Barnes and Noble. Assignments will be posted on the district website within the next several days.
- Curriculum and Professional Development – April 23 in-service day / PLC's / Learning Walks / Google training
- Next meeting – May 12, 2015

Mr. O'Grady applauded the administration their willingness to be open to change and on the thought given to the summer reading program. Mrs. DeVito echoed his sentiments and indicated that she is delighted that the choices this year are student driven.

B. PERSONNEL – Mrs. Sharon DeVito

Mrs. DeVito reported on the following matters discussed during the April 21, 2015 meeting of the Personnel Committee.

- Teachers acquiring tenure
- Review of personnel agenda
- Sabbatical request
- R.E.D. restructuring

C. FINANCE, FACILITIES, & TRANSPORTATION – Mr. Thomas Halm

Mr. Halm reported on the following matters discussed during the April 28, 2015 meeting of the Finance, Facilities and Transportation meeting.

- Transportation – The committee reviewed the monthly transportation report. One item of note was the closure of Gordon Road. The impact on busing has been worked out.
- Budget – The committee reviewed the changes to the budget that occurred due to a Horizon increase of 5% versus the 16% budget projection
- Construction – The district continues to close out the remaining work and approved change orders. The remaining issue is the price to make some changes to the road in the back of Sharon including adding some curbing and widening the road by the modular as well as the addition of a few speed bumps, crosswalks and an asphalt play surface. The district is currently awaiting a final price from Lighton.
- Attorney RFP – The committee discussed the need to finalize a date for the interviews. Dr. Mayer proposed two dates in last week's update, May 20 or May 21.
- Facility Rentals – The committee noted that the district continues to do very well with facility rentals and discussed providing Mrs. Keener with assistance. The Superintendent and BA are proposing a \$5,000 stipend for an assistant.
- Policy – The committee discussed the BOE policy regarding the election of BOE officers.
- Custodial RFP – Three proposals for custodial services have been submitted. They are being reviewed with a consultant from Edvocate. The district anticipates making a recommendation to award the contract at the May meeting.

XI. HEARING OF THE PUBLIC

A. ALEXANDRA HALM

A fourth grade student, Alex Halm asked why students in grades 4 and 6 are not permitted to play on the playground at recess. Dr. Mayer asked if Alex had approached Mr. Gizzo with her question. When she indicated that she had not, he said that he would help to make a conversation take place.

B. NUSHIN KAHANI

Mrs. Kahani addressed the Board about the following matters.

- Pay it Forward – Mr. Halm said he mentioned this program to Mayor Fried.
- Amazon – Can they donate technology? Dr. Mayer explained that they donated 50 kindles to SES
- New Housing – How many new students are anticipated? Dr. Mayer indicated that within the next several years the district anticipates about 300 new students due to new development.
- \$0.00 Tax Increase – Is it possible to ask residents to pay a little now to assure funds for unanticipated expenses? Mr. DeVita said there are too many variables. Dr. Mayer indicated that the district takes a strategic, multi-year approach to planning.
- PARCC – Issue with playing catch up in class after PARCC / too much work / too much stress for kids. Dr. Mayer noted that RHS carried on with day to day programming during PARCC but there may be other variables such as spring break that have come into play. He suggested that Mrs. Kahani speak with her children’s teachers.
- Planes flying over SES – Signs are too small / She has addressed at township level.
- Summer Reading – Explained to the Board that she plans a book club for her children’s friends and their parents. She indicated that the AP students have too much work over the summer and asked if they can be excused. Dr. Mayer assured her that they can handle the work load.

XII. APPROVE ANNUAL RESOLUTIONS

On motion of Mr. Kochberg and seconded by Mrs. DeVito and carried by a vote of 8-0, the Robbinsville Board of Education voted to adopt the 2015-2016 Proposed Budget as indicated. Dr. Costanza was absent.

Board Comment

Board members indicated that they are extremely proud that the district, in keeping with the township and county budgets, has submitted a budget for 2015-2016 with no increase to tax payers.

A. ADOPTION OF 2015-2016 PROPOSED BUDGET FOR ROBBINSVILLE SCHOOLS

Whereas the Robbinsville Board of Education adopted a tentative budget on Wednesday, March 11, 2015, was submitted to the Mercer County Executive Superintendent of Schools for approval, and whereas the tentative budget was advertised in the legal section of the Trenton Times on April 24, 2015, and whereas the proposed budget was presented to the public during a hearing held in the Robbinsville High School on April 28, 2015, and whereas the total amount of the 2015 - 2016 budget is as follows:

General Fund	\$ 39,522,928
Special Revenue Fund	\$ 500,081
Debt Service Fund	<u>\$ 5,931,064</u>
Total Base Budget	\$ 45,954,073

Be it resolved that the Robbinsville Board of Education adopt the 2015 – 2016 Annual School Budget as detailed above. Be it further resolved that the following amount to be raised by the local tax levy for the General Fund is \$34,216,004 and Debt Service Fund is \$5,286,021 for a total tax levy of \$39,502,025.

The 2015-2016 budget general fund tax levy, as per N.J.S.A. 18A:75-38 includes the use of banked cap in the amount of \$18,829 for increases to health benefit costs.

On motion of Mr. Halm and seconded by Mrs. Ciaccio and carried by a vote of 8-0, the Robbinsville Board of Education voted to approve resolutions XII B - E as indicated. Dr. Costanza was absent.

B. APPROVE MAXIMUM EXPENDITURE FOR 2015-2016 TRAVEL

Motion to approve the maximum expenditure for travel for the 2015 – 2016 school year for all staff and board members is \$130,000 in accordance with N.J.A.C. 6A:23B-1.2(b). The Robbinsville Board of Education also approves that an annual school year threshold of \$1,500 per staff member be established for regular business travel where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year. The Robbinsville Board of Education also certifies that as of April 28, 2015 the district has expended \$79,282.31 for approved travel for staff and board members for the 2014 – 2015 school year.

C. APPROVE MAXIMUM EXPENDITURE FOR 2015-2016 PUBLIC RELATIONS AND PROFESSIONAL SERVICES

Motion to approve the maximum expenditures for the following in accordance with N.J.A.C. 6A:23A-5.2(a) & N.J.A.C. 6A:23A-9.3(c)14:

Architect / Engineer	\$	40,000
Board Attorney	\$	90,000
Auditor	\$	30,000
School Physician	\$	12,400
Public Relations	\$	10,000

D. APPROVE REVISED 2015-2016 DISTRICT CALENDAR (Attachment #4)

Motion to approve revisions to the 2015-2016 district calendar.

E. APPROVE 2016-2017 DISTRICT CALENDAR (Attachment #5)

Motion to approve the district calendar for school year 2016 – 2017.

XIII. APPROVE MONTHLY RESOLUTIONS

A. PERSONNEL (A.1 –6)

On motion of Mrs. Silvestrov and seconded by Mrs. DeVito, the Robbinsville Board of Education voted 8-0 to approve Personnel resolutions A.1- 6 below and on pages 14 – 16 as indicated.

4. AUTHORIZE PAYMENT TO SUPERINTENDENT FOR GOAL COMPLETION

Motion to authorize payment per employment agreement for completion of the following quantitative goal valued at 3.3% of the Superintendent's 2014-2015 salary.

Goal: Increase Alternate Revenue

By February 2015, the Superintendent shall present an actionable, multi-year business plan demonstrating a profit of at least \$20,000 to the district as alternate revenue by operating a tuition-based Kindergarten program in the Windsor School starting in September 2015. The forecast shall include staffing and custodial costs, utilities, insurance, and projected revenue. The goal shall be

considered successful if the plan is actionable in time for September 2015 and the revenue stream is included in the 2015-2016 annual budget.

5. APPROVE ADMINISTRATIVE LEAVE

Motion to approve an administrative leave effective April 27, 2015 for employee #4777 pending the results of a functional capacity evaluation.

6. APPROVE PROFESSIONAL DEVELOPMENT LEAVE – 2015-2016 SCHOOL YEAR

Motion to approve a one year leave without pay for professional development per the REA contract for RHS Health and Physical Education teacher Lauren Tyndorf for the 2015-2016 school year. During this time Ms. Tyndorf will pursue an Ed.D. in Curriculum and Instruction in Physical Education at Teachers College, Columbia University.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 7)

On motion of Mrs. Gange and seconded by Mr. Kochberg, the Robbinsville Board of Education voted 8-0 to approve Education, Development, & Policy resolutions B.1 - 7 as indicated.

1. HARASSMENT, INTIMIDATION & BULLYING MONTHLY REPORT

Motion to accept without modification the Superintendent’s Report on Harassment, Intimidation and Bullying for the period ending April 28, 2015.

2. POLICIES & REGULATIONS: FIRST READING

Motion to review the following policies and regulations at the level of first reading.

- P0134 – Board Self Evaluation (Attachment #6)
- P0152 – Board Officers (Attachment #7)
- P3212 – Attendance (Attachment #8)
- P3218 – Substance Abuse (Attachment #9)
- R3218 – Substance Abuse (Attachment #10)
- P3432 – Sick Leave (Attachment #11)
- P4212 – Attendance (Attachment #12)
- P4218 – Substance Abuse (Attachment #13)
- R4218 – Substance Abuse (Attachment #14)
- P5460 – High School Graduation (Attachment #15)
- P5465 – Early Graduation (Attachment #16)
- P8630 – Bus Driver / Bus Aide Responsibility(Attachment #17)
- R8630 – Emergency School Bus Procedures (Attachment #18)

3. APPROVE SUMMER READING LISTS (Attachments # 19-25)

Motion to approve summer reading lists for students in grades K-12.

4. APPROVE STUDENT TEACHERS

Motion to approve the following individuals as student teachers during the 2015-2016 school year.

<u>Name</u>	<u>College / University</u>	<u>Cooperating Teacher</u>	<u>Semester</u>
Sean Furguson	TCNJ	Birch Wilson – RHS	10/26 – 12/15
Sara Munson	Westminster Choir College	David Westawski – RHS	Fall
Kate Solewin	Holy Family University	M. Singer / K. Kenworthy PRMS	Fall / Spring

5. SPECIAL SERVICES

a. Approve Contract for Professional Services

Motion to approve a contract with Eden Institute to extend the school day of student # 552 by 2.5 hours three days per week at the rate of \$51.00 per day (and totaling \$1683.00) beginning April 6 and ending June 19, 2015.

b. Approve Independent Evaluations

Motion to approve independent evaluations for student #190042 as per parent request. Areas of evaluation will include speech, occupational therapy and a learning assessment. The evaluators will be determined pending Board approval.

6. FIELD TRIPS

a. Field Trips – Robbinsville High School

Motion to approve the following field trip(s) for Robbinsville High School during the 2014-2015 school year as indicated. The district will incur no admission or transportation costs.

TCNJ-Ewing, NJ

Date: 5/2/15
Number of Pupils Participating: 25
Teacher/Other Chaperones: 1 / 0
Approximate Cost per Pupil: \$18.00
Time Scheduled to Leave/Return: 7:30 am / 3:30 pm
Bus Service: BOE
Class/Group: Technology Student Association
Purpose: TSA New Jersey Conference

C'est la Vie-New Hope, PA

Date: 5/6/15
Number of Pupils Participating: 20
Teacher/Other Chaperones: 1 / 0
Approximate Cost per Pupil: \$20.00
Time Scheduled to Leave/Return: 9:30 am / 1:30 pm
Bus Service: First Student Inc.
Class/Group: French Classes
Purpose: This is an authentic learning experience; students will meet the owner who is French. They will have the opportunity to taste "real" French patisserie.

Martell's Sea Breeze-Pt. Pleasant, NJ

Date: 5/11/15
Number of Pupils Participating: 5-7
Teacher/Other Chaperones: 2 / 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: 7:30 am / 2:00 pm
Bus Service: BOE
Class/Group: Yearbook Club
Purpose: Balfour Workshop-Information for next year's yearbook.

NJ Convention Center-Edison, NJ

Date: 5/12-13/15
Number of Pupils Participating: 10 (5 per day)
Teacher/Other Chaperones: 1 / 1
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: TBD / 6:00 pm
Bus Service: Parental
Class/Group: First Robotics
Purpose: Students will meet and demo the First Robotics Robot & NAO Robot to Chemists and Suppliers, generating interest in robots & learning about companies and careers.

Chinatown-Manhattan, NY

Date: 5/20/15 (date change)
Number of Pupils Participating: 45
Teacher/Other Chaperones: 2 / 0
Approximate Cost per Pupil: \$30.00
Time Scheduled to Leave/Return: 8:00 am / 1:30 pm
Bus Service: First Student
Class/Group: All Chinese Classes/Club Members
Purpose: To experience Chinese culture in Chinatown, NYC.

Metropolitan Museum-New York, NY

Date: 5/28/15
Number of Pupils Participating: 48
Teacher/Other Chaperones: 2 / 4
Approximate Cost per Pupil: \$25.00
Time Scheduled to Leave/Return: 7:30 am / 1:00 pm
Bus Service: First Student
Class/Group: French & Italian Classes
Purpose: Italian and French students will have the opportunity to see master artwork from the respective countries.

Six Flags-Jackson, NJ

Date: 6/3/15
Number of Pupils Participating: 6
Teacher/Other Chaperones: 1 / 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: 7:45 am / 5:00 pm
Bus Service: BOE
Class/Group: SADD
Purpose: SADD will be attending the U Got Brains Awards program.

Mercer County Park-W. Windsor, NJ

Date: 6/5/15
Number of Pupils Participating: 240
Teacher/Other Chaperones: 10 / 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: 9:00 am / 1:30 pm
Bus Service: BOE
Class/Group: Senior Class
Purpose: Senior Class Picnic

b. Field Trips – Sharon Elementary School

Motion to approve the following field trip(s) for Sharon Elementary School during the 2014-2015 school year as indicated. The district will incur no admission or transportation costs.

Pennsbury Manor-Morrisville, PA

Date: 6/2/15
 Number of Pupils Participating: 223
 Teacher/Other Chaperones: 16 / 55
 Approximate Cost per Pupil: \$6.00
 Time Scheduled to Leave/Return: 9:15 am / 1:45 pm
 Bus Service: Rick Bus Co.
 Class/Group: 3rd grade
 Purpose: Students will experience colonial life and activities. This trip is related to the study of Colonial times in Social Studies.

7. WORKSHOPS

Motion to approve a list of upcoming professional development workshops as indicated.

Name	Vendor	Workshop Title	Event Date(s)	Registration	Travel Reimbursement
Kathie Foster	Mindful Schools	Online Fundamental	May - June 2015	\$ 125.00	\$ -
Kimberly (Reynolds) Tew	Mindful Schools	Online Fundamental	May - June 2015	\$ 125.00	\$ -
Kathie Foster	Legal One	Staff Mental Health	5/1/2015	\$ 150.00	\$ -
Jeanine De'Ore	Arthur J. Gallagher Seminars	6055/56 Regulations	5/20/2015	\$ -	\$ 15.93
Carolyn Flocco	Arthur J. Gallagher Seminars	6055/56 Regulations	5/20/2015	\$ -	\$ 19.77
Kathy Neuhauser	Arthur J. Gallagher Seminars	6055/56 Regulations	5/20/2015	\$ -	\$ 16.96
Diane Mitchell	PESI, Inc.	Disruptive Behaviors	6/3/2015	\$ 189.99	\$ -
Kimberly Reynolds	The College of NJ	Dyslexia Conference	6/5/2015	\$ 50.00	\$ -
Nicole Bootier	The College of NJ	Dyslexia Conference	6/5/2015	\$ 50.00	\$ -
Pete Klapsogorge	Columbia University	2015 Summer Reading Institute	6/29/15 thru 7/3/2015	\$ 825.00	\$ -
Declan French	Columbia University	2015 Summer Reading Institute	08/10/15 thru 8/14/2015	\$ 825.00	\$ -
Kimberly (Reynolds) Tew	Columbia University	2015 Summer Reading Institute	08/10/15 thru 8/14/2015	\$ 825.00	\$ -
Total				\$ 3,164.99	\$ 52.66

C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)

On motion of Mr. Halm and seconded by Mrs. Silvestrov, the Robbinsville Board of voted 8-0 to approve Finance, Facilities and Transportation resolutions C.1-3 as indicated. Mrs. DeVito abstained on item C.1a.

1. FINANCE

a. Bills and Claims List (Attachment #26)

Motion to approve payment of the Bills & Claims List in the amount of \$5,469,963.66 for the period ending April 28, 2015 as indicated.

Accounts Payable	
Fund	
11 - General Fund	\$ 1,746,576.33
12 - Capital Outlay	\$ 4,955.00
20 - Special Revenue	\$ 61,140.46
30 - Capital Projects	\$ 65,366.15
40 - Debt Service	\$ -
60 - Food Service Fund	\$ 76,109.24
61 - R.E.D.	\$ 14,489.30
Unemployment	\$ 997.13
Hand Checks	\$ 20,891.45
Total Accounts Payable	\$ 1,990,525.06
Payroll	
March 30, 2015	\$ 1,153,196.78
April 15, 2015	\$ 1,185,232.46
April 30, 2015	\$ 1,141,009.36
Total Payroll	\$ 3,479,438.60
Total Bill List	\$ 5,469,963.66

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12I3 I, Robert M. DeVita, Board Secretary/School Business Administrator, certify that as of March 31, 2015 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Report of the Board Secretary (Attachment #27)

Motion to accept the Report of the Board Secretary for the period ending March 31, 2015.

d. Report of the Treasurer (Attachment #28)

Motion to accept the Report of the Treasurer for the period ending March 31, 2015.

e. Transfer Report: April 28, 2015

Motion to approve transfers totaling \$104,785.04 for the period ending April 28, 2015 as indicated.

Account From	Account To	Description	Amount
11-000-217-320-04-01 Extraordinary Services	11-000-100-566-04-01 Private School Tuition	Tuition Reimbursement/extended school day	\$ 21,683.00
11-000-230-331-07-01 Legal Fees	11-000-230-895-07-01 Misc.	NJSBA fees for salary guide creation	\$ 1,000.00
11-213-100-101-07-03 PRMS RC salary	11-213-100-106-07-04 RC Aide salary	Contractual salary	\$ 102.04
11-000-262-420-05-00 Custodial	11-000-263-420-05-00 Grounds	Grass cutting/baseball field repairs	\$ 10,000.00
11-000-262-420-05-00 Custodial	11-000-263-610-05-01 Supplies	Baseball/Softball infield mix	\$ 2,000.00

Account From	Account To	Description	Amount
11-190-100-610-03-01 Teaching Supplies	11-401-100-800-03-01 Student Activities Misc	DI trip to be reimbursed by fundraising / parents	\$ 9,000.00
11-401-100-100-03-01 Co-curricular Salaries	11-401-100-800-03-01 Student Activities Misc	DI trip to be reimbursed by fundraising / parents	\$ 5,000.00
11-000-262-622-05-01 Utilities, Electricity	11-000-262-621-05-01 Utilities, Natural Gas	Natural gas	\$ 54,000.00
11-000-230-331-07-01 Legal Fees	11-000-230-340-07-01 Purchased Services	Employee fitness for duty evaluation	\$ 1,000.00
11-000-230-331-07-01 Legal Fees	11-00-230-610-07-01 Supplies	Ribbon cutting materials and office supplies	\$ 1,000.00
TOTAL April 2015 Transfers:			\$104,785.04

f. Accept Donation: Team 85

Motion to accept a donation of weight room equipment valued at approximately \$20,000.00 from Kevin Johnson of Team 85, Bordentown, NJ. The Board of Education is grateful for Mr. Johnson's generosity.

g. Accept Donation: Robotics Team

Motion to accept a donation in the amount of \$6,000.00 from Bristol-Myers Squibb and designated to support the RHS FIRST Robotics Team 2590.

2. FACILITIES

a. Building Use (Attachments #29-34)

Motion to approve the Buildings and Grounds Use of Facilities Schedule for the months of May and June 2015.

b. Fire and Security Drills – March 2015

Motion to approve Fire and Security Drills for February 2015 as indicated.

	Required: Monthly	2/School Yr.	2/School Yr.	2/School Yr.	2/School Yr.	2/School Yr.
School	Fire Drill	Security Drill Lockdown	Security Drill Bomb Threat	Security Drill Evacuation	Security Drill Active Shooter	Security Drill Other
SES	March 12	N/A	N/A	N/A	N/A	March 26
PRMS	March 12	N/A	N/A	N/A	N/A	March 24
RHS	March 31	N/A	N/A	N/A	N/A	March 23

3. TRANSPORTATION

a. Transportation Jointure with Bordentown Regional School District

Motion to accept Bordentown Regional School District as the host district for Route # 94 to transport one student from Notre Dame High School for the period of March 16, 2015 to June 30, 2015 in the amount of \$154.98.

D. ROBBINSVILLE EXTENDED DAY PROGRAM (D.1 - 3)

On motion of Mrs. Silvestrov and seconded by Mrs. Ciaccio, the Robbinsville Board of Education voted 8-0 to approve Robbinsville Extended Day Program resolution D.1 - 3 as indicated.

1. APPROVE RESIGNATION

Motion to approve the resignation of Christine McCahrey, Sharon Aide, effective April 13, 2015.

2. APPROVE NEW HIRE

Motion to approve Lauren Anastasopoulos to serve as a R.E.D. Instructor at Sharon Elementary School effective May 1, 2015 at the rate of \$14.00 per hour pending criminal history clearance.

3. APPROVE POSITION CHANGES AND SALARY ADJUSTMENTS

Motion to approve position changes and salary adjustments for the following employees of the Robbinsville Extended Day program effective May 16, 2015.

<u>Name</u>	<u>New Position</u>	<u>Rate per Hour</u>
Linda Field	SES K-1 Site Coordinator	\$25.00
Lori Monaco	SES K-1 Asst. Site Coordinator	\$18.00
Nicole DiMeglio	SES 2-4 Asst. Site Coordinator	\$18.00
Beatriz Berganza	PRMS 5-8 Asst. Site Coordinator	\$15.00

XIV. HEARING OF THE PUBLIC

None

XV. OLD BUSINESS

- Mrs. Ciaccio thanked the Board for accommodating her new work schedule.
- Mr. O'Grady suggested that the Board revisit how the district might generate revenue through advertising / sponsorship opportunities. A discussion ensued and the Board took a straw poll to determine each member's interest. (All members expressed interest.) Ultimately a decision was made to continue discussion and create a possible plan for moving forward at committee level.

XVI. NEW BUSINESS

REF Golf Outing – May 19, 2015
Attorney Interviews – May 18, 2015

XVII. ADJOURNMENT

On motion of Mrs. DeVito and seconded by Mr. Halm, the Robbinsville Board of Education voted to adjourn the April 28, 2015 meeting at 9:22 PM.

Respectfully submitted,

Robert M. DeVita
School Business Administrator

Personnel

First Name	Last Name	Title	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
I. Employment of Staff:										
a. Administrators/Supervisors:										
b. Certificated Staff:										
Elizabeth	Borsuk	Teacher	SES	Accept Retirement	6/30/2015					
Santford	Overton	Teacher	RHS	Accept Retirement	9/30/2015					
Adrienne	Stewart	Teacher	RHS	Appoint New Hire	9/1/2015	6/30/2016	1BA	\$51,850.00	11-140-100-101-07-01	
Jeimy	Herrera Velasquez	Teacher	PRMS	Appoint New Hire	9/1/2015	6/30/2016	1BA	\$51,850.00	11-130-100-101-07-03	
Stefanie	Ucles	Teacher	RHS	Appoint New Hire	9/1/2015	6/30/2016	1BA	\$51,850.00	11-140-100-101-07-01	
Randi	Bucca	Speech	SES	Approve Leave of Absence	6/5/2015	11/30/2015				FMLA/NJFLA. Unpaid starting 9/1/15
Beth	Vaccarino	Teacher	PRMS	Extend Leave	4/13/2015	5/5/2015				FMLA/NJFLA. Unpaid starting 2/23/15
Dana	Wilson	Teacher	PRMS	Extend Leave Replacement	4/3/2015	5/5/2015	1MA	\$54,903.00	11-120-100-101-07-03	Leave replace for B. Vaccarino
Lauren	DiRienzo-Archer	Teacher	PRMS	Ratify Intermittent Leave	4/2/2015	4/2/2015		(\$309.12)	11-212-100-101-07-04	1 unpaid day FMLA/NJFLA
Andrea	Driver	Teacher	PRMS	Ratify Unpaid Days	3/23/2015	4/2/2015		(\$1,951.99)	11-230-100-101-07-03	Out of Time. Unpaid 1/2 days except 3/26 & 3/31 whole days.
Alisa	Maher	Teacher	PRMS	Ratify Unpaid Days	4/21/2015	4/21/2015		(\$342.06)	11-213-100-101-07-03	Out of Time. Unpaid
Shelly	King	Teacher	PRMS	Ratify Unpaid Days	4/24/2015	4/24/2015		(\$415.55)	11-120-100-101-07-03	Out of Time. Unpaid
Amanda	Rosenblatt	CST	SES	Revise Leave Of Absence	4/13/2015	6/30/2015				FMLA/NJFLA. Unpaid starting 5/7/15
Deniela	Lo Presti	CST	SE	Revise Leave Replacement	4/13/2015	6/30/2015	1MA	\$27,451.50	11-000-219-104-07-04	LvReplace for A. Rosenblatt. 50%FTE
c. Non Certificated Staff:										
Theresa	Land Ahlberg	IA	SES	Approve Leave of Absence	5/4/2015	6/12/2015				FMLA
Catherine	Burgess	IA	PRMS	Approve Unpaid Days	4/30/2015	5/1/2015		(\$260.10)	11-000-217-100-07-04	Out of Time. Unpaid
Nicole	Holt	IA	PRMS	Approve Unpaid Days	5/4/2015	5/6/2015		(\$195.07)	11-213-100-106-07-04	Out of Time. Unpaid
Kathy	Antrim	Sec	SES	Ratify Unpaid Day	3/30/2015	4/2/2015		(\$711.13)	11-000-240-105-07-02	FMLA/NJFLA
Kathy	Antrim	Sec	SES	Ratify Unpaid Day	4/21/2015	4/27/2015		(\$888.92)	11-000-240-105-07-02	FMLA/NJFLA
Karen	Juniak	Bus Aide	Trans	Extend Leave	4/3/2015	6/30/2015				FMLA. Unpaid starting 1/15/15
Karin	Concepcion	Bus Aide	Trans	Extend Leave Replacement	4/3/2015	6/30/2015		\$15.80/ hr	11-000-270-107-07-20	Leave replace for K. Juniak. 5.75 hrs a day
d. Substitutes										
Christine	Levering	Non Cert Sub		Appoint Sub	4/29/15	6/30/2015		\$75.00		Pending Cert
Daniel	Auletta	Non Cert Sub		Appoint Sub	4/29/15	6/30/2015		\$75.00		Pending Cert
Sara	Munson	Non Cert Sub		Appoint Sub	4/29/15	6/30/2015		\$75.00		Pending Cert
Kirstie	Smith	Non Cert Sub		Appoint Sub	4/29/15	6/30/2015		\$75.00		Pending Cert
Danielle	Tesar	Sub Bus Aide		Appoint Sub	4/29/15	6/30/2015		\$10.34/hr		Pending prints

Personnel

First Name	Last Name	Title	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
2. Placement on the Salary Guide:										
3. Extra Work/Extra Pay:										
<i>a. Athletics:</i>										
Ryan	Fleming	Volunteer	RHS	Approve Coach	4/29/2015	6/30/2015				Special Olympics Track
Dom	Schillaci	Volunteer	RHS	Approve Coach	4/29/2015	6/30/2015				Special Olympics Track
<i>b. Co-Curricular:</i>										
Megan	Correia	Freshman Academy	RHS	Appoint Co-Curricular	4/28/2015	6/30/2015		\$544	11-401-100-100-01-05	2 hrs Prep + 2 hrs Class time for 4 classes @\$34 per hr
Kristina	Mannino	Freshman Academy	RHS	Appoint Co-Curricular	4/28/2015	6/30/2015		\$544	11-401-100-100-01-05	2 hrs Prep + 2 hrs Class time for 4 classes @\$34 per hr
Angel	Dolina	Freshman Academy	RHS	Appoint Co-Curricular	4/28/2015	6/30/2015		\$544	11-401-100-100-01-05	2 hrs Prep + 2 hrs Class time for 4 classes @\$34 per hr
Anna	Hernandez	Freshman Academy	RHS	Appoint Co-Curricular	4/28/2015	6/30/2015		\$544	11-401-100-100-01-05	2 hrs Prep + 2 hrs Class time for 4 classes @\$34 per hr
Tawrye	Mason	Freshman Academy	RHS	Appoint Co-Curricular	4/28/2015	6/30/2015		\$544	11-401-100-100-01-05	2 hrs Prep + 2 hrs Class time for 4 classes @\$34 per hr
<i>c. Other:</i>										
Debbie	Donoher	Teacher	PRMS	Approve Extra Pay	7/1/2015	8/31/2015		\$34/hr	11-000-221-104-09-91	K-8 Computer Curriculum Writing. Not to exceed 80 hrs
Jennifer	Paulino	Teacher	RHS	Approve Extra Pay	7/1/2015	8/31/2015		\$34/hr	11-000-221-104-09-91	K-8 Computer Curriculum Writing. Not to exceed 80 hrs
Kristen	Aquilino	Teacher	SES	Approve Extra Pay	7/1/2015	8/31/2015		\$34/hr	11-000-221-104-09-91	K-8 Computer Curriculum Writing. Not to exceed 80 hrs
Dagmar	Stepien	Teacher	SES	Approve Extra Pay	7/1/2015	8/31/2015		\$34/hr	11-000-221-104-09-91	K-8 Computer Curriculum Writing. Not to exceed 80 hrs
David	Westawski	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs
Birch	Wilson	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs
Tawrye	Mason	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs
Jennifer	Smith	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs
Shae	Fahey	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs
Courtney	Mandracchia	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs
Caitlyn	Curran	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs
Nicole	Napolitano	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs
Angel	Dolina	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs
Kristina	Mannino	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs
MaryBeth	Kowalski	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs
Joy	Wolfe	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs
Jennie	Paulino	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs

Personnel

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Laura	Francolino	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs
Lois	Baldwin	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs
Sue	Kanagawa	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs
Margrette	Alagar	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs
Linda	Lackay	Teacher	RHS	Ratify Extra Pay	3/24/2015	3/24/2015		\$34/hr	11-401-100-100-03-01	8th grade Academic Planning Night. Not to exceed 2hrs
Pamela	Clarkson	IA	PRMS	Ratify Extra Pay	3/25/2015	3/25/2015		\$17.94/hr	11-000-221-104-09-91	DLM Training. Not to exceed 2.25 hrs
Iryna	Rydzanych	IA	PRMS	Ratify Extra Pay	3/25/2015	3/25/2015		\$17.94/hr	11-000-221-104-09-91	DLM Training. Not to exceed 2.25 hrs
Joe	Conroy	Teacher	RHS	Ratify Extra Pay	4/23/2015	4/23/2015		\$34/ hr	11-000-221-104-09-91	Prep & Presentation for PD Day. Not to exceed 4 hrs
Megan	McCarthy	Teacher	RHS	Ratify Extra Pay	4/23/2015	4/23/2015		\$34/ hr	11-000-221-104-09-91	Prep & Presentation for PD Day. Not to exceed 4 hrs
Ed	Holub	Teacher	RHS	Ratify Extra Pay	4/23/2015	4/23/2015		\$34/ hr	11-000-221-104-09-91	Prep & Presentation for PD Day. Not to exceed 4 hrs
Stacey	Cammarano	Teacher	RHS	Ratify Extra Pay	4/23/2015	4/23/2015		\$34/ hr	11-000-221-104-09-91	Prep & Presentation for PD Day. Not to exceed 4 hrs
Danielle	O'Connor	Teacher	RHS	Ratify Extra Pay	4/23/2015	4/23/2015		\$34/ hr	11-000-221-104-09-91	Prep & Presentation for PD Day. Not to exceed 4 hrs
Nicole	Alagar	Teacher	RHS	Ratify Extra Pay	4/23/2015	4/23/2015		\$34/ hr	11-000-221-104-09-91	Prep & Presentation for PD Day. Not to exceed 5 hrs
Kristin	Aquilino	Teacher	RHS	Ratify Extra Pay	4/23/2015	4/23/2015		\$34/ hr	11-000-221-104-09-91	Prep & Presentation for PD Day. Not to exceed 5 hrs
Dagmar	Stepien	Teacher	RHS	Ratify Extra Pay	4/23/2015	4/23/2015		\$34/ hr	11-000-221-104-09-91	Prep & Presentation for PD Day. Not to exceed 5 hrs