



**ROBBINSVILLE BOARD OF EDUCATION
ANNUAL GOAL SETTING RETREAT**

**THURSDAY, JULY 9, 2015 – 6:00 PM
RHS STUDENT ACTIVITIES CENTER**

**GOAL SETTING RETREAT
MINUTES**

BOARD OF EDUCATION

Mr. Matthew O’Grady, President

Mr. Thomas Halm, Jr., Vice President

Mrs. Shaina Ciaccio

Dr. Vincent J. Costanza

Mrs. Sharon DeVito

Mrs. Florence Gange

Mr. Keith Kochberg

Mrs. Faith Silvestrov

Mr. Richard Young

SUPERINTENDENT OF SCHOOLS

Dr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Mr. Robert DeVita

**ROBBINSVILLE BOARD OF EDUCATION
GOAL SETTING RETREAT**

July 9, 2015

I. CALL TO ORDER PUBLIC MEETING

Board President Matthew O’Grady’s called the July 9, 2015 meeting of the Robbinsville Board of Education to order at 6:12 PM. He read the *Statement of Public Meetings* and led the flag salute.

II. ROLL CALL

Mrs. Ciaccio	Arrived 7:30	Mrs. Gange	Present	Mr. O’Grady	Present
Dr. Costanza	Present	Mr. Halm	Arrived 6:18	Mrs. Silvestrov	Present
Mrs. DeVito	Present	Mr. Kochberg	Present	Mr. Young	Present

III. DISTRICT GOAL SETTING

The Board spent approximately three hours discussing the goal areas which resulted in rearranging priority order, additional objectives, and adding clarity where needed. Next steps include developing metrics for each goal/objective so that progress can be monitored. Dr. Mayer will develop a set of metrics to be presented to the Board at the July meeting for a first reading. The goals and objectives for 2015-2016 are as follows.

<p>Goal Area: Maintain a strong academic culture in Robbinsville. “Foster a strong academic culture in Robbinsville where clearly articulated curriculum, expectations, and attitudes motivate students to high levels of academic success.”</p>

Objectives for 2015-2016:

1. Leverage Everyday Math 4, new for 2015-2016, in grades K-5 to directly address the Common Core Standards and improve foundational math and problem solving skills. EDM 4 spirals topics more efficiently at each grade level so that skills are reinforced and mastery can be realized more effectively.
2. Align the district’s grade 6 through 12 World Language program with standards set by the American Council on Teacher Foreign Languages (ACTFL). In addition, develop standards for teaching practice and course levels by examining expectations set by the Oral Proficiency Interview (a standardized, global assessment of functional speaking ability).
3. Train all teachers (regular, special education, and support teachers) in grades 3 and 5 on the Google Drive and how to leverage the Chromebook as an essential classroom tool. All students in grades 3 and 5 will have a Chromebook available to them in school starting in September 2015. In addition, begin to train high school teachers on using the Google Drive and Chromebooks since this year is the first year of a three-year phase in of the “bring your own device” initiative at the high school.
4. Leverage the revised middle school schedule to teach literacy across content areas. With additional instructional time available in social studies, science, and mathematics, teachers will be trained on how to teach skills for working with non-fiction text and research.
5. Building on the work with curriculum alignment during the summer of 2015, a professional learning community (PLC) of teachers will be formed to plan problem based learning experiences across grade levels designed to engage students in critical thinking and real world problem solving.

Goal Area: Effectively manage facilities and school security.

“Ensure that district facilities are well managed, secured according to best practices, and maintained so that the learning environment for every student is optimal.”

Objectives for 2015-2016:

1. Complete the installation of panic buttons at all three schools designed to engage the support of local law enforcement and first responders in the event of an emergent school crisis.
2. Foster an active and comprehensive security drilling protocol so that an array of scenarios is routinely rehearsed. Scenarios must include locking down students during high traffic times, recognizing and removing strangers from the buildings, and accounting for all students at all times.
3. Develop a replacement schedule for all HVAC units and unit ventilators in the school district in order to effectively manage this aging resource. Align the schedule with budget allocations through capital reserve resources.
4. Implement an effective plan for maximizing the sale price of the Windsor School property in order to return revenue to taxpayers.

Goal Area: Maintain sound fiscal practices.

“Create an annual financial plan that advances important district goals, continues to stabilize the community tax rate, and maintains adequate capital reserves.”

Objectives for 2015-2016:

1. Leverage, support, and explain a multi-year approach to budgeting that considers the long term impact of the 2% cap on property tax increases yet maintains forward momentum.
2. Develop guiding principles for budget development that anchor in a review of district performance data so that financial allocations are tied to the areas of greatest need.
3. Evaluate alternate revenue sources such as a Power Purchasing Agreement for solar and a comprehensive advertising campaign.
4. Develop a plan to leverage capital reserve dollars to replace and/or repair the turf and track at Robbinsville High School during the summer of 2016.
5. Effectively transition to a new Business Administrator without compromising the integrity of the annual audit, the district’s financial accounting, and the ability of the district to function effectively with enough resources.

Goal Area: Foster community engagement.

“Promote community collaboration and information sharing so that all members of the Robbinsville community are valued as important contributors to the health of the school district.”

Objectives for 2015-2016:

1. Send weekly tweets through the school district’s Twitter account in order to maintain an open and friendly voice with the broader community.
2. Establish a State of the Schools event as an annual vehicle for sharing district vision and mission while engaging the voices of key communicators in the community.

3. Develop a list of key communicators who may be leveraged as participatory voices during key district decision making.
4. Promote celebrations of accomplishment by maintaining a diverse set of activities that are recognized and celebrated at monthly Board of Education meetings.
5. Partner with the Robbinsville Education Foundation, district PTA and PTSA organizations, and township officials to maintain open lines of communication and advocacy for the school district.

Goal Area: Promote a healthy school culture.

“Create conditions where good citizenship and strength of character are an integral part of the school community’s culture.”

Objectives for 2015-2016:

1. Broaden student voice and participation by engaging students in peer leadership programs, advisory committees, and interview experiences for key district personal where appropriate.
2. Leverage Responsive Classroom and Developmental Designs to foster community and citizenship throughout grade levels and classrooms. Fully integrate Developmental Designs in grades 5 through 8 through a dedicated, daily time allocation where all staff participates in the mentoring process.
3. Standardize intervention and referral services so that regular education intervention and the involvement of parents early becomes a highly effective support system for struggling students.

IV. HEARING OF THE PUBLIC

None

V. ADJOURNMENT

On motion of Mrs. DeVito and seconded by Mr. Halm, the Robbinsville Board of Education adjourned the Annual Goal Setting Retreat at 9:07 PM.

Respectfully submitted,

Robert M. DeVita
School Business Administrator / Board Secretary