



PUBLIC SESSION MINUTES

BOARD OF EDUCATION

Mr. Matthew O’Grady, President

Mr. Thomas Halm, Jr., Vice President

Mrs. Shaina Ciaccio

Ms. Leslie Dee

Mrs. Sharon DeVito

Mr. Craig Heilman

Mr. Keith Kochberg

Mrs. Faith Silvestrov

Mr. Richard Young

SUPERINTENDENT OF SCHOOLS

Dr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Christina Moskal

STUDENT GOVERNMENT PRESIDENT

Ryan Bondoc

ROBBINSVILLE BOARD OF EDUCATION
PUBLIC SESSION MINUTES

January 26, 2016

I. CALL TO ORDER PUBLIC MEETING

II. STATEMENT OF PUBLIC MEETINGS

President Matthew O’Grady called the January 26, 2016 meeting of the Robbinsville Board of Education to order at 6:30 PM. He read the *Statement of Public Meetings* and led the flag salute.

I. ROLL CALL

Mrs. Ciaccio	Present	Mr. Halm	Present	Mr. O’Grady	Present
Mrs. Dee	Present	Mr. Heilman	Present	Mrs. Silvestrov	Present
Mrs. DeVito	Present	Mr. Kochberg	Present	Mr. Young	Present

II. MOTION TO CONVENE IN EXECUTIVE SESSION

On motion of Mrs. Ciaccio and seconded by Mrs. DeVito, the Robbinsville Board of Education voted 9-0 to convene in Executive Session at 6:31 PM to discuss the following topics.

- A. Harassment, Intimidation & Bullying Report
- B. Litigation

III. MOTION TO RESUME PUBLIC SESSION

On motion of Mr. Halm and seconded by Mrs. Ciaccio, the Robbinsville Board of Education voted 9-0 to resume Public Session at 7:23 PM.

IV. BOARD PRESIDENT’S REPORT – Mr. Matthew O’Grady

- Congratulations Mike Gaspari
RHS Assistant Principal Nicole Mumpower introduced Sophomore Michael Gaspari to the Board. An accomplished pianist, Mike is the recipient of the 2016 National Young Arts Foundation Merit Award for Musical Composition. He is currently attending Juilliard’s Pre-College and, locally he is involved in the RHS Concert and Jazz bands and the Select Choir.
- Kudos to Morgan Newman
A.P. Literature teacher Jason Armstrong introduced Morgan Newman, a Senior at Robbinsville High School and winner of the First Annual Write On Fight On Write-a- thon. Morgan will complete an internship with writer Nancy DePalma and her winning submission will be published in NJ Meeting and Events Magazine, a quarterly publication with over 10,000 subscribers.

V. SUPERINTENDENT’S REPORT – Dr. Steven J. Mayer

- School Board Recognition Month
Dr. Mayer expressed his appreciation to the Board of Education. He thanked them for their commitment to the district’s work and indicated that he is grateful that the Board is comprised of diverse and critical thinkers. He noted that there is a resolution to recognize the Board of Education on the agenda.

- Annual Testing Presentation
Mrs. Kim Tew, Supervisor of K-8 Curriculum and Professional Development, conducted the annual testing presentation providing score data, details about professional development and the impact of both on teaching and learning. The Board followed up with a discussion about PARCC and the effect of scores as they relate to graduation requirements and teacher evaluation.

VI. RESOLUTION TO RECOGNIZE THE ROBBINSVILLE BOARD OF EDUCATION

WHEREAS, The New Jersey School Boards Association has declared January 2016 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Robbinsville Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Robbinsville Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Education Progress (NAEP) scores and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Robbinsville Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2016 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Robbinsville Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

VII. SCHOOL BUSINESS ADMINISTRATOR'S REPORT - Ms. Christina Moskal

Ms. Moskal provided an update on the 2016-2017 budget. She noted that, in spite of the challenges that go hand in hand with creating a zero based budget, great progress is being made in meetings with Principals and department heads. In February the budget will be presented for review at committee level. Ms. Moskal indicated that the Governor's budget address is slated for the last Tuesday in February, after which the release of state aid figures is anticipated within 48 hours. The Board will adopt a tentative budget on March 14, 2016.

Ms. Moskal also reminded Board members to be on the lookout for an email from the School Ethic Commission containing information about filing the Annual Financial Disclosure Forms as required.

VIII. STUDENT GOVERNMENT REPORT – Ryan Bondoc

Ryan Bondoc, Student Government President, reported on the following matters:

- Teacher of the Year – Jason Armstrong
- January Teacher of the Month – Mr. Blair
- Teacher Talent Show
- Jazz Band – Swing Dance Lesson – January 22
- Club Update
- Sports Update
- Mr. RHS – February 25
- Semi-formal – February 26
- Winter Band Concert – January 31

IX. MINUTES (Attachments #1 - #6)

On motion of Mrs. Ciaccio and seconded by Mrs. DeVito, the Robbinsville Board of Education voted to approve the minutes of the following meetings as indicated.

- December 15, 2015 Executive Session (#1) Vote: 6-0-3 / Abstain: S. Ciaccio, L. Dee, C. Heilman
- December 15, 2015 Public Session (#2) Vote: 6-0-3 / Abstain: S. Ciaccio, L. Dee, C. Heilman
- January 4, 2015 Executive Session (#3) Vote: 9-0
- January 4, 2016 Public Session (#4) Vote: 9-0
- January 6, 2016 Executive Session (#5) Vote: 9-0
- January 6, 2016 Public Session (#6) Vote: 9-0

X. COMMITTEE REPORTS

A. EDUCATION, DEVELOPMENT & POLICY – Mrs. Faith Silvestrov

Mrs. Silvestrov reported on the following matters discussed during the January 12, 2016 meeting of the Education, Development and Policy Committee.

- Policies – First reading and adoption
- Annual Testing Presentation
- February 16, 2016 In-service Day for professional staff
- Next Meeting – February 9, 2016

B. PERSONNEL – Mrs. Sharon DeVito

Mrs. DeVito reported on the following matters discussed during the January 19, 2016 meeting of the Personnel Committee.

- Regular personal agenda
- Review of open position roster
- Enrollment data and FTE needs as pertaining to 2016-2017 budget

BOE Discussion

Mr. Halm asked how many kids have enrolled as a result of the 9 homes that have closed in the new Springside development. Dr. Mayer indicated that he will check on the average number of children per household and report back to the Board. Dr. Mayer then read the current student count into the record.

<u>Grade</u>	<u>Enrollment</u>	<u>Grade</u>	<u>Enrollment</u>
K	198	6	296
1	184	7	219
2	222	8	238
3	208	9	267
4	239	10	243
5	211	11	220
		12	225

C. FINANCE, FACILITIES, & TRANSPORTATION – Mr. Thomas Halm

Mr. Young reported on the following topics discussed during the January 20, 2016 meeting of the Finance, Facilities and Transportation Committee.

- **Transportation**
The December transportation reports were reviewed by the committee. Neighborhood locations will be included alongside the bus route numbers on the monthly reports moving forward.
- **Solar PPA**
The committee discussed the Solar PPA and related proposal from Spiezle Architectural Group. It is recommended that the district contract with Spiezle Architectural Group to assist with the development and review of the RFP as well as a construction manager during installation at a cost of \$20,850.00
- **Duress Buttons**
The committee discussed the panic button scope of work and the addition of an upgraded burglar alarm system at Pond. The current alarm system at Pond is largely not functional and the upgrades system will permit the monitoring company to listen to disturbances in the building similar to systems in place at RHS and Sharon School. The duress alarms dial central monitoring and “open ears” into the building so that police response in a dire emergency is immediate and productive. Unexpended referendum funds will be used for the work at Sharon and Pond. The cost of each project is as follows:
 1. New Panel at Pond Road School: \$19,540
 2. Duress alarms in six locations at all three schools: \$10,540, which includes wiring which will terminate at control panel for the district’s door operating systems. The district will work with OSI (door fingerprinting system) for connection at a later date.
- **Referendum Close Out**
The committee was informed that the final referendum payment will be approved at the January BOE Meeting. All close out documents have been completed and are being forwarded to the district. In addition there will be one more change order (a credit of \$1,000) included on the January 26 BOE agenda for acceptance.
- **January transfer list review**
- **Windsor School Update**
The sale of Windsor School was discussed. The auction is scheduled for March 2, 2016, time TBD. Prior to the auction, two open houses will be held. Marketing literature will be forwarded to the board when it becomes available.
- **2016-17 Budget**
Enrollment & Residency – The committee was provided information regarding enrollment trends and the potential need for additional FTE’s in the upcoming school year. The new demographic study, implications of increasing enrollment, and various issues concerning the construction of new

housing developments in town were also discussed. The committee asked that the district residency policy be reviewed by the Ed. Policy Committee. They also asked that a report of new students be provided to the committee on a monthly basis as part of enrollment analysis.

Health Benefits – The committee reviewed various scenarios for health benefit premium increases ranging up to 16%, which is the amount currently projected by the district’s broker. An estimate with more certainty can be provided in the upcoming weeks, closer to the availability of actual renewal rates.

D. COMMUNITY RELATIONS – Mr. Richard Young

Mr. Young reported that he has asked committee members to bring three ideas for improving community relations to the February 2, 2016 Community Relations meeting.

XI. FIRST HEARING OF THE PUBLIC

A. NUSHIN KAHANI

Mrs. Kahani commented on the PARCC Presentation and asked how the district is involving parents. She also noted that, in her opinion, teachers evaluations should be based upon test scores.

B. SHANNON GAFGEN

Mrs. Gafgen stated that the district has enough diagnostic tools without those that the PARCC tests provide. She added that she will opt her children out of PARCC again this year and emphasized the importance of educating the whole child.

C. SHAZIA BUSKENS

Mrs. Buskens inquired about PRMS Assistant Principal Tawrye Mason’s background. Dr. Mayer indicated that in addition to her service as a teacher at Robbinsville High School for nine years, she recently earned her administrative certificate. During her tenure Mrs. Mason has been highly involved in professional development and curriculum work. Dr. Mayer noted that she will be formally introduced to the school community in the near future.

XII. APPROVE MONTHLY RESOLUTIONS

A. PERSONNEL (A.1 – 3)

On motion of Mrs. DeVito and seconded by Mr. Halm, the Robbinsville Board of Education voted 9-0 to amend the Personnel Agenda and table the appointments of all spring coaching staff.

On motion of Mr. Halm and seconded by Mrs. Silvestrov, the Robbinsville Board of Education voted 9-0 to approve Personnel items A.1-4 below and on pages 15-19 as indicated.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 8)

On motion of Mrs. Silvestrov and seconded by Mrs. DeVito the Robbinsville Board of Education voted 9-0 to approve Education, Development, & Policy resolutions B.1 – 8 as indicated.

1. HARASSMENT, INTIMIDATION & BULLYING MONTHLY REPORT (Attachment #7)

Motion to accept without modification the Superintendent’s Report on Harassment, Intimidation and Bullying for the period ending January 26, 2016.

2. POLICIES & REGULATIONS: FIRST READING (Attachments #8 - #11)

Motion to review the following policies and regulations at the level of first reading.

Policy 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (#8)

Regulation 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (#9)

Policy 3431.1 Family Leave (Teaching Staff) (M) (#10)

Policy 4331.1 Family Leave (Support Staff) (M) (#11)

3. POLICIES & REGULATIONS: ADOPTION (Attachments #12 - #20)

Motion to adopt the following policies and regulations.

Policy 1240 Evaluation of the Superintendent (#12)

Regulation 1240 Evaluation of the Superintendent (#13)

Policy 3221 Evaluation of Teachers (#14)

Regulation 3221 Evaluation of Teachers (#15)

Policy 3222 Evaluation of Teaching Staff Members, Excluding Teachers & Administrators (#16)

Regulation 3222 Evaluation of Teaching Staff Members, Excluding Teachers & Administrators (#17)

Policy 3224 Evaluation of Principals, Vice Principals and Assistant Principals (#18)

Regulation 3224 Evaluation of Principals, Vice Principals and Assistant Principals (#19)

Policy 5337 Service Animals (#20)

4. APPROVE STUDENT TEACHING CANDIDATES

Motion to approve TCNJ Teaching Candidate Kyle Anderson to serve as a student teacher with Health / PE Teacher Rich Gildner during the 2016 spring semester.

5. APPROVE TCNJ JR. PRACTICUM STUDENTS

Motion to approve Art Teacher Natalie DiSantis (SES) to host TCNJ students Nicole Miller and Rebecca Cummings during the 2016 spring semester to meet the requirements of their Jr. Practicum experience.

6. SPECIAL SERVICES

a. Approve Contract Addendum: Sunbelt Staffing

Motion to approve an addendum to a contract with Sunbelt Staffing in the amount of \$35,493.50 to provide occupational therapy for in-district students through April 1, 2016.

b. Terminate Tuition Contract: MCSSSD, Regional Day School

Motion to terminate a tuition contract with Mercer County Special Services School District (MCSSSD), Regional Day School, for student #220009 effective October 23, 2015.

c. Approve Tuition Contract: YCS, George Washington School

Motion to approve a tuition contract with Youth Consultation Service (YCS), George Washington School, in the amount of \$10,241.79 for student #220009 for the period dating October 26, 2015 through December 31, 2015.

d. Approve Contract: InvoHealthCare

Motion to approve a contract in the amount of \$42,430.00 with InvoHealthCare to provide LDTC maternity leave replacement services during the period dating February 5, 2016 through June 22, 2016.

e. Approve Gail Drescher for Educational Evaluations

Motion to approve Gail Drescher to provide educational evaluations as needed at the rate of \$375.00 per evaluation and written report.

f. Approve Foundations 4 Learning, LLC for Educational Evaluations

Motion to approve Foundations 4 Learning, LLC to provide educational evaluations as needed at the rate of \$400 per evaluation and written report.

g. Approve Instructional Assistants for One to One After School Activities

Motion to approve the district’s Instructional Assistants to accompany students, as needed, to after school activities as denoted in student IEPs. Each individual will be compensated at the rate of \$18.36 per hour effective immediately through June 22, 2016.

7. FIELD TRIPS

a. Field Trips – Co-curricular

Motion to approve the following co-curricular field trip(s) district wide for the 2015-2016 school year as indicated. The district will incur admission/transportation costs.

<u>Month/Year</u>	<u>Class</u>	<u>Destination</u>	<u>Cost / Pupil</u>	<u>Purpose</u>
February 2016	PreK-Autism-ELM MD	Hamilton Marketplace	\$0.00	Practice money and other skills
March 2016	PreK-Autism-ELM MD	Golden Dawn	\$0.00	Practice ordering and other skills
April 2016	PreK-Autism-ELM MD	Shoprite	\$0.00	Use list to shop & navigate store

8. WORKSHOPS

Motion to approve a list of upcoming professional development workshops as indicated.

<u>Name</u>	<u>Workshop Title</u>	<u>Date(s)</u>	<u>Registration</u>	<u>Travel Reimbursement</u>
Linda Biondi	Elevating and Celebrating Effective Teaching and Teachers	1/29-31/2016	\$ -	\$ -
Andrea Driver Shelly King Kristen Levy	Buehler Center Mars/Comet Teacher Workshop	2/3/2016	\$ -	\$ -
Debbie Donoher	What's New In Young Adult Literature and How to Use It In your Program	2/8/2016	\$ 245.00	\$ 23.75
Jessica Pagodin	Helping Your Students Master the Next Generation Science Standards	2/9/2016	\$ 239.00	\$ -
Megan Correia	Helping Your Students Master the Next Generation Science Standards	2/9/2016	\$ 239.00	\$ 24.30
Brian Williams	American Choral Directors Association 2016 Eastern Division Conference	2/11&12/2016	\$ 275.00	\$ -

Name	Workshop Title	Date(s)	Registration	Travel Reimbursement
Catherine Naughton	2016 NJMEA February Conference	2/18, 19 & 20/2016	\$ 165.00	\$ -
Stephanie Rodriguez	NGSS Transition Workshops: Classroom Applications of NGSS	2/20/2016	\$ 10.00	\$ 23.99
Sharon Clarici	NGSS Transition Workshops: Classroom Applications of NGSS	2/20/2016	\$ 10.00	\$ -
Renee Lockington	2016 NJAHPERD Annual Convention	2/22&23/2016	\$ 100.00	\$ 54.19
Jodie Ricciardi	2016 NJAHPERD Annual Convention	2/22&23/2016	\$ 100.00	\$ 18.97
Caitlyn Curran Jennamarie Colicchia MaryJane Seiler	2016 NJAHPERD Annual Convention (\$100.00 per person)	2/22 &23/2016	\$ 300.00	\$ -
Shae Fahey	OSHA 10 + Course	2/25&26/2016	\$ 225.00	\$ -
Kim Barca Rachel Green Randi Bucca AnnMarie Potts	Early Intervention for Autism: Assessment & Treatment Strategies	2/26/2016	\$ 239.96	\$ -
Christie Bralynski Mary Burum Karin Concpcion Katie Daughenbaugh Jennifer Freeman Andrea Grice Betsy Jones Karen Juniak Nancy Kaczor Karen McCarthy Bob Miller Ginny Olinsky Kim Ott Irene Picone Tom Pilch Anne Quinn Danielle Tesar	STA School Bus Safety Seminar (\$40 per person)	3/5/2016	\$ 680.00	\$ -
Tiffany Strauss	ATSNJ 30th Annual Conference & Business Meeting	3/7/2016	\$ 135.00	\$ -
Katie Daughenbaugh	48th Annual Pupil Transportation Conference & Equipment Show	3/9,10 & 11/2016	\$ 395.00	\$ 160.00
Kelly Kosch	2016 NJAMLE Conference	3/11/2016	\$ 119.00	\$ -
Sharon Martin	A Basic Guide to Intervention and Referral Services (I&RS)	3/15/2016	\$ 149.00	\$ -
Francine Mazzone Joan Oszvart Josette Smolka	A Basic Guide to Intervention and Referral Services (I&RS) (\$149 per person)	3/15/2016	\$ 447.00	\$ -

Name	Workshop Title	Date(s)	Registration	Travel Reimbursement
Steve Mayer	AERA Annual Meeting	4/8-11/2016	\$ 195.00	\$ 1,540.24
Kristina Gildner Jamie Kelly Kristina Mannino	Handle with Care Instructor & Recertification Program	4/11,12 &13/2016	\$ 2,150.00	\$ 27.44
Jamie Kelly	Handle with Care Instructor & Re/Certification Program	4/13/2016	\$ -	\$ 7.32
Kristina Mannino	Handle with Care Instructor & Re/Certification Program	4/13/2016	\$ -	\$ 9.98
Kristin Aquilino Dagmar Stepien	Tomorrow's Classrooms Today Conference	5/21/2016	\$ 98.00	\$ -
Total			\$ 6,515.96	\$ 1,890.18

C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)

Comment: Mr. Halm expressed appreciation for a donation of \$6,500.00 (Item C.1h).

On motion of Mr. Halm and seconded by Mrs. DiVito, the Robbinsville Board of Education voted 9-0 to approve Finance, Facilities and Transportation items C.1-3 as indicated.

1. FINANCE

a. Bills and Claims List (Attachment #21)

Motion to approve payment of the Bills & Claims List in the amount of \$1,603,573.98 for the period ending January 26, 2016 as indicated.

Accounts Payable	
Fund	
11 - General Fund	\$ 1,107,874.28
12 - Capital Outlay	\$ 4,955.00
20 - Special Revenue	\$ 57,021.43
30 - Capital Projects	\$ 290,966.45
40 - Debt Service	
60 - Food Service Fund	\$ 77,668.35
61 - R.E.D.	\$ 65,088.47
Unemployment	\$ -
Hand Checks	
Total	\$ 1,603,573.98

b. Transfer Report: January 26, 2016

Motion to approve transfers totaling \$109,388.90 for the period ending January 26, 2016.

Account From	Account To	Description	Amount
11-000-270-420-07-02 Vehicle Maintenance	11-000-270-160-07-20 Trans. Coordinator	Increased Stipend	\$ 3,705.44
11-150-100-101-04-04 Home Instruction Salary	11-150-100-320-04-01 Purchased Services	Home Instruction	\$ 5,000.00

Account From	Account To	Description	Amount
11-190-100-610-01-01 RHS Supplies	11-190-100-340-01-01 Contracted Services	Instrument Repair	\$ 456.84
11-000-291-280-07-03 Admin Tuition Reimburse	11-000-230-334-07-02 Architect/Engineer	Solar PPA	\$ 20,850.00
11-000-262-622-05-01 RHS Electric	11-000-230-332-07-01 Auditor	Audit Fees	\$ 2,500.00
11-000-291-280-07-01 Tuition -Support	11-000-230-585-07-01 Super Travel Expense	Workshops for Central Office Staff	\$ 2,550.00
11-000-262-420-05-00 All Clean	11-000-230-585-07-01 Legal Fees	Legal Fees	\$ 30,000.00
11-402-100-600-06-02 RHS Reconditioning	11-000-261-420-05-01 RHS- Maintenance	Contracted Services	\$ 1,950.00
11-402-100-600-06-02 RHS Reconditioning	11-402-100-600-06-01 RHS Athletic Supplies	Additional Supplies	\$ 7,050.00
11-000-100-565-04-01 Tuition to Vo-tech	11-000-100-569-07-00 Tuition-other GE	Out of District Tuition	\$ 12,530.00
11-000-221-800-09-01 Membership Dues	11-000-221-500-09-01 Workshops, Travel	Additional workshops	\$ 4,000.00
12-000-252-730-08-00 Admin Tech Equipment	11-190-100-610-08-06 Tech- refresh	Instructional Technology	\$ 4,800.02
11-190-100-640-01-01 RHS Textbooks	11-190-100-340-01-01 RHS Contracted Services	Additional PEI Services	\$ 7,000.00
11-000-218-600-01-01 RHS Guidance Supplies	12-140-100-760-01-01 9-12 Equipment	2 Additional filing cabinets	\$ 4,000.00
11-000-213-600-01-01 RHS Nurse Supplies	11-140-100-101-07-01 9-12 Salaries	Pro-rated 7th class	\$ 2,036.60
11-000-213-600-01-01 RHS Nurse Supplies	11-401-100-100-01-02 Extra Work	Tutoring	\$ 960.00
TOTAL January 2016 Transfers:			\$109,388.90

c. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12I3 I, Christina Moskal, Board Secretary/School Business Administrator, certify that as of November 30, 2015 and December 31, 2015 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

d. Reports of the Board Secretary (Attachment #22 - #23)

Motion to accept the Report of the Board Secretary for the period ending November 30, 2015 and December 31, 2015.

e. Report of the Treasurer (Attachment #24)

Motion to accept the Report of the Treasurer for the period ending November 30, 2015.

f. Shared Service Agreement: Robbinsville Township – Automotive Repair Services

Motion to approve a shared service agreement with Robbinsville Township for the provision of automotive repair services for the period of January 1, 2016 through December 31, 2017.

g. Approve Spieze Architectural Group for Services Related to Solar Power Purchase Agreement

Motion to approve a contract with Spieze Architectural Group in the amount of \$20,850.00 to provide services on a district wide solar photovoltaic project as indicated.

Phase I – Survey and RFP Assistance	\$ 15,050.00
Phase II – Construction Administration	\$ 5,800.00
Total	\$ 20,850.00

h. Accept Anonymous Donation

Motion to accept an anonymous donation in the amount of \$6,500.00 designated for general operating support. The Robbinsville Board of Education is appreciative of this generous donation.

i. Accept Donation: Kardos Family

Motion to accept donation of a pop up screen from the Kardos family and designated for the Lady Ravens Softball Team. The Robbinsville Board of Education is grateful to the Kardos family for their generous support.

2. FACILITIES

a. Approve Change Order: Lighton Industries

Motion to approve a change order with Lighton Industries for a credit to the district in the amount of \$1,000.00 for planters in the rain garden at Sharon Elementary School

b. Permission to Practice

Motion to grant permission for the Robbinsville High School fall athletic teams to begin pre-season practices on August 3, 2016.

c. Fire and Security Drills – December 2015

Motion to approve Fire and Security Drills for December 2015 as indicated.

Required:	Monthly	2/School Yr.	2/School Yr.	2/School Yr.	2/School Yr.	2/School Yr.
School	Fire Drill	Security Drill Lockdown	Security Drill Bomb Threat	Security Drill Evacuation	Security Drill Active Shooter	Security Drill Other
SES	December 21	December 9	N/A	N/A	N/A	N/A
PRMS	December 11	N/A	N/A	N/A	N/A	December 15
RHS	December 16	N/A	N/A	N/A	N/A	December 17

d. Building Use (Attachments #25 - #30)

Motion to approve the Buildings and Grounds Use of Facilities Schedule for the months of February and March 2016.

3. TRANSPORTATION

a. Authorize Transportation Jointures with Bordentown

Motion to approve Bordentown School District at the host district for the following school related activities during September and October as indicated.

<u>Date</u>	<u>School</u>	<u>Hourly Wages / Mileage</u>
9.9.15	RHS to Bordentown	\$ 595.63
9.9.15	RED to Sahara Sam's	\$ 372.86
9.12.15	PRMS to New Egypt	\$ 151.68
9.12.15	PRMS to New Egypt	\$ 151.68
9.17.15	RHS To Robbinsville	\$ 164.93
9.17.15	RHS to Riverside	\$ 485.96
9.17.15	RHS to Riverside	\$ 214.23
9.17.15	PRMS to Timberland	\$ 186.35
9.25.15	RHS to Delran	\$ 735.39
Total		\$3,058.71

XIV. SECOND HEARING OF THE PUBLIC

A. NUSHIN KAHANI

Mrs. Kahani asked about the end result of a recent HIB incident. Mr. O'Grady informed her that, as it is a confidential student matter, the Board could not address her question.

B. LESLIE NOTOR

Mrs. Notor asked if the person slated to work with Mr. Wyers will help with bullying and indicated that her son was bullied while a student at Robbinsville High School. Dr. Mayer indicated that the district has many programs in place and will continue to be proactive in order to assure that the school community is safe for all kids.

C. SHANNON MACKKEY

Mrs. Mackey read a statement expressing her opinion that the administration has not lived up to its responsibility in response to the bullying incident involving her son.

D. KAREN BETTS

Mrs. Betts read a statement about her daughter's experience as a cheerleader and detailed how, as a member of the squad, she was consistently bullied.

E. SHANNON GAFGEN

Mrs. Gafgen asked what consequences were issued to the students who wore t-shirts in support of the bully during the pep rally. She expressed disappointment in the district.

F. SHAZIA BUSKENS

Mrs. Buskens informed the Board that a group of local parents has formed a group called the Robbinsville Peeps whose mission involves changing the culture. She indicated that the answer does not lie in placing blame and asked the Board to share the responsibility.

XV. OLD BUSINESS

None

XVI. NEW BUSINESS

Mr. Halm commented on several things.

- Possibility of Community Relations taking a role in the Robbinsville Peeps Club

- An educational meeting to teach parents about PARCC scores and data might be beneficial
- Extend the AM front door opening times at PRMS to beyond seven minutes before the start of the first class
- Look into consistency of grading rubric in lower grades

Mrs. Ciaccio asked the district to consider a variety of communication methods regarding PARCC. She noted that she has accepted a new job with Lifetree Community Church that would not conflict with her responsibilities on the Board.

XVII. ADJOURNMENT

On motion of Mrs. DeVito and seconded by Mrs. Ciaccio, the Board voted 9-0 to adjourn the January 26, 2016 monthly meeting at 9:20 PM.

Respectfully submitted,

Christina Moskal
School Business Administrator / Board Secretary

First Name	Last Name	Title	Location	Action	Effective Date	Ending Date	Return Date	Step	Salary	GAAP Code	Notes for Discussion
a. Administrators/Supervisors/Non Affiliates: (Principals, Assistant Principals)											
PAYMENT											
Suzanne	Guidry	Asst. Principal	PRMS	Approve Pay	1/26/2016				\$13,348.20	11-000-240-199-07-00	Vacation pay out
b. Certificated Staff: (Teachers)											
RESIGN											
Elizabeth	Gray	Teacher	PRMS	Retire	6/30/2016						
Marybeth	Kowalski	Teacher	RHS	Resign	2/12/2016						
Cynthia	Sanchez	Teacher	RHS	Resign	3/4/2016						
APPOINT											
Asmy	Ahmad	IA	SES	Appoint	1/26/2016	TBD		1 MA	\$55,091.00	11-120-100-101-07-02	LR for E. Gmoser. Salary prorated for time worked.
Sharon	Davis	Counselor	RHS	Appoint New Hire	2/1/2016	6/30/2016		3 MA+15	\$ 57,753.00	11-140-100-101-07-07	Replace Saleem
Anthony	Dentino	Teacher	RHS	Appoint New Hire	2/12/2016	6/30/2016		1 BA	\$ 51,850.00	11-140-100-101-07-07	Replace Kowalski
Emma	Harrison	Teacher	RHS	Appoint New Hire	3/4/2016	6/30/2016		2 BA	\$ 52,585.00	11-140-100-101-07-07	Replace Sanchez
Erin	Holub	Teacher	PRMS	Appoint Leave Replacement	2/10/2016	6/30/2016		4 BA	\$ 54,147.00	11-130-100-101-07-03	LR for Finn
Darlene	Jones	Teacher	SES	Appoint Leave Replacement	1/13/2016	3/8/2016			\$400.00/per day	11-120-100-101-07-02	LR for D. Dauer
Kaitlyn	McCarthy	Teacher	PRMS	Appoint Leave Replacement	1/27/2016	TBD		1 MA	\$55,091.00	11-130-100-101-07-03	LR for K. Manning
Theresa	Rowohl	Teacher	RHS	Appoint New Hire	1/29/2016	6/30/2016		1 MA	\$ 55,091.00	11-140-100-101-07-07	Replace Mason
LEAVE OF ABSENCE											
Deborah	Dauer	Teacher	SES	Approve Leave Dates	1/8/2016	3/8/2016	3/9/2016				Unpaid from 2/26-3/8
Elizabeth	Dolan	Teacher	SES	Approve Leave Dates	4/20/2016	5/20/2016	5/23/2016				
Peter	Heckman	Teacher	PRMS	Approve Leave Dates	4/25/2016	5/4/2016					Unpaid from 4/27-5/4
Kathleen	Manning	Teacher	PRMS	Approve Leave Dates	1/11/2016	2/22/2016	2/23/2016				
REVISE											
Jennifer	Allessio	Teacher	RHS	Revise Return Date	2/1/2016		2/1/2016				
Marie	Minch	Teacher	SES	Revise End Date	2/24/2016						
Megan	Wells	Teacher	SES	Revise Return Date	2/24/2016		2/24/2016				
Randy	Weintraub	Teacher	RHS	Revise End Date	1/29/2016	1/29/2016					

First Name	Last Name	Title	Location	Action	Effective Date	Ending Date	Return Date	Step	Salary	GAAP Code	Notes for Discussion
<i>c. Non Certificated Staff: (Aides, Secretary, Maintenance, Technology, Custodians, Lunch and Bus)</i>											
RESIGN											
John	Donza	Door Monitor	District	Resign	12/23/2015						
Gale	Szolomayer	IA	PRMS	Resign	2/5/2016						
APPOINT											
Nicole	Holt	IA	SES	Appoint	1/26/2016	TBD			\$12,312.00	11-212-100-106-07-04	0.5 LR for S. Siben
REVISE											
Karin	Concepcion	Bus Driver	Trans	Revise Route/Salary	2/1/2016	6/30/2016			\$15,845.04	11-000-270-107-07-20	4.5 hrs. @ 29.84 for 180 days + PD hrs. Per REA.
Karen	Juniak	Bus Aide	Trans	Revise Return Date			1/11/2016				
Karen	Juniak	Bus Aide	Trans	Revise Route/Salary	2/1/2016	6/30/2016			\$20,131.65	11-000-270-107-07-20	6.75 hrs. @ 16.17 for 180 days + PD hrs. REA
Robert	Miller	Bus Driver	Trans	Revise Route/Salary	2/1/2016	6/30/2016			\$37,150.80	11-000-270-107-07-20	6.75 hrs. @ 29.84 for 180 days + PD hrs. per REA
LEAVE OF ABSENCE											
Kathleen	Antrim	CST Secretary	District	Approve	12/21/2015	2/5/2016			-\$1,115.24	11-000-219-105-07-04	Half day 12/21 & 1/20 Full day(s)2/1-2/5
<i>d. Substitutes</i>											
APPOINT											
Katherine	Ciszek	Non Cert Sub		Appoint	1/26/2016	6/30/2016			\$75.00/per day		Pending Cert
Stanton	deReil	Cert Sub		Appoint	1/26/2016	6/30/2016			\$85.00/per day		
Jessica	Fremgen	Non Cert Sub		Appoint	1/26/2016	6/30/2016			\$75.00/per day		Pending Cert
Elizabeth	Harrison	Non Cert Sub		Appoint	1/26/2016	6/30/2016			\$75.00/per day		Pending Cert
Jonathan	Martin	Non Cert Sub		Appoint	1/26/2016	6/30/2016			\$75.00/per day		Pending Cert
2. Placement on the Salary Guide:											
Thomas	Brettell	Teacher	RHS	Approve	2/1/2016	6/30/2016		12 BA+30	\$69,022.00	11-140-100-101-07-07	From 12 BA+15
Christine	Cabarle	Teacher	RHS	Approve	2/1/2016	6/30/2016		5 MA+30	\$60,608.00	11-140-100-101-07-01	From 5 MA+15
Marissa	Dolan	Teacher	PRMS	Approve	2/1/2016	6/30/2016		2 BA +30	\$54,638.00	11-130-100-101-07-03	From 2 BA+15
3. Extra Work/Extra Pay:											
<i>a. Athletics:</i>											
APPOINT											
Strike-throughs tabled											
Thomas	Brettell	Head Coach	RHS	Appoint	3/1/2016	6/30/2016		3	\$7,431.00	11-402-100-100-06-01	Baseball
Daniel	Carrigan	Head Coach	RHS	Appoint	3/1/2016	6/30/2016		3	\$5,816.00	11-402-100-100-06-01	Spring Tennis Coach

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Jenna	Colicchia	Head Coach	RHS	Appoint	3/1/2016	6/30/2016		2	\$7,108.00	11-402-100-100-06-01	Girls Lacrosse
Kristina	Connors	Head Coach	RHS	Appoint	3/1/2016	6/30/2016		2	\$7,108.00	11-402-100-100-06-01	Spring Girls Track
Christopher	Curto	Asst. Coach	RHS	Appoint	3/1/2016	6/30/2016		2	\$5,062	11-402-100-100-06-01	Spring Track Asst. Coach
Matthew	DeAngelis	Volunteer	RHS	Appoint	3/1/2016	6/30/2016					Baseball
Anthony	DeChiara	Volunteer	RHS	Appoint	3/1/2016	6/30/2016					Baseball
Brian	Dempsey	Head Coach	RHS	Appoint	3/1/2016	6/30/2016		3	\$5,816.00	11-402-100-100-06-01	Girls Golf
Michael	Fischer	Volunteer	RHS	Appoint	3/1/2016	6/30/2016					Baseball
Jeffrey	Fisher	Asst. Coach	RHS	Appoint	3/1/2016	6/30/2016		3	\$5,385.00	11-402-100-100-06-01	Baseball
Ryan	Fisher	Volunteer	RHS	Appoint	3/1/2016	6/30/2016					Baseball
Sean	Flynn	Asst. Coach	RHS	Appoint	3/1/2016	6/30/2016		3	\$5,385.00	11-402-100-100-06-01	Baseball
Nicole	Gerdes	Asst. Coach	RHS	Appoint	3/1/2016	6/30/2016		1	\$4,847	11-402-100-100-06-01	Girls Lacrosse
Richard	Gildner	Head Coach	RHS	Appoint	3/1/2016	6/30/2016		3	\$5,816.00	11-402-100-100-06-01	Boys Golf
Sean	Grieg	Head Coach	RHS	Appoint	3/1/2016	6/30/2016		1	\$6,893.00	11-402-100-100-06-01	Boys Lacrosse
Mark	Hanes	Athletic Trainer	RHS	Appoint	1/27/2016	6/30/2016					Wrestling Tournaments
Brian	Harshman	Asst. Coach	RHS	Appoint	3/1/2016	6/30/2016		1	\$4,847	11-402-100-100-06-01	Spring Track Asst. Coach
Matthew	Hill	Volunteer	RHS	Appoint	3/1/2016	6/30/2016					Volunteer Assistant-Baseball
Jonathan	Hutchinson	Head Coach	RHS	Appoint	3/1/2016	6/30/2016		3	\$7,431.00	11-402-100-100-06-01	Spring Boys Track
Cory	Karagozi	Volunteer	RHS	Appoint	3/1/2016	6/30/2016					Volunteer Assistant-Baseball
Ryan	Krebs	Volunteer	RHS	Appoint	3/1/2016	6/30/2016					Baseball
Matthew	Mayo	Asst. Coach	RHS	Appoint	3/1/2016	6/30/2016		3	\$5,385.00	11-402-100-100-06-01	Baseball
David	McCreedy	Volunteer	RHS	Appoint	1/26/2016	6/30/2016					Baseball
Martine	McGrath	Asst. Coach	RHS	Appoint	3/1/2016	6/30/2016		3	\$5,385	11-402-100-100-06-01	Spring Track Asst. Coach
Jerry	Middlemiss	Asst. Coach	RHS	Appoint	3/1/2016	6/30/2016		2	\$5,062	11-402-100-100-06-01	Boys Lacrosse
Tyler	O'Neil	Asst. Coach	RHS	Appoint	3/1/2016	6/30/2016		1	\$4,847	11-402-100-100-06-01	Boys Lacrosse
Andrew	Patterson	Asst. Coach	RHS	Appoint	3/1/2016	6/30/2016		3	\$5,385.00	11-402-100-100-06-01	Spring Track
Joshua	Raines	Volunteer	RHS	Appoint	1/26/2016	6/30/2016					Volunteer Winter/Spring Track

First Name	Last Name	Title	Location	Action	Effective Date	Ending Date	Return Date	Step	Salary	GAAP Code	Notes for Discussion
Anthony	Sautter	Volunteer	RHS	Appoint	3/1/2016	6/30/2016					Baseball
Olga	Schmid	Coach	RHS	Appoint	1/30/2016	3/31/2016			\$25.75/hr.	11-402-100-100-06-01	Attend/coach RHS fencing team at NJSIAA events
MaryJane	Seiler	Asst. Coach	RHS	Appoint	3/1/2016	6/30/2016		1	\$4,847	11-402-100-100-06-01	Girls Lacrosse
Tiffany	Strauss	Manager	RHS	Appoint	3/1/2016	6/30/2016			\$1,795.00	11-402-100-100-06-01	Equipment Manager
Ryan	Tamao	Volunteer	RHS	Appoint	3/1/2016	6/30/2016					Baseball

b. Co-Curricular:

APPOINT

Kristin	Aquilino	Teacher	SES	Approve Extra Pay	2/1/2016	6/30/2016			\$34.00/hr.	11-000-221-104-09-42	Not to exceed 10 hours of Google training
Carolyn	Bonifazi	Co-Advisor	RHS	Appoint Advisor	2/1/2016	6/30/2016			\$746.50	11-401-100-100-01-01	RHS 12th Grade Class Co-Advisor. Salary prorated for
Randi	Bucca	Mentor for new hires	PRMS	Approve Mentor	1/4/2016	6/30/2016			\$330.00	11-000-221-104-09-92	Paid by District for protégé Bhumika Pandya. Rate
Megan	Correia	Mentor for new hires	RHS	Appoint Mentor	1/29/2016	6/30/2016			\$275.00		Paid via payroll by protégé T. Rowohlt per Provisional program. Salary prorated.
Laura	Francolino	Mentor for new hires	RHS	Approve Mentor	1/4/2016	6/30/2016			\$330.00	11-000-221-104-09-92	Paid by District for protégé Gabriela Gill. Rate prorated for time worked.
Kristina	Mannino	Mentor for new hires	RHS	Appoint Mentor	2/12/2016	6/30/2016			\$247.50		Paid via payroll by protégé A. Dentino per Provisional program. Salary prorated.
Jillian	Pensiak	Advisor	PRMS	Appoint Advisor	2/1/2016	6/30/2016			\$752.00	11-401-100-100-03-01	PRMS Student Council Advisor
Tracy	Rodriguez	Advisor	RHS	Appoint Advisor	2/1/2016	6/30/2016			\$1,750.00	11-401-100-100-01-01	Spring musical costume designer
Jennifer	Smith	Co-Advisor	RHS	Appoint Advisor	2/1/2016	6/30/2016			\$566.50	11-401-100-100-01-01	RHS 9th Grade Class Co-Advisor. Salary prorated for time worked.

PAY

Joann	Austin	Teacher	RHS	Approve Pay	2/1/2016	2/29/2016			\$1,018.30	11-140-100-101-07-08	Teaching an additional class. Salary prorated
Joann	Austin	Teacher	RHS	Approve Pay	2/1/2016	2/29/2016			\$34.00		1 hour sessions with a 30 minute prep, not to exceed 10 hours.
Jeimy	Velasquez	Translator	District	Approve	1/27/2016	6/30/2016			\$34.00/hr.	11-000-217-100-04-04	Not to exceed 10 hours.

RESCIND

Angel	Dolina	Advisor	RHS	Rescind	2/1/2016						Future Educators of America
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First Name	Last Name	Title	Location	Action	Effective Date	Ending Date	Return Date	Step	Salary	GAAP Code	Notes for Discussion
Marybeth	Kowalski	Co-Advisor	RHS	Rescind	1/30/2016						12th grade advisor. Salary prorated for time worked.
Kathleen	Manning	Advisor	PRMS	Rescind	1/30/2016						Student council. Stipend amount reflects time worked.
Tawyre	Mason	Co-Advisor	RHS	Rescind	1/30/2016						9th grade advisor. Salary prorated for time worked.