



**ROBBINSVILLE BOARD OF EDUCATION
MONTHLY MEETING**

**TUESDAY, DECEMBER 15, 2009 (7:00 PM)
RHS STUDENT ACTIVITIES CENTER**

PUBLIC SESSION MINUTES

BOARD OF EDUCATION

Mr. Michael Reca, President

Mrs. Lainie Potter, Vice President

Mrs. Carol Boyne

Mrs. Sharon DeVito

Mrs. Melissa Foy

Mrs. Florence Gange

Mr. Thomas Halm, Jr.

Mr. Matthew O'Grady

Mrs. Faith Silvestrov

SUPERINTENDENT OF SCHOOLS

Mr. Steven J. Mayer

ASSISTANT SUPERINTENDENT

Dr. Kathleen A. Foster

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

Ms. Louise B. Davis

STUDENT COUNCIL PRESIDENT

Dan Orlak

ROBBINSVILLE BOARD OF EDUCATION
PUBLIC SESSION AGENDA

December 15, 2009

I. CALL TO ORDER PUBLIC MEETING

Board President Mike Reca called the December 15, 2009 meeting of the Robbinsville Board of Education to order at 7:07 PM.

II. STATEMENT OF PUBLIC MEETINGS

The New Jersey Open Public Meeting Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Robbinsville Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Trenton Times and the Township of Robbinsville Bulletin Board. In addition, this notice was faxed to the Trenton Times and posted at Windsor School, Sharon School, Pond Road Middle School and Robbinsville High School.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

All Board members were present.

Superintendent Steven J. Mayer, Assistant Superintendent Dr. Kathleen Foster, and School Business Administrator / Board Secretary Ms. Louise B. Davis were also present.

V. BOARD PRESIDENT'S REPORT – Mr. Michael Reca

President Mike Reca introduced Athletic Director Curtis Wyers. Mr. Wyers commended the following teams for their outstanding performance during the Fall 2009 season.

- Girls Soccer – Group I State Champions – 2 Years in a Row
- Cheerleading – Colonial Valley Conference Champions
- Boys Cross Country – Group I State Champions (First Boys State Champions in School History)
- Girls Cross Country – Group I – Sectional Champions

Each team member and the team coaches were present. Board members expressed pride in the commitment exhibited by each individual. Mr. Mayer thanked team members and their coaches for their hard work and exceptional representation of the District.

Mr. Reca noted the importance of Mr. Wyer's role as Athletic Director and, on behalf of the Board, expressed appreciation for his outstanding leadership ability.

As this portion of the meeting drew to a close, Mr. Wyers stated that earlier in the afternoon he learned that Girls Soccer Coach Karen DeRossett will be recognized as *Coach of the Year* for the Colonial Valley Conference for the second year in a row. Additionally, Coach DeRossett has also been selected as *Coach of the Year for the State of New Jersey*. The Board extends their congratulations and appreciation to Mrs. DeRossett!

VI. SUPERINTENDENT’S REPORT – Mr. Steven J. Mayer

Noting the importance of academics as well as athletics, Mr. Mayer provided a brief status report on the RHS Class of 2010. He indicated that, to date, RHS Seniors have been accepted to 42 colleges and universities, including several Tier I schools. Additionally, he reported that 6 or 7 students have qualified for National Merit Scholarships.

Mr. Mayer noted that this meeting is School Business Administrator Louise Davis’ final Board meeting. Ms. Davis is scheduled to retire on December 31, 2009. Mr. Mayer thanked her for making his transition to the position of Superintendent a smooth one and expressed appreciation for her service and dedication to the District. He highlighted several of Ms. Davis’ accomplishments including a significant improvement in the June 30, 2009 annual audit as well as her expert handling of the 2008-2009 year end close out which has provided a strong start to the current school year.

Board members shared Mr. Mayer’s sentiments and wished Ms. Davis the best of luck.

VII. SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Ms. Louise B. Davis

After thanking the Board and Administration for their thoughtful recognition, Ms. Davis shared that she values her experience in Robbinsville and will remember her time in the District fondly.

A brief reception to celebrate Ms. Davis’ retirement took place.

VIII. STUDENT COUNCIL PRESIDENT’S REPORT – Dan Orlak

Student Council President Dan Orlak reported on the following matters:

- November 23, 2009 Executive Council Meeting – Goals
- Class of 2011 Fundraiser – “Spare Change”
- Class of 2010 Candy Gram Sale
- Start of Winter Sports
- Student meeting with Chartwells
- Two RHS students have qualified for the Regional Chorus

IX. MINUTES

On motion of Mr. O’Grady, and seconded by Mrs. Potter, and carried by a vote of 9-0, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to approve the Minutes of the November 17, 2009 and November 30, 2009 (Special Meeting) Public Sessions.

On motion of Mr. O’Grady, and seconded by Mrs. Potter, and carried by a vote of 9-0, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to approve the Minutes (as amended) of the November 17, 2009 Executive Session.

X. COMMITTEE REPORTS

A. COMMUNITY RELATIONS – Mrs. Sharon DeVito

Mrs. DeVito reported on the following matters related to the December 1, 2009 meeting of the Community Relations Committee:

- Referendum Theme: *Room for Excellence*
- Referendum Colors: Navy & Yellow
- Monthly newspaper column by Superintendent

- District strategy for ensuring community receives accurate information on the referendum
- January 11, 2010 Referendum Reception to engage residents in Referendum campaign
- Next committee meeting – January 5, 2010

B. EDUCATION, DEVELOPMENT & POLICY – Mrs. Lainie Potter

The Education, Development & Policy Matters Committee met on December 8, 2009. Mrs. Potter reported on the following matters:

- New Policies
- Curriculum Update (Gifted & Talented Program, K-3 Math Curriculum)
- ARRA Stimulus Money- Information Systems Coordinator
- Interim Supervisor for Special Services
- Special Education Motions
- Memorandum of Agreement between the Robbinsville Law Enforcement Officials & the District
- Theater Field Trip to NYC
- Research Study at RHS
- Next committee meeting – January 12, 2009

C. PERSONNEL – Mrs. Faith Silvestrov

Mrs. Silvestrov reported on the personnel items appearing on the agenda.

D. FINANCE, FACILITIES, & TRANSPORTATION – Mr. Matthew O’Grady

The Finance, Facilities & Transportation Committee met on December 14, 2009. Mr. O’Grady reported on the following items:

Finance

- Roof leaks at Pond
- Sonitrol control board at Pond which will need to be replaced
- Progress of the lights project
- Field maintenance, improvements, and cost saving efforts by staff

Transportation

- Agenda items as listed, no major issues

Finance

- Upcoming budget process, cost saving efforts, additional potential revenues
- Health benefits
- All action items ready for each FFT meeting

Old Business

- Change in meeting time to 7:00 to accommodate schedules

Next meeting date: January 20, 2010

XI. HEARING OF PUBLIC

A. JOE ARMENTI

Mr. Armenti commented on the March 2010 referendum. He asked if there is a plan in place in the event that it fails.

Mr. Mayer explained that the District is focused on exploring every avenue to ensure passage of the Referendum. He indicated that if, in spite of these efforts, it does not pass the District will develop an alternative plan based upon the immediate needs of September 2010. This will be followed by an annual re-assessment of needs. Mr. Mayer offered to meet with Mr. Armenti to address any concerns related to the budget and / or referendum that he may have.

B. BETTY ALBANO

Mrs. Albano indicated that she represents the Senior Citizen population. Although she supports the District and its students, Mrs. Albano expressed concern about constructing a new school during the current economic times fearing that an increase in taxes may force residents to leave Robbinsville.

XII. RESOLUTIONS BEING PRESENTED FOR APPROVAL

A. PERSONNEL (A.1 – 4)

On motion of Mrs. Boyne, and seconded by Mrs. Silvestrov, and carried by a vote of 9-0, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to approve the resolutions related to Personnel including the addendum: A.1-4. (See Pages 18 & 19) Mr. Halm abstained from voting on item A.1b.

4. WITHHOLDING OF INCREMENT – 2010-2011

That the Robbinsville Board of Education, upon recommendation of the Superintendent, withhold the employment and adjustment increments of G. D., an employee whose full name is on file in the Office of the Board Secretary, for the 2010-2011 school year based upon an assessment of teaching staff performance.

B. EDUCATION, DEVELOPMENT, & POLICY (B.1 - 4)

On motion of Mrs. Silvestrov, and seconded by Mrs. DeVito, and carried by a vote of 9-0, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to approve the resolutions related to Education, Development & Policy: B.1-4.

1. CURRICULUM / PROGRAM & POLICY

a. Policies and Regulations – First Reading

That the Robbinsville Board of Education, upon recommendation of the Superintendent, review the following policies and regulations at the level of First Reading: (See Attachments)

- P2415.03 – Highly Qualified Teachers (M)
- P2423 – Bilingual and ESL Education (M)
- R2423 – Bilingual and ESL Education (M)
- P2560 – Live Animals in Schools
- R2560 – Live Animals in Schools

P3126 – Induction Program for Provisional Teachers
R3126 – Induction Program for Provisional Teachers
P3240 – Professional Development (M)
R3240 – Professional Development
P3281 – Inappropriate Staff Conduct (Teaching Staff)
R3281 – Inappropriate Staff Conduct (Teaching Staff)
P4281 – Inappropriate Staff Conduct (Support Staff)
R4281 – Inappropriate Staff Conduct (Support Staff)
P3431.3 – New Jersey’s Family Leave Insurance Program (New)
P4431.3 – New Jersey’s Family Leave Insurance Program (New)

b. Policies and Regulations – Second Reading & Adoption

That the Robbinsville Board of Education, upon recommendation of the Superintendent, review and adopt the following policies and regulations: (See Attachments)

P0142.1 – Nepotism (M)
P0174 – Legal Services (M)
P1620 – Administrative Employment Contracts (M)
P5460 – High School Graduation (M)
P5465 – Early Graduation (M)
P6471 – School District Travel (M)
P6510 – Payroll Authorization (M)

c. 2009 – 2010 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials

That the Robbinsville Board of Education, upon recommendation of the Superintendent, reauthorize the 2009-2010 Uniform Memorandum of Agreement between Robbinsville Public Schools and the Township of Robbinsville Police Department.

2. DEPARTMENT OF SPECIAL SERVICES

a. Interim Special Services Supervisor

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the employment of Sandra Romano as Interim Special Services Supervisor, at a rate of \$400.00 per diem, effective January 4, 2010.

b. Douglass Outreach – Contract Extension

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve a contract with Douglass Outreach originally scheduled to terminate November 25, 2009 to extend the Home-Based Applied Behavior Analysis Program services from November 26, 2009 through June 30, 2010 at the rate of \$180.00 per week for Program Coordinator, \$550.00 per week for 10 hours of consult/tutoring and \$55.00 per 2 hours/month for clinics for a total of \$730.00 per week plus clinics for student #09-15MRE.

c. Advancing Opportunities; Cerebral Palsy of New Jersey

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the contract with Advancing Opportunities; Cerebral Palsy

of New Jersey to perform On-Site Technical Assistance at the rate of \$110.00 per hour plus travel and an On-Site Evaluation at the rate of \$880.00 plus travel on an as needed basis for CST evaluations.

d. Approval to Provide Home Instruction

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Special Education Teacher Kristen Radcliffe from Mercer County Special Services School District to provide home instruction for the 2009/2010 regular school year.

3. FIELD TRIPS

a. Robbinsville High School

That the Robbinsville BOE, upon recommendation of the Superintendent, approve or ratify the following field trip(s) Robbinsville High School for the 2009-2010 school year as indicated:

i. Robbinsville Food Bank-Robbinsville, NJ

Date: November 17, 2009
Number of Pupils Participating: 10-17
Teacher Chaperones: 1
Number of other Chaperones: 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave: 2:20 pm
Time Scheduled to Return: TBD
Bus Service: Arranged by Air Force
Purpose: Curriculum in action-community service requirement
Admission/Transportation Cost not Incurred by District

ii. Harley Davidson Factory & Wolfgang Chocolate Factory-York, PA

Date: December 14, 2009
Number of Pupils Participating: 33
Teacher Chaperones: 3
Number of other Chaperones: 0
Approximate Cost per Pupil: \$25.00
Time Scheduled to Leave: 7:30 am
Time Scheduled to Return: 5:00 pm
Bus Service: George Dapper Inc.
Purpose: Students will see an automated factory for motorcycles & chocolate including process control, mechanical engineering, and computer science.
Admission/Transportation Cost not Incurred by District

iii. McGuire Air Force Base-N. Hanover, NJ

Date: December 16, 2009
Number of Pupils Participating: 17
Teacher Chaperones: 2
Number of other Chaperones: 2-4
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave: 8:00 am

Time Scheduled to Return: 4:30 pm
Bus Service: Arranged through Air Force
Purpose: Curriculum in action per curriculum guidelines-flying, operations, honor guard, dining facility, working demonstration. Cadets will also drop of donations to Operation Santa Claus.
Admission/Transportation Cost not Incurred by District

iv. Trenton Country Club-W. Trenton, NJ

Date: December 17, 2009
Number of Pupils Participating: 5
Teacher Chaperones: 1
Number of other Chaperones: 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave: 10:00 am
Time Scheduled to Return: 3:00 pm
Bus Service: BOE
Purpose: Jazz Band Performance for Chamber of Commerce, allows students to experience a situation requiring the use of professional skills.
Admission/Transportation Cost not Incurred by District

v. Camden Community College-Camden, NJ

Date: January 9, 2010
Number of Pupils Participating: 23
Teacher Chaperones: 1
Number of other Chaperones: 0
Approximate Cost per Pupil: \$15.00
Time Scheduled to Leave: 5:45 am
Time Scheduled to Return: 7:00 pm
Bus Service: George Dapper Inc.
Purpose: Students will gain a greater appreciation of science through hands-on projects and team oriented science competition.
Admission/Transportation Cost not Incurred by District

vi. Franklin Institute-Philadelphia, PA

Date: February 5, 2010
Number of Pupils Participating: 75
Teacher Chaperones: 1
Number of other Chaperones: 8
Approximate Cost per Pupil: \$30.00
Time Scheduled to Leave: 8:30 am
Time Scheduled to Return: 2:30 pm
Bus Service: George Dapper Inc.
Purpose: Observe human specimens, compare healthy & diseased organs.
Admission/Transportation Cost not Incurred by District

b. Pond Road Middle School

That the Robbinsville BOE, upon recommendation of the Superintendent, approves the following field trip(s) Pond Road Middle School for the 2009-2010 school year as indicated:

i. Union County College-Cranford, NJ

Date: Jan. 12, 2010 (Jan.13, 2010 – Rain Date)
Number of Pupils Participating: 22
Teacher Chaperones: 3
Number of other Chaperones: 4
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave: 7:00 am
Time Scheduled to Return: 5:00 pm
Bus Service: BOE
Purpose: Science Olympiad Regional Tournament-Students compete against students from other schools in science and technology events.
Admission/Transportation Cost = \$200/bus service (budgeted item)

ii. Philadelphia Zoo-Philadelphia, PA

Date: May 27, 2010
Number of Pupils Participating: 222
Teacher Chaperones: 13
Number of other Chaperones: 50
Approximate Cost per Pupil: \$16.00
Time Scheduled to Leave: 9:00 am
Time Scheduled to Return: 4:15 pm
Bus Service: George Dapper Inc.
Purpose: Trip ties in with 4th grade ecosystem unit - Students will explore animals from various ecosystems as well as learn about endangered species through scavenger hunt.
Admission/Transportation Cost not Incurred by District

c. Sharon Elementary School

That the Robbinsville BOE, upon recommendation of the Superintendent, approves the following field trip(s) Sharon/Windsor Elementary School for the 2009-2010 school year as indicated:

i. Robbinsville Senior Center-Robbinsville, NJ

Date: December 18, 2009
Number of Pupils Participating: 105
Teacher Chaperones: 6
Number of other Chaperones: 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave: 1:00 pm
Time Scheduled to Return: 2:30 pm
Bus Service: George Dapper Inc.
Purpose: 2nd grade will perform their Snowflake Spectacular Concert for the Robbinsville Senior Citizens.
Admission/Transportation Cost not Incurred by District

ii. Kendall Theatre-Ewing, NJ

Date: January 13, 2010
Number of Pupils Participating: 225
Teacher Chaperones: 15
Number of other Chaperones: 12
Approximate Cost per Pupil: \$10.00

Time Scheduled to Leave: 9:00 am
Time Scheduled to Return: 12:00 pm
Bus Service: George Dapper Inc.
Purpose: To become familiar with drama, colonial times, and Laura Ingalls Wilder.
Admission/Transportation Cost not Incurred by District

iii. Hamilton Dental-Hamilton, NJ

Date: February 17, 2010
Number of Pupils Participating: 13
Teacher Chaperones: 7
Number of other Chaperones: 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave: 9:30 am
Time Scheduled to Return: 11:00 am
Bus Service: BOE
Purpose: To have students interact and have an understanding of our community helper, the dentist. This coincides with the preschool month's curriculum.
Admission/Transportation Cost not Incurred by District

iv. Hamilton Dental-Hamilton, NJ

Date: February 17, 2010
Number of Pupils Participating: 14
Teacher Chaperones: 7
Number of other Chaperones: 0
Approximate Cost per Pupil: \$0.00
Time Scheduled to Leave: 1:00 pm
Time Scheduled to Return: 2:30 pm
Bus Service: BOE
Purpose: To have students interact and have an understanding of our community helper, the dentist. This coincides with the preschool month's curriculum.
Admission/Transportation Cost not Incurred by District

4. WORKSHOPS

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve or ratify the list of upcoming professional development workshops scheduled to take place during the 2009-2010 school year. (See Attachment)

C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)

On motion of Mr. O'Grady, and seconded by Mr. Halm, and carried by a vote of 9-0, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to approve the following resolutions related to Finance, Facilities, and Transportation: C.1-3.

After the motion and a request from Mrs. Gange to remove C.1h – i for a stand-alone vote, the motion for Finance, Facilities & Transportation (C.1-3) was amended as follows:

On motion of Mr. Halm, and seconded by Mr. O’Grady, and carried by a unanimous vote, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to approve the resolutions related to Finance, Facilities, and Transportation: C.1-3 with the exception of C.1h-i which were removed for a stand-alone vote.

School Business Administrator Louise B. Davis took a roll call vote on C.1-3 without C.1h-i.

On motion of Mr. Halm, and seconded by Mr. O’Grady, and carried by a vote of 9-0, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to approve the resolutions related to Finance, Facilities, and Transportation: C.1-3 with the exception of C.1h-i.

School Business Administrator Louise B. Davis took a roll call vote on C.1h-i.

On motion of Mr. Halm, and seconded by Mrs. Gange, and carried by a vote of 9-0, the Robbinsville Board of Education, upon recommendation of the Superintendent, voted to approve the following resolutions relating to the March 2010 Referendum and Preliminary Cost Approvals for the project: C.1h-i.

1. FINANCE

a. Bills and Claims List

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve payment of the Bills & Claims Lists for December 2009. (See Attachment)

December 2009:	\$ 1,144,169.87
Total:	\$ 1,144,169.87

b. Certification of Board Secretary

Pursuant to N.J.A.C. 6A:23-2.12(c)3 I, Louise B. Davis, Board Secretary/School Business Administrator, certify that as of November 2009, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

c. Report of the Treasurer

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept the Treasurer’s Reports for the period ending October 31, 2009. (See Attachment)

d. Transfer Report – November 30, 2009

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the indicated transfers totaling \$ 25,564.63 for the period ending November 30, 2009.

<u>Account</u>	<u>Description</u>	<u>From</u>	<u>To</u>
11-204-100-640-04-01	LLD TEXTBOOKS	\$ 1,286.58	
11-213-100-640-04-01	RC TEXTBOOKS	6,870.19	
11-190-100-610-03-01	PRMS TEACHING SUPPLIES		8,156.77
11-000-221-610-09-01	CURRICULUM SUPPLIES	407.86	
11-190-100-610-03-01	PRMS TEACHING SUPPLIES		407.86
11-000-291-241-07-01	PERS PAYMENT	16,000.00	
11-000-230-420-07-03	POSTAGE		6,000.00
11-000-262-420-05-00	CLEANING, REPAIR AND MAINTENANCE		10,000.00
11-110-100-101-02-02	KINDERGARTEN SUB SALARY	1,000.00	
11-216-100-101-04-02	PSD SUB PAY		1,000.00
		<u>\$ 25,564.63</u>	<u>\$ 25,564.63</u>

e. Appropriation of June 30, 2009 Excess Extraordinary Aid

That the Robbinsville Board of Education, upon recommendation of the Superintendent, appropriate the following June 30, 2009 Excess Extraordinary Aid as detailed:

<u>Purpose</u>	<u>Account Number</u>	<u>Amount</u>
Facilities Use Salaries	11-000-261-100-05-03	\$ 8,000.00
TOTAL		\$ 8,000.00

f. Signature Authorization – Robbinsville Public Schools Accounts

That the Robbinsville Board of Education, upon recommendation of the Superintendent, authorize Robert M. De Vita, School Business Administrator / Board Secretary to sign checks on behalf of the Board of Education effective January 1, 2010.

g. Purchasing Agent – Robbinsville Board of Education

That the Robbinsville Board of Education, upon recommendation of the Superintendent, authorize Robert M. De Vita, School Business Administrator / Board Secretary to act as Purchasing Agent on behalf of the Board of Education effective January 1, 2010. Mr. De Vita is authorized to approve the purchase of goods and services not exceeding \$21,000.00.

h. Resolution Authorizing a Special Election of the Board of Education of the Township of Robbinsville in the County of Mercer and other matters related thereto

Whereas, the Board of Education of the Township of Robbinsville in the County of Mercer, New Jersey (the "Board" when referring to the governing body, and the "School District" when referring to the territorial boundaries and the legal entity governed by the Board) is authorized to undertake renovations and improvements of its existing facilities as well as purchase the associated equipment and furniture necessary to provide a thorough and efficient education to the students of the School District; and

Whereas, the Board has conducted a thorough study of its facilities and equipment and has compared this information with student enrollment projections and other demographic information as it relates to the School District; and

Whereas, the Board now wishes to establish a special election date to request that the voters of the School District authorize the issuance of bonds to finance certain capital improvement projects; and

Whereas, as a result of such study, the Board wants to authorize the preparation and submission of a school facilities project to the New Jersey Department of Education, Office of School Facilities, for the approval of several capital projects;

Now Therefore Be It Resolved by the Board of Education of the Township of Robbinsville in the County of Mercer, New Jersey as follows:

Section 1. That a special election be conducted on March 9, 2010 for the purpose of authorizing the issuance of school bonds to finance various capital improvements.

Section 2. That the Board Secretary is authorized to notify the Mercer County Clerk, the Mercer County Board of Elections, and the Clerk of the Township of Robbinsville (the "Township") about such special election so that the following publications can be made:

(i) That the Clerk of the Township of Robbinsville is required to advertise a civilian and military absentee notice in a newspaper that circulates in the County of Mercer at least 51 days in advance of the special election, and that the publication of such advertisement in such newspaper will conform with the requirements of *N.J.S.A. 19:57-7*; and

(ii) That the Mercer County Board of Elections is required to publish the required election notices in accordance with the requirements of *N.J.S.A. 19:12-7(a)* and (b).

Section 3. That the Board hereby authorizes the Superintendent of Schools, School Business Administrator/Board Secretary, Architect, and Bond Counsel to submit a school facilities project application to the Department, pursuant to the requirements of *N.J.A.C. 6A:26-3.1 et seq.*, in order to determine the preliminary and final eligible costs under the *Educational Facilities Construction and Financing Act* so that the Board can conduct a bond referendum on March 9, 2010 to finance various capital improvements.

Section 4. That the Board hereby approves the conceptual schematic drawings of the various capital improvements to be undertaken at the various schools by the referendum and, if necessary, hereby authorizes the submission of such schematic drawings to the Planning Board of the Township of Robbinsville for its review and comment, pursuant to *N.J.S.A. 40:55D*.

Section 5. That the School District's long range facilities plan is hereby authorized to be amended, if necessary, in order to accommodate the capital improvements being contemplated by the bond referendum.

Section 6. That the School Business Administrator/Board Secretary provide a certified copy of this resolution to the Mercer County Clerk, the Mercer County Board of Elections, the Clerk of the Township of Robbinsville, the Executive County

Superintendent of Schools, and the Mercer County Manager for the New Jersey Department of Education, Office of School Facilities, as soon as practical after the adoption of this resolution.

Section 7. This resolution shall take effect immediately.

i. Preliminary Eligible Cost (PEC) Approvals – New Construction & Renovation Projects

That the Robbinsville Board of Education, upon recommendation of the Superintendent, resolves to:

- A. Accept the New Jersey Department of Education’s determination regarding the projects;
- B. Elect to construct its school facilities project and select State funding support in the form of Debt Service Aid;
- C. Accept the Preliminary Eligible Costs (PEC) as set forth in the Department of Education’s determination as Final (will not appeal PEC); and
- D. Propose to seek public approval in a March 9, 2010 Referendum.

Projects included under this action include (See Attachments):

- 5510-N02-07-1000 New Elementary School (PEC Letter dated November 30, 2009)
- 5510-050-08-1000 Sharon Elementary School (PEC letter dated November 30, 2009)
- 5510-040-08-1000 Pond Road Middle School I (PEC letter dated November 30, 2009)

Further, the Robbinsville Board of Education authorizes the Superintendent to act as the Board’s representative in documenting these actions to the Department of Education on the Attachment A forms for each project application.

Discussion – C.1h-i

Each Board member weighed in on the topic of the Referendum / New Construction and agreed that although the Board’s primary responsibility lies in providing for students, the need to be mindful of the economic repercussions and the related consequence to residents is a top priority. As a Board, all members expressed support for the project while maintaining a strong commitment to fiscal responsibility.

j. Participation in a Cooperative Pricing System Authorizing the Robbinsville Board of Education to enter into a Cooperative Pricing Agreement with Middlesex Regional Educational Services Commission

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Robbinsville Board of Education, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on December 15, 2009 the governing body of the Robbinsville Board of Education, County of Mercer, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE: This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Robbinsville Board of Education.

AUTHORITY: Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT: The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE: This resolution shall take effect immediately upon passage.

k. Submission of Annual Temporary Facility Approvals for 2009-2010

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve submission of Annual Temporary Facility Approval Form for School Year 2009-2010 to the Mercer County Office.

2. FACILITIES

a. Building Use

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve and ratify the Buildings and Grounds Use of Facilities Schedule for the months of November and December 2009. (See Attachments)

3. TRANSPORTATION

a. Transportation Jointure – NRU9 – Route Number Revision

That the Robbinsville Board of Education, upon recommendation of the Superintendent, accept a Joint Transportation Agreement with Hamilton Township Board of Education for route *NRU9, George Dapper Inc., in the amount of \$12,960.00 for the transportation of one Robbinsville student to the New Road School beginning September 1, 2009 and ending June 30, 2010.

*Route number was revised by Hamilton Township BOE.

b. Transportation Jointure – Host District – Route NGAT

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve Robbinsville Public Schools as the “Host District” for Route # NGAT for the transportation of one E. Windsor student to and from the New Grange School @ \$70.00 per diem for the period of 25 days (December 15, 2009-January 29, 2010) for total revenue of \$1,750.00.

c. School Bus Emergency Evacuation Drills

That the Robbinsville Board of Education, upon recommendation of the Superintendent, approve the School Bus Emergency Evacuation Drill for Robbinsville High School as follows:

Date: November 18, 2009
Time: Upon a.m. arrival (7:10-7:40am)
School: Robbinsville High School
Location: Front of 155 Robbinsville-Edinburg Road-curbside
Route number(s): RHS-1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13
Principal/Person(s) overseeing: Molly Avery, Nicole Rossi, Curtis Wyers

XIII. HEARING OF PUBLIC

A. WALT DABROWSKI

Mr. Dabrowski asked how much money the District could expect from the State to assist in funding the building project. Mr. Mayer responded that, based upon recent State approval, the District expects to receive \$7.9 Million.

Mr. Dabrowski also inquired about the following:

- Status of the Advertising Initiative - Mr. Mayer said that the District is working on a letter / pricing list and expects the first signs to appear in the Spring.
- Plans for Solar Energy – Board members and Mr. Mayer indicated that, as a starting point, roof repair is necessary. Energy Audits have been completed and one company has indicated that it ensures a savings of 20% on utility bills. Although solar is included on the Master Plan, the District first needs to see the outcome of the Referendum.

B. JOE ARMENTI

Mr. Armenti expressed concern about the Senior Citizens and suggested that Board members review Policy 1320.

C. BETTY ALBANO

Mrs. Albano reiterated her support of Robbinsville Schools but expressed concern about the impact of the building project on the Senior Citizen population.

D. JOHN RUCH

Mr. Ruch commended the Board its effort in preparing for the Referendum. He commended the Board for examining all sides of the issue and balancing the needs of our students with the needs of the community. He stressed that the Sharon modular units are an inappropriate educational setting and indicated that he remains hopeful that respectful, intelligent dialog can take place as the District moves forward.

E. MIKE CAPUTO

Mr. Caputo agreed with Mr. Ruch and emphasized that the core facilities cannot handle the current number of students. Mr. Caputo stressed that all funds used to lease the modular units are unrecoverable and come from the operating budget.

F. BEN HUYNH

Twelfth grader, Ben Huynh, expressed his appreciation for Mr. O’Grady’s sentiments and agreed that it is important for students to concentrate on academics while adults focus on the issues surrounding the building project.

XIV. OLD BUSINESS

A. SIDEWALK GRANTS

After meeting with the township Zoning Officer, Mr. Halm initiated a discussion about possible exploration of sidewalk grants. He indicated that he would convey the information from this conversation to Mr. Mayer.

XV. NEW BUSINESS

A. APPRECIATION OF MUSIC TEACHERS

Mrs. DeVito expressed appreciation for the District’s music teachers and their contributions of to the Holiday Bazaar. Everyone in attendance loved the music!

Reminder: March 12, 2010 – Education Foundation Annual Dinner Dance

XVI. ADJOURNMENT

On motion of Mrs. Boyne, and seconded by Mrs. DeVito, and carried by a vote of 9-0, the Robbinsville Board of Education voted to adjourn the December 15, 2009 regular meeting at 8:37 PM.

Respectfully submitted,

**Louise B. Davis
School Business Administrator / Board Secretary**

Personnel items for Board Approval (as of 12/10/09):

Agenda Date	Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion	
1. Employment of Staff:										
a. Administrators/Supervisors:										
12/15/2009	Louise	Davis	Approve Sick time payout	District	Approve payout	12/31/2009	12/31/2009	n/a	\$ 9,138.42	12 sick and 6 vacation days to be paid out upon retirement
12/15/2009	Bruce	Preston	Approve District Test Coordinator	District	Approve stipend	9/1/2009	6/30/2010	n/a	\$ 9,500.00	Stipend-half to be paid in December; half in June
b. Teaching Staff:										
12/15/2009	Annette	Deck	District Information Coordinator	District	Approve position change	1/4/2010	6/30/2010	n/a	n/a	Position change from part time to full time. .5 Funds will come from ARRA grant
12/15/2009	Jennifer	Hyer	Middle School Art Teacher	PRMS	Approve Leave replacement	11/2/2009	12/31/2009	1	\$46,618.00	Prorated BA/1. Ms. Hyer's subbing is being has now being approved as leave replacement due to extension of teacher's leave.
12/15/2009	Erin	Jones	6th Grade Math Teacher	PRMS	Approve Leave	1/25/2010	6/22/2010	n/a	n/a	Maternity Leave
12/15/2009	Paul	Mercer	Special Education Teacher	PRMS	Approve Retirement	6/30/2010	n/a	n/a	n/a	Retire after 19 years with District
12/15/2009	Heather	Snell	5th Grade Part time Basic Skills Teacher	PRMS	Approve additional .5 leave position	1/4/2010	6/30/2010	MA/3	\$51,196.00	Position picks up BSI class load due to A Deck moving to full time District Info. Coordinator
c. Support Staff:										
12/15/2009	Pamela	Watson	Accounts Payable Clerk	District	Approve leave	1/4/2010	3/4/2010	n/a	n/a	Medical Leave
12/15/2009	Melissa	Avellino	12 month Secretary	RHS	Approve New Hire	12/16/2009	6/30/2010	7	\$35,295.00	prorated salary
12/15/2009	Sandra	Imbalzano	Instructional Aide	PRMS	Approve leave	12/16/2009	1/4/2010	n/a	n/a	Medical Leave
d. Substitutes:										
12/15/2009	Arkalgud	Balakrishna	Non-Certified Substitute Teacher	District	Approve Substitute Teacher	12/16/2009	6/30/2010	n/a	\$ 75.00	rate per day-pending fingerprint clearance
12/15/2009	Shaina	Basile	Non-Certified Substitute Teacher	District	Approve Substitute Teacher	12/16/2009	6/30/2010	n/a	\$ 75.00	rate per day-pending fingerprint clearance
12/15/2009	Scott	Brown	Certified Substitute Teacher	District	Approve Substitute Teacher	12/16/2009	6/30/2010	n/a	\$ 80.00	rate per day
12/15/2009	Sabrina	Casa-Bennett	Certified Substitute Teacher	District	Approve Substitute Teacher	12/16/2009	6/30/2010	n/a	\$ 80.00	rate per day-pending fingerprint clearance
12/15/2009	Denni	Chiappetta	Non-Certified Substitute Teacher	District	Approve Substitute Teacher	12/16/2009	6/30/2010	n/a	\$ 75.00	rate per day-pending fingerprint clearance
12/15/2009	Maryam	Francione	Certified Substitute Teacher	District	Approve Substitute Teacher	12/16/2009	6/30/2010	n/a	\$ 80.00	rate per day-pending fingerprint clearance
12/15/2009	Danielle	Migliori	Certified Substitute Teacher	District	Approve Substitute Teacher	12/16/2009	6/30/2010	n/a	\$ 80.00	rate per day-pending fingerprint clearance
12/15/2009	Linda	Page	Certified Substitute Teacher	District	Approve Substitute Teacher	12/16/2009	6/30/2010	n/a	\$ 80.00	rate per day-pending fingerprint clearance
12/15/2009	Randi	Quiroga	Non-Certified Substitute Teacher	District	Approve Substitute Teacher	12/16/2009	6/30/2010	n/a	\$ 75.00	rate per day

12/15/2009	Lauren	Thompson	Non-Certified Substitute Teacher	District	Approve Substitute Teacher	12/16/2009	6/30/2010	n/a	\$ 75.00	rate per day-pending fingerprint clearance
12/15/2009	Kelly	Welsh	Certified Substitute Teacher	District	Approve Substitute Teacher	12/16/2009	6/30/2010	n/a	\$ 80.00	rate per day-pending fingerprint clearance
12/15/2009	Joanna	Wilczynska	Non-Certified Substitute Teacher	District	Approve Substitute Teacher	12/16/2009	6/30/2010	n/a	\$ 75.00	rate per day-pending fingerprint clearance

3. Extra Work/Extra Pay:

a. Athletics:

12/15/2009	Melissa	Fischer	Winter Cheerleading-Asst. Coach	RHS	Approve Coach	11/27/2009	6/30/2010	1	\$ 3,032.00	Stipend (per WTEA Agreement)
12/15/2009	Daivd	Icenhower	Volunteer Wrestling Asst Coach	RHS	Renew Volunteer	11/27/2009	6/30/2010	n/a	\$ -	volunteer position

b. Co-Curricular:

12/15/2009	Joy	Wolfe	Robotics Advisor	RHS	Rescind stipend	9/1/2009	6/30/2010	n/a	\$ 2,200.00	Stipend correction-to be split between two advisors (per WTEA Agreement)
12/15/2009	Joy	Wolfe	Robotics Advisor	RHS	Approve Corrected Stipend	9/1/2009	6/30/2010	n/a	\$ 1,100.00	Stipend corrected -being split between two advisors (per WTEA Agreement)
12/15/2009	Scott	Meredith	Robotics Advisor	RHS	Approve Stipend	9/1/2009	6/30/2010	n/a	\$ 1,100.00	Stipend corrected -being split between two advisors (per WTEA Agreement)
12/15/2009	Lauri	Foster	8th Grade Team Leader	PRMS	Approve Stipend	11/2/2009	6/30/2010		\$ 496.00	Prorated Stipend (per WTEA Agreement)

c. Other

12/15/2009	Debra	Bella	Social Studies Curriculum	RHS	Approve Curriculum Leader	12/16/2009	6/30/2010	n/a	\$ 34.00	rate per hour-not to exceed 18 hours
12/15/2009	Kathy	Antonellos	One on One Aide	Sharon	Approve prorated stipend	9/1/2009	12/31/2009	n/a	\$ 340.00	per sidebar with WTEA (not to set precedent for future action)
12/15/2009	Lynn	Bowen	Homework Club	PRMS	Approve advisor	9/1/2009	6/30/2010	n/a	\$ 406.00	one session stipend (per WTEA Agreement)
12/15/2009	Gail	Koday	Homework Club	PRMS	Approve advisor	9/1/2009	6/30/2010	n/a	\$ 406.00	one session stipend (per WTEA Agreement)
12/15/2009	Renee	Mering	Homework Club	PRMS	Approve advisor	9/1/2009	6/30/2010	n/a	\$ 812.00	\$406 per session for two sessions stipend (per WTEA Agreement)
12/15/2009	Heather	Ochsner	Homework Club	PRMS	Approve advisor	9/1/2009	6/30/2010	n/a	\$ 812.00	\$406 per session for two sessions stipend (per WTEA Agreement)
12/15/2009	Barbara	Soares	Homework Club	PRMS	Approve advisor	9/1/2009	6/30/2010	n/a	\$ 812.00	\$406 per session for two sessions stipend (per WTEA Agreement)
12/15/2009	Michelle	Maietta	French Tutor	RHS	Approve tutor	11/30/2009	6/30/2010	n/a	\$ 34.00	rate per hour-not to exceed 45 hours
12/15/2009	Michelle	Warren	Facilitator-Special Ed	RHS	Approve Facilitator	12/16/2009	6/30/2010	n/a	\$ 34.00	rate per hour-not to exceed 18 hours



**ROBBINSVILLE BOARD OF EDUCATION
MONTHLY MEETING**

**TUESDAY, DECEMBER 15, 2009 (7:00 PM)
RHS STUDENT ACTIVITIES CENTER**

PUBLIC SESSION AGENDA

ADDENDUM

XII. RESOLUTIONS BEING PRESENTED FOR APPROVAL – Continued

A. PERSONNEL (Continued)

BE IT RESOLVED by the Robbinsville Board of Education that the **PERSONNEL** resolutions, as recommended by the Superintendent, be approved or ratified as indicated on the Personnel Agenda items A.1 – 4 and this addendum.

Personnel items for Board Approval :

Agenda Date	Name	Position	Location	Action	Effective Date	Ending Date	Step	Salary	Notes for Discussion
c. <i>Support Staff:</i>									
12/15/2009	Cheryl Smith	Leave Replacement - PT Accounts Payable Clerk	District	Approve PT Clerk	1/4/2010	3/4/2010	n/a	\$25.00	rate per hour - not to exceed 5 hours / day