



**ROBBINSVILLE BOARD OF EDUCATION
ANNUAL REORGANIZATION MEETING**

**TUESDAY, JANUARY 3, 2017 – 7:00 PM
RHS STUDENT ACTIVITIES CENTER**

ANNUAL REORGANIZATION MINUTES

BOARD OF EDUCATION

Mrs. Shaina Ciaccio

Ms. Leslie Dee

Mrs. Sharon DeVito

Mr. Thomas Halm, Jr.

Mr. Craig Heilman

Mrs. Jane Luciano

Mr. Matthew O'Grady

Mrs. Faith Silvestrov

Mr. Richard Young

ACTING SUPERINTENDENT OF SCHOOLS

Dr. Kathie Foster

ACTING ASSISTANT SUPERINTENDENT

Mrs. Kim Tew

INTERIM SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Mr. Mark A. Ritter

ROBBINSVILLE BOARD OF EDUCATION
ANNUAL REORGANIZATION MINUTES

January 3, 2017

I. CALL TO ORDER PUBLIC MEETING – Mr. Mark Ritter, Interim School Business Administrator

Interim School Business Administrator Mark Ritter called the January 3, 2017 reorganization of the Robbinsville Board of Education to order at 7:00 PM. He read the *Statement of Public Meetings* and led the flag salute.

II. NEW BOARD MEMBERS OATH OF OFFICE

Mr. Ritter administered the Oath of Office to Mr. Halm, Mrs. Luciano, and Mr. O’Grady and then called the roll.

III. ROLL CALL

Mrs. Ciaccio	Present	Mr. Halm	Present	Mr. O’Grady	Present
Ms. Dee	Present	Mr. Heilman	Present	Mrs. Silvestrov	Absent
Mrs. DeVito	Present	Mrs. Luciano	Present	Mr. Young	Present

IV. OFFICIAL RESULTS OF THE NOVEMBER 8, 2016 ELECTION

Mr. Ritter read the official results of the November 8, 2016 election.

<u>Candidate</u>	<u>Tally</u>
Thomas W. Halm, Jr.	2938
Keith Kochberg	2128
Noushin Kanani Asadpour	1665
Jane Luciano	2866
Matthew T. O’Grady	3020
Personal Choice	65

V. BOARD NOMINATIONS

A. Nomination and Election of the Board President

Mr. Ritter asked for nominations for the position of Board President. Mr. Dee made a motion to nominate Mr. O’Grady. Mr. Halm seconded. In a roll call vote of 7-0, Mr. O’Grady was elected to the position of President. Mr. O’Grady abstained from voting.

B. Nomination and Election of the Board Vice-President

Board President, Matthew O’Grady asked for nominations for the position of Vice-President. Mrs. DeVito nominated Mr. Halm. Ms. Dee seconded. In a roll call vote of 7-0, Mr. Halm was elected to the position of Vice-President. Mr. Halm abstained from voting.

VI. 2017 BOARD COMMITTEES

Mr. O’Grady detailed the Board Committee structure for 2017 as indicated.

Committee	Chair	Member	Member	Alternate
Education, Development & Policy	Ms. Dee	Mr. Heilman	Mrs. Silvestrov	Mrs. Ciaccio
Personnel	Mrs. DeVito	Mrs. Silvestrov	Mrs. Luciano	Ms. Dee
Community Relations	Mr. Young	Mrs. Ciaccio	Mr. Heilman	Mrs. Luciano
Negotiations	Mrs. Ciaccio	Mr. Halm	Mrs. Luciano	Mr. O’Grady
Finance, Facilities & Transportation	Mr. Halm	Mr. Young	Mrs. DeVito	Mr. Heilman
Security (Ad hoc)	Mr. Young	Mrs. Silvestrov	Mrs. DeVito	Mr. Halm
Robbinsville Township Liaison	Mr. Halm	N/A	N/A	N/A
NJ School Boards Assn. Representative	Ms. Dee	N/A	N/A	N/A
Mercer County School Boards Assn.	Ms. Dee	N/A	N/A	N/A
Robbinsville Ed. Foundation Liaison	Mrs. DeVito	N/A	N/A	N/A
Legislative	Mr. Heilman	N/A	N/A	N/A

VII. ANNUAL REORGANIZATION OF THE BOARD OF EDUCATION

A. Establish 2017 Board of Education Meeting Dates

On motion of Mrs. Ciaccio and seconded by Mrs. DeVito, the Board voted 8-0 to establish the 2017 meeting dates for the Board of Education as the 4th Tuesday of every month at 7:00 P.M. to be held in the Robbinsville High School Student Activity Center unless otherwise noted. Should an executive session be necessary, the start time of the regular meeting will be adjusted to begin at 6:00 P.M. In this event, no action will be taken until regular session resumes at 7:00 P.M. Additional executive sessions may be scheduled during and/or after a regular session of the Board, depending on necessity, for the purpose of discussing confidential matters that are permitted to be discussed in executive session under the Open Public Meetings Act. Information pertaining to the discussion will be made available to the public as soon as possible once the reasons for confidentiality are no longer applicable.

January 31, 2017 (5 th Tuesday)	July 25, 2017
February 28, 2017	August 29, 2017 (5 th Tuesday)
March 13, 2017 (2 nd Monday - Preliminary Budget Hearing)	September 26, 2017
March 28, 2017	October 24, 2017
April 25, 2017	November 28, 2017
May 23, 2017	December 19, 2016 (3 rd Tuesday)
June 27, 2017	January 2, 2018 (1 st Tuesday - Reorganization)
July 5, 2017 (1 st Wednesday - Annual Goal Setting Retreat)	January 30, 2018 (5 th Tuesday)

B. 2017 Code of Ethics / School Ethics Act

On motion of Mr. Halm and seconded by Ms. Dee, the Robbinsville Board of Education affirmed the Code of Ethics for School Board Members and the School Ethics Act requiring Board of Education members participation in annual mandated training as required under N.J.A.C.6:3-1.3 and N.J.A.C.6A:30 in a roll call vote of 8-0. Mrs. Silvestrov was absent.

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
5. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
6. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

VIII. HEARING OF THE PUBLIC

A. DAN SCHUBERT

Mr. Schubert congratulated Mrs. Luciano, Mr. Halm and Mr. O'Grady on their election to the Board of Education. He said that the community is appreciative of their efforts and indicated that town council is ready to work with the Board to serve Robbinsville.

XIV. ADJOURNMENT

On motion of Mrs. DeVito and seconded by Ms. Dee, the Robbinsville Board voted 8-0 to adjourn the January 3, 2017 reorganization meeting at 7:14 PM.
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Respectfully submitted,

Mark A. Ritter
Interim School Business Administrator / Interim Board Secretary