

- **Facilities Checklist** – Must be submitted to the county by 11/15/16 detailed by facility
- **Bus conversion to HVAC vehicle** – The district had a bus which was out of service and which could not be used to transport children any longer; with no potential buyer. Mrs. Keener devised a plan to repair and convert it into a vehicle for the HVAC department as opposed to buying a new vehicle
- **Turf/Track Conversion Project Closeout** – Project is complete; The district will go through a full winter before determining what needs to be fixed if anything; There is an 8 year warranty with extension option
- **LRFP** – Mrs. Keener is still working on this.
- **Solar PPA bid opening** – October 20, 2016 – There were 8 walk-throughs of roofs; scoring doc nearly complete; BOE lawyers will be present for opening.

School Business Administrator Search

- After interviewing two candidates, the district is recommending Mark Ritter to serve as an interim. An advertisement has been created and the job description has been reviewed; FFT all review all qualified resumes to assist in the interview process.

Open Space Tax Letter

- Based on last month's meeting, the FFT Committee reviewed a draft of a letter in support of the Open Space Tax increase – it was submitted to our attorney to review

SES Space Issue/Music On The Landing

- Not surprising given the number of new students which enrolled over the summer, the music program was moved back to the landing at Sharon School. FFT asked the administration to look at ways to get it back into a classroom. After reviewing all of the classroom usages, a space was located in the new gym for the OT/PT class to be held so that music can go back into a classroom. Very tight in Sharon School at this point.

Snow Removal Bid

- Scheduled to be on November agenda for approval; Need to get it out on the street as soon as possible

Billboard

- Asked Superintendent to follow up with BOE attorney on this issue

D. COMMUNITY RELATIONS – Mr. Richard Young

Mr. Young reported that the School Connections forum met and focused on 21st Century Skills, resilience, growth mindset, executive functioning and social / emotional intelligence. He also noted that the State of the Schools Celebration will take place on November 15th.

E. AD HOC SECURITY COMMITTEE - Mr. Tom Halm

Mr. Halm reported that the Security Committee met on October 13 and that the meeting was of a confidential nature. He added that the Chief of Police was impressed with the district's focus on security and that the partnership between law enforcement and the district is a solid one.

XI. FIRST HEARING OF THE PUBLIC

A. NUSHIN KAHANI

Mrs. Kahani asked questions and commented on the following matters.

- Flu vaccine requirement for students
- Next Generation Science Standards meeting

B. KEVIN GRETCZEK

Mr. Gretczek inquired about the student hearing and was informed that it is a confidential matter.

C. MIKE MCGOWAN

Mr. McGowan commended Mrs. Keener for taking on the role of Acting Business Administrator.

XII. MINUTES

On motion of Mrs. DeVito and seconded by Mr. Halm, the Robbinsville Board of Education approved the minutes of the following meetings as indicated.

- September 27, 2016 Executive Session (Attachment #2) 7-0-1 (Mrs. Ciaccio abstained)
- September 27, 2016 Public Session (Attachment #3) 7-0-1 (Mrs. Ciaccio abstained)
- October 13, 2016 Public Session (Attachment #4) 8-0

XIII. OPEN SPACE STATEMENT AND DISCUSSION

Mr. O’Grady facilitated a discussion regarding whether or not the Board of Education should take a stand on the Open Space Tax scheduled to appear on the November 8, 2016 General Election ballot and the impact passage of, or failure to pass, the question could have on the school district. Every Board member had the opportunity to weigh in. Areas of discussion included:

- the need for targeted growth and keeping school age kids to a minimum
- current building capacity
- recent enrollment trends due to new development (200 new students during the 2016 summer)
- the role of the Board, particularly with respect to political statements
- the need for a future referendum
- impact of overcrowding – currently music classes are being held in hallway at SES

The Board agreed that their role is not to tell residents how to vote. Based upon the Open Space Tax question, Mr. O’Grady crafted a statement to represent the Robbinsville Schools current reality. A vote was taken.

Motion: Mrs. DeVito Second: Ms. Dee Vote 7-0-1 (Mr. Halm abstained)

From a physical plant perspective, Robbinsville Schools are at or near capacity in all three buildings. Two of our three buildings have maximized their physical plant. Our budget constraints currently prohibit the full programmatic delivery of several areas of focus. Additional students will only compound these issues.

XIV. APPROVE RESOLUTIONS

A. PERSONNEL (A.1 – 6)

Discussion

Mr. O’Grady commended Dr. Foster, Mrs. Keener and committee members for swift action on finding an Interim School Business Administrator as well as on starting the search for a permanent candidate for the position.

In reference to item A.6 (establish a sick bank), Mr. Halm thanked staff members for their deep compassion for their peers.

On motion of Mrs. Ciaccio and seconded by Ms. Dee, the Robbinsville Board of Education voted 8-0 to approve Personnel resolutions A.1-6 below and on pages 21-23 as indicated.

4. AUTHORIZE CONTRACT: INTERIM SCHOOL BUSINESS ADMINISTRATOR (Attachment #5)

Motion to authorize an employment contract with Mark Ritter. Mr. Ritter will serve in the position of Interim School Business Administrator effective October 31, 2016 through a date which shall be on or before January 31, 2017, with the option to extend based on the Board’s needs and mutual agreement of the parties. Compensation in the amount of \$500.00 (five hundred dollars) for each day of authorized service will be rendered. In addition, a fee of \$80.00 per hour for evening meetings other than regular Board of Education meetings and the monthly Facilities, Finance and Transportation committee meeting may be charged.

5. APPROVE JOB DESCRIPTION: ATTENDANCE OFFICER (Attachment #6)

Motion to approve a job description for the position of Attendance Officer.

6. AUTHORIZE SIDEBAR AGREEMENT BETWEEN THE ROBBINSVILLE BOARD OF EDUCATION AND THE ROBBINSVILLE EDUCATION ASSOCIATION

WHEREAS, the Robbinsville Board of Education (“Board”) and the Robbinsville Education Association (“Association”) are parties to a collective negotiations agreement (hereinafter “Agreement”); and

WHEREAS, the terms of the Agreement do not provide for a sick leave donation bank; and

WHEREAS, both the Board and the Association wish to create a one-time sick leave bank for Employee #4641; and

WHEREAS, Association members wish to voluntarily transfer accumulated sick, vacation, and/or personal leave to the sick leave bank for use by Employee #4641.

NOW, THEREFORE, in consideration of the foregoing, the Board and the Association agree as follows:

1. Association members shall be permitted to voluntarily donate accrued sick, vacation, and/or personal days to the Employee’s sick leave bank, up to a maximum of ten (10) days per member, so long as the Association member maintains a minimum sick leave bank of thirty (30) days. The maximum number of days permitted in the leave bank is One Hundred, Eighty-five (185) days. Members’ donations will added to the leave bank in the order in which they are donated but shall be used one at a time on an as needed basis (If a member

donates ten (10) days to the bank, days shall be left in the members own sick leave bank until one or more is needed by Employee #4641).

2. The leave bank may only be utilized by Employee #4641 for the purposes of leave associated with the treatment and / or recovery from his / her own personal illness.
3. The sick leave bank expires on June 21, 2017. Any leave days remaining in the leave bank upon its expiration shall also expire.
4. Employee #4641 shall be compensated 1/185 of his / her annual salary for each day of the leave bank, irrespective of the salary of the donating member.
5. This Agreement shall be non-precedential and cannot be used by either party in any future dispute for any purpose whatsoever, including, but not limited to, establishing past practice.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 6)

On motion of Mr. Heilman and seconded by Mr. Kochberg, the Robbinsville Board of Education voted 8-0 to approve Education, Development and Policy resolutions B.1-6.

1. HARASSMENT, INTIMIDATION & BULLYING MONTHLY REPORT (Attachment #7)

Motion to accept without modification the Superintendent’s Report on Harassment, Intimidation and Bullying for the period ending October 25, 2016.

2. APPROVE STUDENT TEACHING CANDIDATES: SPRING 2017

Motion to approve the following student teaching candidates to serve in Robbinsville during the Spring 2017 semester to meet the requirements of their teaching program.

<u>Student Teacher</u>	<u>Area of Certification</u>	<u>School</u>	<u>Cooperating Teacher (s)</u>
Nicole Barrett	Elementary Ed/ SPED	Rider	Kim Abel / Jamie Kelly
Danielle Burns	Elementary Ed/ SPED	Rider	Brenda Goodstein / Bridget Cotter
Shelby Herncane	Elementary Ed/ SPED	Rider	Courtney Belets / Danielle Gladysz
Taylor Milanowycz	Elementary Ed/ SPED	Rider	Renee Cucinotti / Dawn Anderson
Alexandra Baldwin	Graduate Elementary Ed.	TCNJ	Linda Zaffarese

3. APPROVE 2016-2017 DISTRICT CALENDAR (Attachment #8)

Motion to approve the district calendar for the 2016-2017 school year. (On January 2, 2017 all schools will be closed.)

4. SPECIAL SERVICES

a. Approve Contract: Teacher of the Deaf

Motion to approve a contract with Teacher of the Deaf Joanne D’Angelo in an amount not to exceed \$2,625.00 for services for in-district students.

b. Approve Contract: State of New Jersey

Motion to approve a contract with the State of New Jersey to reimburse the Robbinsville Board of Education for the cost of tuition (\$55,192.20) for student # 200091 for the period dating July 1, 2016 through June 30, 2017. The student attends Legacy Treatment Center , the Mary Dobbins School.

c. Approve Contract: Commission for the Blind

Motion to approve a contract with the Commission for the Blind in the amount of \$12,600.00 for student # 251320 during the period dating from September 1, 2016 to June 30, 2017.

d. Approve Tuition Contract: Burlington County Special Services School District

Motion to approve a contract with Burlington County Special Services School District in the amount of \$50,004.00 for student #150223 as indicated.

<u>Purpose</u>	<u>Date</u>	<u>Cost</u>
Tuition	9/6/16 – 6/16/17	\$ 46,854.00
Out of County Fee	9/6/16 – 6/16/17	\$ 3,150.00
Total		\$ 50,004.00

5. APPROVE FIELD TRIPS

a. Field Trips -Robbinsville High School

Motion to approve the following field trip(s) for Robbinsville High School to take place during the 2016-2017 school year as indicated. The district will incur no admission / transportation costs.

<u>Month/Year</u>	<u>Class</u>	<u>Destination</u>	<u>Cost / Pupil</u>	<u>Purpose</u>
10/16	FIRST Robotics	McGuire Airforce Base	N/A	Information on steam education
10/16	Marching Band	Cranbury	N/A	Performance taping for ABC X-mas special
11/16	FIRST Robotics	N. Brunswick HS	N/A	Off season robotics competition
12/16	Model UN	New Brunswick	\$200	Experience of Model United Nations
12/16	Theater/Drama	NYC	\$100	See Broadway musical
12/16	Clothing/Fashion	NYC	\$45	See different fashions/designs
1/17	FIRST Robotics	Montgomery HS	N/A	Kickoff for build season
3/17	FIRST Robotics	Hatboro-Horsham HS	N/A	Compete in first district event
3/17	Chinese Classes	NYC	\$35	Promote Chinese culture
4/17	FIRST Robotics	Stabler Arena	TBD	Regional robotics championship
4/17	Mar.Band / Chorus	Norfolk, VA	\$700	Perform in VA Int'l. Music Festival

b. Field Trips –Pond Road Middle School

Motion to approve the following field trip(s) for Pond Road Middle School to take place during the 2016-2017 school year as indicated. The district will incur no admission / transportation costs.

<u>Month/Year</u>	<u>Class</u>	<u>Destination</u>	<u>Cost / Pupil</u>	<u>Purpose</u>
6/17	Grade 8	Hershey Park	\$115	End of year activity

c. Field Trips –Sharon Elementary School

Motion to approve the following field trip(s) for Sharon Elementary School to take place during the 2016-2017 school year as indicated. The district will incur no admission / transportation costs.

<u>Month/Year</u>	<u>Class</u>	<u>Destination</u>	<u>Cost / Pupil</u>	<u>Purpose</u>
11/16	Kindergarten	Johnson's Corner Farm	\$10.25	Connect to science unit
11/16	Autism / MD	Great Clips/Jersey Girl Cafe	N/A	Community based instruction
12/16	Pre-K Autism/MD	Nassau Park Pavilion	N/A	Community based instruction
1/17	Autism / MD	Wegmans	N/A	Community based instruction

d. Field Trips – Co-curricular District-wide

Motion to approve the following co-curricular district-wide field trip(s) to take place during the 2016-2017 school year as indicated. The district will incur admission/transportation costs.

<u>Month/Year</u>	<u>Class</u>	<u>Destination</u>	<u>Cost / Pupil</u>	<u>Purpose</u>
11/2016	7-8 MD	Shoprite Hamilton Mkt.	\$0.00	Social and shopping skills

6. APPROVE WORKSHOPS

Motion to approve a list of upcoming professional development workshops as indicated.

Name	Workshop Title	Event Date(s)	Registration	Reimbursement
Marya Radosti	Strategies for Teaching Students with Vision Impairments	10/13/2016	\$0.00	\$0.00
Rajneet Bajnath	The Special Services Director's Toolkit	11/1/2016	\$149.00	\$13.08
Kristina Mannino	The Special Services Director's Toolkit	11/1/2016	\$149.00	\$13.08
Laura Francolino	Teaching Italian Symposium	11/4/2016	\$0.00	\$0.00
Tiffany Strauss	The Athletic Trainers Symposium	11/15/2016	\$40.00	\$0.00
Rosemarie McGlew	MAP Foundation Series Applying Reports	11/17/2016	\$300.00	\$17.98
Francine Mazzone	MAP Foundation Series Applying Reports	11/17/2016	\$300.00	\$17.98
Kimberly Barca	The American Speech & Hearing Conference	11/18 & 19/2016	\$445.00	\$0.00
Jamie DiLetto	Co-Teaching Conference	11/30/2016	\$249.00	\$0.00
Barbara Wojtowicz	Co-Teaching Conference	11/30/2016	\$249.00	\$0.00
Marianne Aquaro	Conference for School Based OTs	12/5/2016	\$249.00	\$23.56
Jillian Vaz	Guided Math Conference	12/5/2016	\$249.00	\$0.00
Renee Cucinotti	Guided Math Conference	12/5/2016	\$249.00	\$0.00
Megan Correia	NGSS Train the Trainer Institute	12/5&6/2016	\$645.00	\$46.13
Jamie DiLetto	Powerful, Practical Strategies for Reaching "I Don't Care!" and Underperforming Students	12/14/2016	\$245.00	\$0.00
Tiffany Strauss	ETA 69th Conference	1/7/2017	\$150.00	\$0.00
Kim Tew	Teaching Mindset Mathematics Conference	3/7,8,9,10/2017	\$994.00	\$1,603.00
Ellen Malissa	26th Annual NJAGC Conference - Defining & Refining Success West	3/17/2017	\$159.00	\$0.00
Theresa Rowohlt	Capstone Conference	6/9/2017	\$0.00	\$5.27
Total			\$4,821.00	\$1,740.08

C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)

On motion of Mr. Halm and seconded by Mrs. DeVito, the Robbinsville Board of Education voted 8-0 to approve Finance, Facilities and Transportation resolutions C.1-3.

1. FINANCE

a. Bills and Claims (Attachment #9)

Motion to approve payment of the Bills & Claims List in the amount of \$1,904,705.25 for the period ending October 21, 2016 as indicated.

Accounts Payable		
Fund		
11 - General Fund	\$	1,315,839.59
12 - Capital Outlay	\$	394,387.66
20 - Special Revenue	\$	87,170.75
30 - Capital Projects	\$	-
40 - Debt Service	\$	-
60 - Food Service Fund	\$	101,531.32
	\$	
61 - R.E.D.		5,775.93
Unemployment	\$	-
Hand Checks	\$	-
Total	\$	1,904,705.25

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12I3 I, Kimberly Keener, Acting Board Secretary/School Business Administrator, certify that as of August 31, 2016 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Report of the Board Secretary (Attachment #10)

Motion to accept the Report of the Board Secretary for the period ending August 31, 2016.

d. Report of the Treasurer (Attachment #11)

Motion to accept the Report of the Treasurer for the periods ending August 31, 2016.

e. Transfer Report: October 25, 2016

Motion to approve transfers totaling \$22,358.28 for the period ending October 25, 2016 as indicated.

Account From	Account To	Description	Amount
11-190-100-340-01-01 RHS Contracted Services	11-000-240-500-01-02 RHS Travel Expense	Mileage reimbursement for school business	\$ 500.00
11-000-252-800-08-04 Memberships	11-000-252-100-07-08 Tech Salary	Technology O/T	\$ 653.28
11-000-270-160-07-20 Trans. Coord/Dispatch	11-000-270-390-07-01 Purchased Services	Additional mentoring	\$ 1,620.00
11-420-100-600-06-02 Athletic Reconditioning	11-402-100-600-06-01 Athletic Supplies	Exterior AED cabinets	\$ 2,500.00
11-000-100-565-04-01 Tuition	11-000-216-320-04-02 Commission for the Blind	Additional Services	\$ 9,585.00
11-000-213-600-02-01 Sharon Nurse Supplies	11-000-240-600-02-01 Sharon Principal Supplies	Radio communication device upgrade	\$ 1,420.00
11-000-218-600-02-01 Sharon Guidance Supplies	11-000-240-600-02-01 Sharon Principal Supplies	Radio communication device upgrade	\$ 735.00
11-000-222-600-02-01 Sharon Media Supplies	11-000-240-600-02-01 Sharon Principal Supplies	Radio communication device upgrade	\$ 1,780.00
11-000-230-530-02-01 Communication/Telephones	11-000-240-600-02-01 Sharon Principal Supplies	Radio communication device upgrade	\$ 500.00
11-230-100-610-02-01 Basic Skills Supplies	11-000-240-600-02-01 Sharon Principal Supplies	Radio communication device upgrade	\$ 540.00

Account From	Account To	Description	Amount
11-230-100-640-02-01 Basic Skills Textbooks	11-000-240-600-02-01 Sharon Principal Supplies	Radio communication device upgrade	\$ 1,500.00
11-401-100-600-02-01 Supplies & Materials	11-000-240-600-02-01 Sharon Principal Supplies	Radio communication device upgrade	\$ 425.00
11-401-100-800-02-01 Misc.	11-000-240-600-02-01 Sharon Principal Supplies	Radio communication device upgrade	\$ 600.00
TOTAL October 2016 Transfers:			\$22,358.28

f. Transfer Report – Salaries: October 25, 2016

Motion to approve transfers totaling \$368,548.23 for the period ending October 25, 2016 as indicated.

Account From	Account To	Description	Amount
11-212-100-101-07-04 MD teacher	11-000-219-104-07-04 CST Staff	New Hires	\$ 2,000.00
11-105-100-101-07-02 Preschool	11-000-219-104-07-04 CST Staff	New Hires	\$ 1,000.00
11-000-221-102-07-09 Asst. Superintendent	11-000-221-104-07-09 Hum Sup/Genesis	Salary Movement	\$ 1,660.26
11-105-100-101-07-02 Preschool	11-110-100-101-07-02 Kindergarten Salary	Salary Movement	\$ 37,009.00
11-120-100-101-07-04 Grade 5	11-130-100-101-07-03 Grades 6-8	Salary Movement/ Maternity leave	\$ 99,432.00
11-105-100-101-07-02 Preschool	11-130-100-101-07-03 Grades 6-8	Salary Movement	\$ 34,180.00
11-105-100-101-07-02 Preschool	11-140-100-101-07-01 Grades 9-12	Add. Staff	\$ 3,300.00
11-000-217-100-07-04 One to One Aide	11-240-100-106-07-04 LLD IA	Movement	\$ 12,601.00
11-212-100-106-04-99 ESY MD aide	11-212-100-106-07-04 MD IA	Movement	\$ 757.03
11-214-100-101-04-99 ESY Autistic Teacher	11-212-100-106-07-04 MD IA	Movement	\$ 342.57
11-230-100-101-09-99 ESY Jumpstart	11-213-100-101-07-03 PRMS RC salary	Maternity Leave	\$ 6,214.00
11-000-217-100-07-04 One to One Aide	11-213-100-106-07-04 RC aide	Movement	\$ 26,110.00
11-212-100-101-07-04 MD Teacher	11-213-100-106-07-04 RC aide	Movement	\$ 15,083.00
11-000-221-102-07-09 Asst. Superintendent	11-215-100-106-07-04 Preschool aides	Movement	\$ 9,044.00
11-214-100-106-04-99 ESY Autistic Aide	11-230-100-101-07-02 SES BS	Shortage	\$ 1,455.00
11-120-100-101-07-02 Grades 1-4	11-230-100-101-07-02 SES BS	Shortage	\$ 3,645.00
11-120-100-101-07-02 Grades 1-4	11-230-100-101-07-03 PRMS BS	Shortage	\$ 53,328.00
11-000-221-102-07-09 Asst. Superintendent	11-000-218-104-01-90 Guidance extra work RHS	Extra Work	\$ 9,291.00

Account From	Account To	Description	Amount
11-120-100-101-07-02 Grades 1-4	11-204-100-101-07-04 LLD Teacher	Sick Leave	\$ 30,683.00
11-000-221-102-07-09 Asst. Superintendent	11-204-100-101-07-04 LLD Teacher	Sick Leave	\$ 11,665.00
11-230-100-101-09-99 ESY Jumpstart	11-204-100-101-07-04 LLD Teacher	Sick Leave	\$ 2,438.00
11-105-100-101-07-02 Preschool	11-204-100-101-07-04 LLD Teacher	Sick Leave	\$ 798.00
11-212-100-101-04-99 ESY MD Teacher	11-204-100-101-07-04 LLD Teacher	Sick Leave	\$ 2,513.37
11-000-213-101-02-99 Sharon Summer Nurse	11-000-216-100-07-02 Sharon Speech/OT/PT	New Hires	\$ 66.02
11-000-213-101-03-99 PRMS Summer Nurse	11-000-216-100-07-02 Sharon Speech/OT/PT	New Hires	\$ 111.42
11-212-100-101-04-99 ESY MD Teacher	11-000-216-100-07-02 Sharon Speech/OT/PT	New Hires	\$ 908.86
11-214-100-101-04-99 ESY Autistic Teacher	11-000-216-100-07-02 Sharon Speech/OT/PT	New Hires	\$ 204.71
11-214-100-106-04-99 ESY Autistic Aide	11-000-216-100-07-02 Sharon Speech/OT/PT	New Hires	\$ 20.15
11-215-100-101-04-99 ESY PSD Teacher	11-000-216-100-07-02 Sharon Speech/OT/PT	New Hires	\$ 136.08
11-215-100-106-04-99 ESY PSD Aide	11-000-216-100-07-02 Sharon Speech/OT/PT	New Hires	\$ 871.26
11-000-262-100-05-01 Summer Intern	11-000-216-100-07-02 Sharon Speech/OT/PT	New Hires	\$ 680.50
TOTAL October Salary Transfers:			\$ 367,548.23

g. Approve Financial Consultant: Robert DeVita

Motion to approve Robert DeVita to serve as a consultant for the Business Office in an amount not to exceed \$5,500.00 for the 2016-2017 school year.

h. Approve Shared Service Agreement: School Resource Officer

Motion to approve a shared service agreement between Robbinsville Township and the Robbinsville Board of Education in the amount of \$45,000.00 for provision of a School Resource Officer for the period of September 1, 2016 through June 30, 2017.

i. Approve Tuition Contracts: Mercer County Technical School District

Motion to approve tuition contracts with Mercer County Technical School District in the amount of \$78,200.00 as indicated.

<u>Program</u>	<u>Student ID#</u>	<u>Period Dating</u>	<u>Cost</u>
Rubino Academy (AHS)	160699	9/7/16-6/30/17	\$ 18,200.00
Health Science Academy	180149	9/8/16-6/30/17	\$ 7,500.00
Health Science Academy	180268	9/8/16-6/30/17	\$ 7,500.00
Health Science Academy	190133	9/8/16-6/30/17	\$ 7,500.00
Health Science Academy	190216	9/8/16-6/30/17	\$ 7,500.00
Health Science Academy	190496	9/8/16-6/30/17	\$ 7,500.00
Health Science Academy	190781	9/8/16-6/30/17	\$ 7,500.00

<u>Program</u>	<u>Student ID#</u>	<u>Period Dating</u>	<u>Cost</u>
Health Science Academy	200245	9/8/16-6/30/17	\$ 7,500.00
STEM Academy	190014	9/8/16-6/30/17	\$ 7,500.00
Total			\$ 78,200.00

j. Grant Permission for Pool Usage

Motion to grant permission for the Robbinsville / Allentown Swim Team to use the pools at Hamilton West High School and Mercer County Community College for practice and competition during the 2016-2017 school year in an amount not to exceed \$8,874.00 and based upon use.

k. Accept Donations

Motion to accept donations totaling \$6,200.00 from the Friends of Raven Players, Inc. as indicated. The Board is grateful for these generous donations.

<u>Designated For</u>	<u>Donation Amount</u>
RHS Musical	\$3,000.00
RHS Drama	<u>\$3,200.00</u>
Total	\$6,200.00

2. FACILITIES

a. 2016-2017 Submission of Comprehensive Maintenance Plan & M-1 (Attachments #12-13)

WHEREAS, the New Jersey Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached documents for the various school facilities of Robbinsville Public Schools are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Robbinsville Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 form for Robbinsville Public Schools in compliance with Department of Education requirements.

b. Approve Completion of Fire and Security Drills: September 2016

Motion to approve Fire and Security Drills for the 2016-2017 school year as indicated. One fire and one security drill are required monthly.

RHS	Fire Drill	Lockdown/ Active Shooter	Evacuation	Shelter in Place	Other / Tabletop
September	09/16/16	-	09/16/16	-	-
October					
November					
December					
January					
February					
March					
April					
May					
June					

PRMS	Fire Drill	Lockdown / Active Shooter	Evacuation	Shelter in Place	Other / Tabletop
September	09/21/16	-	-	9/20/16	-
October					
November					
December					
January					
February					
March					
April					
May					
June					

SES	Fire Drill	Lockdown/ Active Shooter	Evacuation	Shelter in Place	Other / Tabletop
September	09/16/16	-	-	09/23/16	-
October					
November					
December					
January					
February					
March					
April					
May					
June					

c. Building Use (Attachments #14-19)

Motion to approve the Buildings and Grounds Use of Facilities Schedule for the months of November and December 2016.

3. TRANSPORTATION

a. Authorization to Transport

Motion to authorize RHS Athletic Director Curtis Wyers, or designee, to grant approval to parents requesting to transport their children home from sporting events on a case by case basis.

b. Approve Transportation Services Agreement: Educational Services Commission of NJ

Motion to approve a transportation agreement with the Educational Services Commission of New Jersey for the period dating July 1, 2016 through June 30, 2017.

c. Approve Transportation Services Agreement: MOESC

Motion to approve a transportation agreement with the Monmouth Ocean Educational Services Commission for the period dating July 1, 2016 through June 30, 2017.

d. Approve Jointure: Route 520SP

Motion to approve a jointure in the amount of \$1,768.00 with East Windsor Regional to serve as the host district for Route 520SP. Two Robbinsville students will be transported to and from St. Paul's School, Princeton, NJ during the period dating from September 1, 2016 through June 30, 2017.

D. ROBBINSVILLE EXTENDED DAY PROGRAM (D.1-2)

On motion of Mr. Halm and seconded by Ms. Dee, the Robbinsville Board of Education voted 8-0 to approve Robbinsville Extended Day resolutions D.1-2.

1. ACCEPT RESIGNATION

Motion to accept the resignation of PRMS RED Instructor Kathy Higham effective November 1, 2016.

2. APPROVE INCREASE IN HOURS

Motion to approve an increase in hours from 8 hours to 15 hours per week for PRMS RED Aide Lea Bailey effective November 1, 2016. Ms. Bailey earns \$9.75 per hour.

XIV. HEARING OF THE PUBLIC

JENNIFER HELLMAN

Mrs. Hellman stated that she would like to read a statement and follow it up with a question. The statement described a recent experience she had at a Robbinsville High School football game and her efforts to collect signatures from residents for her daughter, a 2013 graduate of RHS, who aspired to run for political office.

DAVID FRIED

The Mayor thanked the Board for their comments and honest discussion about the Open Space Tax question and noted that it is nice that the schools and township can work together for the good of all residents.

Mr. O'Grady asked the Mayor about the status of Windsor School. Mr. Fried indicated that the township has the funds and is ready to move forward.

NUSHIN KAHANI

With regard to the open space matter, Mrs. Kahani stated that now is the time for the Board and Town Council to stand together.

CAROL BOYNE

Mrs. Boyne expressed confidence in the Board's decision about Windsor School. She noted that, as President, Mr. O'Grady has the authority to make some statements on the open space matter in the upcoming weeks.

XV. OLD BUSINESS

On behalf of the Board, Mr. O'Grady expressed appreciation to Bob DeVita for his assistance during the transition between Business Administrators. He also asked if the RHS electronic sign could be power-washed.

Ms. Dee asked when the Board goals will be discussed. She was informed that they will be discussed in November.

XVI. NEW BUSINESS

Due to an accident in front of the high school in the cross walk after the Friday night football game, Mr. Young asked if portable lighting could be installed or if a police car could be present to better ensure the safety of pedestrians.

A discussion ensued and the Board was informed that conversations with law officials are in progress.

XVII. ADJOURNMENT

On motion of Mrs. DeVito and seconded by Mr. Halm, the Robbinsville Board of Education adjourned the October 25, 2016 monthly meeting at 9:25 PM.

Respectfully submitted,

Kimberly Keener
Acting Business Administrator

First Name	Last Name	Title	Location	Action	Effective Date	Ending Date	Return Date	Step	Salary	GAAP Code	Notes for Discussion
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1. *Employment of Staff:*

a. *Administrators/Supervisors/Non Affiliates: (Principals, Assistant Principals)*

APPROVE

Christina	Moskal	Business Administrator	District	Approve					\$1,642.85	11-000-251-100-07-00	Vacation payout
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REVISE

Pamela	Watson	Accounts Payable	District	Revise	7/1/2016	6/30/2017			\$59,363.00	11-000-251-100-07-12	Revise salary
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b. *Certificated Staff: (Teachers)*

APPOINT

Thomas	Bryan	Teacher	RHS	Appoint	10/27/2016	1/27/2017			\$150.00/per day	11-140-100-101-07-01	LR for Brennan
Suzanne	DeVito	Teacher	PRMS	Appoint	11/9/2016	6/30/2017		6MA	\$59,610.00	11-130-100-101-07-03	LR for Pienciak. Salary prorated for time worked.

REVISE

John	Blair	Teacher	RHS	Revise		10/11/2016					Revise end date
Heidi	Falanga	Teacher	RHS	Revise	10/4/2016	6/30/2017		6MA	\$59,610.00	11-140-100-101-07-01	Revise start date
Jillian	Henig	Teacher	SES	Revise	9/29/2016	3/1/2017		7BA	\$57,386.00	11-212-100-101-07-04	Revise start date
Andrid	Houtras	OT	CST	Revise		10/10/2016					Revise end date
Susan	Rovner	OT	CST	Revise	10/11/2016	6/30/2017		8 MA	\$61,820.00	11-000-216-100-04-99	Revise start date

2. *Placement on the Salary Guide:*

REVISE

Shayna	Schwartz	Teacher	PRMS	Approve	10/1/2016	6/30/2017		7 MA+30	\$63,004.00		
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APPROVE

Shannon	Curry	PT IA	CST	Resign	12/9/2016						
Joan	Douglass	FT IA	CST	Resign	11/30/2016						
Marcella	Hort	PT IA	CST	Resign	12/31/2016						Resign for the purpose of retirement

REVISE

Carla	Bonfonti	Sub Bus Aide	Transportation	Revise	10/25/2016	6/30/2017			\$12.10/hr.	11-000-270-107-07-20	Revise salary
Melanie	Halpin	Health Aide	SES	Revise	10/10/2016	6/30/2017			\$12,601.50	11-000-213-105-07-02	Revise start date
Linda	Hamilton	Door Monitor	RHS	Revise	10/10/2016	6/30/2017			\$21.00/hr.	11-000-266-100-05-05	Revise start date
Elena	Maria	PT IA	CST	Revise	9/30/2016	6/30/2017			\$12,601.50	11-212-100-106-07-04	Revise start date
Karen	Mullen	PT IA	CST	Revise	10/1/2016	12/31/2016			\$12,601.50	11-212-100-106-07-04	Salary prorated for time worked. Leave replacement
Elaine	Olshevski	Lunch Aide	PRMS	Revise	10/5/2016	6/30/2017			\$16.55/hr.	11-000-262-107-02-03	Revise start date
Danielle	Tesar	Sub Bus Aide	Transportation	Revise	10/25/2016	6/30/2017			\$12.10/hr.	11-000-270-107-07-20	Revise salary

RATIFY

Broderick	Barber	Security	RHS	Ratify	10/1/2016				\$25.00/hr.	11-401-100-100-01-05	Homecoming Dance
Thomas	Pilch	Bus Driver	Transportation	Ratify	9/1/2016	6/30/2017			\$27,027.90	11-000-270-107-07-20	4.75 hrs. @ 30.54 for 180 days + PD hrs. REA.

b. *Substitutes*

APPOINT

Vittorio	Aconi	Cert Sub		Appoint	10/26/2016	6/30/2017			\$85.00/per day		Pending fingerprint clearance
Hoda	Bahgat	Non Cert Sub		Appoint	10/26/2016	6/30/2017			\$75.00/per day		Pending fingerprint clearance/County cert
Anubhuti	Bajaj	Non Cert Sub		Appoint	10/26/2016	6/30/2017			\$75.00/per day		Pending fingerprint clearance

First Name	Last Name	Title	Location	Action	Effective Date	Ending Date	Return Date	Step	Salary	GAAP Code	Notes for Discussion
Mariah	Belber	Non Cert Sub		Appoint	10/26/2016	6/30/2017			\$75.00/per day		Pending fingerprint clearance/County cert
Paul	Cutaneo	Cert Sub		Appoint	10/26/2016	6/30/2017			\$85.00/per day		Pending fingerprint clearance
Nicole	Miller	Non Cert Sub		Appoint	10/26/2016	6/30/2017			\$75.00/per day		Pending fingerprint clearance/County cert
Samantha	Morales	Non Cert Sub		Appoint	10/26/2016	6/30/2017			\$75.00/per day		Pending fingerprint clearance/County cert
Wendy	Rittenhouse	Cert Sub		Appoint	10/26/2016	6/30/2017			\$85.00/per day		
Lisa	Troutman	Non Cert Sub		Appoint	10/26/2016	6/30/2017			\$75.00/per day		Pending fingerprint clearance/County cert

RATIFY

Kim	Benson	Non Cert Sub		Ratify	9/1/2016	6/30/2017			\$75.00/per day		Instructional Aide
Aparna	Chaudhuri	Non Cert Sub		Ratify	9/1/2016	6/30/2017			\$75.00/per day		Instructional Aide
Sarah	Christensen	Non Cert Sub		Ratify	9/1/2016	6/30/2017			\$75.00/per day		Instructional Aide
Ellen	Gallagher	Non Cert Sub		Ratify	9/1/2016	6/30/2017			\$75.00/per day		Instructional Aide
Amy	Gilbert	Non Cert Sub		Ratify	9/1/2016	6/30/2017			\$75.00/per day		Instructional Aide
Nicole	Holt	Non Cert Sub		Ratify	9/1/2016	6/30/2017			\$75.00/per day		Instructional Aide
Cindy	Iorio	Non Cert Sub		Ratify	9/1/2016	6/30/2017			\$75.00/per day		Instructional Aide
Jackie	Kardos	Non Cert Sub		Ratify	9/1/2016	6/30/2017			\$75.00/per day		Instructional Aide
Gregg	Lerner	Non Cert Sub		Ratify	9/1/2016	6/30/2017			\$75.00/per day		Instructional Aide
Kim	Maslak	Non Cert Sub		Ratify	9/1/2016	6/30/2017			\$75.00/per day		Instructional Aide
Amanda	Migden	Non Cert Sub		Ratify	9/1/2016	6/30/2017			\$75.00/per day		Instructional Aide
Robert	Morelli	Cert Sub		Ratify	9/1/2016	6/30/2017			\$85.00/per day		Instructional Aide
Judy	Petroni	Non Cert Sub		Ratify	9/1/2016	6/30/2017			\$75.00/per day		Instructional Aide
Doreen	Risoldi	Non Cert Sub		Ratify	9/1/2016	6/30/2017			\$75.00/per day		Instructional Aide
Lilies	Thompson	Non Cert Sub		Ratify	9/1/2016	6/30/2017			\$75.00/per day		Instructional Aide
Andrea	Weeks	Non Cert Sub		Ratify	9/1/2016	6/30/2017			\$75.00/per day		Instructional Aide
Ann Marie	Wolochuk	Non Cert Sub		Ratify	9/1/2016	6/30/2017			\$75.00/per day		Instructional Aide
Tammy	Woodward	Non Cert Sub		Ratify	9/1/2016	6/30/2017			\$75.00/per day		Instructional Aide

3. Extra Work/Extra Pay:

a. Athletics:

APPOINT

Micah	Arnold	Volunteer	RHS	Appoint	10/26/2016	6/30/2017					Weight room volunteer. No cost to the district. Previously appoint staff.
Daniel	Bergan	Volunteer	RHS	Appoint	10/26/2016	6/30/2017					Weight room volunteer. No cost to the district. Previously appoint staff.
Ricky	Cordero	Volunteer	RHS	Appoint	10/26/2016	6/30/2017					Weight room volunteer. No cost to the district. Previously appoint staff.
Sara	DeAngelo	Asst. Coach	RHS	Appoint	11/15/2016	3/15/2017		1	\$4,847	11-402-100-100-06-01	Swim Team
Johnathan	Demkovitz	Volunteer	RHS	Appoint	10/26/2016	6/30/2017					Weight room volunteer. No cost to the district. Previously appoint staff.
Dennis	Green	Volunteer	RHS	Appoint	10/26/2016	6/30/2017					Weight room volunteer. No cost to the district. Previously appoint staff.
Sean	Greig	Volunteer	RHS	Appoint	10/26/2016	6/30/2017					Weight room volunteer. No cost to the district. Previously appoint staff.
Andrew	Lachenmayer	Volunteer	RHS	Appoint	10/26/2016	6/30/2017					Boys Basketball Volunteer

First Name	Last Name	Title	Location	Action	Effective Date	Ending Date	Return Date	Step	Salary	GAAP Code	Notes for Discussion
Megan	Marsala	Lifeguard	RHS	Appoint	12/16/2016	6/30/2017			\$41.25/per event	11-402-100-100-06-01	Lifeguard
Kevin	Maselli	Volunteer	RHS	Appoint	10/26/2016	6/30/2017					Boys Basketball Volunteer
Jerry	Middlemiss	Volunteer	RHS	Appoint	10/26/2016	6/30/2017					Weight room volunteer. No cost to the district. Previously appoint staff.
Tyler	O'Neil	Volunteer	RHS	Appoint	10/26/2016	6/30/2017					Weight room volunteer. No cost to the district. Previously appoint staff.
Mark	Phillips	Volunteer	RHS	Appoint	10/26/2016	6/30/2017					Weight room volunteer. No cost to the district. Previously appoint staff.
Andrew	Reca	Volunteer	RHS	Appoint	10/26/2016	6/30/2017					Weight room volunteer. No cost to the district. Previously appoint staff.
Chandler	Stachowski	Lifeguard	RHS	Appoint	12/16/2016	6/30/2017			\$41.25/per event	11-402-100-100-06-01	Lifeguard

APPROVE

Jason	Gray	Coach	RHS	Appoint	10/28/2016				\$34.00/hr.	11-402-100-100-06-01	To coach RHS football game on 10/28/16. Not to exceed 5 hours.
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b. Co-Curricular:

APPROVE

Canel	Turkdogan	Advisor	RHS	Appoint	9/1/2016	6/30/2017			\$1,750.00	11-401-100-100-01-01	Math League
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RESCIND

Carolyn	Bonifazi	Teacher	RHS	Rescind	10/1/2016						Homecoming chaperone
Shae	Fahey	Teacher	RHS	Rescind	10/1/2016						Homecoming chaperone
Scott	Mangieri	Advisor	RHS	Rescind	9/1/2016	6/30/2017			\$1,750.00	11-401-100-100-01-01	Math League
Stacey	Mauceri	Teacher	RHS	Rescind	10/1/2016						Homecoming chaperone

RATIFY

Lisa	Rich	Teacher	RHS	Ratify Extra Pay	10/1/2016	10/1/2016			\$22.00/hr.	11-401-100-100-01-05	Homecoming chaperone
Jennifer	Orlowsky	Teacher	RHS	Ratify Extra Pay	10/1/2016	10/1/2016			\$22.00/hr.	11-401-100-100-01-05	Homecoming chaperone
Olga	Schmid	Teacher	RHS	Ratify Extra Pay	10/1/2016	10/1/2016			\$22.00/hr.	11-401-100-100-01-05	Homecoming chaperone

c. Other:

APPROVE

Jessica	Castronovo	Teacher	SES	Approve	10/26/2016	6/30/2017			\$34.00/hr.	11-000-221-104-0989	Not to exceed 30 hours for Instructional Coaching
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