



**ROBBINSVILLE BOARD OF EDUCATION
MONTHLY MEETING**

**TUESDAY, SEPTEMBER 23, 2014 – 7:00 PM
RHS STUDENT ACTIVITY CENTER**

PUBLIC SESSION MINUTES

BOARD OF EDUCATION

Mrs. Carol Boyne, President

Mr. Matthew O'Grady, Vice President

Mrs. Shaina Ciaccio

Dr. Vincent J. Costanza

Mrs. Sharon DeVito

Mrs. Florence Gange

Mr. Thomas Halm, Jr.

Mr. Keith Kochberg

Mr. Matthew O'Grady

Mrs. Faith Silvestrov

SUPERINTENDENT OF SCHOOLS

Dr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Mr. Robert DeVita

STUDENT GOVERNMENT REPRESENTATIVE

Miss Samantha Leonard

ROBBINSVILLE BOARD OF EDUCATION
PUBLIC SESSION MINUTES

September 23, 2014

I. CALL TO ORDER PUBLIC MEETING

Mrs. Boyne called the September 23, 2014 meeting of the Robbinsville Board of Education to order at 6:08 PM. She read the *Statement of Public Meetings* and led the flag salute.

II. ROLL CALL

Mrs. Boyne	Present	Mrs. DeVito	Present	Mr. Kochberg	Present
Mrs. Ciaccio	Present	Mrs. Gange	Absent	Mr. O'Grady	Present
Dr. Costanza	Present	Mr. Halm	Present	Mrs. Silvestrov	Present

III. MOTION TO CONVENE IN EXECUTIVE SESSION

On motion of Mr. O'Grady and seconded by Mrs. Silvestrov, the Board voted 8-0 to enter into Executive Session at 6:10 PM to discuss the following matters.

- A. Litigation
- B. Negotiations
- C. Harassment, Intimidation and Bullying Monthly Report

IV. MOTION TO RESUME PUBLIC SESSION

On motion of Mr. Halm and seconded by Mrs. DeVito, the Board voted 8-0 to resume Public Session at 6:48 PM.

V. BOARD PRESIDENT'S REPORT – Mrs. Carol Boyne

PRMS teachers Linda Biondi and Katie Manning provided Board members with information on the Early Act club and described a school wide project facilitated by club members with a theme centered upon the acts of heroism that took place on September 11, 2001.

SES Vice Principal Nicole Bootier was joined by first grade teacher Peter Klapsogorge and third grade teacher Courtney Bellets with their respective classes. In a presentation about looping, the practice of a teacher moving to the next grade level with the same class, student described the benefits of looping as well as how they felt about it.

Mrs. Boyne provided an update on the Robbinsville Extended Day program.

- R.E.D.'s summer engineering class jumped from 6 to 17 students in just one year. Led by Megan Correia and Kathy Zummo, the class made solar cars, built toothpick bridges, did an egg drop contest and launched hot air balloons.
- RED now has a 4 person security team, providing coverage both at Pond and Sharon this year. All Door Monitors are retired police officers, most with classifications of Lieutenant or Sergeant.
- RED has plans to have a paperless parent sign out and attendance system by March 2015, using a custom app and ipad minis.

VI. SUPERINTENDENT'S REPORT – Dr. Steven J. Mayer

Dr. Mayer informed the Board and members of the public the 2014-2015 school year opened smoothly. He also discussed the following matters.

- He thanked employees that donated time (370+ days) to the sick bank of a colleague and read a note from the employee expressing appreciation to the school and extended Robbinsville community.
- Amazon intends to donate 50 kindles for students in need.
- Teen PEP – Commenting on misinformation circulating in the community based upon a letter generated by St. Gregs, Dr. Mayer said that Teen PEP provides peer leadership opportunities for students and focuses deferring and delaying sex rather than promoting risky behavior. Mrs. Boyne noted that the program is very specific about consequences. She noted that protecting kids and helping them make good choices is important to the district.

A. ANNUAL GOALS: ADOPTION (Attachment #1)

On motion of Mrs. Silvestrov and seconded by Dr. Costanza, the Board voted 8-0 to adopt the annual goals of the Superintendent for the 2014-2015 school year. Mrs. Gange was absent.

VII. SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Robert DeVita

Mr. DeVita informed the Board that the 2015-2016 budget process begins next month. He said the installation of security cameras is nearly complete in all three buildings and indicated that that he will provide a comprehensive report on the security system's features at an upcoming meeting.

A Board member requested that the budget timeline be posted to the district website.

VIII. STUDENT GOVERNMENT REPORT – Miss Samantha Leonard

Student Government President Samantha Leonard provided the following update.

- RHS Back to School Night
- Class of 2015 – Football Tailgate
- Club Fair
- Sports – Football / Boys and Girls Soccer / Cross Country / Field Hockey / Girls Tennis
- Homecoming – October 10th
- Pink Out – October 17th
- RHS Twitterfeed - @RvilleNews

IX. MINUTES

On motion of Mrs. Ciaccio and seconded by Dr. Costanza, the Board voted 7-0 to approve the minutes of the August 26, 2014 meeting as indicated. Mrs. Gange was absent.

- August 26, 2014 Public Session (Attachment #2) – Mr. O'Grady abstained
- August 26, 2014 Executive Session – Mr. O'Grady abstained

X. COMMITTEE REPORTS

A. EDUCATION, DEVELOPMENT & POLICY – Dr. Vincent Costanza

Dr. Costanza provided a report based upon the September 9, 2014 meeting of the Education, Development, and Policy Committee. He reported on the following matters.

- First reading policy / regulation 5200 (Attendance)
- District Title I Parent Policy
- Second reading policies slated for adoption
- Curriculum for approval – English I, AP Physics, Web Design
- Algebra I is being revised
- Meetings with faculty advisors for Teen PEP are taking place
- In-house professional development opportunities include participation in Professional Learning Communities, continued training using the Genesis Lesson Planning Module, training for staff involved with the Chromebook pilot
- Next meeting – October 14, 2014

B. PERSONNEL – Mrs. Carol Boyne

Mrs. Boyne reported on the following Personnel Committee matters.

- Regular personnel agenda
- Interim Special Services Director position – District is targeting retired administrator at per diem rate
- Aide coverage during Windsor to Sharon transition – Part-time, three month leave position
- After school security needs – Recruit retired police officer(s) to oversee after school events at RHS building during the evening hours
- Staffing of Special Services Department

C. FINANCE, FACILITIES, & TRANSPORTATION – Mr. Thomas Halm

Mr. Halm reported on the following matters discussed during the September 17, 2014 meeting of the Finance, Facilities and Transportation Committee.

Transportation

- Discussion to amend transportation policy to include acceptable walking distances to bus stops. The committee discussed establishing walking distances of .02 miles for K-4, .04 miles for 5-8, and .06 miles for 9-12.
- Based upon NJ case law, the committee recommends upholding a one seat per student policy after a recent request from divorced parents for busing to the homes of both parents residing in different areas of town. This would require one student securing a seat on two buses.

Construction

- The committee discussed options for financial penalties to the general contractor. The delay in completing the project will have a financial impact on the district if the district has to pay for items beyond the time budgeted. Currently the project is likely to wind up on or about November 17. The committee will request that the general contractor attend the October Board meeting to answer questions about the schedule.

Security

- The committee discussed how to staff security for after school. The district may leverage the staff from RED to start and cost out in house staff versus contracted staff. The Committee also discussed revamping the pricing structure for facility rentals to help offset the cost of security.

Health Benefits

- The district's loss ratio for medical insurance continues to trend in the wrong direction. Unless the loss ratio improves over the next half year the district may be looking at an increase in medical insurance above 15%.

- The committee discussed the Rx consortium that the district belongs to along with Edison, Perth Amboy, Lawrenceville and the Middlesex Education Services Commission. Last year the district benefited from being a consortium member by receiving a renewal for Rx below the maximum 8.5%. At a recent meeting with Benecard a discussion about the impact of specialty drugs (Sovaldi for Hepatitis C) took place. Benecard is concerned because the specialty drugs accounted for 1% of the consortium's prescriptions but 15% of the total cost. Because all Rx contracts have a clause permitting them to exclude the specialty drugs from the program, this may become a cause for concern for Boards of Education in the near future.
- The consortium may take a look at Integrity Health to see if it would be a viable means of establishing a HIF (Health Insurance Fund). In 2010 the Board looked at Integrity Health and learned that establishing a district medical center was a key part to the program. Integrity has altered its model and may now be willing to allow regional medical centers. Mr. DeVita will report new information he learns about this program to the committee.

2014-2015 RFP Schedule

- Board Attorney
- Health Insurance
- PCL Insurance

D. COMMUNITY RELATIONS – Mrs. Sharon DeVito

Mrs. DeVito announced that the Community Relations Committee will meet on October 7, 2014.

XI. HEARING OF THE PUBLIC

A. NOREEN RILEY

Mrs. Riley stated that she had a bus complaint. She indicated that in her 70 house development 3 – 4 bus stops have been consolidated into one stop this year. She voiced concerns that her son, a student at Robbinsville High School, is being forced to walk ½ mile to the bus stop. She asked that one stop be added back to the route.

B. NUSHIN KAHANI

Mrs. Kahani asked if she should approach Town Council about the T.I.D. Mr. Halm responded that since there are no sidewalks that it might be premature. She then asked what the district anticipates with regard to PARCC scores. Dr. Mayer said the he expects scores across the state to be low but Robbinsville will be competitive. He also anticipates that the district will collect data that will be helpful going forward.

C. CRAIG HEILMAN

Mr. Heilman indicated that he does not like the idea of splitting the eighth grade graduation as it would split families and best friends. He suggested holding it on the RHS football field and said he wants to appeal the Board's decision. Dr. Mayer noted that where to hold the eighth grade graduation is not a Board decision, rather it is a school level decision and there are currently several options under consideration, i.e. dignitaries on stage / big screen TVs in the commons / the main gymnasium / back to back ceremonies.

D. JODI JAMES

Mrs. James said she is in favor of holding eighth grade graduation on the football field because Hightstown does.

E. NOREEN FITZPATRICK

Mrs. Fitzpatrick said she feels like the eighth graders are being discounted in the process and that it would be a good idea to poll seniors.

F. VICKY BROOKER

Mrs. Brooker said that the district has taken away two traditions from the eighth graders.

G. JOE RILEY

Mr. Riley asked if any changes in the bus route could be anticipated this year. Dr. Mayer indicated that it is a matter of consistency throughout the district and that additional changes would not be made. The standard for one neighborhood should be the standard for all neighborhoods.

H. RICH YOUNG

Mr. Young applauded the Board for being consistent but asked for pockets of exceptions since there are no immediate savings.

Mr. DeVita explained that based upon the upcoming transfer of the fourth grade class to Sharon in September 2015, the district will need to rebid its bus routes. In order to demonstrate efficiency to potential bidders (thereby saving taxpayer dollars), it is important to establish a track record of efficient routes now. This will translate into savings down the road when bidders realize that they will need to be more competitive than they would have otherwise been with less efficient routes.

Mr. Halm pointed out that in the past, certain routes were routinely late. Since they have been revised however, they are running on time.

I. NOREEN RILEY

Mrs. Riley asked for clarification. She said that the bus driver told her children that their stop had been taken away. Mr. DeVita said that her children should continue to go to their regular stop.

J. MICHAEL KOWALSKI

RHS Senior Mike Kowalski said that he would be okay with the eighth grade class using the RHS football field.

K. SCOTT LAROCHELLE

RHS Senior Scott LaRochelle indicated that he would not be offended if the eighth grade class used the football field but he also said that it might be more special for the students when they graduate from RHS if they had a separate location for each event.

XII. APPROVE RESOLUTIONS

A. PERSONNEL (A.1 – 4)

<p>On motion of Mrs. Silvestrov and seconded by Mrs. DeVito, the Robbinsville Board of Education voted 7-0 to approve Personnel resolutions A.1-4 below and on pages 18 - 24. Mr. O'Grady abstained and Mrs. Gange was absent.</p>
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4. APPOINT HOMELESS LIAISON: 2014-2015

Motion to appoint Astrid Bohler to serve as the Homeless Liaison for Robbinsville Schools for the 2014-2015 school year.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 12)

On motion of Mr. Halm and seconded by Mrs. Silvestrov, the Robbinsville Board of Education voted 8-0 to approve Education, Development, and Policy resolutions B.1-12 including addendum. Mrs. Gange was absent.

1. APPROVE SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES UNDER THE ANTI-BULLYING BILL OF RIGHTS ACT (Attachments #3 – 5)

Motion to authorize submission of the Self-Assessments for Determining Grades under the Anti-Bullying Bill of Rights Act to the New Jersey Department of Education, Office of Student Support Services as indicated. A score of 50 or better meets the state standard.

<u>School</u>	<u>Total Score (Possible 78)</u>
Sharon Elementary School	65
Pond Road Middle School	71
Robbinsville High School	68

2. APPROVE REVISION: 2015-2016 DISTRICT CALENDAR (Attachment #6)

Motion to approve a revision to the district calendar for school year 2015 – 2016.

3. POLICIES & REGULATIONS: FIRST READING

Motion to approve the following policies and regulations at the level of first reading.

P5200 Attendance (M) (Attachment #7)
R5200 Attendance (M) (Attachment #8)

4. POLICIES & REGULATIONS: ADOPTION

Motion to adopt the following policies and regulations.

P2412 – Home Instruction Due to Health Condition (M) (Attachment #9)
P2481 – Home or Out-of-School Instruction for a General Education Student for Reasons Other than a Temporary or Chronic Health Condition (M) (Attachment #10)
P5610 – Suspension (M) (Attachment #11)
P5611 – Removal of Students for Firearms Offenses (M) (Attachment #12)
P5612 – Assaults on District Board of Education Members or Employees (M) (Attachment #13)
P5613 – Removal of Students for Assaults with Weapons Offenses (M) (Attachment #14)
P5620 – Expulsion (Attachment #15)
P8462 – Reporting Potentially Missing or Abused Children (M) (Attachment #16)
R2412 – Home Instruction Due to Health Condition (M) (Attachment #17)
R2481 – Home or Out-of-School Instruction for a General Education Student for Reasons Other than a Temporary or Chronic Health Condition (M) (Attachment#18)
R5610 – Suspension (M) (Attachment #19)
R5611 – Removal of Students for Firearms Offenses (M) (Attachment #20)
R5612 – Assaults on District Board of Education Members or Employees (M) (Attachment #21)
R5613 – Removal of Students for Assaults with Weapons Offenses (M) (Attachment #22)

R8462 – Reporting Potentially Missing or Abused Children (M) (Attachment #23)

5. APPROVE CURRICULUM FOR 2014-2015

Motion to approve the following curriculum for implementation in the 2014-2015 school year.

English I (Attachment #24)
AP Physics (Attachment #25)
Web Design (Attachment #26)

6. APPROVE 2014-2015 NCLB TITLE I PARENT POLICY (Attachment #27)

Motion to approve the 2014-2015 NCLB Title I Parent Policy as required in Section 1118 of the Elementary and Secondary Education Act (ESEA).

7. APPROVE CONTRACT – READING RECOVERY: EVESHAM TWP. BOE

Motion to approve a contract with Evesham Township Board of Education in the amount of \$2,700.00 to provide ongoing professional development for Reading Recovery teachers during the 2014-2015 school year.

8. APPROVE JUNIOR PRACTICUM STUDENTS: The College of New Jersey

Motion to approve the following TCNJ teaching candidates to participate in their Junior Practicum Experiences during the fall semester as indicated.

<u>TCNJ Student</u>	<u>Teacher</u>	<u>School</u>	<u>Subject Area</u>
David Howarth	Katie Manning	PRMS	Social Studies
Rebecca Kimmelman	Katie Manning	PRMS	Social Studies
Megan Dowd	Joe Conroy	PRMS	ELA
Sarah Burdick	Joe Conroy	PRMS	ELA

9. SOPHOMORE PRACTICUM / OBSERVATIONS: 2014-2015

Motion to approve the following TCNJ teaching candidates to participate in a Sophomore Practicum / Observation as indicated.

<u>TCNJ Student</u>	<u>Teacher(s)</u>	<u>School</u>	<u>Subject Area</u>
Connor Wean	Jennie Leichner / Kathy Tomayo	PRMS	Art
Rebecca Hahn	Jennie Leichner / Kathy Tomayo	PRMS	Art

10. SPECIAL SERVICES

a. Approve for Consultation: Mercer County Special Services

Motion to approve Mercer County Special Services Community Resource Program to conduct an Augmentative Communication Consultation for student #1000113 at a cost of \$176.00.

b. Approve ESY Contract: Burlington County Special Services School District

Motion to approve a contract with Burlington County Special Services School District in the amount of \$4,080.00 for a 1:1 personal assistant for student #150223 for the period of July 3, 2014 through July 31, 2014.

c. **Approve ESY Professional Service Contract: Bayada Nurses**

Motion to approve a contract with Bayada Nurses in the amount of \$7,969.00 for 1:1 nursing services for student #200035 for the period dating July 14, 2014 through August 15, 2014.

d. **Approve Tuition Contract: Middlesex Regional Educational Services Commission**

Motion to approve a tuition contract with Middlesex Regional Educational Services Commission in the amount of \$42,480.00 for student #220011 for the period dating September 3, 2014 through June 19, 2015.

e. **Approve Contract: Middlesex Regional Educational Services Commission**

Motion to approve a contract with Middlesex Regional Educational Services Commission in the amount of \$1,905.50 for student #220011 for thirty minutes per week of additional occupational therapy for the period dating September 3, 2014 through June 19, 2015.

f. **Rescind Contract: KDH Enterprises**

Motion to rescind a contract, originally approved on June 24, 2014, with Ann Holmes, KDH Enterprises, in an amount not to exceed \$9,000.00 for ABA Consultation for the autistic classes for the period dating September 4, 2014 and ending June 19, 2015.

g. **Approve Contract: KDH Enterprises**

Motion to approve a contract with Ann Holmes, KDH Enterprises, pending state approval, in an amount not to exceed \$15,000.00 to provide ABA direct services, consultations, attend meetings, and provide district trainings beginning September 4, 2014 and ending December 23, 2014.

h. **Approve to Conduct Evaluations: Center for Neurological and Neurodevelopmental Health**

Motion to approve a rate increase for The Center for Neurological and Neurodevelopmental Health to conduct specialized evaluations on as needed basis at a rate of \$600.00 per evaluation for the period dating from September 1, 2014 through June 30, 2015. This vendor was originally approved on May 27, 2014 at \$550.00 per evaluation.

i. **Approve Settlement Agreement**

Motion to approve a settlement agreement between the Robbinsville Board of Education and the parents of student #150165.

11. **FIELD TRIPS**

a. **Field Trips – Robbinsville High School**

That the Robbinsville BOE upon recommendation of the Superintendent approve the following field trip(s) for Robbinsville High School during the 2014-2015 School Year as indicated. The district will incur no admission or transportation costs.

Ocean State XC Championship-Warwick, RI

Date: 9/26-9/27/2014
Number of Pupils Participating: 30
Teacher/Other Chaperones: 1 / 1
Approximate Cost per Pupil: \$120.00
Time Scheduled to Leave/Return: 8:00 AM (9/26) / 9:00 PM (9/27)
Bus Service: TBD
Class/Group: Cross Country
Purpose: Compete at a championship meet where college coaches attend to recruit.

M.C.C.C.-W. Windsor, NJ

Date: 10/7/2014
Number of Pupils Participating: 9
Teacher/Other Chaperones: 1 / 0
Approximate Cost per Pupil: *\$0.00
Time Scheduled to Leave/Return: 8:00 AM / 2:00 PM
Bus Service: BOE
Class/Group: Career Exploration
Purpose: Students interaction/networking with representatives from different career industries.

*District will incur cost

Asian Market-Edison, NJ

Date: 10/21/14
Number of Pupils Participating: 50
Teacher/Other Chaperones: 2 / 0
Approximate Cost per Pupil: \$30.00
Time Scheduled to Leave/Return: 9:00 AM / 1:30 PM
Bus Service: First Student
Class/Group: All Chinese Classes/Club Members
Purpose: To experience Chinese culture.

Asian Market-Edison, NJ

Date: 10/22/14
Number of Pupils Participating: 50
Teacher/Other Chaperones: 2 / 0
Approximate Cost per Pupil: \$30.00
Time Scheduled to Leave/Return: 9:00 AM / 1:30 PM
Bus Service: First Student
Class/Group: All Chinese Classes/Club Members
Purpose: To experience Chinese culture.

New Jersey Statehouse, Trenton, NJ

Date: 10/23/14
Number of Pupils Participating: 45
Teacher/Other Chaperones: 1 / 5
Approximate Cost per Pupil: *\$0.00
Time Scheduled to Leave/Return: 12:00 PM / 4:00 PM
Bus Service: TBD
Class/Group: RHS FIRST Robotics
Purpose: Senator Greenstein will honor the team with a resolution for their performance in the 2014 World Championship.

*District will incur cost

Chinatown-Manhattan, NY

Date: 4/28/15
Number of Pupils Participating: 45
Teacher/Other Chaperones: 2 / 0
Approximate Cost per Pupil: \$30.00
Time Scheduled to Leave/Return: 8:00 AM / 1:30 PM
Bus Service: First Student
Class/Group: All Chinese Classes/Club Members
Purpose: To experience Chinese culture in Chinatown, NYC.

Chinatown-Manhattan, NY

Date: 4/29/15
Number of Pupils Participating: 45
Teacher/Other Chaperones: 2 / 0
Approximate Cost per Pupil: \$30.00
Time Scheduled to Leave/Return: 8:00 AM / 1:30 PM
Bus Service: First Student
Class/Group: All Chinese Classes/Club Members
Purpose: To experience Chinese culture in Chinatown, NYC.

b. Field Trips – Special Services(District Wide)

That the Robbinsville BOE upon recommendation of the Superintendent approve the following field trip(s) for Special Services (district wide) for the following field trip(s) that are an integral part of the educational/vocational program during the 2014-2015 School Year as indicated. The District will incur admission/transportation costs.

Hamilton Marketplace-Hamilton, NJ

Date: Every Tuesday and Thursday
October 2014 through June 2015
Number of Pupils Participating: 5
Teacher/Other Chaperones: 3 / 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave/Return: 8:00 AM / 2:00 PM
Bus Service: BOE
Class/Group: S.O.A.R.
Purpose: Students will practice jobs skills in community settings. (Modell's, Michael's & Shop Rite)

Windsor Farm-W. Windsor, NJ

Date: 10/21/14
Number of Pupils Participating: 18
Teacher/Other Chaperones: 9 / 0
Approximate Cost per Pupil: \$20.00
Time Scheduled to Leave/Return: 10:00 am / 1:30 pm
Bus Service: BOE
Class/Group: S.O.A.R.(PRMS)
Purpose: Students will practice social and living skills during a group outing specific to Fall.

12. WORKSHOPS

Motion to approve a list of upcoming professional development workshops.

Name	Vendor	Workshop Title	Event Date(s)	Registration	Travel Reimbursement
Laura Francolino	No Cost to District	Italian Thru Music	9/20/2014	N/C	N/A
Annette Deck	Annette Deck	Microsoft Excel Training	9/24,10/1,8,15,22,29,11/5,12/2014	\$ 630.00	N/A
Astrid Bohler	Astrid Bohler	PCAST Seminar	9/29/14	N/C	\$ 25.00
Sean Fry	Standard Solutions	Creating Quality Literacy	10/9/2014	\$ 199.00	N/A
Jennifer Cranmer	TCNJ	Dyslexia Research	10/10/2014	\$ 50.00	N/A
Deborah Dauer	TCNJ	Dyslexia Research	10/10/2014	\$ 50.00	N/A
Sharon Martin	TCNJ	Dyslexia Research	10/10/2014	\$ 50.00	N/A
Megan Wells	TCNJ	Dyslexia Research	10/10/2014	\$ 50.00	N/A
Margaret Zargiel	TCNJ	Dyslexia Research	10/10/2014	\$ 50.00	N/A
Kathie Foster	Kathie Foster	Complative Mind in Society	10/10-12/2014	Approved 8/26/14	\$ 1,550.28
Diane Mitchell	NJSCA	2014 Annual Conference	10/13/2014	\$ 125.00	N/A
Kimberly White	NJSCA	2014 Annual Conference	10/13/2014	\$ 125.00	N/A
Kasey Kenworthy	NJSCA	2014 Annual Conference	10/13/2014	\$ 125.00	N/A
Alice Landerkin	NJSCA	2014 Annual Conference	10/13/2014	\$ 125.00	N/A
Marci Singer	NJSCA	2014 Annual Conference	10/13/2014	\$ 125.00	N/A
Stephanie Rodriguez	NJSC	NJ Science Convention	10/14/2014	\$ 170.00	N/A
Karen Karpovich	NJSC	NJ Science Convention	10/14-15/2014	\$ 285.00	N/A
Mary Carpenter	NJ Dept of Humam Services	Working with 5-8 Braille	10/16/2014	N/C	N/A
Linda Zaffarese	NJ Dept of Humam Services	Working with the Blind	10/16/2014	N/C	N/A
Lauren Archer	NJ Dept of Human Services	MD Low Vision - for the Blind	10/17/2014	N/C	N/A
RPS Teachers	Starr Tours Bus	Columbia U. PD Reunion	10/18/2014	\$ 1,225.00	N/A
Astrid Bohler	Foundation for Education	Disabilities State Assessment	10/21/2014	\$ 149.00	\$ 8.18
Christine Stewart	NJ Dept of Humam Services	Paras Working with Blind	10/22/2014	N/C	\$ 13.44
Jody Nestel	NJIDA	NJIDA Fall Conference 2014	10/24/2014	\$ 223.00	\$ 6.20
Nicole Bootier	Nicole Bootier	Responsive Classroom Summit	10/26-28/2014	Approved 8/26/14	\$ 1,602.70
P. Gizzo-Replace C.Williams	Paul Gizzo	Responsive Classroom Summit	10/26-28/2014	Approved 8/26/14	\$ 1,570.70
Suzanne Guidry	Suzanne Guidry	Responsive Classroom Summit	10/26-28/2014	Approved 8/26/14	\$ 1,570.70
Steve Mayer	MC Prosecutor's Office	Megan's Law Update	10/27/2014	N/C	N/A
Janet Sinkewicz	MC Prosecutor's Office	Megan's Law Update	10/27/2014	N/C	N/A
Paul Gizzo	MC Prosecutor's Office	Megan's Law Update	10/27/2014	N/C	N/A

Name	Vendor	Workshop Title	Event Date(s)	Registration	Travel Reimbursement
Molly Avery	MC Prosecutor's Office	Megan's Law Update	10/27/2014	N/C	N/A
Lauren Tyndorf	NJAHPERD	Health & PE Conference 2014	10/28/2014	\$ 50.00	N/A
David Revay	NJAHPERD	Health & PE Conference 2014	10/28/2014	\$ 50.00	\$ 7.44
Kim Keener	NJASBO/NJSBA/NJASA	Annual 2014 Conference	10/28-29/2014	N/C	N/A
Linda Lackay	Linda Lackay	Reimbursement: NJASCS Curriculum	10/29/2014	\$ 85.00	N/A
Steve Mayer	Tropicana	NJSBA Annual Conference	10/28-30/2014	\$ 97.00	\$ 275.00
Carol Boyne	Trump Taj Mahal	NJSBA Annual Conference	10/28-30/2014	\$ 107.00	\$ 150.00
Sharon DeVito	Trump Taj Mahal	NJSBA Annual Conference	10/28-30/2014	\$ 107.00	\$ 75.00
Faith Silvestrov	Faith Silvestrov	NJSBA Annual Conference	10/28-30/2014	Approved 8/26/14	\$ 50.00
Lauren Archer	Institute Multi Sensory Ed	Orton Gillingham Training	11/17-21/2014	\$ 975.00	\$ 206.75
Tiffany Brennan	Standard Solutions	PARRC Train the Trainer	12/5/2014	\$ 199.00	N/A
RPS Teachers	Triple D Travel	Columbia U. PD Reunion	3/28/2015	\$ 950.00	N/A
Pam Strobino	Evesham School District	Reading-Recovery	10/28,12/9/14-2/3, 3/24, 5/19/2015	\$ 900.00	\$ 281.00
Loryn Schneid	Evesham School District	Reading-Recovery	10/28,12/9/14-2/3, 3/24, 5/19/2015	\$ 900.00	N/A
Christine White	Evesham School District	Reading-Recovery	10/28,12/9/14-2/3, 3/24, 5/19/2015	\$ 900.00	N/A
Total				\$ 9,076.00	\$ 7,392.39

C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)

On motion of Mr. Halm and seconded by Mrs. Silvestrov, the Robbinsville Board of Education voted 8-0 to approve Finance, Facilities & Transportation resolutions C.1-3. Mrs. Gange was absent.

1. FINANCE

a. Bills and Claims List (Attachment #28)

Motion to approve payment of the Bills & Claims List in the amount of \$5,886,778.45 for the period ending September 23, 2014 as indicated.

Accounts Payable	
Fund	
11 - General Fund	\$ 1,134,795.71
12 - Capital Outlay	\$ 462,428.12
20 - Special Revenue	\$ 54,483.00
30 - Capital Projects	\$ 2,492,352.00
40 - Debt Service	\$ 233,388.13
60 - Food Service Fund	\$ 43,792.79
61 - R.E.D.	\$ 90,914.70
Unemployment	\$ -
Hand Checks	\$ 18,840.45
Total Accounts Payable	\$ 4,530,994.90

Payroll	
August 30, 2014	\$ 211,642.30
September 15, 2014	\$ 1,144,141.25
Total Payroll	\$ 1,355,783.55
Total Bill List	\$ 5,886,778.45

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12I3 I, Robert M. DeVita, Board Secretary/School Business Administrator, certify that as of August 31, 2014 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Report of the Board Secretary (Attachment #29)

Motion to accept the Report of the Board Secretary for the period ending August 31, 2014.

d. Report of the Treasurer (Attachment #30)

Motion to accept the Report of the Treasurer for the period ending August 31, 2014.

e. Transfer Report: September 23, 2014

Motion to approve transfers totaling \$622,795.89 for the period ending September 23, 2014 as indicated.

Account From	Account To	Description	Amount
11-000-219-104-07-04 CST Staff Salary	11-000-213-101-07-01 RHS Nurse Salary	Contractual salary	\$ 78.40
11-000-219-104-07-04 CST Staff Salary	11-000-213-101-07-03 PRMS Nurse Salary	Contractual salary	\$ 255.60
11-000-219-104-07-04 CST Staff Salary	11-000-213-105-07-02 Health Support Staff	Contractual salary	\$ 123.80
11-209-100-106-07-04 BD Instructional Assistant	11-000-218-104-07-01 RHS Guidance Salary	Leave replacement / contracted salaries	\$ 7,800.00
11-000-216-100-07-02 RHS/Preschool Speech	11-000-218-104-07-02 SES Guidance Salary	Contractual salary	\$ 918.00
11-000-216-100-07-02 RHS/Preschool Speech	11-000-218-104-07-03 PRMS Guidance Salary	Contractual salary	\$ 1,729.00
11-105-100-101-07-02 Pre-school salary	11-000-218-104-07-04 Student Assist Counselor	Contractual salary	\$ 199.00
11-000-221-102-07-09 Asst. Supt. Curriculum	11-000-221-104-07-09 Supervisors/Genesis	Corrected salary line	\$ 86,975.00
11-000-216-100-07-02 RHS/Preschool Speech	11-000-222-100-07-02 SES Media Salary	Contractual salary	\$ 884.00
11-000-216-100-07-02 RHS/Preschool Speech	11-000-222-100-07-03 PRMS Media Salary	Contractual salary	\$ 1,649.00
11-000-219-104-07-04 CST Staff Salary	11-000-240-104-07-04 CST Director	Contractual salary	\$ 774.72
11-000-216-100-07-03 PRMS Speech Salary	11-000-240-105-07-01 RHS Secretary Salary	Contractual salary	\$ 2,024.64
11-000-221-105-07-09 Curriculum Secretary	11-000-240-105-07-02 SES Secretary Salary	Contractual salary	\$ 562.68

Account From	Account To	Description	Amount
11-000-216-100-07-03 PRMS Speech Salary	11-000-240-105-07-03 PRMS Secretary Salary	Contractual salary	\$ 2,480.00
11-000-216-100-07-03 PRMS Speech Salary	11-000-251-100-07-00 BA Salary	Contractual salary	\$ 425.00
11-000-216-100-07-02 SES Speech Salary	11-000-251-100-07-11 Sec to BA	Contractual salary	\$ 536.92
11-000-230-105-07-11 Supt Secretary Salary	11-000-251-100-07-12 Accounting Office Salary	Contractual salary	\$ 125.32
11-000-216-100-07-03 PRMS Speech Salary	11-000-252-100-07-08 Tech Salary	Contractual salary	\$ 912.68
11-215-100-106-07-04 Pre School Aide	11-000-261-100-07-05 Maintenance Salary	Contractual salary	\$ 840.92
11-000-216-100-07-03 PRMS Speech Salary	11-000-262-100-07-05 Custodial Salaries	Contractual salary	\$ 200.96
11-000-217-100-07-04 1 to 1 Aide Salaries	11-110-100-101-07-02 Kindergarten Salaries	Contractual salary	\$ 8,006.00
11-000-217-100-07-04 1 to 1 Aide Salaries	11-120-100-101-07-02 Grades 1-3	Contractual salary	\$ 22,000.00
11-130-100-101-07-03 Grades 6-8	11-120-100-101-07-02 Grades 1-3	Contractual salary	\$ 15,000.00
11-140-100-101-07-01 Grades 9-12	11-120-100-101-07-02 Grades 1-3	Contractual salary	\$ 20,000.00
11-209-100-106-07-04 BD Instructional Assistant	11-120-100-101-07-02 Grades 1-3	Contractual salary	\$ 16,090.00
11-190-100-610-07-00 General Supplies	11-120-100-101-07-02 Grades 1-3	Contractual salary	\$ 64,680.00
11-000-217-100-07-04 1 to 1 Aide Salaries	11-120-100-101-07-03 PRMS 4-5	Contractual salary	\$ 47,307.00
11-230-100-101-09-99 Jumpstart	11-140-100-101-01-06 Independent Study	Independent study program at RHS	\$ 7,819.00
11-190-100-610-07-00 General Supplies	11-140-100-101-01-06 Independent Study	Independent study program at RHS	\$ 7,181.00
11-213-100-101-07-03 PRMS RC Salary	11-204-100-101-07-04 LLD Teacher	Contractual salary	\$134,236.00
11-215-100-106-07-04 Pre School Aide	11-204-100-106-07-04 LLD Aide Salary	Contractual salary	\$ 352.00
11-105-100-101-07-02 Pre-school salary	11-209-100-101-07-04 BD Teacher Salary	Contractual salary	\$ 930.00
11-213-100-101-07-03 PRMS RC Salary	11-212-100-101-07-04 MD Teacher Salary	Contractual salary	\$ 16,962.00
11-213-100-101-07-02 SES RC Salary	11-212-100-101-07-04 MD Teacher Salary	Contractual salary	\$ 35,485.00
11-213-100-101-07-01 RHS RC Salary	11-212-100-101-07-04 MD Teacher Salary	Contractual salary	\$ 916.00
11-213-100-106-07-04 RC Aide Salary	11-212-100-106-07-04 MD Aide Salary	Contractual salary	\$ 12,498.60
11-000-219-104-07-04 CST Staff Salary	11-214-100-101-07-04 Autistic Teacher	Contractual salary	\$ 4,790.00
11-213-100-106-07-04 RC Aide Salary	11-241-100-106-07-04 Autistic IA Salary	Contractual salary	\$ 24,176.00
11-000-219-104-07-04 CST Staff Salary	11-215-100-101-07-04 PSD Teacher	Contractual salary	\$ 2,074.00

Account From	Account To	Description	Amount
11-105-100-101-07-02 Pre-school Salary	11-216-100-101-07-04 FT PSD Teacher	Contractual salary	\$ 113.00
11-213-100-106-07-04 RC Aide Salary	11-216-100-106-07-04 FT PSD Aides	Contractual salary	\$ 22,800.00
11-215-100-106-07-04 Pre School Aide	11-216-100-106-07-04 FT PSD Aides	Contractual salary	\$ 1,376.00
11-130-100-101-07-03 Grades 6-8	11-230-100-101-07-03 PRMS BS Teachers	Contractual salary	\$ 22,152.00
11-105-100-101-07-02 Pre-school salary	11-240-100-101-07-09 ESL Teacher	Contractual salary	\$ 109.00
11-000-240-800-01-02 RHS Misc. Expense	11-000-240-600-01-01 RHS Principal supplies	Book-Center for Ed & Employment Law	\$ 117.65
11-190-100-610-07-00 General Supplies	11-000-266-100-05-05 Security	After school security	\$ 25,750.00
11-000-222-600-03-01 PRMS Media Supplies	11-000-222-500-03-01 PRMS Media Contracted Serv.	Increase in contract service fees	\$ 380.00
TOTAL September 2014 Transfers:			\$622,795.89

f. Authorize New RHS Student Activities Account

Authorize the district to open a second Robbinsville High School Student Activities Account at Investors Bank for the purpose of tracking purchases and other activity in the RHS Online School Store.

g. Signature Authorization – RHS Student Activity Account II

Motion to designate the following individuals to sign checks on behalf of the Board of Education for the RHS Student Activity Account II. Two signatures shall be required.

Superintendent
Assistant Superintendent
RHS Principal or Vice Principal

h. Signature Authorization – SES Student Activity Account

Motion to authorize Maryann Todino-Forno to sign checks on behalf of the Board of Education for the SES Student Activity Account. Two signatures are required.

2. FACILITIES

a. Revise Contract Price with Direct Flooring

Motion to revise the contract price with Direct Flooring, Flemington, NJ to the amount of \$307,994.76 to replace the existing hallway carpeting at Pond Road Middle School with VCT. The purchase order will be issued under the Middlesex Regional Education Services Commission bid number 12/13-10.

b. Building Use (Attachments #31-36)

Motion to approve the Buildings and Grounds Use of Facilities Schedule for the months of October and November 2014.

3. TRANSPORTATION

a. Approve Transportation Manual (Attachment #37)

Motion to approve the Transportation Department Manual for the 2014-2015 school year.

D. ROBBINSVILLE EXTENDED DAY PROGRAM (D.1)

On motion of Dr. Costanza and seconded by Mr. Halm, the Robbinsville Board of Education voted 8-0 to approve Robbinsville Extended Day Program resolution D.1. Mrs. Gange was absent.

1. 2014-2015 NEW HIRES

Motion to hire the following individuals as indicated for the Robbinsville Extended Day program effective October 1, 2014.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Hrs. per Week /Rate per Hr.</u>
Stanley Jacoboski	Door Monitor	PRMS	10 Hrs. / Week @ \$21 / Hr.
Gene Walker	Substitute Door Monitor	PRMS/SES	10 Hrs. / Week @ \$21 / Hr.

XIV. HEARING OF THE PUBLIC - None

XV. OLD BUSINESS – None

XVI. NEW BUSINESS

A discussion took place about the possibility of changing the date of the October Board meeting due to the NJSBA Convention. As the architect is scheduled to attend this meeting, Dr. Mayer indicated that will follow up with the firm and report back to the Board.

XVII. ADJOURNMENT

On motion of Mr. Halm and seconded by Mrs. DeVito, the Robbinsville Board of Education voted 8-0 to adjourn the September 23, 2014 meeting at 9:13 PM.

Respectfully submitted,

Robert M. DeVito
School Business Administrator / Board Secretary

Personnel items for Board Approval
September 23, 2014

Name		Title	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
I. Employment of Staff:										
a. Administrators/Supervisors:										
Christina	Williams	Admin	District	Accept Resignation	10/24/2014					
Rajneet	Bajnath	Admin	District	Approve Leave	11/10/2014	2/13/2015				FMLA/NJFLA. Unpaid starting 11/12/14
b. Certificated Staff:										
Gayle	Lizerbram	Teacher	SES	Accept Resignation	9/11/2014					
Charlotte	Oskin	Teacher	PRMS	Approve Leave	9/1/2014	10/31/2014				FMLA
Lisa	Papp	Teacher	PRMS	Approve Leave	11/3/2014	2/3/2015				FMLA. Unpaid starting 1/28/15
Michael	Castro	Teacher	PRMS	Approve Leave Replacement	9/5/2014	10/31/2014	1PHD	\$58,469.00	11-130-100-101-07-03	Leave Replacement for C. Oskin
Lauren	Wescott	Teacher	SES	Approve New Hire	9/22/2014	6/30/2015	1BA	\$51,566.00	11-120-100-101-07-02	
Megan	Correia	Teacher	RHS	Revise Salary	9/1/2014	6/30/2015	2BA+15	\$62,133.17	11-140-100-101-07-01	7th Biology Class
Anne	Woodrick	Teacher	PRMS	Rescind Leave	9/1/2014	12/31/2014				
c. Non Certificated Staff:										
Jody	Hunt	IA	PRMS	Accept Resignation	6/30/2014					
Kathy	Antrim	Secretary	SES	Approve Intermittent Leave	9/11/2014	9/11/2014		\$177.78	11-000-240-105-07-02	1 day Unpaid. NJFLA/FMLA
Nicole	Holt	IA	Windsor	Approve Leave Replacement	9/24/2014	12/23/2014		\$24,059.00	11-000-213-106-07-04	100% FTE
Marcella	Hort	IA	PRMS	Appoint New Hire	9/29/2014	6/30/2015		\$12,029.50	11-212-100-106-07-04	50% FTE. Pending fingerprints
Karen	Shenghit	IA	PRMS	Appoint New Hire	10/20/2014	6/30/2015		\$12,029.50	11-212-100-106-07-04	50% FTE. Pending fingerprints
Iryna	Rydzanych	IA	PRMS	Appoint New Hire	9/24/2014	6/30/2015		\$12,029.50	11-212-100-106-07-04	50% FTE.
Amy	Gilbert	IA	PRMS	Appoint New Hire	9/22/2014	6/30/2015		\$12,029.50	11-212-100-106-07-04	50% FTE
AnnMarie	Wolochuck	IA	SES	Approve Status Change	9/1/2014	6/30/2015		\$24,059.00	11-000-217-100-07-04	100% FTE
Latha	Alukal	IA	SES	Appoint New Hire	9/1/2014	6/30/2015		\$12,029.50	11-000-213-106-07-04	50% FTE
Jennifer	Freeman	IA - Health Aide	SES	Appoint New Role	9/1/2014	6/30/2015		\$12,029.50	11-000-213-105-07-02	50% FTE
Shelly	Falk-Voss	Lunch Aide	SES	Appoint New Hire	9/1/2014	6/30/2015		\$15.80 per hr	11-000-262-107-02-02	3 hrs a day for 165 days
Carla	Bonfanti	Lunch Aide	SES	Appoint New Hire	9/1/2014	6/30/2015		\$15.80 per hr	11-000-262-107-02-02	3 hrs a day for 165 days
Amanda	Linke	Lunch Aide	SES	Appoint New Hire	9/22/2014	6/30/2015		\$15.80 per hr	11-000-262-107-02-02	3 hrs a day for 165 days. Pending fingerprints
Christie	Bralynski	Bus Aide	Transportation	Approve Route/Salary	9/1/2014	6/30/2015		\$12,561.00	11-000-270-107-07-20	4.25 hrs @ \$15.80 for 180 days + PD hrs per REA
Marybeth	Burum	Bus Aide	Transportation	Approve Route/Salary	9/1/2014	6/30/2015		\$18,249.00	11-000-270-107-07-20	6.25 hrs @ \$15.80 for 180 days + PD hrs per REA
Betsy	Jones	Bus Driver	Transportation	Approve Route/Salary	9/1/2014	6/30/2015		\$38,915.25	11-000-270-161-07-20	7.25 hrs @ \$29.15 for 180 days + PD hrs per REA

Personnel items for Board Approval
September 23, 2014

Name		Title	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
Karen	Juniak	Bus Aide	Transportation	Approve Route/Salary	9/1/2014	6/30/2015		\$17,281.25	11-000-270-107-07-20	5.75 hrs @ \$15.80 for 185 days + PD hrs per REA
Karen	McCarthy	Bus Driver	Transportation	Approve Route/Salary	9/1/2014	6/30/2015		\$39,971.94	11-000-270-161-07-20	7.25 hrs @ \$29.15 for 185 days + PD hrs per REA
Robert	Miller	Bus Driver	Transportation	Approve Route/Salary	9/1/2014	6/30/2015		\$32,356.50	11-000-270-161-07-20	6 hrs @ \$29.15 for 180 days + PD hrs per REA
Irene	Picone	Bus Driver	Transportation	Approve Route/Salary	9/1/2014	6/30/2015		\$36,291.75	11-000-270-161-07-20	6.75 hrs @ \$29.15 for 180 days + PD hrs per REA
Thomas	Pilch	Bus Driver	Transportation	Approve Route/Salary	9/1/2014	6/30/2015		\$23,173.75	11-000-270-161-07-25	4.25 hrs @ \$29.15 for 180 days + PD hrs per REA
Anne	Quinn	Bus Aide	Transportation	Approve Route/Salary	9/1/2014	6/30/2015		\$19,671.00	11-000-270-107-07-20	6.75 hrs @ \$15.80 for 180 days + PD hrs per REA
Kim	Ott	Bus Driver/Office	Transportation	Approve Route/Salary	9/1/2014	6/30/2015		\$37,603.50	11-000-270-161-07-20 11-000-270-161-07-21	3 hrs Driver+ 4 hrs Office @ \$29.15 for 180 days + PD hrs per REA

d. Substitutes

Julie	Kerr	Cert Sub		Appoint Sub	9/4/14	6/30/15		\$80.00		
Bradi	Ritz	Non Cert Sub		Appoint Sub	9/4/14	6/30/15		\$75.00		
Sean	Adamcik	Cert Sub		Appoint Sub	9/4/14	6/30/15		\$80.00		
Vincent	Morgante	Cert Sub		Appoint Sub	9/4/14	6/30/15		\$80.00		
Jackie	Kardos	Non Cert Sub		Appoint Sub	9/4/14	6/30/15		\$75.00		
Virginia	Olinsky	Sub Bus Aide		Appoint Sub	9/4/14	6/30/15		\$10.34 an hr		
Rachel	Young	Cert Sub		Appoint Sub	9/4/14	6/30/15		\$80.00		
Christina	Chilbert	Non Cert Sub		Appoint Sub	9/4/14	6/30/15		\$75.00		
Edward	Wesson	Non Cert Sub		Appoint Sub	9/4/14	6/30/15		\$75.00		
Jeana	Sabatini	Cert Sub		Appoint Sub	9/4/14	6/30/15		\$80.00		
Alicia	Walton	Cert Sub		Appoint Sub	9/4/14	6/30/15		\$80.00		

2. Placement on the Salary Guide:

Marybeth	Kowalski	Teacher	RHS	Approve Movement on Guide	10/1/14	6/30/15	1MA+15	\$56,092		
Kate	LaMachia	Teacher	PRMS	Approve Movement on Guide	10/1/14	6/30/15	2MA+15	\$56,823		
Michael	Passafaro	Teacher	PRMS	Approve Movement on Guide	10/1/14	6/30/15	4MA+15	\$58,377		
Dawn	Brunow	Teacher	SES	Approve Movement on Guide	10/1/14	6/30/15	8BA+15	\$59,626		
Maeve	Fitzsimmons	Teacher	RHS	Approve Movement on Guide	10/1/14	6/30/15	3MA	\$56,368		

3. Extra Work/Extra Pay:

a. Athletics:

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b. Co-Curricular:

Lauren	Plummer	Teacher	RHS	Approve Extra Pay	9/1/2014	12/15/2014		\$1,750.00	11-401-100-100-0-01	Fall Drama Technical Crew Director
Ed	Holub	Teacher	RHS	Approve Extra Pay	9/1/2014	12/15/2014		\$3,090.00	11-401-100-100-0-01	Fall Drama Tier 2, Asst Director
Nicole	Alagar	Teacher	RHS	Approve Extra Pay	9/1/2014	12/15/2014		\$2,266.00	11-401-100-100-0-01	Fall Drama Tier 3, Asst Director
Marybeth	Kowalski	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$3,550.00	11-401-100-100-04-00	Special Olympics Coach

Personnel items for Board Approval
September 23, 2014

Name		Title	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
Evie	Hantsoulis	Team Leader	PRMS	Approve Team Ldr	9/1/2014	6/30/2015	1-3	\$639.00	11-130-100-101-03-03	7th Grade
Lisa	Giblin	Teacher	PRMS	Approve Advisor	9/1/2014	6/30/2015		\$2,596.00	11-401-100-100-03-01	Homework
Mary	Carpenter	Teacher	PRMS	Approve Advisor	9/1/2014	6/30/2015		\$2,596.00	11-401-100-100-03-01	Homework
Stephanie	Rodriguez	Advisor	PRMS	Approve Advisor	9/1/2014	6/30/2015		\$1,174.00	11-401-100-100-03-01	Science Olympiad
Nicole	Napolitano	Volunteer	RHS	Approve Advisor	9/1/2014	6/30/2015				Habitat for Humanity
Gabriella	Burdick	Volunteer	RHS	Approve Advisor	9/1/2014	6/30/2015				STEP Club
Jennifer	Paulino	Volunteer	RHS	Approve Advisor	9/1/2014	6/30/2015				School Newspaper
Zachary	Gersky	Advisor	RHS	Rescind Advisor	9/1/2014	12/15/2014		\$3,296.00	11-401-100-100-01-01	Asst Band Director.
Karen	Karpovich	Advisor	PRMS	Rescind Advisor	9/1/2014	6/30/2015		\$1,174.00	11-401-100-100-03-01	Science Olympiad
<i>c. Other:</i>										
Jennifer	Alessio	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	Genesis Turnkey Trainers, Not to exceed 10 hrs
Angel	Dolina	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	Genesis Turnkey Trainers, Not to exceed 10 hrs
Anthony	Paglione	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	Genesis Turnkey Trainers, Not to exceed 10 hrs
Michelle	Warren	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	Genesis Turnkey Trainers, Not to exceed 10 hrs
Kim	Brudner	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	Genesis Turnkey Trainers, Not to exceed 10 hrs
Joe	Conroy	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	Genesis Turnkey Trainers, Not to exceed 10 hrs
Jane	Hutchison	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	Genesis Turnkey Trainers, Not to exceed 10 hrs
Katie	Manning	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	Genesis Turnkey Trainers, Not to exceed 10 hrs
Mike	Passafaro	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	Genesis Turnkey Trainers, Not to exceed 10 hrs
Sharon	Clarici	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	Genesis Turnkey Trainers, Not to exceed 10 hrs
Barbara	Wojtowicz	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC English. Not to exceed 10 hrs
Anna	Kibrick	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC English. Not to exceed 10 hrs
Sam	Rua	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC English. Not to exceed 10 hrs
Jessica	Woodruff	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC English. Not to exceed 10 hrs
Ashley	Tarasiewicz	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC English. Not to exceed 10 hrs
Kelly	Kosch	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC English. Not to exceed 10 hrs
Shayna	Schwartz	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC English. Not to exceed 10 hrs
Morgan	Taylor	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC English. Not to exceed 10 hrs
Kristen	Whitmore	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC English. Not to exceed 10 hrs
Betty	O'Neill	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC English. Not to exceed 10 hrs

Personnel items for Board Approval
September 23, 2014

Name		Title	Location	Action	Effective Date	Ending Date	Step	Salary	GAAP Code	Notes for Discussion
Crystal	Paek	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC English. Not to exceed 10 hrs
Kristen	Edwards	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC English. Not to exceed 10 hrs
Beth	Vaccarino	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC English. Not to exceed 10 hrs
Kristin	Levy	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC English. Not to exceed 10 hrs
Cristina	Ward	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC Math. Not to exceed 10 hrs
Courtney	Mandracchia	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC Math. Not to exceed 10 hrs
Lisa	Wilkinson	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC Math. Not to exceed 10 hrs
Lauri	Foster	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC Math. Not to exceed 10 hrs
Renee	Cucinotti	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC Math. Not to exceed 10 hrs
Lauren	Chifulini	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC Math. Not to exceed 10 hrs
Joan	Oszvart	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC Math. Not to exceed 10 hrs
Debby	Zdunek	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC Math. Not to exceed 10 hrs
Debi	Bella	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC Social Studies. Not to exceed 10 hrs
Jane	Hutchison	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC Social Studies. Not to exceed 10 hrs
Eileen	Skinner	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC Social Studies. Not to exceed 10 hrs
Megan	McCarthy	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC Social Studies. Not to exceed 10 hrs
Heidi	Berkey	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC K-5 Science. Not to exceed 10 hrs
Linda	Biondi	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC K-5 Science. Not to exceed 10 hrs
Jessica	Castronova	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC K-5 Science. Not to exceed 10 hrs
Marissa	Dilts	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC K-5 Science. Not to exceed 10 hrs
Debby	Muench	Teacher	SES	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC K-5 Science. Not to exceed 10 hrs
Jeanae	Ayala	Teacher	SES	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC K-5 Science. Not to exceed 10 hrs
Deb	Dauer	Teacher	SES	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC K-5 Science. Not to exceed 10 hrs
Pete	Klapsogorge	Teacher	SES	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC K-5 Science. Not to exceed 10 hrs
Cathy	Zahn	Teacher	SES	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC K-5 Science. Not to exceed 10 hrs

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Brenda	John Goodstein	Teacher	SES	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC K-5 Science. Not to exceed 10 hrs
Steve	DiMatteo	Teacher	SES	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC K-5 Science. Not to exceed 10 hrs
Megan	Wells	Teacher	SES	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC K-5 Science. Not to exceed 10 hrs
Brooke	Magan	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC 6-12 Science. Not to exceed 10 hrs
Julie	Caiola	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC 6-12 Science. Not to exceed 10 hrs
Sharon	Reed	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC 6-12 Science. Not to exceed 10 hrs
Jennifer	Alessio	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC 6-12 Science. Not to exceed 10 hrs
Tom	Brettell	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC 6-12 Science. Not to exceed 10 hrs
Marya	Radosti	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC World Languages. Not to exceed 10 hrs
Charlotte	Oskin	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC World Languages. Not to exceed 10 hrs
Lois	Baldwin	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC World Languages. Not to exceed 10 hrs
Laura	Francolino	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC World Languages. Not to exceed 10 hrs
Sue	Kanagawa	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-000-221-104-09-91	PLC World Languages. Not to exceed 10 hrs
Laurie	Rotondo	Guidance	RHS	Approve Extra Pay	9/24/2014	6/30/2015		\$47.21 per hr	11-000-218-104-01-90	Lead Counselor Responsibilities. Not to exceed 150 hours
Debra	Bella	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$25.75 per hr	11-401-100-100-01-02	Detention
Jessica	Woodruff	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$25.75 per hr	11-401-100-100-01-02	Detention
Sue	Kanagawa	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$25.75 per hr	11-401-100-100-01-02	Detention
Laura	Francolino	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$25.75 per hr	11-401-100-100-01-02	Detention
Samantha	Rua	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$25.75 per hr	11-401-100-100-01-02	Detention
Angel	Dolina	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$25.75 per hr	11-401-100-100-01-02	Detention
Lois	Baldwin	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$25.75 per hr	11-401-100-100-01-02	Detention
Jennifer	Haas	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$25.75 per hr	11-401-100-100-01-02	Detention
Carolyn	Bonifazi	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$25.75 per hr	11-401-100-100-01-02	Detention
Amy	Odato	IA	SE	Approve Extra Pay	9/1/2014	12/10/2014		\$25 per hr	11-000-217-100-04-04	Run Cross Country with Special Education Student. Not to exceed 65 hrs
Joan	Douglass	IA	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$25 per hr	11-401-100-100-04-00	Special Olympics Supervisor. Max 2 hrs per day; Not to exceed 7 hrs
Kristina	Mannino	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$25 per hr	11-401-100-100-04-00	Special Olympics Supervisor. Max 2 hrs per day; Not to exceed 7 hrs
Lauren	Tyndorf	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$25 per hr	11-401-100-100-04-00	Special Olympics Supervisor. Max 2 hrs per day; Not to exceed 7 hrs

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Marybeth	Kowalski	Teacher	RHS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-401-100-100-04-00	Project Unify. Not to exceed 60 hrs
Kate	Passafaro	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-401-100-100-04-00	Project Unify. Not to exceed 60 total hrs for PRMS program.
Nicole	Rokoszak	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-401-100-100-04-00	Project Unify. Not to exceed 60 total hrs for PRMS program.
Margret	Walsh	Teacher	SES	Approve Extra Pay	9/1/2014	6/30/2015		\$34 per hr	11-401-100-100-04-00	Project Unify. Not to exceed 60 hrs
Christine	Stewart	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$25.75 per hr	11-140-100-101-01-04	Morning Bus Duty
Kate	Burgess	Teacher	PRMS	Approve Extra Pay	9/1/2014	6/30/2015		\$25.75 per hr	11-140-100-101-01-04	Morning Bus Duty
Haydee	Donza	Teacher	RHS	Approve Extra Pay	10/11/2014	10/11/2014		\$22 per hr	11-401-100-100-01-05	Homecoming Chaperones. Not to exceed 4.5 hrs
Sue	Kanagawa	Teacher	RHS	Approve Extra Pay	10/11/2014	10/11/2014		\$22 per hr	11-401-100-100-01-05	Homecoming Chaperones. Not to exceed 4.5 hrs
Marybeth	Kowalski	Teacher	RHS	Approve Extra Pay	10/11/2014	10/11/2014		\$22 per hr	11-401-100-100-01-05	Homecoming Chaperones. Not to exceed 4.5 hrs
Laura	Francolino	Teacher	RHS	Approve Extra Pay	10/11/2014	10/11/2014		\$22 per hr	11-401-100-100-01-05	Homecoming Chaperones. Not to exceed 4.5 hrs
Shae	Fahey	Teacher	RHS	Approve Extra Pay	10/11/2014	10/11/2014		\$22 per hr	11-401-100-100-01-05	Homecoming Chaperones. Not to exceed 4.5 hrs
Jeff	Fisher	Teacher	RHS	Approve Extra Pay	10/11/2014	10/11/2014		\$22 per hr	11-401-100-100-01-05	Homecoming Chaperones. Not to exceed 4.5 hrs
Gabriella	Burdick	Teacher	RHS	Approve Extra Pay	10/11/2014	10/11/2014		\$22 per hr	11-401-100-100-01-05	Homecoming Chaperones. Not to exceed 4.5 hrs
Rich	Gildner	Teacher	RHS	Approve Extra Pay	10/11/2014	10/11/2014		\$22 per hr	11-401-100-100-01-05	Homecoming Chaperones. Not to exceed 4.5 hrs
Kristina	Gildner	Teacher	RHS	Approve Extra Pay	10/11/2014	10/11/2014		\$22 per hr	11-401-100-100-01-05	Homecoming Chaperones. Not to exceed 4.5 hrs
Olga	Schmid	Teacher	RHS	Approve Extra Pay	10/11/2014	10/11/2014		\$22 per hr	11-401-100-100-01-05	Homecoming Chaperones. Not to exceed 4.5 hrs
Kristina	Mannino	Teacher	RHS	Approve Extra Pay	10/11/2014	10/11/2014		\$22 per hr	11-401-100-100-01-05	Homecoming Chaperones. Not to exceed 4.5 hrs
Lauren	Tyndorf	Teacher	RHS	Approve Extra Pay	10/11/2014	10/11/2014		\$22 per hr	11-401-100-100-01-05	Homecoming Chaperones. Not to exceed 4.5 hrs
Lisa	Papp	Mentor for new hires	RHS	Approve Mentor	9/1/2014	6/30/2015		\$385.00	11-000-221-104-09-92	Paid by district for protégé Kristina Edwards
Danielle	Gladysz	Mentor for new hires	RHS	Approve Mentor	9/1/2014	6/30/2015		\$550.00		Paid via payroll by protégé Michelle Zaccaria per Provisional Program
Helen	Chiappetta	Mentor for new hires	RHS	Approve Mentor	9/1/2014	6/30/2015		\$550.00		Paid via payroll by protégé Kristin Whitmore per Provisional Program
Sharon	Reed	Mentor for new hires	RHS	Approve Mentor	9/1/2014	6/30/2015		\$550.00		Paid via payroll by protégé Man Ling Lam per Provisional Program
Mike	Passafaro	Mentor for new hires	RHS	Approve Mentor	9/1/2014	6/30/2015		\$550.00		Paid via payroll by protégé Kelli Schwerdt per Provisional Program

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Lauren	Archer	Mentor for new hires	RHS	Approve Mentor	9/1/2014	6/30/2015		\$550.00		Paid via payroll by protégé Christie Delhagen per Provisional Program
Debby	Muench	Mentor for new hires	SES	Rescind Advisor	9/1/2014	6/30/2015		\$550.00		Paid via payroll by protégé Gayle Lizerbram per Provisional Program
Jason	Armstrong	Mentor for new hires	RHS	Revise Mentor	9/1/2014	6/30/2015		\$550.00	11-000-221-104-09-92	Paid by District for protégé Margrette Alagar
Marci	Singer	Guidance	PRMS	Ratify Additional Summer Work	7/1/2014	8/31/2014		\$56.53 per hr	11-000-218-104-03-99	5 additional Hours
Virginia	King	Nurse	PRMS	Ratify Additional Summer Work	7/1/2014	8/31/2014		\$57.96 per hr	11-000-213-101-03-99	5 additional Hours
Annette	Deck	MIS	PRMS	Ratify Additional Summer Work	7/1/2014	8/31/2014		\$44.09	11-000-221-110-03-99	5.5 additional hours for Genesis
Annette	Deck	MIS	District	Ratify Additional Summer Work	7/1/2014	8/31/2014		\$44.09	11-000-221-110-09-00	16.25 additional hours for Genesis
Virginia	King	Nurse	RHS	Ratify Additional Summer Work	8/20/2014	8/20/2014		\$34 per hr	11-000-221-104-09-91	7.5 hrs of CPR Training.