



**ROBBINSVILLE BOARD OF EDUCATION  
MONTHLY MEETING**

**THURSDAY, JANUARY 29, 2015 – 7:00 PM  
RHS STUDENT ACTIVITY CENTER**

**PUBLIC SESSION MINUTES**

**BOARD OF EDUCATION**

**Mr. Matthew O’Grady, President**

**Mr. Thomas Halm, Jr., Vice President**

**Mrs. Shaina Ciaccio**

**Dr. Vincent J. Costanza**

**Mrs. Sharon DeVito**

**Mrs. Florence Gange**

**Mr. Keith Kochberg**

**Mr. Matthew O’Grady**

**Mrs. Faith Silvestrov**

**Mr. Richard Young**

**SUPERINTENDENT OF SCHOOLS**

**Dr. Steven J. Mayer**

**ASSISTANT SUPERINTENDENT**

**Dr. Kathleen A. Foster**

**SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY**

**Mr. Robert DeVita**

**STUDENT GOVERNMENT REPRESENTATIVE**

**Miss Samantha Leonard**

**ROBBINSVILLE BOARD OF EDUCATION**  
**PUBLIC SESSION MINUTES**

**January 29, 2015**

**I. CALL TO ORDER PUBLIC MEETING**

In Mr. O’Grady’s absence, Mr. Halm called the January 29, 2015 meeting of the Robbinsville Board of Education to order at 6:05 PM. He read the *Statement of Public Meetings* and led the flag salute.

**II. ROLL CALL**

Mrs. Ciaccio	Present	Mrs. Gange	Present	Mr. O’Grady	Arrives 6:07
Dr. Costanza	Arrives 6:58	Mr. Halm	Present	Mrs. Silvestrov	Absent
Mrs. DeVito	Present	Mr. Kochberg	Absent	Mr. Young	Present

**III. MOTION TO CONVENE IN EXECUTIVE SESSION**

On motion of Mrs. DeVito and seconded by Mrs. Gange, the Board voted 5-0 to enter into Executive Session at 6:07 PM to discuss the following matters.

- A. Harassment, Intimidation and Bullying Monthly Report
- B. Personnel

**IV. MOTION TO RESUME PUBLIC SESSION**

On motion of Dr. Costanza and seconded by Mrs. Ciaccio, the Board voted 7-0 to resume Public Session at 7:05 PM.

**V. BOARD PRESIDENT’S REPORT – Mr. Matthew O’Grady**

- RHS Virtual Enterprise International – FITspiration  
Mrs. Mason and Mr. Fahey introduced the FITspiration business plan committee. FITspiration is the newest company created by the RHS Virtual Enterprise class. The students explained that their virtual business offers customers a personalized healthy lifestyle by supplying nutrition plans and exercise routines simultaneously. The team placed in the top 17 during the regional competition and will move on to compete in Nationals this spring.

**VI. SUPERINTENDENT’S REPORT – Dr. Steven J. Mayer**

- School Board Recognition Month  
In honor of School Board Recognition Month, Dr. Mayer thanked Board members for their selfless dedication and ongoing efforts to further the mission of the district and for all that they do for the Robbinsville School community.
- Annual Testing Presentation – Ms. Kim Reynolds  
K-8 Supervisor, Kim Reynolds, provided the 2014 Annual Testing Presentation after which the Board engaged in a brief conversation. One member noted that the PARCC scores do not count toward high school graduation until 2019. Another asked how the district expects PARCC data to compare to current test data. Dr. Mayer indicated that it is too early to know for certain but that since the district has made curriculum changes to align with the CCCS, he expects the scores to be comparable. Still another suggested that it would be helpful to follow the scores of a cohort of students over time, rather than focus on scores from individual grade levels.

## **VII. SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Robert DeVita**

- 2015-2016 Budget Update  
Mr. DeVita provided a budget update noting that while revenue generated by property taxes is always the biggest budget driver, there is a continued need to seek alternate sources of revenue as a supplement. He indicated that health care and prescription rates are increasing by 16% and 8.5% respectively and pointed out that one possible option for the district's \$290K surplus could include offsetting debt service. This translates to about \$17 per year per residence. On a related note, Dr. Mayer discussed enrollment figures and how they impact staffing. He said that while he anticipates an overall enrollment increase of approximately 2% based upon current new housing development, staffing needs at the K-8 will remain flat (an exception may be special services). Because enrollment is increasing overall, the impact on class size at the high school will be felt throughout the core classes (30-35 students). For this reason the most cost effective alternative is to budget extra class periods as an affordable alternative to hiring the requisite four teachers. This stop gap measure for two years may permit fulltime FTE to be hired after two budget cycles.

## **VIII. STUDENT GOVERNMENT REPORT – Miss Samantha Leonard**

Student Government President Samantha Leonard reported on the following matters.

- VE Team to compete on national level in April
- Miss Mannino – RHS Teacher of the Year
- Mr. Hutchinson – January Teacher of the Month
- Project Unify – Polar Bear Plunge – February 21
- Semi-formal dance – February 20
- Model UN – Night of Nations – Raised \$1,600
- Drama Club – Improv show sold out – Raised \$170 for Homefront
- Sports Update – Wrestling 4<sup>th</sup> in CVC / Girls Track Group 2 DMR state champs & qualified for Northeastern regionals / Boys Track qualified for Northeastern regionals / Girls Swimming ranked 6<sup>th</sup> in CVC
- *Jeans for Teens* fundraiser

## **IX. MINUTES**

On motion of Mr. Halm and seconded by Dr. Costanza, the Robbinsville Board of Education voted 6-0-1 to approve the minutes of the following meetings. Mr. Young abstained.
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- December 16, 2014 Public Session (Attachment #1)
- December 16, 2014 Executive Session (Attachment #2)
- January 5, 2015 Public Session (Attachment #3)

## **X. COMMITTEE REPORTS**

### **A. EDUCATION, DEVELOPMENT & POLICY – Mrs. Florence Gange**

Mrs. Gange reported on the following matters discussed during the January 13, 2015 meeting of the Education, Development and Policy Committee.

- Policies – First Reading and Adoption
- MOA Between Robbinsville Schools and Local Law Enforcement
- Testing Presentation
- Educator of the Year recipients
  - Danielle Gladysz, SES – Special Education
  - Ed Holub – PRMS Social Studies
  - Kristina Mannino – RHS Special Ed & U.S. History

- School scheduling and staffing
- Curriculum and PD
- PARCC parent nights

**B. PERSONNEL – Mrs. Sharon DeVito**

Mrs. DeVito reported on the following matters discussed during the January 20, 2015 meeting of the Personnel Committee.

- Review of personnel agenda including highlighting the retirement of Debby Muench
- 2015-2016 Budget / Staffing projections
- Pay rate for substitutes - Recommended 2015-2016 increase from \$75 to \$80 per day for noncertified and \$80 to \$85 per day for certified, an overall cost of about \$12,000 per year.

**C. FINANCE, FACILITIES, & TRANSPORTATION – Mr. Thomas Halm**

Mr. Halm reported on the following matters discussed during the January 21, 2015 meeting of the Finance, Facilities and Transportation Committee.

- Health Benefit Broker Interview – After interviewing the finalists and scoring the proposals, the committee recommends the incumbent Gallagher O’Gorman and Young as the health insurance broker for 2015-2016. The incumbent stood out as they demonstrated providing innovative tools to save the district \$208,000 over their first 3 years.
- Transportation – Review of monthly report
- Tuition Based Kindergarten – Based upon the high cost of updating and maintaining Windsor, the committee recommends that the district pursue purchasing the modular units at Sharon (\$105,000), if enough students have enrolled by the end of February / beginning of March to support the program moving forward. Dr. Mayer and Mr. DeVita will continue to work with the modular company to see if they can negotiate a better price. The cost to lease the units for the next two months will be \$17,000.
- 2015-2016 Budget – The committee reviewed the projected revenue and tax impact of next year’s budget. They discussed that the proposed budget at the 2% tax levy cap will allow current programs and services to remain intact but will not provide any additional FTE. Since the town value has increased, the overall tax increase if the district goes to cap, translates to is only 1.1 cents or \$40 to the average assessed home owner. The committee also discussed strategies to provide some tax relief to debt service and bring the increase down to about 0.
- SEC Compliance – As discussed at a previous meeting, the district engaged Acacia Financial Services to assist the district in compliance with SEC reporting requirements. Acacia has completed the initial work for a cost of \$712. They have proposed an annual agreement of \$500 to continue to do this work. The committee recommends this minor appropriation to avoid possible SEC fines in the future.
- Construction update – The administrative team will meet with the General Contractor to review where they are in the close out process. The committee discussed several change orders, a few of which had been mentioned at previous BOE meetings as well as motions that appear on the agenda.
- PC&L Broker – The district issued a RFP for PC&L insurance and received two proposals in response. Given that the incumbent provided a larger book of business and much more experience than the other firm that only started 3 years ago, the committee is recommending that the contract be awarded to the incumbent, Gallagher, O’Gorman and Young.

**D. COMMUNITY RELATIONS – Dr. Vincent Costanza**

Dr. Costanza indicated that the Community Relations Committee met off line last month. The committee is looking at crafting a mission statement as well as to gather information from other districts about how they approach community relations.

**E. NEGOTIATIONS – Mr. Matthew O’Grady**

Mr. O’Grady noted that the Negotiations Committee has not met recently.

**XI. HEARING OF THE PUBLIC**

**A. DEBBY MUENCH**

Mrs. Muench read her retirement letter to the Board. Several Board members and administrators weighed in and talked about how, after nearly 40 years, Debby has impacted the district and the lives of those she has mentored, taught and touched in immeasurable ways. The Board and the Robbinsville Schools community extend their appreciation and best wishes to Mrs. Muench.

**B. NUSHIN KANUNI**

Mrs. Kanuni asked the question what is so bad about PARCC. She asked if the testing schedule for the year (midterms, finals, etc.) will be modified to lighten the assessment load on students. Dr. Mayer said that the district will consider how to proceed. He noted that benchmark tests and finals are likely to remain, but midterms may not.

**XII. APPROVE RESOLUTIONS**

**A. PERSONNEL (A.1 –4)**

On motion of Mrs. DeVito and seconded by Mr. Halm, the Robbinsville Board of Education voted 7-0 to approve Personnel resolutions A.1-4 below and on pages 14-16.

**4. Resolution directing Employee #4183 to undergo psychiatric examination pursuant to N.J.S.A. 18A:16-2**

Whereas, Employee #4183 is a teacher employed by the Robbinsville Board of Education; and

Whereas, the Superintendent has recommended that the Board require individual psychiatric examination of Employee #4183 pursuant to N.J.S.A. 18A:16-2; and

Whereas, the Superintendent’s recommendation is based upon recent conduct on the part of Employee #4183 that is described in the Superintendent’s correspondence to Employee #4183 dated December 1, 2014; and

Whereas, it is the judgment of the Board that Employee #4183 shows evidence of deviation from normal mental health and that his / her conduct poses a danger to his / her welfare or the welfare of his / her students; and

Whereas, on December 4, 2014, the Superintendent, with the concurrence of the Board President, placed Employee #4183 on administrative leave with pay;

Be it further resolved that Employee #4183 will continue to be suspended with pay pursuant to N.J.S.A. 18A:6-8.3 pending completion of the psychiatric examination and the Board’s receipt of the psychiatric report.

Be it further resolved that the Board adopts the aforesaid statement as its statement of reasons for requiring Employee #4183's psychiatric examination.

**B. EDUCATION, DEVELOPMENT, & POLICY (B.1 –9)**

On motion of Mrs. Gange and seconded by Dr. Costanza, the Robbinsville Board of Education voted 7-0 to approve Education, Development and Policy resolutions B.1-9 as indicated.

**1. HARASSMENT, INTIMIDATION & BULLYING MONTHLY REPORT**

Motion to accept without modification the Superintendent's Report on Harassment, Intimidation and Bullying for the period ending January 27, 2015.

**2. POLICIES & REGULATIONS: FIRST READING**

Motion to approve the following policies and regulations at the level of first reading.

P2411 Guidance Counseling (M) (Attachment #4)

**3. POLICIES & REGULATIONS: ADOPTION**

Motion to adopt the following policies and regulations.

P8600 Student Transportation (M) (Attachment #5)

**4. AUTHORIZE MEMORANDUM OF AGREEMENT: ROBBINSVILLE BOARD OF EDUCATION AND LOCAL LAW ENFORCEMENT (Attachment #6)**

Motion to approve a Uniform State Memorandum of Agreement between Robbinsville Schools and the Robbinsville Police Department as an annual requirement.

**5. APPROVE PROFESSIONAL SERVICES CONTRACT: WORLD LANGUAGE CONSULTANT**

Motion to approve a professional services contract with Rosanne Zeppieri in an amount not to exceed \$3,200.00 (\$800.00 per diem) for professional development and coaching for World Languages teachers.

**6. ASSURANCE OF COMPLIANCE – CIVIL RIGHTS**

Motion to assure that Robbinsville Schools is in compliance with the following:

Title VI of the Civil Right Act of 1964, as amended, 42 U.S.C.2000d *et seq.*, which prohibits discrimination on the basis of race, color, or national origin in any program or activity receiving Federal financial assistance;

Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 *et seq.*, which prohibits discrimination on the basis of sex in any education program or activity receiving Federal financial assistance;

Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination of the basis of handicap in any program or activity receiving Federal financial assistance;

The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in any program or activity receiving Federal financial assistance; and

All regulations, guidelines, and standards, lawfully adopted under the above statutes by the Department of Education.

**7. SPECIAL SERVICES**

**a. Waiver of Requirements - Special Education Medicaid Initiative (SEMI) 2015-2016**

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2015-2016 school year, and;

Whereas, the Robbinsville Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved that the Robbinsville Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Mercer an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2015-2016 school year.

**b. Approve Contract: Burlington County Special Services School District**

Motion to approve a contract with Burlington County Special Services School District in the amount of \$36,500.00 for a one-to-one Personal Assistant for student # 150223 for the period effective September 4, 2014 through June 17, 2015.

**c. Approve Contract: Delta-T Group**

Motion to approve a contract with Delta-T Group, to provide one to one nursing services for student #290436 at a rate of \$41.75 per hour (4 hours per day for 60 days).

**d. Approve Professional Development Contract: Advancing Opportunities**

Motion to approve a contract in the amount of \$500.00 with Advancing Opportunities, 1005 Whitehead Road Extension, Ewing, NJ, to provide a half-day workshop during the February 17, 2015 in service day. The presentation will provide attendees the opportunity to see, touch, and become familiar with assistive technology.

**8. FIELD TRIPS**

**a. Field Trips – Robbinsville High School**

Motion to approve the following field trip(s) for Robbinsville High School during the 2014-2015 school year as indicated. The district will incur no admission or transportation costs.

**Barnes Foundation, Philadelphia, PA**

Date:	2/2/15
Number of Pupils Participating:	20
Teacher/Other Chaperones:	2 / 1
Approximate Cost per Pupil:	\$25.00
Time Scheduled to Leave/Return:	9:15 am / 2:00 pm
Bus Service:	First Student

Class/Group: French I AP  
Purpose: Students will learn about the French Impressionist movement.

**b. Field Trips – Pond Road Middle School**

Motion to approve the following field trip(s) for Pond Road Middle School during the 2014-2015 school year as indicated. The district will incur no admission or transportation costs.

**Buehler Space Center, Paramus, NJ**

Date: 2/18, 19, 20, 23, 24, 27/15  
Number of Pupils Participating: 297  
Teacher/Other Chaperones: 24 / 0  
Approximate Cost per Pupil: \$27.00  
Time Scheduled to Leave/Return: 8:20 am / 2:30 pm  
Bus Service: Irvin Raphael  
Class/Group: 5<sup>th</sup> grade

Purpose: In a real world science experience, students will witness a realistic simulation of a rocket launch and participate in tasks related to mission control.

**NJ State Planetarium-Trenton, NJ**

Date: 2/26/15  
Number of Pupils Participating: 197  
Teacher/Other Chaperones: 15 / 32  
Approximate Cost per Pupil: \$8.00  
Time Scheduled to Leave/Return: 8:45 am / 1:15 pm  
Bus Service: Irvin Raphael Inc.  
Class/Group: 4<sup>th</sup> grade

Purpose: This trip will reinforce concepts taught in science about energy & space.

**c. Field Trips – Special Services (District Wide)**

Motion to approve the following field trip(s) for Special Services (district wide) for the following field trip(s) that are an integral part of the educational/vocational program during the 2014-2015 school year as indicated. The district will incur admission/transportation costs.

**Hamilton Garden Inn, Robbinsville, NJ**

Date: 2/6/15  
Number of Pupils Participating: 15  
Teacher/Other Chaperones: 3 / 0  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave/Return: 9:30 am / 1:30 pm  
Bus Service: RBOE  
Class/Group: Project Unify

Purpose: Project Unify members will participate in part 2 of the Youth Summit to collaborate with schools from around the state.

**Bricks 4 Kidz, Robbinsville, NJ**

Date: 2/27/15  
Number of Pupils Participating: 5  
Teacher/Other Chaperones: 3 / 0  
Approximate Cost per Pupil: \$0.00  
Time Scheduled to Leave/Return: 9:45 am / 12:45 pm  
Bus Service: RBOE  
Class/Group: School Age Autism

Purpose: Students will work on social and language skills as they participate to imitate a Lego model followed by lunch at Friendly's.



**9. WORKSHOPS**

Motion to approve a list of upcoming professional development workshops as indicated.

Participant's Name	Vendor	Workshop	Event Date(s)	Registration	Travel Reimbursement
Derek Linebarger	Nat' CTO PARRC	NJ Chief Tech. Officers Council	1/22/2015	\$ -	\$ -
Amanda Rosenblatt	AEP Connections	National Autism Workshop	2/19 & 20/2015	\$ 215.00	\$ 18.60
Debbie Donoher	Bureau of Edu- cation & Research	Best New Books	2/26/2015	\$ 239.00	\$ 10.97
Jennifer Alessio	Raritan Valley Comm. College	NJACE Science Ed Institute	3/18/2015	\$ 100.00	\$ -
Marybeth Kowalski	The Boggs Center	Facing the Future 22: The Dream	3/20/2015	\$ 175.00	\$ 17.68
Kathy Neuhauser	Frontline Technologies	AESOP Conference	4/14 & 15/2015	\$ 399.00	\$ 49.20
<b>Totals</b>				<b>\$ 1,128.00</b>	<b>\$ 96.45</b>

**C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)**

On motion of Mr. Halm and seconded by Mrs. DeVito, the Robbinsville Board of Education voted 7-0 to approve Finance, Facilities and Transportation resolutions C.1-3 as indicated.

**1. FINANCE**

**a. Bills and Claims List (Attachment #7)**

Motion to approve payment of the Bills & Claims List in the amount of \$7,328,011.04 for the period ending January 29, 2015 as indicated.

<b>Accounts Payable</b>	
Fund	
11 - General Fund	\$ 1,020,320.45
12 - Capital Outlay	\$ -
20 - Special Revenue	\$ 70,233.60
30 - Capital Projects	\$ 461,163.91
40 - Debt Service	\$ 3,401,927.50
60 - Food Service Fund	\$ 66,894.61
61 - R.E.D.	\$ 5,201.86
Unemployment	\$ -
Hand Checks	\$ 16,060.40
<b>Total Accounts Payable</b>	<b>\$ 5,041,802.33</b>
<b>Payroll</b>	
December 30, 2014	\$ 1,153,498.33
January 15, 2015	\$ 1,132,710.38
<b>Total Payroll</b>	<b>\$ 2,286,208.71</b>
<b>Total Bill List</b>	<b>\$ 7,328,011.04</b>

**b. Certification of Board Secretary**

Pursuant to N.J.A.C. 6A:23-2.12I3 I, Robert M. DeVita, Board Secretary/School Business Administrator, certify that as of December 31, 2014 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

**c. Report of the Board Secretary (Attachment #8)**

Motion to accept the Report of the Board Secretary for the period ending December 31, 2014.

**d. Report of the Treasurer (Attachment #9)**

Motion to accept the Report of the Treasurer for the period ending December 31, 2014.

**e. Transfer Report: January 29, 2015**

Motion to approve transfers totaling \$79,367.93 for the period ending January 29, 2015 as indicated.

<b>Account From</b>	<b>Account To</b>	<b>Description</b>	<b>Amount</b>
11-401-100-800-01-01 Co-Curricular Misc.	11-000-270-512-07-04 Class Trips	Transportation to Camden County College	\$ 588.00
11-120-100-101-02-03 Salary, Grades 1 - 3	11-401-100-100-02-01 Salary, Co-Curricular	Personnel coverage at performances/light and sound	\$ 400.00
11-190-100-500-07-00 Purchased Services	12-000-252-730-08-00 Admin Tech Equipment	Purchase of APC UPS backup equipment	\$ 10,003.09
11-000-221-600-09-01 Curriculum Supplies	11-000-221-500-09-01 Travel Expense	Spring conference workshop requests	\$ 600.00
11-000-240-800-02-01 Sharon Misc Expense	11-000-240-500-03-01 Pond Travel	Professional development	\$ 100.00
11-215-100-101-07-07 PSD sub pay	11-215-100-106-07-07 PSD Aide Sub	Substitute coverage	\$ 400.00
11-120-100-101-07-02 Salary, Grades 1-3	11-130-100-101-07-03 Salary, Grades 6-8	Leave replacement cost/movement across guide	\$ 3,585.00
11-000-291-270-07-01 Hospitalization	11-000-230-530-08-00 Communication	Telephone / wireless services	\$ 25,000.00
11-000-291-280-07-03 Tuition Reimburse	11-000-217-100-07-04 1 to 1 Aide Salaries	Additional Full-Time Instructional Assist/ IEP needs	\$ 12,500.00
11-401-100-600-03-01 Co-Curricular Supplies	11-000-270-512-07-04 Class Trips	Bus fees: Science Olympiad to Union County College	\$ 693.84
11-401-100-600-01-01 Co-Curricular Supplies	11-000-270-512-07-04 Class Trips	Bus fees: Robotics to Montreal Competition	\$ 5,825.00
12-000-252-730-07-00 Technology Equipment	12-000-262-730-05-00 Facility Equipment	Maintenance vehicle	\$ 2,673.00
11-000-262-420-05-00 Purchased Services	11-000-262-441-05-01 Facility Lease	Lease of modular classrooms for January & February	\$ 17,000.00
<b>TOTAL January 2015 Transfers:</b>			<b>\$ 79,367.93</b>

f. **Approve Competitive Contracts**

i. **Contract Award: Competitive Contract for Health Insurance Broker**

Approve a contract with Gallagher O’Gorman & Young, 707 State Street, Princeton, NJ for health insurance brokerage services for the 2015-2016 school year.

ii. **Contract Award: Competitive Contract for PC&L Insurance Broker**

Approve a contract with Gallagher O’Gorman & Young, 707 State Street, Princeton, NJ for PC&L insurance brokerage services for the 2015-2016 school year.

g. **Approve Professional Services Contract: Acacia Financial Group, Inc.**

Approve a professional services contract with Acacia Financial Group, Inc., for \$500.00 a year for services in connection with the on-going annual disclosure and filing of certain financial information and notices in connection with the provisions of SEC Rule 15C2-12(b)(5).

h. **Accept Anonymous Donation**

Motion to accept an anonymous donation in the amount of \$6,500.00 for General Operating Support.

2. **FACILITIES**

a. **Ratify Change Orders: SES Building Project**

i. **Lighton Industries: To Obtain Certificate of Occupancy**

Motion to ratify the following change orders with Lighton Industries to obtain a Certificate of Occupancy for the Sharon Road Elementary School addition:

- \$4,257.00 to provide and install a panic device in the mechanical room door and an emergency exit light outside of the door as per the local code official
- \$7,455.00 to provide and install a handrail outside of the building by the gymnasium and mechanical room as per the local code official

ii. **Lighton Industries: Other**

Motion to ratify the following change orders with Lighton Industries for the Sharon Road Elementary School:

- \$8,536.00 to relocate an existing pull box that was located in the area of the new parking lot
- \$1,680.00 to repaint the walls in the existing kindergarten hallway area to match the new wing
- \$21,353.61 to replace the fire alarm panel in the existing portion of Sharon Road Elementary School due to its obsolescence

b. **Change Order: SES Modular Classrooms**

Motion to approve a change order with Lighton Industries in the amount of \$20,371.74 to provide material, labor, equipment and supervision to modify the existing electrical switch board to add an additional exterior distribution panel to provide power to the existing modular

classrooms. This change order will not be executed if the enrollment in the tuition based kindergarten program is not sufficient to run a profitable program.

**c. Permission to Practice**

Motion to grant permission for the Robbinsville High School fall athletic teams to begin pre-season practices on August 10, 2015.

**d. Fire and Security Drills – December 2014**

Motion to approve Fire and Security Drills for December 2014 as indicated.

<b>Required:</b>	<b>Monthly</b>	<b>2/School Yr.</b>	<b>2/School Yr.</b>	<b>2/School Yr.</b>	<b>2/School Yr.</b>	<b>2/School Yr.</b>
<b>School</b>	<b>Fire Drill</b>	<b>Security Drill Lockdown</b>	<b>Security Drill Bomb Threat</b>	<b>Security Drill Evacuation</b>	<b>Security Drill Active Shooter</b>	<b>Security Drill Other</b>
Windsor	December 1	N/A	N/A	December 23	N/A	N/A
SES	December 15	N/A	N/A	December 23	N/A	N/A
PRMS	December 9	December 23	N/A	N/A	N/A	N/A
RHS	December 22	December 22	N/A	N/A	N/A	N/A

**e. Building Use (Attachments #10-15)**

Motion to approve the Buildings and Grounds Use of Facilities Schedule for the months of February and March 2015.

**3. TRANSPORTATION**

**a. Accept Quote: ELM-19**

Motion to accept Garden State Transport as the lowest bidder for Route # ELM-19 to transport students to and from Sharon Elementary School for the period of January 5, 2015 to June 30, 2015 for total cost of \$9,592.00.

**D. ROBBINSVILLE EXTENDED DAY PROGRAM (D.1)**

On motion of Dr. Costanza and seconded by Mrs. Ciaccio, the Robbinsville Board of Education voted 7-0 to approve Robbinsville Extended Day Program resolution D.1.

**1. APPROVE NEW HIRE**

Motion to hire the following individual as indicated for the Robbinsville Extended Day program as indicated.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Hrs. per Week /Rate per Hr.</u>	<u>Effective</u>
Bryan Fleischhacker	Tutor	SES	5 hours. / week - \$34 / hour	2/2/15

**XIV. HEARING OF THE PUBLIC**

**A. NUSHIN KANUNI**

Mrs. Kanuni asked why more people don't attend Board meetings. Mr. O'Grady indicated that the Board is continually trying to devise new ways to communicate and to maintain a high profile within the community. The conversation evolved and she asked Mr. Halm if he had walked the two mile distance that is required of students (as he had indicated he would at a previous meeting). Mr. Halm

said that he had and that, after the fact, it had become difficult for him to feel bad for students that are required to walk .04 miles to a bus stop.

**XV. OLD BUSINESS**

None

**XVI. NEW BUSINESS**

Mrs. DeVito reported that the REF sponsored Harlem Wizards game was a huge success. She announced that the proceeds will be used to fund \$10,000 for teacher mini-grants. Mrs. DeVito also indicated that the REF Casino Night will take place on February 27<sup>th</sup> at John Henry's. This year the foundation will honor Maninos and Carol and Dave Boyne.

**XVII. ADJOURNMENT**

On motion of Mrs. DeVito and seconded by Mr. Halm, the Robbinsville Board of Education voted 7-0 to adjourn the January 29, 2015 meeting at 8:51 PM.

Respectfully submitted,

Robert M. DeVita  
School Business Administrator / Board Secretary