



**ROBBINSVILLE BOARD OF EDUCATION
ANNUAL GOAL SETTING RETREAT**

**WEDNESDAY, AUGUST 13, 2014 – 6:00 PM
RHS STUDENT ACTIVITIES CENTER**

**GOAL SETTING RETREAT
MINUTES**

BOARD OF EDUCATION

Mrs. Carol Boyne, Vice President

Mrs. Shaina Ciaccio

Dr. Vincent J. Costanza

Mrs. Sharon DeVito

Mrs. Florence Gange

Mr. Thomas Halm, Jr.

Mr. Keith Kochberg

Mr. Matthew O'Grady

Mrs. Faith Silvestrov

SUPERINTENDENT OF SCHOOLS

Dr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Mr. Robert DeVita

**ROBBINSVILLE BOARD OF EDUCATION
GOAL SETTING RETREAT**

August 13, 2014

I. CALL TO ORDER PUBLIC MEETING

Mrs. Boyne called the August 13, 2014 meeting of the Robbinsville Board of Education to order at 6:08 PM. She read the *Statement of Public Meetings* and led the flag salute.

II. ROLL CALL

Mrs. Boyne	Present	Mrs. DeVito	Present	Mr. Kochberg	Present
Mrs. Ciaccio	Present	Mrs. Gange	Present	Mr. O'Grady	Arrived 6:25PM
Dr. Costanza	Absent	Mr. Halm	Present	Mrs. Silvestrov	Present

III. AWARD EMERGENCY CONTRACT: SHADE ENVIRONMENTAL

On motion of Mr. Halm and seconded by Dr. Costanza and carried by a vote of 8-0, the Robbinsville Board of Education voted to approve an emergency contract for up to \$225,000.00 to Shade Environmental, Maple Shade, NJ as per N.J.S.A. 18A:18A-7 for asbestos abatement at Sharon Elementary School contingent upon securing additional quotes from another vendor. Dr. Costanza was absent.

IV. APPROVE FACILITIES RESOLUTIONS – CONSTRUCTION & RENOVATION (A – G)

On motion of Mr. Halm and seconded by Mr. Kochberg and carried by a vote of 8-0, the Robbinsville Board of Education voted to approve Facilities resolutions A-G. Dr. Costanza was absent.

A. APPROVE CONTRACT: SHADE ENVIRONMENTAL

Motion to approve a contract with Shade Environmental, Maple Shade, NJ in the amount of \$14,900 for asbestos abatement at Sharon Road Elementary School.

B. APPROVE CHANGE ORDER: LIGHTON INDUSTRIES, INC.

Motion to approve a change order with Lighton Industries, Inc. in the amount of \$24,277.78 to replace the ceiling tiles in the old section of the Pond cafeteria.

C. APPROVE CHANGE ORDER: LIGHTON INDUSTRIES, INC.

Motion to approve a change order with Lighton Industries, Inc. in the amount of \$13,295.68 to replace thirteen hot and cold water supply lines at Sharon Road Elementary School in the locations where the existing piping is being removed as part of the asbestos abatement.

D. APPROVE CHANGE ORDER: LIGHTON INDUSTRIES, INC.

Motion to approve a change order with Lighton Industries, Inc. in the amount of \$45,294.37 to water proof the new and existing cafeteria floor at Pond Road Middle School.

E. APPROVE CHANGE ORDER: LIGHTON INDUSTRIES, INC.

Motion to approve a change order with Lighton Industries, Inc. in the amount of \$3,123.65 to paint the existing cafeteria at Pond Road Middle School.

F. RATIFY CHANGE ORDER: LIGHTON INDUSTRIES, INC.

Motion to ratify a change order with Lighton Industries, Inc. in the amount of \$6,678.30 for additional storm piping in a corridor of new the addition at Sharon Elementary School for unforeseen conditions.

G. RESCIND CONTRACT APPROVAL: DIRECT FLOORING

Motion to rescind contract, originally approved on July 29, 2014, with Direct Flooring in the amount of \$53,104.96 for the waterproofing of the new and existing cafeteria floor at Pond Road Middle School.

V. HEARING OF THE PUBLIC

None

VI. GOAL SETTING

The Board spent about two hours discussing the goal areas which resulted in rearranging priority order, additional objectives, and adding clarity where needed. Next steps include developing metrics for each goal/objective so that progress can be monitored. Dr. Mayer will develop a set of metrics to be presented to the Board at the August meeting for a first reading. Following a review of the broad set of district objects, the Board reviewed the superintendent’s merit objectives and then held a discussion of their own self-evaluation.

A. DISTRICT GOAL SETTING

Goal Area: Maintain a strong academic culture in Robbinsville.

Foster a strong academic culture in Robbinsville where clearly articulated curriculum, expectations, and attitudes motivate students to high levels of academic success.

Objectives for 2014-2015:

1. Align the math curriculum and instructional practice with the expectations in the Common Core, the recommendations in the 2013 Mathematics Review, and the needs of every learner (exceptionally able and those who struggle).
2. Develop a multi-year plan to develop the district’s World Language program to standards consistent with the caliber expected in a competitive school district. This includes articulating a plan to extend World Language to lower grades in a purposeful fashion.
3. Leverage the Chromebook pilot program in order to develop a clearly articulated and well-developed plan to increase the district’s use of instructional technology.
4. Establish and strengthen expectations for consistently delivering district curriculum among teaching professionals horizontally (across grade levels) and vertically (through grade levels).

Goal Area: Effectively manage facilities and school security.

Ensure that district facilities are well managed, secured according to best practices, and maintained so that the learning environment for every student is optimal.

Objectives for 2014-2015:

1. Complete the projects associated with the 2012 Referendum on time, within scope, and under budget.

2. Integrate a clearly delineated and thoughtfully crafted surveillance camera policy into a well-developed security plan for the district. Access to cameras should complement the district's relationship with local law enforcement and its desire to create a safe and free place for students to learn and grow.
3. Foster an active and comprehensive security drilling protocol so that an array of scenarios is routinely rehearsed. Scenarios must include locking down students during high traffic times, recognizing and removing strangers from the buildings, and accounting for all students at all times.
4. Amend the five-year facilities plan to include a review of current demographics and enrollment projection once the 2012 Referendum projects are complete.

Goal Area: Maintain sound fiscal practices.

Create an annual financial plan that advances important district goals, continues to stabilize the community tax rate, and maintains adequate capital reserves.

Objectives for 2014-2015:

1. Articulate a multi-year approach to budgeting that considers the long term impact of the 2% cap on property tax increase and maintains forward momentum.
2. Develop guiding principles for budget development that anchor in a review of district performance data so that financial allocations are tied to the areas of greatest need.
3. Increase revenue from sources other than tax dollars.
4. Evaluate allocation of non-instructional costs in order to make appropriate reductions to allocate additional resources to the instructional program.
5. Present the budget process for community members so that accessible explanations are available to any who are interested.

Goal Area: Foster community engagement.

Promote community collaboration and information sharing so that all members of the Robbinsville community are valued as important contributors to the health of the school district.

Objectives for 2014-2015:

1. Provide easy access to information through email blasts, Twitter, web pages, and direct email connections through School Messenger.
2. Adopt strategies for "listening" to community members so that the district has a clear sense of community values and expectations.
3. Continue to articulate the district's mission and vision.
4. Broaden community involvement in district celebrations and milestones so that the community perceives itself to be engaged with the school community in a meaningful fashion.
5. Continue to foster open lines of communication with township officials.

Goal Area: Promote a healthy school culture.

Create conditions where good citizenship and strength of character are an integral part of the school community's culture.

Objectives for 2014-2015:

1. Broaden student voice and participation by engaging students in peer leadership programs and on advisory committees.
2. Leverage Responsive Classroom and Developmental Designs to foster community and citizenship throughout grade levels and classrooms.
3. Refine intervention and referral services so that all personnel (including parents) are integral to the solution finding process for struggling students.

B. SUPERINTENDENT MERIT GOALS

C. BOARD GOAL SETTING

VII. HEARING OF THE PUBLIC

None

VIII. ADJOURNMENT

On motion of Mr. O'Grady and seconded by Mr. Kochberg and carried by a vote of 8-0, the Robbinsville Board of Education voted to adjourn the August 13, 2014 annual Board retreat at 10:08 PM.

Respectfully submitted,

Robert M. DeVita, School Business Administrator / Board Secretary